



**Iroquois County Public Health Department
Board of Health (BOH)
1001 E. Grant
Watseka, IL 60970
July 8, 2020 at 6:00 PM**

MEMBERS PRESENT:

Mrs. Michelle Fairley, President
Mr. Marvin Stichnoth, Vice-President
Mrs. Lisa Breymeyer, Secretary
Ms. Susie Legan
Dr. Rodney Yergler
Dr. James Tungate
Dr. Philip Zumwalt

MEMBERS ABSENT:

Dr. Aravind Reddy

OTHERS PRESENT:

Mrs. Dee Ann Schippert, ICPHD
Mr. Eric Ceci, ICPHD
Mrs. Taylor Eades, ICPHD
Mrs. Susan Tungate
Mr. John Shure, Iroquois Co. Board

CALL MEETING TO ORDER: Mrs. Fairley, President, called the Iroquois County Public Health Department Board of Health meeting to order at 6:03 PM on Wednesday, July 8, 2020, in the boardroom of the Administrative Center. Roll call was taken.

APPROVE AGENDA: Dr. Zumwalt made a motion to approve the agenda. Motion seconded by Dr. Tungate and approved by a voice vote.

PUBLIC COMMENTS: No public comments.

APPROVAL OF May 6, 2020 BOH MEETING MINUTES: A copy of the BOH meeting minutes was distributed for review and approval. Dr. Yergler made a motion to approve the May 6, 2020 meeting minutes as presented. Motion seconded by Dr. Zumwalt and approved by voice vote with no oppositions.

APPROVAL OF June 3, 2020 BOH FINANCE COMMITTEE MEETING MINUTES: A copy of the BOH Finance Committee minutes was distributed for review and approval. Mrs. Breymeyer made a motion, seconded by Mr. Stichnoth to approve the meeting minutes of June 3, 2020 as presented. Motion approved by voice vote with no oppositions.

REVIEW AND APPROVAL OF CLAIMS FOR JUNE 2020: A claims listing for June 2020 was included in member packets for review and approval. Mrs. Schippert noted a charge for the second installment of ICPHD's medical director contract with Dr. Zumwalt. Mrs. Schippert noted a charge to Berkot's Food which includes groceries and supplies for both COVID-19 isolated or quarantined individuals and Emergency Senior Service Grant Program clients. ICPHD also utilizes Hometown Foods and Cissna Foods for these services. Mrs. Fairley inquired about a purchase of rabbit food. Mrs. Schippert explained that this is used to attract mosquitos to be collected and analyzed for ICPHD's West Nile program. Mrs. Schippert presented two additional claims for approval. The first claim was for ICPHD's liability and bioterrorism insurance. The second claim was for a raccoon euthanization. This euthanization was necessary to submit the specimen for rabies testing regarding an animal bite case. Discussion was held regarding June 2020 claims. Mr. Stichnoth moved to approve the claims for June 2020 as presented with both additional claims. Motion seconded by Dr. Yergler. Motion approved by roll call vote: Aye- Lisa Breymeyer, Michelle Fairley, Suzie Legan, Mr. Marvin Stichnoth, Dr. James Tungate, Dr. Rodney Yergler. Absent- Dr. Aravind Reddy,
Abstained - Dr. Philip Zumwalt.

Mrs. Schippert distributed a copy of ICPHD's cash balance as of July 8, 2020 for review.

REVIEW PRELIMINARY BUDGET FOR FISCAL YEAR 2021: A preliminary copy of the fiscal year 2020 budget worksheet and justification notes was distributed for review. Mrs. Schippert stated the ICPHD fiscal year 2021 budget would not be released until after board approval. Mrs. Schippert noted the addition of the COVID-19 Contact Tracing Grant budgeted in fiscal year 2021. Discussion was held. A large part of this grant is intended to compensate for personnel cost associated with COVID-19 mitigation and control efforts. ICPHD budgeted for an

additional full-time nurse and contact tracer to meet grant deliverables. Additionally, ICPHD has budgeted for staff overtime. The COVID-19 Contact Tracing grant also allows for office expansion, ICPHD allocated funds for additional space. Mrs. Schippert asked that the board consider allowing her to proposed building a small addition to the Iroquois County Administrative Center to the Iroquois County Board. Discussion was held regarding the COVID-19 Contact Tracing Grant. Mrs. Schippert proposed a 3.5% COLA increase for all ICPHD employees. Mrs. Fairley state she would like to conduct further research on the economic impact of COVID-19 on Iroquois County to make an informed decision. Mrs. Breymeyer concurred. Discussion was held.

ICPHD ADMINISTRATOR REPORTS:

- a. Pandemic Update- Mrs. Schippert informed members that Iroquois County had 170 laboratory confirmed positive cases of COVID-19 as of July 8, 2020. Discussion was held regarding ICPHD's mitigation and control efforts. Discussion was held regarding COVID-19 testing. Eric Ceci presented data regarding COVID-19 in Iroquois County.
- b. Grants and Contracts Update- A current Grants and Contracts listing was included in Board of Health packets. Mrs. Schippert informed board members that the Emergency Senior Services Grant has been extended through June of 2021. Mrs. Schippert noted the COVID-19 Contact Tracing Grant allowed for overtime compensation of salaried staff. Going forward all ICPHD staff working over 40 hours per week on COVID will be paid overtime as allocated in the COVID-19 Contact Tracing Grant. Discussion was held regarding fiscal year 2020 and 2021 grants.
- c. ICPHD Programs Update- A summary report of programs through June was distributed for review. Discussion was held regarding ICPHD reportable programs.
- d. Administrator Comments-

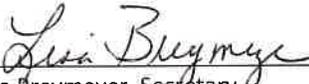
REVIEW 2019 ANNUAL REPORT: A copy of the 2019 annual report was distributed for review and approval. Discussion was held.

EXECUTIVE SESSION – 5 ILCS 120/2(c): The Appointment, Employment, or Compensation of Public Employees: N/A

OLD BUSINESS: No old business.

NEW BUSINESS: No new business.

ADJOURNMENT: Dr. Zumwalt made a motion, seconded by Mr. Stichnoth to adjourn at 7:03 PM on Wednesday, July 8, 2020. Motion approved by unanimous voice vote. The next scheduled full Board of Health meeting is Wednesday, August 5, 2020 at 6:00 PM in the Iroquois County Administrative Center Boardroom.



 Lisa Breymeyer, Secretary
 Iroquois County Public Health Department
 Board of Health



 Date