



**Iroquois County Public Health Department
Board of Health (BOH)
1001 E. Grant
Watseka, IL 60970
January 15, 2020 at 6:00 p.m.**

MEMBERS PRESENT:

Mrs. Michelle Fairley, President
Mr. Marvin Stichnoth, Vice-President
Mrs. Lisa Breymeyer, Secretary
Ms. Susie Legan
Dr. Rodney Yergler
Dr. Philip Zumwalt

MEMBERS ABSENT:

Dr. Aravind Reddy
Dr. James Tungate

OTHERS PRESENT:

Mrs. Dee Ann Schippert, ICPHD
Mrs. Taylor Eades, ICPHD
Mr. Ryan Wheeler, ICPHD

CALL MEETING TO ORDER: Mrs. Fairley, President, called the Iroquois County Public Health Department Board of Health meeting to order at 6:03 PM on Monday, January 15, 2020, in the boardroom on the Administrative Center. Roll call was taken.

APPROVE AGENDA: Mr. Stichnoth made a motion to amend the agenda to review and approve December 2019 claims and ICPHD fee schedule before public comments. Motion seconded by Dr. Zumwalt and approved by voice vote.

REVIEW AND APPROVAL OF CLAIMS FOR DECEMBER 2019: A claims listing for December was included in member packets for review and approval. Mrs. Schippert noted a charge listed as '2020 Environmental Renewal IPHA' for study materials for both ICPHD Associate Sanitarians who received their Licensed Environmental Health Practitioner In Training certificates. Discussion was held regarding qualifications to sit for the LEHP certification exam. ICPHD received a \$2000 donation for the Hidden in Plain Sight program from Greene Galvanized Stairs. Discussion was held regarding upcoming purchases of educational material and display items for the Hidden in Plain Sight Program. Mrs. Fairley stated that all Hidden in Plain Sight items must be purchased by the Public Health Administrator and submitted on one reimbursement claim form. ICPHD plans to display the Hidden in Plain Sight program at many events throughout Iroquois County. Discussion was held regarding December 2019 claims. Mrs. Schippert distributed a copy of ICPHD's cash balance as of January 15, 2020, discussion was held. Dr. Zumwalt moved to approve the claims for December 2019 as presented. Motion seconded by Mr. Stichnoth. Motion approved by roll call vote: Aye- Lisa Breymeyer, Michelle Fairley, Susie Legan, Marvin Stichnoth, Dr. Rodney Yergler, Dr. Philip Zumwalt; Absent- Dr. Aravind Reddy, Dr. James Tungate.

REVIEW AND APPROVE ICPHD FEE SCHEDULE: A copy of the purposed ICPHD fee schedule was distributed for review and approval. The purposed fee schedule has been revised to include lead water testing for \$45, nitrate water testing \$50, and a \$100 site visit fee for well water samples taken by ICPHD staff members, along with coliform water testing for no charge. Discussion was held regarding cost associated with water testing. Mrs. Breymeyer made a motion, seconded by Dr. Yergler, to approve the fee schedule as presented. Motion approved by roll call vote: Aye- Lisa Breymeyer, Michelle Fairley, Susie Legan, Marvin Stichnoth, Dr. Rodney Yergler, Dr. Philip Zumwalt; Absent- Dr. Aravind Reddy, Dr. James Tungate.

PUBLIC COMMENTS: No public comments.

APPROVAL OF NOVEMBER 6, 2019 BOH MEETING MINUTES: A copy of the Board of Health meeting minutes was distributed for review and approval. Dr. Zumwalt made a motion to approve the November 6, 2019 meeting minutes as presented. Motion seconded by Ms. Legan and approved by voice vote.

APPROVAL OF DECEMBER 4, 2019 BOH FINANCE COMMITTEE MEETING MINUTES: A copy of the Board of Health Finance Committee meeting minutes was distributed for review and approval. Mrs. Breymeyer made a motion to approve the December 4, 2019 meeting minutes as presented. Motion seconded by Mr. Stichnoth and approved by voice vote.

ICPHD ADMINISTRATOR REPORTS:

- a. Grants and Contracts Update- An updated grants and contracts listing for FY2020 was included in Board of Health Packets for review. Discussion was held.
- b. ICPHD Programs Update- A summary report of programs for fiscal year 2019 was distributed for review. Discussion was held regarding ICPHD fiscal year 2019 reportable program data. Mrs. Schippert stated that due to the nature of the program, she felt it necessary to have a Senior Services Supervisor on staff and would like to assign that duty to a current staff member. An approved job description currently exist for this position. Discussion was held, board members agreed that having a supervisor in senior services would be an asset to ICPHD. Discussion was held regarding minimum wage increase in Illinois, currently this does not affect ICPHD employees. Discussion was held regarding the legalization of recreational marijuana use in Illinois as of January 1, 2020 and how it will affect workplace substance and drug use policies. ICPHD has been asked for input on the matter and is waiting on guidance from the Iroquois County Policy and Procedure Committee. The State of Illinois is now requiring all licensed professionals to attend a state approved sexual harassment training. The Iroquois County Board is waiting on guidance from the State of Illinois regarding how to move forward with training staff. A summary report of programs for December 2019 (FY2020) was distributed for review. Discussion was held regarding ICPHD fiscal year December 2019 reportable program data.
- c. Administrator Comments- Mrs. Schippert informed Board of Health Members that on January 13, 2020 the Illinois Department of Public Health called with the results of ICPHD's 3 year food program review. Mrs. Schippert announced that ICPHD was 100% in compliance and received numerous compliments on their food program and reporting. Discussion was held. Board members commended Mr. Wheeler on a job well done.

EXECUTIVE SESSION – 5 ILCS 120/2(c): The Appointment, Employment, or Compensation of Public Employees: N/A

OLD BUSINESS: No old business.

NEW BUSINESS: No new business.

ADJOURNMENT: Dr. Zumwalt made a motion, seconded by Dr. Yergler, to adjourn at 6:39 PM on Wednesday, January 15, 2019. Motion approved by unanimous voice vote. The next scheduled full Board of Health meeting is Wednesday, March 4, 2020 at 6:00 PM in the Iroquois County Administrative Center Board room.



 Lisa Breymeyer, Secretary
 Iroquois County Public Health Department
 Board of Health

 3/4/2020
 Date