



**Iroquois County Public Health Department  
Board of Health Finance Committee  
1001 E. Grant  
Watseka, IL 60970  
April 8, 2020 at 1:00 PM**

**MEMBERS PRESENT:**

Dr. Philip Zumwalt, Chairman  
Mrs. Lisa Breymeyer, Vice Chairman  
Mr. Marvin Stichnoth

**MEMBERS ABSENT:**

**OTHERS PRESENT:**

Mrs. Dee Ann Schippert, ICPHD  
Mrs. Taylor Eades, ICPHD

**CALL MEETING TO ORDER:** Dr. Zumwalt, Chairman called the Iroquois County Public Health Department Board of Health Finance Committee meeting to order at 1:01 PM on Wednesday April 8, 2020, in the Iroquois County Administrative Center board room. Roll call was taken.

**APPROVE AGENDA:** Mrs. Breymeyer made a motion to approve the agenda. Motion seconded by Mr. Stichnoth and approved by voice vote.

**PUBLIC COMMENTS:** No public comments.

**REVIEW AND APPROVAL OF CLAIMS FOR MARCH 2020:** A claims listing for March was distributed for review and approval. Mrs. Schippert noted several charges listed as 'COVID-19 Supplies' which are reimbursements to Mrs. Schippert for purchases made on her personal credit card of behalf of ICPHD related to COVID-19 such as medical supplies, thermometers, and food for COVID-19 clients in isolation as well as meals for staff members who had to work over their lunch. Mrs. Schippert stated that overtime has been accumulated from hourly employees who have been working extended hours due to COVID-19. Salaried employees who have also worked extended hours do not qualify at this time for overtime. Mrs. Schippert noted that President Trump may be issuing a stipend fund for medical facilities to compensate salaried staff working extended hours. Discussion regarding potential compensation for salaried employees working extended hours due to COVID-19 has been planned for a later date, during the full Iroquois County Board of Health meeting. ICPHD has issued an emergency staffing plan to limit the contact of employees and potential exposure to COVID-19. While in place, each department will have at least one staff member in the office at all times with the exception of our nursing staff who will remain in the office. ICPHD will have two nurses on standby in the event that all other staff nurses are quarantined at home. Discussion was held regarding March 2020 Claims. Mrs. Breymeyer moved to approve the claims for March 2020 as presented. Motion seconded by Mr. Stichnoth. Motion approved by roll call vote: Aye- Dr. Philip Zumwalt, Lisa Breymeyer, Marvin Stichnoth.

**REVIEW FINANCIAL DATA FOR MARCH 2020:** Mrs. Schippert informed members that ICPHD had received funds from the Illinois Department of Aging as part of their Emergency Senior Services Grant in response to COVID-19. These funds are being used to assist with the immediate needs of any Iroquois County resident age 60 or older such as groceries, medical supplies, medication, etc. Discussion was held. Mrs. Schippert stated that ICPHD had also applied for a grant through Kankakee River Valley Community Foundation to offset costs associated with COVID-19 response. Discussion was held. A copy of ICPHD's cash balance as of April 8, 2020 was distributed for review.

**OLD BUSINESS:** A copy of the ICPHD grants and contracts list along with a summary report of programs through March 2020 was distributed for review and approval. Discussion was held regarding ICPHD reportable programs.

**NEW BUSINESS:** Discussion was held regarding Iroquois County COVID-19 preparation and response along with COVID-19 testing and reporting.

**ADJOURNMENT:** Mrs. Breymeyer made a motion, seconded by Mr. Stichnoth, to adjourn at 2:16 PM on Wednesday, April 8, 2020. Motion approved by unanimous voice vote. The next scheduled full Board of Health meeting is Wednesday, May 6, 2020 at 6:00 PM in the Iroquois County Administrative Center board room. The next scheduled Board of Health Finance Committee meeting is Wednesday, June 3, 2020 at 1:00 PM in the office of the Public Health Administrator.

s/Dr. Philip Zumwalt  
s/Lisa Breymeyer