



**Iroquois County Public Health Department
Board of Health Finance Committee
1001 E. Grant
Watseka, IL 60970
December 4, 2019 at 1:00 PM**

MEMBERS PRESENT:

Mrs. Lisa Breymeyer, Vice Chairman
Mr. Marvin Stichnoth

MEMBERS ABSENT:

Dr. Philip Zumwalt, Chairman

OTHERS PRESENT:

Mrs. Dee Ann Schippert, ICPHD
Mrs. Taylor Eades, ICPHD

CALL MEETING TO ORDER: Mrs. Breymeyer, Vice Chairman called the Iroquois County Public Health Department Board of Health Finance Committee meeting to order at 1:16 PM on Wednesday December 4, 2019, in the public health administrator's office. Roll call was taken.

APPROVE AGENDA: Mr. Stichnoth made a motion to approve the agenda. Motion seconded by Mrs. Breymeyer and approved by voice vote.

PUBLIC COMMENTS: No public comments.

REVIEW AND APPROVAL OF CLAIMS FOR NOVEMBER 2019: A claims listing for November was distributed for review and approval. Discussion was held regarding the ICPHD immunization and tuberculosis programs. Mrs. Schippert informed committee members that ICPHD was currently contracting an employee through the Champaign Urbana Public Health District through February 2020 but terminated the contract as of November 30, 2019. ICPHD has hired this employee at PRN status to fill the need for this position on an as needed basis. Discussion was held. Mr. Stichnoth moved to approve the claims for November 2019 as presented. Motion seconded by Mrs. Breymeyer. Motion approved by roll call vote: Aye- Lisa Breymeyer, Marvin Stichnoth; Absent- Dr. Philip Zumwalt.

REVIEW FINANCIAL DATA FOR NOVEMBER 2019: A copy of ICPHD's cash balance as of December 4, 2019 was distributed for review. Mrs. Schippert stated that ICPHD reserved funds are important to have in the event of a disease outbreak. Discussion was held. Discussion was held regarding ICPHD's tax levy.

OLD BUSINESS: A copy of the ICPHD grants and contracts list along with a complete summary report of programs for fiscal year 2019 was distributed for review and approval. Discussion was held regarding ICPHD's food sanitation program and changes made with the newest FDA food code. Discussion was held regarding ICPHD reportable programs.

NEW BUSINESS: No new business.

ADJOURNMENT: Mr. Stichnoth made a motion, seconded by Mrs. Breymeyer, to adjourn at 1:45 PM on Wednesday, December 4, 2019. Motion approved by unanimous voice vote. The next scheduled Board of Health Finance Committee meeting is Wednesday, February 5, 2020 at 1:00 PM in the office of the Public Health Administrator.

s/Lisa Breymeyer
s/Marvin Stichnoth