



**Iroquois County Public Health Department
Board of Health (BOH)
Finance Committee
1001 E. Grant
Watseka, IL 60970
December 5th, 2018 at 1:00 p.m.**

MEMBERS PRESENT:

Dr. Philip Zumwalt, Chairman
Mrs. Lisa Breymeyer, Vice-Chairman
Mr. Marvin Stichnoth

MEMBERS ABSENT:

None

OTHERS PRESENT:

Mrs. Dee Ann Schippert, ICPHD
Mrs. Taylor Eades, ICPHD

CALL MEETING TO ORDER: Dr. Zumwalt, Chairman, called the Iroquois County Public Health Department Board of Health Finance Committee meeting to order at 1:19 p.m. on Wednesday, December 5th, 2018, in the office of the Public Health Administrator, at the Administrative Center. Roll call was taken.

APPROVE AGENDA: Marvin Stichnoth made a motion to approve the agenda. Motion seconded by Lisa Breymeyer and approved by a voice vote.

PUBLIC COMMENTS: No public comments.

REVIEW AND APPROVAL OF CLAIMS FOR NOVEMBER 2018: The claims listing for November was distributed for review and approval. Mrs. Breymeyer inquired about increase in mileage. Mrs. Schippert confirmed that this was due to staff preparing for the end of fiscal year 2018. Mrs. Schippert explained that a charge for dry cleaning was due to a former staff member returning a ICPHD polo and jacket, these items were dry cleaned in the event another staff member would use them. Mrs. Breymeyer inquired about a charge from CDP, Mrs. Schippert explained this company was responsible for ICPHD billing. CDP takes 14% of ICPHD income, in return they are responsible for correspondence regarding claims. Service from CDP saves ICPHD the need for another full time position. Mrs. Breymeyer moved to approve the claims for November, seconded by Mr. Stichnoth. Motion approved by roll call vote: Aye- Lisa Breymeyer, Marvin Stichnoth, Dr. Philip Zumwalt.

REVIEW FINANCIAL DATA FOR FISCAL YEAR 2018: The November Revenue & Expense (R&E) report was distributed for review and approval. This report was not complete, Iroquois County Finance Department is still working on completing R&E reports. Mrs. Schippert noted that this report should be near complete in January and reminded board members that ICPHD finances will not be finalized for 6 months because the county allows for payments for services rendered to be appropriated back for 6 months. Mrs. Schippert noted that the financial policies from the senior service audit are being revised by Clifton, Larsen, Allen. This is because the county needs this for every county GATA grant. Amanda Longfellow has contacted Clifton Larsen, Allen to revise ICPHD to meet GATA requirements. Mrs. Breymeyer asked if Mrs. Schippert saw anything in the report that alarmed her, Mrs. Schippert stated that the report was reviewed by ICPHD's billing clerk and all the data presented so far is correct. Mrs. Schippert stated that ICPHD would be under budget for the end of fiscal year 2018. Mrs. Schippert reminded board members that ICPHD would be over budget on salaries but still under budget overall. Mrs. Schippert noted, regarding well re-drilling being paid for by ICPHD, that Donovan Co-Op requested that it be drilled after their busy season. The company providing service has not been able to find water after 4 attempts. ICPHD is not being charged for failed attempts. Mrs. Schippert stated that another attempt would be executed in the near future but would have to come out of fiscal year 2019's budget because it will be done after the end of fiscal year 2018. Mrs. Schippert also noted that ICPHD budgeted \$40,000 for two pieces of equipment to be purchased for home lead detection. Due to the efficiency of the new equipment, ICPHD will only need one piece of equipment. Mrs. Schippert noted that land owners were not necessarily interested in ICPHD have the well re-drilled but ICPHD was required to remain compliant. The land owners could potentially request that ICPHD waive the requirement.

ESTABLISH AND APPROVE BOARD OF HEALTH MEETING DATES FOR FISCAL YEAR 2019: The fiscal year 2019 Board of Health meeting schedule was distributed for review and approval. Mrs. Schippert noted that the dates listed for

full board were already reviewed and approved. The meeting schedule was distributed and approved again for finance committee dates. Discussion was held regarding meeting dates.

OLD BUSINESS: No old business.

NEW BUSINESS: Dr. Zumwalt inquired if the committee was responsible for approving their meeting minute. Mrs. Schippert explained that ICPHD adopted the standing county policy. This policy states that all committee meeting minutes go to the full board for approval. ICPHD stays uniform with county policy in this regard because it is what auditors are looking for. Committee members agreed that this was a good practice but would still like a copy of their previous meeting minutes included for review as well.

A summary report of programs for fiscal year 2018 was distributed for review. Mrs. Breymeyer asked if the increase in water complaints was due to the flooding, Mrs. Schippert confirmed that this was true of both water complaints and inspection numbers increases. Some inspection number increases were due to clients not cleaning their facilities properly for re-inspection. Mrs. Breymeyer noted she noticed immunizations were down, Mrs. Schippert noted a facility in Iroquois County has possibly had their VFC license suspended. Mrs. Breymeyer noted that she also notice an increase in chlamydia, Mrs. Schippert noted an increase in gonorrhea as well. Mrs. Schippert noted that this increase is happening nationwide. Mrs. Breymeyer asked if cases were mostly young people, Mrs. Schippert confirmed. Mrs. Breymeyer asked if the increase in Hepatitis C cases was due to increased testing, Mrs. Schippert confirmed. Mrs. Schippert noted the increase in nuisance complaints. Mrs. Breymeyer noted the increase in hypertension numbers, Mrs. Schippert stated this was a positive increase. Mrs. Breymeyer stated she was happy to see an increase in certain departments and that it showed that there was more being done in the community. Mrs. Breymeyer stated that someone approached her personally to express their satisfaction with the senior service program, they were not aware of all the programs the senior service department offered. Mrs. Breymeyer noted that this might be something to look at reporting more. Mrs. Schippert noted that APS cases would likely increase over the holiday season and she made the new staff aware. Dr. Zumwalt asked if ICPHD had a program to help treat Hepatitis C. Mrs. Schippert stated that ICPHD currently does not have this program but noted that she agreed that it would be a positive addition and she would look into it. Mrs. Schippert noted she was not aware of any grants for a Hepatitis C treatment program. Mrs. Schippert noted that Medicare was no longer covering cost of FIT testing but ICPHD would continue doing this testing and absorb the expense. The testing kits cost approximately five dollars each, and the nurses time and paperwork was minimal. Committee members agreed this practice was important to continue.

Mrs. Breymeyer inquired about updates regarding ICPHD's care plan. Mrs. Schippert stated she was in contact with Teresa Radosevich with CUPHD to review recently listed goals and objective and to rewrite them to by concise and measurable.

Mr. Stichnoth asked if there was a shingles treatment available through the health department, Mrs. Schippert confirmed. Mrs. Schippert reminded committee members that all Board of Health members and their household members, along with all ICPHD employees, have access to all ICPHD services at no cost. Mrs. Schippert noted that she also extended this to Iroquois County board members. Dr. Zumwalt stated that there was a new and improved version of the shingles vaccine available. Mrs. Breymeyer asked what the recommended age to receive the shingles vaccine was. Mrs. Schippert stated that ICPHD was required to follow ACIP recommendations in order to maintain their Vaccines for Children program. ACIP's recommended age is 60 years or older for the shingles vaccine. ICPHD informs people that if they would like a vaccine and are between the ages of 50 and 60 years old they can go to their doctor's office and request the vaccine. Their doctor can purchase a vaccine from the health department if they are not interested in ordering single dose.

Mr. Stichnoth asked what the average cost of vaccine at ICPHD cost. Mrs. Schippert stated that price varied depending on the vaccine. The shingles vaccine in particular cost ICPHD \$120 and she believes the mark up is \$125. ICPHD's average markup on vaccines is \$15 to cover nurse's time (15-minute office visit), paperwork, copies and medical supplies. Mrs. Schippert noted that ICPHD is often times less expensive that other providers. Mr. Stichnoth asked how Medicare reimburses for vaccines. Mrs. Schippert explained that ICPHD has the same rates are Medicare because ICPHD cannot charge more to an insurance provider than they do Medicare, this would be considered fraud. Mrs. Schippert stated that the Health Department was a non-profit organization, all funds

available in ICPHD's cash balance is there in the event that grants became unavailable or there was a major outbreak.

Mrs. Breymeyer mention that she had heard of increase in pertussis cases. Mrs. Schippert stated that there was a recent outbreak in Iroquois County. A family from the Donovan area had a child who tested positive, the entire family presented symptoms after. The whole family was treated, ICPHD then investigated and treated all known contacts. Most clients in this case did have insurance or medical card but if clients did not ICPHD would have absorbed the expense. Mr. Stichnoth asked for the common name for pertussis, Mrs. Schippert informed him the common name was whooping cough. Dr. Zumwalt asked if the family had vaccinated the child, Mrs. Schippert confirmed that they had. The child who presented symptoms had received the vaccine in Kankakee County. ICPHD tracked the lot number and it was not associated with any outbreaks. The state is investigating as well and the case is still pending. ICPHD does not believe this outbreak is due to vaccine failure. Mrs. Breymeyer mention she has heard of outbreaks related to parents choosing not to vaccinate their children. She asked if ICPHD has noticed any outbreaks in Iroquois County due to this. Mrs. Schippert stated ICPHD has not seen this issue locally. Mrs. Schippert stated that ICPHD believes this particular case may be due to the child having an immune system issue but is not certain. Mrs. Schippert stated the parents had symptoms and were not vaccinated. Clients who receive a tetanus vaccination should get a T-DAP vaccination, which includes immunization for pertussis. Mrs. Breymeyer suggested that ICPHD advertise this information, Mrs. Schippert informed her that ICPHD does advertise this in the spring. Mrs. Schippert informed committee members that ICPHD recently created a press release regarding a state E. coli outbreak, Iroquois County did not any outbreaks as of yet. Mrs. Schippert stated that the majority of outbreaks she has seen has been from children living on farms and not washing their hand before putting them in their mouth. Mrs. Breymeyer suggested that ICPHD promote hand washing as well, Mrs. Schippert agreed.

ADJOURNMENT: Mr. Stichnoth mad a motion, seconded by Mrs. Breymeyer to adjourn at 2:05 p.m. on Wednesday, December 5, 2018. Motion approved by unanimous voice vote. The next scheduled full Board of Health meeting is Wednesday, January 9, 2019 at 6:00 p.m. in the Iroquois County Administrative Center Boardroom. The next Board of Health Finance Committee meeting is scheduled for Wednesday, February 6, 2019 at 1:00 p.m. in the office of the Public Health Administrator.

s/Philip Zumwalt
s/Lisa Breymeyer