Iroquois County Public Health Department
Board of Health (BOH)
1001 E. Grant
Watseka, IL 60970
January 9th, 2019 at 6:00 p.m.

MEMBERS PRESENT:
Mrs. Michelle Fairley, President
Dr. Aravind Reddy, Vice-President
Mrs. Lisa Breymeyer, Secretary
Ms. Susie Legan
Mr. Marvin Stichnoth
Dr. James Tungate
Dr. Rodney Yergler
Dr. Philip Zumwalt

MEMBERS ABSENT:
None

OTHERS PRESENT:
Mrs. Dee Ann Schippert, ICPHD
Mrs. Taylor Eades

CALL MEETING TO ORDER: Mrs. Fairley, President, called the Iroquois County Public Health Department Board of Health meeting to order at 6:06 p.m. on Wednesday, January 9th, 2019, in the boardroom of the Administrative Center. Roll call was taken. All members were present.

APPROVE AGENDA: Mr. Stichnoth made a motion to approve the agenda. Motion seconded by Dr. Yergler and approved by a voice vote.

PUBLIC COMMENTS: No public comments.

APPROVAL OF NOVEMBER 7, 2018 BOH MEETING MINUTES: A copy of the BOH meeting minutes was distributed for review and approval. Dr. Yergler noted that Dr. Tungate was marked both present and absent and Mr. Stichnoth was not listed as present according to drafted minutes. Dr. Tungate confirmed that he was not present, Mr. Stichnoth confirmed he was present. Mrs. Schippert responded that the minutes would be amended. Dr. Yergler made a motion to approve the November 7, 2018 meeting minutes as amended. Motion seconded by Dr. Zumwalt and approved by voice vote with no oppositions.

APPROVAL OF DECEMBER 5, 2018 BOH FINANCE COMMITTEE MEETING MINUTES: A copy of the BOH Finance Committee minutes was distributed for review and approval. Lisa Breymeyer made a motion, seconded by Dr. Zumwalt to approve the meeting minutes of December 5, 2018. Motion approved by voice vote with no oppositions.

REVIEW AND APPROVAL OF CLAIMS FOR DECEMBER 2018: The claims listing for December was distributed for review and approval. Discussion was held regarding December claims. Dr. Zumwalt moved to approve the claims for December. Motion seconded by Dr. Yergler. Motion approved by roll call vote: Aye- Lisa Breymeyer, Michelle Fairley, Suzie Legan, Dr. Aravind Reddy, Marvin Stichnoth, Dr. James Tungate, Dr. Rodney Yergler, Dr. Philip Zumwalt.

ICPHD ADMINISTRATOR REPORTS:

a. Grants and Contracts Update- An updated Grants and Contracts listing was distributed to board members. Mrs. Schippert notified members that the opioid task force (DASA grant) would be meeting on January 10th, 2019 and she anticipated that the allocation amount would remain the same at $2500. Discussion was held regarding ICPHD's transfer to the Kankakee region for this program. Mrs. Schippert notified members that the vision and hearing grant was send ICPHD on January 8th, 2018. Mrs. Schippert wrote and submitted the grant and received an email stating that the grant was accepted with an increase of $1687 due to the number of students who received screenings the previous year. Discussion was held regarding an increase in funds in the Comprehensive Health Protection Grant (CHPG), which was previously 5 separate grants. This increase was due to ICPHD being assigned as a lead delegate. ICPHD will be conducting lead screenings and has chosen a XRF machine to purchase. Two ICPHD employees have gone for training and one is now licensed to do home testing. ICPHD previously allocated $40,000 to purchase 2 XRF machines. ICPHD has selected a machine

costing $18,000 and will only need to purchase one unit due to the efficiently of the equipment. Discussion was held regarding XRF equipment specifications and order status.

b. ICPHD Programs Update- A complete program summary report for fiscal year 2018 was distributed to board members for review. Discussion was held regarding year-end data. Mrs. Schippert informed board members that ICPHD will continue to provide free water testing and results are improving. ICPHD has seen an increase in requests for nitrate and lead water testing. ICPHD provides these additional tests from an outside provider for an additional $20. Organizations receiving any kind of VA funding requires a third party conduct water testing; ICPHD has been conducting on site testing for all 3 tests at these organizations with a total cost of $65. The previous forms state ICPHD charges $75, Mrs. Schippert would like to keep the charge at $75 although it may lose money in mileage cost because the majority of these facilities are for veterans. Mrs. Schippert stated the cash balance as of January 9th, 2019 was $1,003,950.26. No food born illness outbreaks have been reported as of January 9th, 2019. Childhood immunization rates have decreased for the year, pneumonia vaccines have increased. Mrs. Schippert informed board of health members that ICPHD has not received their order for the shingles vaccine, other county health departments and facilities have not received their orders as well. Discussion was held regarding December 2018 (FY19) program data. Mrs. Schippert informed board members of the immediately effective Breast and Cervical Cancer program changes. Mrs. Schippert informed board members that Jennifer Copeland had submitted her resignation to ICPHD. Mrs. Schippert is currently evaluating the senior service department's needs before searching for a replacement employee.

c. IPLAN Update- IPLAN meetings were held on October 16th and November 13th of 2018. Discussion was held regarding minor revisions of IPLAN goals and objectives created at the November 13th meeting. Mrs. Schippert informed board members that a final draft of the IPLAN would be created once the goals and objectives were complete.

d. Administrator Comments- Mrs. Schippert informed board members the Iroquois County Finance Department is still working on completing R&E reports. ICPHD completed fiscal year 2018 under budget overall with all lines under budget with the exception of salaries. Salaries were over budget because of additional hired employees and two employees retiring. A complete end of fiscal year 2018 report is not expected until June 2019 because the county allows for payments for services rendered to be appropriated back for 6 months. Mrs. Schippert presented the idea of ICPHD joining the Watseka Area Chamber of Commerce. Discussion was held regarding Chamber of Commerce membership and board members determined the best course of action would be including all county Chambers of Commerce. Mrs. Schippert agreed to research all local Chambers of Commerce and present the information at the March 13th Board of Health Meeting. Mrs. Schippert informed board members the previously discussed well drilling was complete January 8th, 2019.

EXECUTIVE SESSION – 5 ILCS 120/2(c): The Appointment, Employment, or Compensation of Public Employees: N/A

OLD BUSINESS: Dr. Zumwalt inquired about FIT testing and if kits were being distributed. Mrs. Schippert informed members that some kits were being distributed but not as many as she would like. Medicare is no longer paying for kits, ICPHD will continue to provide the service. Mrs. Breymeyer mentioned noticing an increase in radon test kits after a presentation was provided. Discussion was held regarding a future presentation also being provided for FIT testing.

NEW BUSINESS: No new business.

ADJOURNMENT: Dr. Yergler made a motion, seconded by Dr. Zumwalt to adjourn at 6:52 p.m. on Wednesday, January 9, 2019. Motion approved by unanimous voice vote. The next scheduled full Board of Health meeting is Wednesday, March 13, 2019 at 6:00 p.m. in the Iroquois County Administrative Center Boardroom.

Lisa Breymeyer, Secretary
Iroquois County Public Health Department
Board of Health

3/13/19.
Date