



**Iroquois County Public Health Department (ICPHD)
Board of Health Finance Committee
1001 E. Grant
Watseka, IL 60970
October 3, 2018**

MEMBERS PRESENT:

Dr. Philip Zumwalt, Chairman
Mrs. Lisa Breymeyer, Vice Chairman

MEMBERS ABSENT:

Mr. Marvin Stichnoth

OTHERS PRESENT:

Mrs. Dee Ann Schippert, ICPHD Administrator
Mrs. Cheryl Davis, ICPHD
*Terry Eimen, ICPHD Director Environmental Health

* denotes arrival after start of meeting.

CALL MEETING TO ORDER: The Iroquois County Public Health Department Board of Health Finance Committee meeting was called to order by Dr. Zumwalt, Chairman, at 1:00 p.m. on Wednesday, October 3, 2018, in the office of the Public Health Administrator, at the Administrative Center. Roll call was taken.

APPROVE AGENDA: Lisa Breymeyer made a motion to approve the agenda. Motion seconded by Dr. Zumwalt and approved by voice vote.

PUBLIC COMMENTS: No public comments.

REVIEW AND APPROVAL OF ICPHD CLAIMS FOR SEPTEMBER 2018: Claims listing for September 2018 was distributed. The new desk purchased was a double desk to be shared by a staff nurse and the new part-time vision & hearing employee. Mileage for West Nile Surveillance increased due to the added collection sight after the positive bird was found in Loda. In Environmental, the \$1,600 training charge is for two employees to be trained in the use of the XRL Lead Testing Machine used to test for lead in homes. Flu clinics have just started. ICPHD is offering the high dose flu vaccine as well as the quadrivalent. Terry Eimen joined the meeting. Motion was made by Lisa Breymeyer, seconded by Dr. Zumwalt, to approve the claims as listed for payment. Motion passed by roll call vote: Aye – Lisa Breymeyer, Dr. Zumwalt. Mrs. Schippert updated the committee on the well/septic incident and the increase in cost to the health department due to OSHA compliance. The incident has been addressed within the health department. Mrs. Schippert stated she had contacted ICPHD's insurance carrier. She is still waiting to hear a final decision. Mrs. Schippert informed Terry Eimen to proceed with contacting the contractor today to start the process. At 1:18 p.m. a National Wireless Emergency Alert System – Type: Presidential Alert was received. Terry Eimen left the meeting.

REVIEW FINANCIAL DATA FOR FISCAL YEAR 2018: ICPHD has received their second installment of the tax levy. The third installment will be for the same amount usually received late/October early/November. ICPHD received notification the grant bundle application is available in EGRAMS, excluding the safe drinking water grant. The safe drinking water grant will be separate and not part of the bundle. There will be a webinar available to explain the grant bundle process. ICPHD has received pre-approved grant allocation amounts for the bundle. Deadline for submission is December 30, 2018. Mrs. Schippert reviewed the PROMPT grant, Vector Surveillance/West Nile grant, and the Lead program allocations. Mrs. Schippert explained the in-house lead testing process. Rabies specimens were negative. ICPHD is waiting for specimen results for the TB investigation.

OLD BUSINESS: Both new Senior Services employees have passed their CCU test. One has completed APS training. Dr. Zumwalt requested draft minutes from the previous meeting be presented at current committee meetings. Mrs. Schippert talked about the processes for unsatisfactory well water testing and updated the committee on an establishment inspection.

NEW BUSINESS: No new business.

ADJOURNMENT: Motion was made by Lisa Breymeyer, seconded by Dr. Zumwalt, to adjourn at 1:48 p.m. Motion was approved by voice vote. The next meeting is the Board of Health meeting scheduled for Wednesday, November 3, 2018 at 6:00 p.m. in the boardroom at the Administrative Center.

Philip Zumwalt
Lisa Breymeyer