OFFICIAL REPORT OF THE COUNTY BOARD OF IROQUOIS COUNTY, ILLINOIS ANNUAL SESSION SEPTEMBER 11, 2018

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THE IROQUOIS COUNTY BOARD OFFICIAL REPORT OF PROCEEDINGS

The Iroquois County Board met in Annual Session at the Administrative Center, in Watseka, IL on Tuesday, September 11, 2018 at 9 A.M. Chairman Shure called the meeting to order and asked County Clerk Lisa Fancher to call the roll.

STATE OF ILLINOIS IROQUOIS COUNTY

Roll call and votes in Iroquois County

Annual Session, September 11, 2018

Chairman Shure

On motion to call the roll

Aye: Anderson, Behrends, Bills, Bohlmann, Crow, Curtis, Hasbargen, Johnson, McGinnis, Offill, Rayman, Shure, Stichnoth, Whitlow

Absent: Alt, Coughenour, Krumwiede, LaMie, McTaggart, Pursley

PRAYER & PLEDGE OF ALLEGIANCE

Mrs. Offill gave the opening prayer after which the Pledge of Allegiance was recited in unison.

AGENDA

It was moved by Mr. Rayman and seconded to approve the agenda. The motion carried by a voice vote.

MINUTES

It was moved by Mrs. Offill and seconded to approve the minutes from the August 14, 2018 Recessed Session County Board meeting. The motion carried by a voice vote.

PAYROLL

It was moved by Mr. Hasbargen and seconded to approve the August payroll. The motion carried by a roll call vote.

STATE OF ILLINOIS IROQUOIS COUNTY

Roll call and votes in Iroquois County

Annual Session, September 11, 2018

Chairman Shure

On motion to approve the August payroll

Aye: Alt*, Anderson, Behrends, Bills, Bohlmann, Crow, Curtis, Hasbargen, Johnson, McGinnis, Offill, Rayman, Shure, Stichnoth, Whitlow

Absent: Coughenour, Krumwiede, LaMie, McTaggart, Pursley

*denotes County Board member that arrived after initial roll call

COUNTY BOARD SERVICES

Charlie Alt	\$261.25
Kyle Anderson	\$75.00
Lyle Behrends	\$126.90
Russell Bills	\$100.00
Kevin Bohlmann	\$105.00
Donna Crow	\$95.28
Ernest Curtis	\$256.75
Larry Hasbargen	\$113.48
Sherry Johnson	\$140.00
Vincent LaMie	
Chad McGinnis	\$197.79
Barb Offill	\$155.79
Dan Rayman	\$224.12
John Shure	\$684.10
Marvin Stichnoth	\$150.78
Jed Whitlow	\$102.70

PUBLIC COMMENTS

There were no public comments.

OUTSIDE ORGANIZATION REPORTS

There were no outside organization reports.

CHAIRMAN COMMENTS

There were no Chairman comments.

FINANCE

August 23, 2018-Budget Hearing September 6, 2018-Committee Meeting

Mr. Anderson, Chairman of the Finance Committee, gave 2 reports of his committee and moved for adoption. The motion was seconded and carried by a roll call vote.

STATE OF ILLINOIS IROQUOIS COUNTY

Roll call and votes in Iroquois County Annual Session, September 11, 2018 Chairman Shure On motion to approve the 2 reports of the Finance Committee Aye: Alt, Anderson, Behrends, Bills, Bohlmann, Crow, Curtis, Hasbargen, Johnson, LaMie*, McGinnis, Offill, Rayman, Shure, Stichnoth, Whitlow Absent: Coughenour, Krumwiede, McTaggart, Pursley *denotes County Board member that arrived after the initial roll call

August 23, 2018 Budget Hearing

STATE OF ILLINOIS IROQUOIS COUNTY

County Board, Annual Session September 11, A.D., 2018

Mr. Chairman and members of the County Board:

Your Committee to whom was referred **Finance** would be leave to submit the following report on the matters before them:

Your committee met at the Administrative Center on August 23, 2018 at 9:00 A.M. Members present were Kyle Anderson, Michael McTaggart, Charlie Alt, Russell Bills, Ernie Curtis, and Sherry Johnson. Dan Rayman was absent. Also present County Board Chairman John Shure, Sheriff Derek Hagen, County Clerk Lisa Fancher, Treasurer Mindy Kuntz Hagan, ICPHD Administrator Dee Schippert, Supervisor of Assessments Bob Yergler, 911 Director Eric Raymond, and County Board member Donna Crow.

The meeting was called to order.

It was moved by Ernie Curtis and seconded by Charlie Alt to approve the agenda. Motion carried by a voice vote.

During public comments, Sherry Johnson questioned the lawsuit against the County and how it will affect the budget. Mrs. Johnson continued that the lawsuit against Animal Control Director Dr. Youssef, County Board Chairman John Shure, County Board member Marvin Stichnoth, and the County Board is dated June 21, 2018. Russell Bills stated the matter should be discussed with legal counsel.

Discussion was held on the FY19 budget. 911 Director Eric Raymond provided revised Joint Dispatch budget worksheets for the committee. Mr. Raymond stated the ETSB Board tabled budget approval at their recent meeting. There was a request for additional funding from ETSB into the Joint Dispatch fund and they have decided on \$158,666.66 each for the General Fund, City of Watseka, and ETSB. However, the ETSB Board is open to requests. Their next meeting is September 18th at 7:00 P.M. Finance Chairman Kyle Anderson suggested Mr. Raymond invite a representative from the City of Watseka to attend the Finance Committee meeting.

Mr. Anderson reviewed the tentative General Fund revenue of \$5,364,107 and asked for input from the committee and Elected Officials. Sheriff Derek Hagen said he thought now was the time to begin other projects due to no large capital improvement projects being scheduled. Mr. Hagen said he is still in the process of searching for grants to help pay for some of the items. Michael McTaggart listed the items Mr. Hagen presented on his capital improvement list, which includes the purchase of 3 new Tahoe's. Mr. McTaggart asked if other sedans are available rather than Tahoe's. Mr. Hagen responded there are sedans available, however, more counties are going to SUV's due to inclement weather and the locations they have to go to. Mr. Hagen said he is open to discussing other vehicles but 3 will need to be purchased.

Treasurer Mindy Kuntz Hagan told the committee she thought revenue from Replacement Tax is trending lower and the committee should consider changing the revenue for FY19 to \$200,000. Also, the IEMA Grant reimbursement is much higher than usual but that could be due to more being requested in FY19. Refunds and Reimbursements should be decreased to \$3,500. Mrs. Kuntz Hagan suggested the year to date for Licenses be researched due to the dollar amount being so much higher than what is budgeted. Court Fees are also trending lower than years past. County Clerk Lisa Fancher requested Election Judge Salary Reimbursement be decreased to \$6,500 due to there only being one election.

Mr. Anderson noted the decrease in Administrative Center rental revenue. The matter will be discussed at the Management Committee meeting.

Supervisor of Assessments Bob Yergler stated building permits may be lower this coming year. There are 5 hearings scheduled for solar farms. The permit fee has been set at \$5,000 but the County isn't guaranteed to receive the full amount due to the way the program works with the state.

The preliminary budget worksheets were revised to reflect the requested changes. Mr. Anderson also suggested including an additional \$50,000 to the shortfall, which leaves the total tentative shortfall at \$237,599.

As there was no further business to come before the committee, it was moved by Mr. McTaggart and seconded by Mr. Bills to adjourn at 9:56 A.M. Motion carried by a voice vote.

All of which is respectfully submitted.

s/Kyle Anderson s/Michael McTaggart s/Charlie Alt s/Russell Bills s/Ernie Curtis s/Sherry Johnson

Committee Meeting September 6, 2018

STATE OF ILLINOIS IROQUOIS COUNTY

County Board, Annual Session September 11, A.D., 2018

Mr. Chairman and members of the County Board:

Your Committee to whom was referred **Finance** would be leave to submit the following report on the matters before them:

Your committee met at the Administrative Center on September 6, 2018 at 9:00 A.M. Members present were Kyle Anderson, Michael McTaggart, Charlie Alt, Russell Bills, Ernie Curtis, and Sherry Johnson. Dan Rayman was absent. Also present County Board Chairman John Shure, Sheriff Derek Hagen, Treasurer Mindy Kuntz Hagan, Probation Director Tom Latham, Supervisor of Assessments Bob Yergler, 911 Director Eric Raymond, Greg Steffen with Compass Insurance, County Board member Donna Crow, and Wendy Davis with the Times Republic.

The meeting was called to order.

It was moved by Ernie Curtis and seconded by Russell Bills to approve the agenda. Motion carried by a voice vote.

There were no public comments.

Greg Steffen with Compass Insurance reported an appointment was set with Sheriff Derek Hagen for risk management.

Executive Assistant Amanda Longfellow reported the annual benefits fair is scheduled for October 30th and October 31st.

The Department Heads gave their monthly reports. They are as follows:

- Treasurer Mindy Kuntz Hagan reported taxes are being collected in the Treasurer's Office.
- 911 Director Eric Raymond reported his board is continuing to work through the budget process and they have tabled budget approval.
- Probation Director Tom Latham reported a five year contract has been approved and is awaiting a signature from the Chief Judge.
- Sheriff Derek Hagen reported a Correctional Officer resigned on August 24th and he is in the process of reviewing applications. The replacement will result in a cost savings for the County of approximately \$10,000-\$15,000. Mr. Hagen also received notification regarding the Deputy that has been on Worker's Compensation since January 2017 and it appears the situation should be coming to a resolution soon. The replacement of the Deputy will also be a cost savings to the County.

Finance Chairman Kyle Anderson discussed the review of financial policies. The policies will be emailed to the committee.

Mrs. Longfellow informed the committee of the Management committee's recommendation to increase the Maintenance Department Service Contract budget by \$15,550. This includes \$4,000 for purchasing salt and \$11,550 for salting per occurrence. Mrs. Longfellow explained snow removal bids were opened at the meeting. The committee approved a one year snow removal bid of \$15,425 plus \$1,925 for salt spreading per occurrence. While a majority of the salt spreading will be handled by Maintenance Supervisor Chris Drake, there may be times that he is not available. Mr. Anderson said he will speak with Mr. Drake about the accuracy of the increase in his budget.

The committee reviewed the non-union employee spreadsheet which includes the FY19 proposed salaries, 2% salary increases and 2.5% salary increases. Mr. Anderson inquired on the Administrative Assistant position in the Sheriff's Department. Mr. Hagen explained this is a full time addition to his office staff. Also, his current Executive Assistant is planning her retirement but doesn't have a set date. The committee agreed to set all non-union salary increases at 2%.

Michael McTaggart discussed the Sheriff's Capital Improvement request and suggested other vehicle options be considered. Mr. McTaggart also suggested a majority of the request could be funded by the public safety tax fund. Mr. Hagen responded there is a benefit to having SUV's as squad cars but he is negotiable. He realizes the sedans would save \$45,000-\$50,000; however, the trade-in/retail value is not as high as a Tahoe. The committee agreed to remove the entire \$235,000 requested for Sheriff's Capital Improvement, reduce it by \$50,000 and fund the remaining \$185,000 from the public safety tax fund. Mr. Hagen noted that not all equipment will be purchased immediately. Also, many of the items being purchased will not have to be purchased again for many years.

911 Director Eric Raymond reminded the committee his budget is not finalized yet and if Finance would like to see more funding from 911, they can offer suggestions to his board.

Mr. Anderson said a special Finance meeting will be scheduled. The committee will be informed of the date and time.

Mr. Hagen informed the committee of changes that will be occurring in how fines and courts fees are collected. Circuit Clerk Lisa Hines will be attending a seminar to learn more about the process and she will report to the committee with more information.

The committee reviewed the claims. It was moved by Mr. McTaggart and seconded by Mr. Curtis to pay the claims subject to County Board approval. A roll call vote was taken. Motion carried.

As there was no further business to come before the committee, it was moved by Charlie Alt and seconded by Mr. Bills to adjourn at 10:04 A.M. Motion carried by a voice vote.

All of which is respectfully submitted.

s/Kyle Anderson s/Michael McTaggart s/Charlie Alt s/Russell Bills s/Ernie Curtis s/Sherry Johnson

MANAGEMENT SERVICES

Mr. Behrends, Chairman of the Management Services Committee, gave the report of his committee and moved for adoption. The motion was seconded and carried by a roll call vote.

STATE OF ILLINOIS IROQUOIS COUNTY

Roll call and votes in Iroquois County Annual Session, September 11, 2018 Chairman Shure On motion to approve the Management Services Committee report Aye: Alt, Anderson, Behrends, Bills, Bohlmann, Crow, Curtis, Hasbargen, Johnson, LaMie, McGinnis, Offill, Rayman, Shure, Stichnoth, Whitlow Absent: Coughenour, Krumwiede, McTaggart, Pursley

STATE OF ILLINOIS IROQUOIS COUNTY

County Board, Annual Session September 11, A.D., 2018

Mr. Chairman and members of the County Board:

Your Committee to whom was referred **Management Services** would be leave to submit the following report on the matters before them:

Your Committee met at the Administrative Center on September 5, 2018 at 1:00 P.M. Members present Lyle Behrends, Charlie Alt, Kevin Bohlmann, Larry Hasbargen, Chad McGinnis, and Barbara Offill. Sherry Johnson was absent. Also present County Board Chairman John Shure, Maintenance Supervisor Chris Drake, Orry Cummings with SmartWatt, County Board candidate Paula Rossow, and Wendy Davis with the Times Republic.

The meeting was called to order.

It was moved by Larry Hasbargen and seconded by Chad McGinnis to approve the agenda. Motion carried by a voice vote.

There were no public comments.

There were no updates on the County Farm.

Orry Cummings with SmartWatt spoke to the committee about the meeting held with Ameren regarding the staffing grant. Another meeting is being coordinated with Maintenance Supervisor Chris Drake and SmartWatt to finalize the controls and to be able to provide firm pricing to the committee.

Mr. Cummings provided names of solar companies that SmartWatt is either familiar with or has a working relationship. Mr. Cummings suggested the County Board reach out to K & F Electric in Belleville, IL for assistance in assembling a request for proposal and to help with the bidding process. It was moved by Mr. McGinnis and seconded by Charlie Alt to work with K & F Electric to develop a request for proposal for solar bids and send the request for proposals out for bidding. Motion carried by a voice vote.

Management Chairman Lyle Behrends opened the snow removal bids as follows:

- Trent's Lawn Care \$15,425 for snow removal for one year and \$1,925 for salt spreading per occurrence
- Tovar \$27,749 for snow removal per year for three years at the Administrative Center, \$37,668 for snow removal per year for three years at the Courthouse/Jail. \$1,216 for salt spreading per occurrence.

Kevin Bohlmann suggested the funds spent on snow removal and salt spreading be used towards the purchase of a truck for the maintenance department to plow snow going forward. Mr. Behrends commented this is the first year for salt spreading by the Maintenance Supervisor and he thinks the committee should re-visit the idea next year when the contract expires.

It was moved by Mr. McGinnis and seconded by Barbara Offill to approve Trent's Lawn care bid of \$15,425 for one year plus \$1,925 for salt per occurrence per the authorization of Maintenance Supervisor Chris Drake. A roll call vote was taken. Motion carried.

The committee discussed the additional cost of salt due to it not being included in the FY19 budget. It was moved by Mr. McGinnis and seconded by Mr. Bohlmann to recommend the Finance committee increase Service Contracts in the amount of \$15,550 to cover the cost of salt (\$4,000) and salting per occurrence (\$11,550). Salting per occurrence must be authorized by Maintenance Supervisor Chris Drake. A roll call vote was taken. Motion carried.

Updates were given on office space in the Administrative Center. Mr. Alt stated he is waiting on specifications for the wall that is needed for the elevator. Mr. Bohlmann said he believes a better option is to build on to the building. He contacted a vendor and was able to provide the committee with a rough estimate of \$80,685 for the addition, not including heating/air or electricity. Mr. Bohlmann added the building is 1,800 square feet.

Executive Assistant Amanda Longfellow informed the committee of two leases that recently expired. Champaign County Regional Planning Commission expired June 30th. The procedure followed per the lease agreement is to automatically renew the lease on a year to year basis and increase the rent based on the Consumer Price Index Inflation Calculator. Their rent increased monthly from \$415.16 to \$430.83. Also, the lease for 911 expired July 31st and Mrs.

Longfellow explained the same procedures will be followed for their lease. Their monthly rent will increase from \$788.85 to \$818.61. Letters explaining the increases will be sent to both entities. It was moved by Mr. Bohlmann and seconded by Mrs. Offill to approve the revised leases and rent amounts for Champaign County Regional Planning Commission and 911. A roll call vote was taken. Motion carried.

Mrs. Longfellow noted the Finance Committee questioned the revenue coming in from Administrative Center rentals. The amount budgeted for 2018 is \$34,068 and the amount budgeted for 2019 is \$26,953. Mrs. Longfellow and Mr. Behrends both stated leases were revised within the last year to be on the same schedule, such as their rent is based upon square footage. The matter will continue to be looked into.

Mr. Behrends reported the meeting room policy is being revised but as of now, the current policy is still in place.

Maintenance Supervisor Chris Drake reported on the following:

- A temporary janitor was hired part-time at the Courthouse due to the full-time housekeeper being off work due to an injury.
- A 4 inch section of a sanitary line was cut in the Jail due to the line being blocked.
- The electronic keyless entry at the Jail required replacement.
- Maintenance was performed on the forklift.
- The curbing work for the south Courthouse parking lot is complete. The signs and posts need to be installed.
- Prices are being gathered for surveillance cameras for the Courthouse.
- There are a lot of areas at the Jail that are not powered by the generator. Mr. Drake is receiving pricing on adding additional circuits to the generator because we are only using 30% of the capacity.
- The USDA office had 2 heatpumps that needed recharged and a new combination lock installed.
- Many of the emergency lights in the hallways do not work and Mr. Drake has found that it is more cost effective to purchase new LED units. The new units are less than \$30 per unit.

The committee reviewed the claims. It was moved by Mr. Hasbargen and seconded by Mrs. Offill to pay the claims, subject to County Board approval. A roll call vote was taken. Motion carried.

During old business, Mr. Behrends asked for an update on the AT&T long distance contract. Mrs. Longfellow said she will begin contacting AT&T next week.

During new business, Mr. Bohlmann asked if the committee was interested in pursuing adding on the Administrative Center or continue looking into adding an elevator. The committee agreed both options should be considered. The floor plan will be emailed to the committee for review.

It was moved by Mr. Alt seconded by Mr. Bohlmann to adjourn the meeting at 2:05 P.M. Motion carried by a voice vote.

All of which is respectfully submitted.

s/Lyle Behrends s/Charlie Alt s/Kevin Bohlmann

s/Larry Hasbargen s/Chad McGinnis s/Barbara Offill

EXECUTIVE SESSION

It was moved by Mr. Alt and seconded to go into executive session at 9:24 A.M. pursuant to 5 ILCS 120/2 (c) (11) Litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting. The motion carried by a voice vote.

EXECUTIVE SESSION

It was moved by Mr. Bills and seconded to come out of Executive Session at 9:33 A.M. The motion carried by a voice vote.

TAX,

ORDINANCE NO. 2018-5

ORDINANCE INCREASING STATUTORY RECORDING FEES FOR IROQUOIS COUNTY, IL,

**** &

REVISED LIST OF POLLING PLACES

(The revised list of polling places has been recorded and placed on file in the County Clerk's Office.)

Mr. Stichnoth, Chairman of the Tax Committee, gave the report of his committee and presented Ordinance No. 2018-5 and a revised list of polling places for approval. Mr. McGinnis commented that he has received various phone calls regarding the registration of cats. He asked if any more information was available, to which Mr. Stichnoth said Dr. Yousseff is still investigating the matter and will report back to the committee with his findings. Mr. McGinnis felt the Board could pass a Resolution in opposition to the idea of registration of cats, to express to the General Assembly how the action will hurt Iroquois County and its people.

Mrs. Crow questioned the Ordinance Increasing Recording Fees. County Clerk Lisa Fancher explained that the State has passed a law requiring the County Recorder to adopt a predictable fee schedule which will eliminate surcharges or fees based on individual attributes of a document, like additional page numbers or additional document numbers. The new predictable fee was established by taking the average fee collected for the previous 3 years of recorded documents. It was moved by Mr. Stichnoth and seconded to approve the Tax Committee report, Ordinance No. 2018-5, and the revised list of polling places. The motion carried by a roll call vote.

STATE OF ILLINOIS IROQUOIS COUNTY

Roll call and votes in Iroquois County

Annual Session, September 11, 2018

Chairman Shure

On motion to approve the Tax Committee report, Ordinance No. 2018-5, and the revised list of polling places

Aye: Alt, Anderson, Behrends, Bills, Bohlmann, Crow, Curtis, Hasbargen, Johnson, LaMie, McGinnis, Offill, Rayman, Shure, Stichnoth, Whitlow Absent: Coughenour, Krumwiede, McTaggart, Pursley

STATE OF ILLINOIS IROQUOIS COUNTY

County Board, Annual Session September 11, A.D., 2018

Mr. Chairman and Members of the County Board:

Your Committee to whom was referred **Tax** would be leave to submit the following report on the matters before them:

Your Committee met at the Administrative Center on September 4, 2018 at 9:00 A.M. Members present were Marvin Stichnoth, Troy Krumwiede, Barbara Offill, and Jed Whitlow. Kevin Coughenour, Michael McTaggart, and Dan Pursley were absent. Also present County Board Chairman John Shure, County Clerk Lisa Fancher, Supervisor of Assessments Bob Yergler, Treasurer Mindy Kuntz Hagan, ICPHD Administrator Dee Schippert, Animal Control Director Dr. Youssef, Lou Ellen Strong with the 377 Board, Suzanne Light with ABRA, County Board candidate Roger Bard, and Wendy Davis with the Times Republic.

The meeting was called to order.

It was moved by Barbara Offill and seconded by Jed Whitlow to approve the agenda. Motion carried by a voice vote.

The committee reviewed the claims. It was moved by Mr. Whitlow and seconded by Troy Krumwiede to pay the claims subject to County Board approval. Motion carried by a roll call vote.

There were no public comments.

Animal Control Director Dr. Youssef gave his report for August which included 5 dogs picked up and brought to the clinic and 5 bats. The bats tested negative for rabies. Dr. Youssef noted one of the bats had to be driven to Springfield for testing due to the post office being closed on Monday and the results were needed as soon as possible. Dr. Youssef said he is still in the process of ordering tags for 2019. He is collecting information from his office, the County building, and other veterinarian offices regarding the amount of tags that are remaining. Also, there have been reports that cats will need to be registered and vaccinated beginning in January. Dr. Youssef reported he is working with the State's Attorney's office on two dog bite cases. Tax Chairman Marvin Stichnoth clarified that an article was run in a newspaper requiring cats to be registered and vaccinated by the County. This practice is not currently in effect but is recommended to go into effect January 2019. Dr. Youssef said the same procedures will be followed for cats as they are with dogs but he is waiting for more information to be published regarding this matter.

The department heads gave their monthly reports.

• County Clerk Lisa Fancher discussed employee training and cyber security. Ms. Fancher said funds were expected from the State for cyber security but she is unsure of the funding at this time. Ms. Fancher contacted Michael Taber with AreaWide to update him on the status.

- Treasurer Mindy Kuntz Hagan reported taxes are being collected in the office. September 5th is the due date for the second installment.
- Supervisor of Assessments Bob Yergler reported he is working on his level of assessment procedures. Computers for his department have been ordered and dates and times will be coordinated for installation through AreaWide.

Ms. Fancher presented an ordinance increasing the statutory recording fees as required by law. She explained lending institutions and realtors associations preferred to know exact recording fees for their closings. Our current fees are based upon a certain dollar amount for the first four pages and an additional \$1 for each page after that. The fees were set by calculating the previous three years average cost of documents and plats/surveys. Also, the fees cannot be attributed to the number of pages or parcel ID numbers. Overall, the fees were able to be raised effective January 1, 2019. It was moved by Mrs. Offill and seconded by Mr. Krumwiede to approve the Ordinance Increasing the Statutory Recording Fees. A roll call vote was taken. Motion carried.

Ms. Fancher provided the committee with a list of polling places. Changes include Watseka High School polling place has been changed to the American Legion Building and the Beaverville Fire House polling place has been changed to the Community Center in Beaverville. Voter registration cards will not be sent out but a press release will be published. It was moved by Mr. Whitlow and seconded by Mr. Krumwiede to approve the list of polling places. Motion carried by a voice vote.

Mr. Stichnoth informed the committee that County Board member Larry Hasbargen requested the committee discuss a contract for the Animal Control Warden. Mr. Stichnoth said he believes the arrangement we have now is working well. There are also other things going on within the County and he doesn't feel the need to make changes at this time.

Mr. Yergler reported no changes in the EAV. He said he will lose some value with depreciation on the wind towers.

Lou Ellen Strong with the 377 Board reported their board met with their contracted agencies, Arc of Iroquois County and ABRA, in July. Each agencies total request submitted for the new tax year is \$573,212. Mrs. Strong said they realize this amount is most likely in excess of the EAV. Their committee would like the County to submit a levy amount of one million dollars of the EAV for the 377 Board. Mrs. Strong stressed that they do not want to lose any funding because both agencies receive significant revenues from the State and there are many unfunded mandates with those services for people with disabilities. Currently, there are 80 individuals that receive 24 hour care and around 75 that receive less than 24 hour care.

As there was no further business to come before the committee, it was moved by Mr. Krumwiede and seconded by Mrs. Offill to adjourn the meeting at 9:29 A.M. Motion carried by a voice vote.

All of which is respectfully submitted.

s/Marvin Stichnoth s/Troy Krumwiede s/Barbara Offill s/Jed Whitlow

ORDINANCE 2018-5 ORDINANCE INCREASING STATUTORY RECORDING FEES for IROQUOIS COUNTY, ILLINOIS

WHEREAS, 55 ILCS 5/3-5018.1 provides that on or before January 1, 2019, the County shall adopt and implement a predictable fee schedule that eliminates surcharges or fees based on the individual attributes of a standard document to be recorded; and

WHEREAS, 55 ILCS 5/3-5018.1 requires an analysis of the average fees collected for the recording of the classifications of documents based on the three previous years of recording data; and

WHEREAS, an analysis of the average fees collected (attached hereto and made a part hereof) has been prepared by the Recorder; and

WHEREAS, the Recorder has posted notice of the proposed document class fees for the classifications at least two weeks prior, but not more than four weeks prior, to the public meeting at which the ordinance may be adopted; and

WHEREAS, based on the analysis, the Finance Committee of the Iroquois County Board recommends the County Code be amended to increase the Recorder fees effective January 1, 2019;

NOW, THEREFORE, BE IT ORDAINED by the County Board of Iroquois County, that the County Code is amended as follows:

Current Fees for Docum	<u>ents</u>	New Predictable Fees	
Recording Fee	\$13.50	Recording Fee	\$15.50
Automation Fee	\$10.50	Automation Fee	\$10.50
Rental Housing Fee	\$10.00	Rental Housing Fee	\$10.00
GIS Fee	\$21.00	GIS Fee	\$21.00
TOTAL BASE FEE	\$55.00	TOTAL BASE FEE	\$57.00
Additional page fee after four pages	\$1.00	Additional page fee after four pages	\$0
Current Fees for Nonsta	ndard Documents	New Predictable Fees	
Recording Fee	\$25.50	Recording Fee	\$27.50
Automation Fee	\$10.50	Automation Fee	\$10.50

Rental Housing Fee GIS Fee	\$10.00 \$21.00	Rental Housing Fee GIS Fee	\$10.00 \$21.00
TOTAL BASE FEE	\$67.00	TOTAL BASE FEE	\$69.00
Additional page fee after four pages	\$1.00	Additional page fee after four pages	\$0

Current Fees for Plats

New Predictable Fees

Recording Fee Automation Fee Rental Housing Fee GIS Fee	\$42.00 \$10.50 \$10.00 \$21.00	Recording Fee Automation Fee Rental Housing Fee GIS Fee	\$43.00 \$10.50 \$10.00 \$21.00
TOTAL BASE FEE	\$83.50	TOTAL BASE FEE	\$84.50
Additional page fee after four pages	\$1.00	Additional page fee after four pages	\$0

Government bodies will continue to be exempt from the Rental Housing Fee. UCCs, Federal Tax Liens, and other documents that have costs different than the current \$55.00 fee will remain at their current fee. Copy fees will remain the same.

Passed and Approved this 5th day of September, 2018.

Ayes <u>16</u> Nays <u>0</u>

Absent _____4

s/John Shure John Shure, Chairman of the Iroquois County Board

ATTEST: <u>s/Lisa Fancher</u> Lisa Fancher, County Clerk

HEALTH

Mrs. Offill, member of the Health Committee, gave the report of her committee. At this time, ICPHD Administrator Dee Schippert said since the committee meeting, a crow found in the Loda area tested positive for West Nile Virus and another bird found in the Gilman area is suspected to test positive; however, the results for that bird have not been received. Mr. Anderson questioned the percentage of wells which have tested unsatisfactory. Mrs. Schippert confirmed 31% of private water wells have tested unsatisfactory for the year. There are about 15-30 wells tested monthly. Bacteria are the reason wells are testing unsatisfactory, with some that have tested positive for e.coli. Follow up for the poor testing includes chlorination and maintenance. Mrs. Schippert suspects flooding within the County as a reason so many wells are testing unsatisfactory. It was moved by Mrs. Offill and seconded to approve the Health Committee report. The motion carried by a roll call vote.

STATE OF ILLINOIS IROQUOIS COUNTY

Roll call and votes in Iroquois County Annual Session, September 11, 2018 Chairman Shure On motion to approve the Health Committee report Aye: Alt, Anderson, Behrends, Bills, Bohlmann, Crow, Curtis, Hasbargen, Johnson, LaMie, McGinnis, Offill, Rayman, Shure, Stichnoth, Whitlow Absent: Coughenour, Krumwiede, McTaggart, Pursley

STATE OF ILLINOIS IROQUOIS COUNTY

County Board, Annual Session September 11, A.D., 2018

Mr. Chairman and members of the County Board:

Your Committee to whom was referred **Health** would be leave to submit the following report on the matters before them:

Your committee met at the Administrative Center on September 4, 2018 at 9:40 A.M. Members present were Troy Krumwiede, Barbara Offill, and Jed Whitlow. Michael McTaggart, Kevin Coughenour, and Dan Pursley were absent. Also present County Board Chairman John Shure, ICPHD Administrator Dee Schippert, County Board candidate Roger Bard, Lou Ellen Strong with the 377 Board, Suzanne Light with ABRA, and Wendy Davis with the Times Republic.

The meeting was called to order.

It was moved by Jed Whitlow and seconded by Barbara Offill to approve the agenda. Motion carried by a voice vote.

There were no public comments.

ICPHD Administrator Dee Schippert distributed the grants and contracts report to the committee. Mrs. Schippert noted no changes have been made to the report since last month's Health committee meeting, which is concerning. The State continues to tell the health department that a lot of the grants will be bundled together. The health department has also been assured by the State that the grants are coming and to continue services. When the contracts

come out, they will be retroactive to July 1st. Mrs. Schippert said the same amounts of grants are still being written even though they are bundled together. Another concern Mrs. Schippert spoke about is surrounding health departments not receiving their funding due to the contracts not being finalized and many are considering reducing their hours of operation or laying off staff. Luckily, our health department is not in this position and has already been contacted by one of these health departments requesting us to cover some of their programs until they receive funding.

Mrs. Schippert reviewed the program summary report with the committee. There were many inspections and reinspections in August. Food complaints also increased in August. Mrs. Schippert said this usually occurs during the summer months. Water samples also increased. A press release was issued last month stating 31% of the water samples collected in Iroquois County have tested unsatisfactory. The health department encourages residents to continue testing their water and the water testing kits will be free of charge.

There have not been any positive samples of West Nile in Iroquois County, however, Illinois had its first death last week from the West Nile virus. There have been 22 individuals diagnosed with the West Nile virus in Illinois.

Mrs. Schippert reported sexually transmitted diseases continue to increase. The Center for Disease Control and Prevention (CDC) issued an announcement last week stating sexually transmitted diseases are at the highest level they have ever been in the United States.

Mrs. Schippert spoke about the bat cases for the month stating there was a deceased bat brought into the health department Friday morning. Animal Control was contacted but they do not send the specimens on Fridays because the state lab is not open on Saturdays and in this instance, Monday was a holiday. Due to the nature of this case, the lab recommended the bat be driven to Springfield for immediate testing. Animal Control Warden Erica Turner drove the bat to the state lab. Mrs. Schippert praised Ms. Turner and Animal Control Director Dr. Youssef's efforts.

As there was no further business to come before the committee, it was moved by Mrs. Offill and seconded by Mr. Whitlow to adjourn at 10:04 A.M.

All of which is respectfully submitted.

s/Troy Krumwiede s/Barbara Offill s/Jed Whitlow

JUDICIAL & PUBLIC SAFETY

(The reports from the Sheriff, Probation, and 911 have been recorded and placed on file in the County Clerk's Office.)

Mr. Behrends, Chairman of the Judicial & Public Safety Committee, gave the report of his committee. Sheriff Derek Hagen addressed the increase in calls for service going up and confirmed emergency complaints are priority and all other calls may have to wait if the road deputies are otherwise dispatched. Mr. Rayman questioned the ESDA repeater, a communication device that acts as a link between radio operators to cover a large area, which has not been working properly. It was confirmed that this repeater has been working inconsistently for the past year and ESDA is working with ETSB and KC Communications to rectify the problem. Sheriff Hagen said there is a plan to put a repeater in Crescent City or in that vicinity, which will hopefully take care of the problem. It was moved by Mr. Behrends and seconded to approve the Judicial & Public Safety Committee report. The motion was seconded and carried by a roll call vote.

STATE OF ILLINOIS IROQUOIS COUNTY

Roll call and votes in Iroquois County Annual Session, September 11, 2018 Chairman Shure On motion to approve the Judicial & Public Safety Committee report Aye: Alt, Anderson, Behrends, Bills, Bohlmann, Crow, Curtis, Hasbargen, Johnson, LaMie, McGinnis, Offill, Rayman, Shure, Stichnoth, Whitlow Absent: Coughenour, Krumwiede, McTaggart, Pursley

STATE OF ILLINOIS IROQUOIS COUNTY

County Board, Annual Session September 11, A.D., 2018

Mr. Chairman and members of the County Board:

Your Committee to whom was referred **Judicial & Public Safety** would be leave to submit the following report on the matters before them:

Your Committee met at the Courthouse on September 5, 2018 at 3:00 P.M. Members present were Lyle Behrends, Chad McGinnis, Ernie Curtis, and Barbara Offill. Donna Crow and Vince LaMie were absent. Also present Sheriff Derek Hagen, Coroner Bill Cheatum, Probation Supervisor Barb King, State's Attorney Jim Devine, Circuit Clerk Lisa Hines, County Board Chairman John Shure, County Board candidate Paula Rossow, and Wendy Davis with the Times Republic.

The meeting was called to order.

It was moved by Barbara Offill and seconded by Ernie Curtis to approve the agenda. Motion carried by a voice vote.

There were no public comments.

Sheriff Derek Hagen's monthly report for August included:

- Patrol had 865 calls for service for the month of August
- Year-to-Date calls for service 5,942 (2017 YTD 4,161/42% increase)
- Booked-in 55 prisoners for the month of August
- Year-to-date booked in: 468
- Average Daily Population August: 27
- Year-to-date average population: 24
- Year-to-date average length of stay: 16 days
- Overtime in the Jail for August was 304 hours on the schedule
- Part-time hours: 0
- One deputy off on Worker's Compensation
- Correctional Officer resigned effective August 24th but he is in the process of reviewing applications for replacement

Mr. Hagen submitted two additional claims to the committee for travel expenses for a prisoner transport and for registrations for two unmarked vehicles. He reported when he is available to pick up prisoners, it is more cost effective than using prisoner transport because they charge \$1 per mile. The replacement of a Correctional Officer will result in a cost savings due to the previous employee having approximately 10 years of service with the County. Information was received regarding the Deputy that has been on Worker's Compensation since January 2017. It appears the Deputy will not be returning as he is not able to perform the full duties of the Deputy Sheriff due to the injuries sustained. Once the matter is resolved, there will be a vacancy to fill which will also be a cost savings to the County.

Coroner Bill Cheatum submitted two additional claims for vehicle maintenance and morgue fees. Mr. Cheatum reported 6 drug overdoses for the year.

Probation Supervisor Barb King reviewed the Probation & Court Services activity report for August with the committee.

State's Attorney Jim Devine reported the jury trial scheduled for this afternoon got continued. Also, Iroquois County, County Board Chairman John Shure, County Board member Marvin Stichnoth, and Animal Control Director Dr. Youssef were served with summons in a lawsuit. Appropriate action will be taken as necessary and timely answers will be submitted within the next 30 days.

Circuit Clerk Lisa Hines distributed her monthly report to the committee for their review. A total of \$59,515.80 was received in fines and fees and \$7,845.11 was received from Credit Collection Partners. Mrs. Hines informed the committee of a conference she is attending later in the month to become better informed of the fines and fees that will be changing on July 1, 2019.

911 Director Eric Raymond's ETSB report for August was distributed to the committee for review.

The committee reviewed claims. It was moved by Mr. Curtis and seconded by Chad McGinnis to pay the Judicial & Public Safety claims, including the additional claims submitted by Sheriff Derek Hagen Coroner Bill Cheatum, subject to County Board approval. A roll call vote was taken. Motion carried.

As there was no further business to come before the committee, it was moved by Mr. Curtis and seconded by Mrs. Offill to adjourn the meeting at 3:20 P.M. Motion carried by a voice vote.

All of which is respectfully submitted.

s/Lyle Behrends s/Ernie Curtis s/Barbara Offill s/Jed Whitlow

SEARCH

(Information presented at the Search Committee Meeting follow the report of the Committee. There is an email from Hope Wheeler, with CliftonLarsonAllen, confirming estimates for auditing expenses, which has been recorded and placed on file in the County Clerk's Office.)

Mr. Bills, Chairman of the Search Committee, gave the report of his committee. Mr. Anderson voiced concerns he has because the appointed Search Committee consists of too many members of the Finance Committee. Chairman Shure confirmed that before he appointed the Search Committee he consulted State's Attorney Jim Devine. It was moved by Mr. Bohlmann

and seconded to go into executive session pursuant to 5ILCS 120/2(c)(1). The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body at 10:10 A.M. The motion carried by a voice vote. Anderson voted nay.

EXECUTIVE SESSION

It was moved by Mr. Rayman and seconded to come out of executive session at noon. The motion carried by a voice vote.

SEARCH MOTION

MOTION

It was moved by Mrs. Johnson and seconded to offer a starting salary of \$45,000 to Amanda Longfellow as Manager of the Finance Center and a starting salary of \$27,250 to Jill Johnson as Chief Deputy of the Finance Center with all other criteria set forth, the same. The motion carried by a roll call vote.

STATE OF ILLINOIS IROQUOIS COUNTY

Roll call and votes in Iroquois County

Annual Session, September 11, 2018

Chairman Shure

On motion to approve the motion made out of executive session, to offer a starting salary of \$45,000 to Amanda Longfellow as Manager of the Finance Center and a starting salary of \$27,250 to Jill Johnson as Chief Deputy of the Finance Center with all other criteria set forth, the same

Aye: Behrends, Bills, Bohlmann, Crow, Hasbargen, Johnson, McGinnis, Rayman Nay: Anderson, Offill, Shure, Stichnoth

Absent: Alt, Coughenour, Curtis, Krumwiede, LaMie, McTaggart, Pursley, Whitlow

STATE OF ILLINOIS IROQUOIS COUNTY

County Board, Annual Session September 11, A.D., 2018

Mr. Chairman and members of the County Board:

Your Committee to whom was referred **Search** would be leave to submit the following report on the matters before them:

Your Committee met at the Administrative Center on September 6, 2018 at 10:13 A.M. Members present were Michael McTaggart, Russell Bills, Charlie Alt, and Donna Crow. Kyle Anderson, Troy Krumwiede, and Dan Rayman were absent. Also present County Board Chairman John Shure.

The meeting was called to order.

It was moved by Mr. Bills and seconded to approve the agenda. The motion carried by a voice vote.

It was moved by Mrs. Crow and seconded to go into Executive Session at 10:15 A.M. pursuant to 5ILCS 120/2(c)(1). The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body. Motion carried by a voice vote.

It was moved by Mrs. Crow and seconded to come out of Executive Session at 10:55 A.M. The motion carried by a voice vote.

It was moved by Mr. McTaggart and seconded to approve the reconfiguration of the Finance Department to the Finance Center. With the reconfiguration Amanda Longfellow will assume the position of Manager with a salary of \$45,000 and Jill Johnson will assume the position of Chief Deputy with a salary of \$31,000. Both positions will assume the specified job description as presented in the document entitled Finance Office Jobs Proposal. There will also be a part-time clerk hired with salary to be determined, to prepare the minutes for County Board activities and related Board matters. The motion carried unanimously by a roll call vote.

Mr. McTaggart went on to explain with these changes, there will be additional costs assessed by the auditors for the following: GAAP adjustments at year end in the amount of \$4,500 and quarterly meetings to discuss trial balances, general ledger, budget to actual, audit requests, and other items as needed in the amount of \$2,500. The extra fees will ensure the financials stay on track while providing support. Mrs. Crow commented that the official job descriptions should be updated to note the changes.

There was no old business.

There was no new business.

As there was no further business to come before the committee, it was moved by Mr. Alt and seconded to adjourn the meeting at 11:03 A.M. Motion carried by a voice vote.

All of which is respectfully submitted.

s/Michael McTaggart s/Russell Bills s/Charlie Alt s/Donna Crow

INFORMATION PRESENTED AT SEARCH COMMITTEE MEETING

PROPOSED REALINGMENT OF FINANCE DEPARTMENT

- **1. NEW NAME:** IROQUOIS COUNTY FINANCE CENTER
- 2. NEW HEAD: AMANDA LONGFELLOW-MANAGER
- **3. SALARY:** 45 K
- 4. CHIEF DEPUTY: JILL JOHNSON
- 5. SALARY: 31 K

6. CLERK: PART-TIME, SALARY TBD UNION POSITION? CLERK TO PREPARE MINUTES OF COUNTY BOARD ACTIVITIES AND RELATED BOARD MATTERS
7. PROBATION: MANAGER AND CHIEF DEPUTY POSITIONS TO BE ONE YEAR PROBATION
8. JOB DESCRIPTION: AS PER ATTACHED FOR MANAGER AND CHIEF DEPUTY
9. EDUCATION: MANAGER AND CHIEF DEPUTY TO FURTHER EDUCATION IN AREAS OF ACCOUNTING AND GRANT WRITING
10. AUDIT SCHEDULE: INTERIM AUDITS WILL BE CONDUCTED QUARTERLY TO SUPPLEMENT COMPREHENSIVE ANNUAL AUDIT

Financial Office Jobs Proposal

Objective:

To present an effective, strong and viable plan for dividing and strengthening the Financial Office job responsibilities between Amanda Longfellow and Jill Johnson.

Proposed plan:

This plan concentrates on how the Iroquois County Finance Office would function between Amanda Longfellow and Jill Johnson. The following chart shows the proposed job responsibilities that each employee would perform.

Details of the plan:

**The only duty that would be requested to be moved to another office would be the recording, typing and posting of committee minutes.*

Amanda Longfellow	Jill Johnson	
 -Administration Prepare claims Prepare & enter journal entries GATA certification Negotiations Budget preparation Budget reporting Audits UCCI benefits survey Negotiating long distance phone, health insurance, liability insurance, workers comp & unemployment Assist with yearly levy 	 -Accounts Payable Prepare claims Prepare & enter journal entries Data entry & check writing for county Prepare claims & reports Prepare revenue & expense reports Petite & Grand Jury check journal entry Election check journal entry Payroll withholding 1099's Preparation of paper inventories & utilities Assist with tax bills, data entry of tax bills & tax deposits 	
 -Grant System Grant writing -FOIA Officer Receive FOIA requests Follow up correspondence with requests Tracking FOIA requests 	 -Grant System Grant writing -IT Manager Maintain county website Devnet updates & IT requests Tracking IT outsourcing 	
 -Human Resources New employee orientation Human resources filing Retiree exit interview Newspaper advertising Payroll W-2's & 1095's Quarterlies ½ rate sick pay calculation & payout IMRF reporting Coordinate annual benefits fair 	 -Animal Control Maintain Animal Control website Process & enter all Animal Control vaccination & registration records Animal Control deposits Maintaining records & deposit reports Send out Animal Control renewal notifications Send out Animal Control late notifications Monitor the phone & assist callers with Animal Control questions Coordinate with Animal Control Director & Warden 	

PLANNING & ZONING, CONDITIONAL USE PERMIT-Lafond Trust-Beaverville Twp-Parcel #05-36-251-004,

&

CONDITIONAL USE PERMIT-Louis Kay-Belmont Twp-Parcels #26-05-151-001 & #26-06-200-006 (The Conditional Use Permits can be viewed in the Assessment/Planning and Zoning Office.)

Mr. Rayman, Chairman of the Planning & Zoning Committee, gave the report of his committee. The Board discussed the increase in tax revenue that would be seen with the approval of the two proposed solar farms, one in Beaverville and one outside of Watseka. The parcel located outside of Watseka would see a potential increase in taxed amount of \$11,114.08 annually, should the solar farm develop. It was noted that depreciation on solar farms is similar to that of wind farms. It was moved by Mr. Rayman and seconded to approve the Planning & Zoning report, which also approves the two Conditional Use Permits. The motion carried by a roll call vote.

STATE OF ILLINOIS IROQUOIS COUNTY

Roll call and votes in Iroquois County

Annual Session, September 11, 2018

Chairman Shure

On motion to approve the Planning & Zoning Committee report, which also approves the two Conditional Use Permits

Aye: Anderson, Behrends, Bills, Crow, Hasbargen, Johnson, McGinnis, Rayman, Shure, Stichnoth

Nay: Offill

Absent: Alt, Bohlmann, Coughenour, Curtis, Krumwiede, LaMie, McTaggart, Pursley, Whitlow

STATE OF ILLINOIS IROQUOIS COUNTY

County Board, Annual Session September 11, A.D., 2018

Mr. Chairman and members of the County Board:

Your Committee to whom was referred **Planning & Zoning** would be leave to submit the following report on the matters before them:

Your committee met at the Administrative Center on September 7, 2018 at 10:15 A.M. Members present were Dan Rayman, Marvin Stichnoth, Ernie Curtis, and Chad McGinnis. Dan Pursley was absent. Also present County Board Chairman John Shure, Supervisor of Assessments Bob Yergler, State's Attorney Jim Devine, Garrett Peterson with Microgrid Energy, Beaverville resident Julie Uribe, County Board member Charlie Alt, County Board candidate Roger Bard, and Wendy Davis with the Times Republic.

The meeting was called to order.

It was moved by Marvin Stichnoth and seconded by Ernie Curtis to approve the agenda. Motion carried by a voice vote.

Planning & Zoning Chairman Dan Rayman noted general public comments will be taken at this time. Public comments regarding the solar farms and burning ordinance will be discussed later in the meeting. There were no public comments.

The committee reviewed the Planning & Zoning office report for August. It read as follows:

• Building Permits – August 2018

- Agriculture 0
- Residential 4
- Wind Towers 0
- Building Permits FY18
 - Residential 60
 - Agriculture 3
 - Wind Towers -0
- Building Inspections August 2018

• 33

Zoning Board of Appeals is scheduled for September 25th for 2 solar farm conditional use hearings. The parcels are located in Middleport Township and Pigeon Grove Township. Novel Energy Solution is handling both requests.

The committee discussed Microgrid Energy's application for conditional use for a solar farm in Beaverville. Garrett Peterson with Microgrid Energy provided site maps of the Beaverville location. Mr. Peterson gave an overview of Microgrid Energy stating they have been in business for 10 years with offices in Chicago, St. Louis, and Denver. Microgrid has developed over 250 solar projects and offers in-house financing, construction, and asset management. Microgrid currently has 50 solar sites throughout Illinois. Mr. Peterson explained that the State passed the Future Energy Jobs Act implementing the Renewable Portfolio Standard (RPS). Illinois will be 25% renewable by 2025 with 5% of that coming from community solar gardens.

Community solar gardens allow residents, businesses, and schools that don't have rooftop space or land space to install solar to be able to access cleaner energy and receive the bill credits. There are no upfront costs for community solar for the businesses or residents and there is no maintenance or equipment installed on their property.

The tax benefits of community solar are based upon the blanket valuation created by legislation, which is one megawatt of community solar. Mr. Peterson provided an example to the committee of two megawatts of community solar and said using this formula could potentially provide between \$110,000-\$170,000 worth of additional tax revenue to the County over a 25 year operational period.

Mr. Peterson reviewed the tax breakdown for the Beaverville parcels stating there is a \$9,120.03 tax increase and if both solar sites are developed, there will be an additional \$337,000 of tax revenue to the County over the next 25 years. Local labor will be needed for the Beaverville locations during construction. The solar footprint is 26 acres with a 7 foot fence around the property. A Knox Box will be accessible at the gate for local fire departments, EMT's or anyone that needs to access the site. Each project will produce 4,000 megawatt hours, which is the equivalent to 500 homes.

Mr. Peterson explained the technology and equipment used for the solar gardens. The modules are non-reflective. The inverters are string inverters and noise cannot be heard from outside the project fencing. The racking is supported by a steel pile that is driven into the ground and requires no concrete. The motors on the racking operate at a very low decibel level and can't be heard roadside. The equipment onsite includes a monitoring system. Construction is expected to take approximately four months. Lastly, Microgrid Energy is planning to plant the site with a pollinator friendly grass mix.

At this time, public comments were taken regarding the Beaverville solar farm. Marvin Stichnoth began by asking where he could view a solar farm in the area and stated he would like to see one that is going to be set up exactly like the solar farm Microgrid is planning for Iroquois County. Mr. Peterson said there are solar farms in Kankakee, Rockford, and Nelson, Illinois. There are also solar farms in Indiana. Another option is to view the University of Illinois' solar farm website at <u>www.solarfarmtour.org</u>. Next, Mr. Stichnoth questioned how the electrical demand was figured for the powering of 500 homes. Mr. Peterson answered this calculation is based on a customer's annual usage. Mr. Stichnoth also discussed the level of noise coming from the inverter. Mr. Peterson said the 60 decibels of noise is heard while standing next to the inverter. Lastly, Mr. Stichnoth inquired as to how often the solar panels move. Mr. Peterson said they are in continuous motion but at a very slow speed.

Ernie Curtis asked Mr. Peterson how the liability insurance is handled due to the property being leased. Mr. Peterson explained Microgrid Energy is responsible for the liability insurance.

Beaverville resident Julie Uribe stated she lives close to the proposed solar farm. She expressed concern over the electromagnetic field causing issues with her daughter's pacemaker. Mr. Peterson provided Mrs. Uribe with a health and safety study and explained the inverters have a smaller electromagnetic field than some household appliances. Mrs. Uribe also inquired on the times that construction would occur. Construction is expected to occur during weekdays from 7am-6pm to avoid disrupting residents.

As there were no further public comments regarding the Beaverville solar farm, it was moved by Chad McGinnis and seconded by Mr. Curtis to approve the Microgrid Energy application for conditional use for a solar farm. A roll call vote was taken. Motion carried.

The committee discussed Microgrid Energy's application for conditional use for a solar farm in the name of Louis Kay. The tax revenue is expected to be an additional \$11,114.08 for Iroquois County. The first project is 13.13 acres and the second project is 14.47 acres. The same procedures will apply with these projects as with the Beaverville project, such as the fencing and Knox Box installation. Mr. Yergler informed the committee the project is in the flood plain. There is also flood way on the property. The second site is inside the flood way area. Mr. Yergler stated the access road will have to be approved per our flood ordinance.

As there were no public comments regarding the Louis Kay solar farm, it was moved by Mr. Stichnoth and seconded by Mr. Curtis to approve the Microgrid Energy application for conditional use for a solar farm in the name of Louis Kay. A roll call vote was taken. Motion carried.

Mr. Rayman and the committee discussed burning restrictions within the County. Mr. McGinnis said when he spoke to the individual, the neighbor was bringing home industrial waste from work to be burned. The EPA was contacted and they resolved the matter. As far as long term, McGinnis said there is a lot more research that needs to be done before the County can pursue drafting a burning ordinance.

Mr. Rayman stated the nuisance ordinance needs revised by the committee. State's Attorney Jim Devine said at some point the County Board should consider budgeting \$10,000-\$15,000 each year to clean up properties around the County.

The committee reviewed the claims. It was moved by Mr. Curtis and seconded by Mr. Stichnoth to pay the claims subject to County Board approval. A roll call vote was taken. Motion carried.

During new business, Mr. Devine provided the committee with a Solar Energy Ordinance proposal for their review. Mr. Yergler noted that what was approved today regarding solar farms and going forward doesn't guarantee they will be built. Microgrid Energy has to have local

approval to submit their application to the State. The application goes into what the State calls a "lottery" and the State approves the projects.

Also during new business, Mr. Rayman reported a complaint he received about a trailer in Milks Grove that is allegedly illegal.

As there was no further business to come before the committee, it was moved by Mr. Stichnoth and seconded by Mr. Curtis to adjourn at 11:29 A.M.

All of which is respectfully submitted.

s/Daniel Rayman s/Marvin Stichnoth s/Ernie Curtis s/Chad McGinnis

TRANSPORTATION & HIGHWAY & 2 PRELIMINARY ENGINEERING AGREEMENTS-Bridge #36 over Garfield Creek-Section 18-08108-00-DR

&

Bridge #37 over Garfield Creek-Section 18-08108-01-DR

(The Preliminary Engineering Agreements have been recorded and placed on file in the County Clerk's Office.)

Mr. Bills, Chairman of the Transportation & Highway Committee, gave the report of his committee and presented 2 Preliminary Engineering Agreements for approval. He moved for adoption of all, which was seconded and carried by a roll call vote.

STATE OF ILLINOIS IROQUOIS COUNTY

Roll call and votes in Iroquois County

Annual Session, September 11, 2018

Chairman Shure

On motion to approve the Transportation & Highway Committee report and 2 Preliminary Engineering Agreements

Aye: Anderson, Behrends, Bills, Crow, Hasbargen, Johnson, McGinnis, Offill, Rayman, Shure, Stichnoth

Absent: Alt, Bohlmann, Coughenour, Curtis, Krumwiede, LaMie, McTaggart, Pursley, Whitlow

STATE OF ILLINOIS IROQUOIS COUNTY

County Board, Annual Session September 11, A.D., 2018

Mr. Chairman and members of the County Board:

Your Committee to whom was referred **Transportation & Highway** would be leave to submit the following report on the matters before them:

Your committee met at the Iroquois County Highway Building on September 7, 2018 at 9:00 A.M. Members present were Russell Bills, Charlie Alt, Kevin Bohlmann, Larry Hasbargen, Sherry Johnson, and Chad McGinnis. Donna Crow was absent. Also present County Engineer Joel Moore, County Board Chairman John Shure, and Wendy Davis with the Times Republic.

The meeting was called to order.

It was moved by Kevin Bohlmann and seconded by Chad McGinnis to approve the agenda. Motion carried by a voice vote.

There were no public comments.

The claims and financial reports for the month were reviewed. It was moved by Charlie Alt and seconded by Larry Hasbargen to pay the bills subject to County Board approval. A roll call vote was taken. Motion carried.

County Highway	\$98,978.78
County Bridge	\$46,758.44
County Matching	\$0.00
TBP	\$132,764.04
County MFT	\$38,939.16
Township MFT	\$305,035.93

County Engineer Joel Moore presented a resolution for preliminary engineering for 2 bridges in Concord Township. Mr. Moore said both are small structures and have separate agreements. It was moved by Mr. Bohlmann and seconded by Sherry Johnson to accept the preliminary engineering agreements with Hutchison Engineering, Inc. for Concord Township Bridge 36 and 37. Motion carried by a voice vote. Mr. Moore stated the work for the bridges could start in a year but it may be longer.

Mr. Moore reported a fatal accident occurred at the intersection of CH4 and CH23. He reviewed the accident reports dating back to 2015 and there have been 5 accidents, not including the fatality. Three of the accidents were stop sign related. The measures taken to reduce the accidents are as follows:

- Doubled up the stop signs and went to 36 inch stop signs
- Doubled up the stop ahead signs and went to 36 inch stop ahead signs
- Flashing yellow beacons on the stop ahead signs
- Rumble strips in the road

Mr. Moore said he was also approached regarding the same road at the County line. Three accident reports dating back to 2015 were reviewed. Two were ice related and the third accident involved an individual pulling out in front of someone. Mr. Moore has a call into Kankakee County.

As there was no further business to come before the committee, it was moved by Mr. Alt and seconded by Mr. McGinnis to adjourn at 9:25 A.M. Motion carried.

All of which is respectfully submitted.

s/Russell Bills s/Charlie Alt s/Kevin Bohlmann s/Larry Hasbargen s/Sherry Johnson

CLAIMS

The following claims were presented for approval. It was moved by Mr. Behrends and seconded to approve the claims as presented. The motion carried by a roll call vote.

STATE OF ILLINOIS IROQUOIS COUNTY

Roll call and votes in Iroquois County

Annual Session, September 11, 2018

Chairman Shure

On motion to approve the claims as presented

Aye: Anderson, Behrends, Bills, Crow, Hasbargen, Johnson, McGinnis, Offill, Rayman, Shure, Stichnoth

Absent: Alt, Bohlmann, Coughenour, Curtis, Krumwiede, LaMie, McTaggart, Pursley, Whitlow

110 - General Fund	
210 - Sheriff	
Name	Check Amount
ANGEL PEST CONTROL LLC	81.00
AQUALITY SOLUTIONS	7.00
AQUALITY SOLUTIONS	25.34
ARAMARK SERVICES INC	1,497.07
ARAMARK SERVICES INC	3,120.55
Big R Stores	91.31
C & C Tire And Auto Service	495.61
Canady Building Maintenance	801.31
CASEY'S	766.27
Creative Office Systems, Inc.	105.33
Dermatec Direct	179.49
DRALLE'S OF WATSEKA	1,646.54
Gilman Auto Parts	80.73
Derek Hagen	124.99
Hiltz Portable Sanitation Inc.	465.00
ILEAS	120.00
ILLIANA LOCK SERVICES	156.85
Iroquois Memorial Hospital	225.00
Mediacom LLC	141.19
Napa Auto Parts	92.99
Otis Elevator Company	436.32
Pence Oil Company	65.00
Phillips 66 CO./SYNCB	144.21
PROVEN BUSINESS SYSTEMS	54.37
Ray O'Herron Co., Inc.	453.87

INDEX DEPARTMENT	202.00
U.S. BANK EQUIPMENT FINANCE	100.00
Walmart Community BRC	159.56
Watseka B & D Enterprises	346.16
Total 210 - Sheriff	12,185.06
110 - General Fund	
215 - Coroner	
Name	<u>Check Amount</u>
Kankakee County Coroner's Office	1,445.00
Midwest Forensic Path Limited	3,360.00
NMS LABS	<u>199.00</u>
Total 215 - Coroner	5,004.00
110 - General Fund	
220 - States Attorney	
Name	Check Amount
PROVEN BUSINESS SYSTEMS	277.17
Quill.com	565.26
Jennifer L Schunke	384.50
U.S. BANK EQUIPMENT FINANCE	105.00
WEST PAYMENT CENTER	200.00
Total 220 - States Attorney	1,531.93
110 - General Fund	
225 - Emergency Mgmt Agency	
Name	Check Amount
ERIC CECI	175.00
Pence Oil Company	78.25
VERIZON WIRELESS	59.37
Total 225 - Emergency Mgmt Agency	312.62
110 - General Fund	
230 - Courts	
Name	Check Amount
LANGUAGE LINE SERVICES, INC.	111.19
Martin Whalen Office Solutions	352.16
THOMSON REUTERS-WEST	657.70
WEST PAYMENT CENTER	228.18
Total 230 - Courts	1,349.23
110 - General Fund	
240 - Probation	
	Check Amount
Name	<u>Check Amount</u>
B P	198.17

HILTON GARDEN INN	369.51
Barbara King	101.64
LEAF	105.00
PROVEN BUSINESS SYSTEMS	80.74
U.S. BANK EQUIPMENT FINANCE	105.00
Total 240 - Probation	960.06
110 - General Fund	
250 - Public Defender	
Name	Check Amount
Joseph P Anthony	1,500.00
Total 250 - Public Defender	1,500.00
110 - General Fund	
310 - Zoning And Planning	
Name	<u>Check Amount</u>
BYRON CHRISTIANSEN	169.50
Creative Office Systems, Inc.	166.67
KANKAKEE VALLEY PUBLISHING	91.35
LARRY MENNENGA	113.36
JEFF MEYER	<u>495.95</u>
Total 310 - Zoning And Planning	1,036.83
110 - General Fund	
410 - County Clerk	
Name	Check Amount
Creative Office Systems, Inc.	472.53
Total 410 - County Clerk	472.53
110 - General Fund	
415 - Elections	
Name	Check Amount
GBS Inc.	10,250.94
LEAF	225.83
PROVEN BUSINESS SYSTEMS	427.54
Total 415 - Elections	10,904.31
110 - General Fund	
420 - Assessment Office	
Name	Check Amount
THE ADVOCATE	27.00
BRUCE HARRIS & ASSOCIATES INC.	2,100.00
C.A.O.A	425.00
Creative Office Systems, Inc.	4.25
LEAF	138.04

PROVEN BUSINESS SYSTEMS	125.27
Total 420 - Assessment Office	2,819.56
110 - General Fund	
435 - Postage For County Offices	
Name	Check Amount
Mindy Kuntz Hagan Co Treasurer	2,000.00
MAILFINANCE	<u>325.89</u>
Total 435 - Postage For County Offices	2,325.89
110 - General Fund	
440 - Animal Control	
Name	Check Amount
ERICA TURNER	1,321.00
Watseka Animal Hospital	<u>1,911.13</u>
Total 440 - Animal Control	3,232.13
110 - General Fund	
510 - Finance/IT	
Name	Check Amount
AREA-WIDE TECHNOLOGIES INC.	1,774.75
LEAF	138.04
PROVEN BUSINESS SYSTEMS	234.85
Quill.com	<u>352.19</u>
Total 510 - Finance/IT	2,499.83
110 - General Fund	
710 - Maintenance	
Name	Check Amount
ALEXANDER LUMBER COMPANY	125.58
AMEREN ILLINOIS	43.35
AMEREN ILLINOIS	3,282.82
ANGEL PEST CONTROL LLC	36.00
AQUALITY SOLUTIONS	49.48
A T & T	1,612.46
A T & T	2,143.31
A T & T LONG DISTANCE	96.34
Canady Building Maintenance	191.69
Hall's Lawn & Garden Center	1,340.72
ILLINOIS POWER MARKETING dba	4,444.41
ILLIANA LOCK SERVICES	320.48
MANSFIELD POWER AND GAS, LLC	177.23
Nicor Gas	268.60
Plumb Mart	58.00
Watseka Sign Company	70.00

WEBER PLUMBING & HEATING INC.	490.50
Total 710 - Maintenance	14,750.97
115 - Group Insurance Trust Fund	
615 - Other	
Name	<u>Check Amount</u>
Benefit Planning Consultants	587.50
Health Alliance Medical Plans	<u>59,036.00</u>
Total 615 - Other	59,623.50
125 - Worker's Compensation	
615 - Other	
Name	<u>Check Amount</u>
Roger Schuldt Insurance	32,205.00
Total 615 - Other	32,205.00
145 - County Capital Improvement Fund	
710 - Maintenance	
Name	Check Amount
Bill's Concrete	3,984.34
Total 710 - Maintenance	3,984.34
310 - Sheriff's Public Safety Fund	
210 - Sheriff	
Name	Check Amount
Verizon Wireless	312.79
Total 210 - Sheriff	312.79
330 - Court Security Fee	
210 - Sheriff	
Name	Check Amount
APPLIED CONCEPTS INC	547.36
Total 210 - Sheriff	547.36
335 - Coroner Automation Fund	
215 - Coroner	
Name	Check Amount
Bill Cheatum	243.60
County Line Crematory	300.00
Watseka Chrysler Dodge Jeep	184.98
Total 215 - Coroner	728.58
355 - Probation Services Fee	
240 - Probation	
Name	Check Amount

Iroquois Mental Health Center	300.00
Total 240 - Probation	300.00
375 - Automation County Recorder	
410 - County Clerk	
Name	<u>Check Amount</u>
Mindy Kuntz Hagan Co Treasurer	<u>25,000.00</u>
Total 410 - County Clerk	25,000.00
395 - GIS Fund - Assessment	
420 - Assessment Office	
Name	Check Amount
BRUCE HARRIS & ASSOCIATES INC.	500.00
Total 420 - Assessment Office	500.00
810 - County Public Health	
910 - Administration-Public Health	
Name	Check Amount
Creative Office Systems, Inc.	293.30
CHERYL DAVIS	154.78
ILLIANA LOCK SERVICES	31.25
LEAF	336.00
PROVEN BUSINESS SYSTEMS	423.96
QUILL.COM	178.93
DEE ANN SCHIPPERT	284.14
ROGER SCHULDT INSURANCE	328.00
Philip Zumwalt MD	<u>705.00</u>
Total 910 - Administration-Public Health	2,735.36
810 - County Public Health	
920 - Senior Services-Public Health	
Name	<u>Check Amount</u>
JENNIFER COPELAND	367.28
Iroquois Farmers State Bank	27.00
MELISA LOY	494.96
DANIELLE WALLS	<u>249.61</u>
Total 920 - Senior Services-Public Health	1,138.85
810 - County Public Health	
925 - Community Health	
Name	<u>Check Amount</u>
TERESA CASTONGUAY	68.13
CUSTOM DATA PROCESSING INC.	478.77
JUDY MCCANN	62.13
JANE NEWELL	182.03

QUILL.COM	55.97
SANOFI PASTEUR	225.57
Total 925 - Community Health	1,072.60
810 - County Public Health	
940 - Environmental Health	
Name	Check Amount
AJAX DOCUMENT SOLUTIONS	793.29
AREA-WIDE TECHNOLOGIES INC.	2,302.84
ERIC CECI	342.58
	342.38
Creative Office Systems, Inc. TERRY EIMEN	667.63
	160.78
DONNA FALCONNIER	
QUILL.COM CHRIS WISNIEWSKI	257.96 367.33
Total 940 - Environmental Health	
1 otal 940 - Environmental Health	5,244.51
830 - Historical Documents	
615 - Other	
Iroquois Co Historical Society	12 500 00
Total 615 - Other	<u>13,500.00</u> 13,500.00
Total 615 - Other	15,500.00
610 - County Highway	
815 - County Highway Department	
Name	Check Amount
AREA-WIDE TECHNOLOGIES INC.	135.00
BEST ONE TIRE & SERVICE OF KANKAKEE	1,718.16
Big R Stores	109.43
C & C Tire And Auto Service	376.39
C & L TRUCKING AND MAINTENANCE	3,739.68
Canady Labs, Inc.	118.00
Creative Office Systems, Inc.	29.55
Eastern Illini Electric Coop	763.97
Emulsicoat Inc.	34,018.43
FP MAILING SOLUTIONS	127.21
Mindy Kuntz Hagan Co Treasurer	116.64
Mindy Kuntz Hagan Co Treasurer	1,050.88
Mindy Kuntz Hagan Co Treasurer	116.64
Mindy Kuntz Hagan Co Treasurer	1,050.88
Mindy Kuntz Hagan Co Treasurer	3,768.04
Mindy Kuntz Hagan Co Treasurer	2,748.71
Hampton Equipment Co	554.53
Heritage Fs, Inc.	2,192.31
IACE	110.00

KANKAKEE DISPOSAL	100.20
Mccullough Implement Co.	150.00
Mediacom LLC	442.03
Napa Auto Parts	117.22
Nicor Gas	102.61
Nicor Gas	102.87
Pence Oil Company	68.41
PROVEN BUSINESS SYSTEMS	211.80
RISE BROADBAND	256.69
SHELIA'S CLEANING SERVICE	400.00
Watseka Ford Lincoln	288.62
Total 610 - County Highway	55,084.90
615 - County Bridge	
815 - County Highway Department	
Name	<u>Check Amount</u>
Daniel Ribbe Trucking	29,929.56
Hampton, Lenzini & Renwick Inc.	233.38
Iroquois Paving Corp.	9,837.55
Iroquois Paving Corp.	<u>6,757.95</u>
Total 615 - County Bridge	46,758.44
625 - County Motor Fuel Tax	
815 - County Highway Department	
Name	Check Amount
Gray's Material Service	121,637.10
Iroquois Co Highway Department	4,059.42
Iroquois Co Highway Department	5,129.60
Iroquois Co Highway Department	4,059.42
Iroquois Co Highway Department	5,129.60
Iroquois Co Highway Department	4,059.42
Iroquois Co Highway Department	5,129.60
Langley Trucking	<u>11,372.10</u>
Total 625 - County Motor Fuel Tax	160,576.26
630 - Township Bridge Program	
815 - County Highway Department	
Name	<u>Check Amount</u>
Iroquois Paving Corp.	78,700.44
Iroquois Paving Corp.	54,063.60
Total 630 - Township Bridge Program	132,764.04
635 - Township Motor Fuel Tax	
815 - County Highway Department	
Name	Check Amount

Ashkum Township Treasurer	13,062.04
C N C Farms & Trucking	1,282.54
C N C Farms & Trucking	24,419.30
C N C Farms & Trucking	1,193.12
C N C Farms & Trucking	11,556.90
Conrad Trucking, Inc.	11,609.93
Conrad Trucking, Inc.	2,729.17
Daniel Ribbe Trucking	29,929.56
General Materials Corp	42,391.72
General Materials Corp	4,951.98
General Materials Corp	3,952.83
General Materials Corp	8,223.06
General Materials Corp	9,040.79
General Materials Corp	6,035.58
General Materials Corp	4,320.00
General Materials Corp	6,316.98
Gray's Material Service	72,974.75
Gray's Material Service	11,390.18
Gray's Material Service	47,205.02
Gray's Material Service	7,879.55
Gray's Material Service	7,193.32
Grosso Trucking Inc.	66,053.69
Iroquois Co Highway Department	48,399.58
Iroquois Paving Corp.	6,757.95
Milford Township Treasurer	5,797.10
Pigeon Grove Twp Treasurer	4,899.42
Weber Trucking, Inc.	12,890.36
Weber Trucking, Inc.	<u>6,541.18</u>
Total 635 - Township Motor Fuel Tax	478,997.60

APPOINTMENTS

Chairman Shure presented the following appointments for approval. It was moved by Mr. Rayman and seconded to approve the appointments. The motion carried by a voice vote. Mr. Anderson abstained.

Drainage Appointments:

<u>Michael Salm</u> of 124 W Papineau, St Anne, IL as Drainage Commissioner of the Papineau Drainage District #3 for a term to expire on the first Tuesday of September, 2021.

<u>Brandon Lanoue</u> of 1298 E 2500 North Rd, Ashkum, IL as Drainage Commissioner of the Martinton Drainage District #4 for a term to expire on the first Tuesday of September, 2021.

<u>Steve Pool</u> of 1130 N 800 East Rd, Onarga, IL as Drainage Commissioner of Spring Creek Drainage District for a term to expire on the 1st Tuesday of September, 2021.

<u>Dale Seggebruch</u> of 1007 N 1100 North Rd, Onarga, IL as Drainage Commissioner of Union Mutual Drainage District #3 of Artesia & Ash Grove Townships, for a term to expire on the 1st Tuesday of September, 2021.

<u>Bradford Howe</u> of 2243 N 1100 East Rd, Danforth, IL as Drainage Commissioner of Danforth Drainage District #2 for a term to expire on the 1st Tuesday of September, 2021.

<u>Craig Cheever</u> of 2758 E 1100 North Rd, Milford, IL as Drainage Commissioner of Coon Creek Drainage District for a term to expire on the first Tuesday of September, 2021.

Lynn Wilken of 2739 N 700 East Rd, Ashkum, IL as Drainage Commissioner of Union Drainage District #1 of Ashkum & Danforth Twps for a term to expire on the first Tuesday of September, 2021.

<u>Mark Rosenboom</u> of 1685 N 1500 East Rd, Crescent City, IL as Drainage Commissioner of Iroquois-Crescent Drainage District #1 for a term to expire on the first Tuesday of September, 2021.

<u>Ronald Zachgo</u> of 503 E Charles, PO Box 445, Ashkum, IL as Drainage Commissioner of Union Drainage District #1 of Danforth & Douglas Townships, for a term to expire on the first Tuesday of September, 2021.

<u>Jerry Arnold</u> of 1665 E US Highway 52, Martinton, IL as Drainage Commissioner of Martinton & Iroquois Drainage District #1 for a term to expire on the first Tuesday of September, 2021.

<u>Jeffrey McGehee</u> of 1172 N 900 East Rd, Onarga, IL as Drainage Commissioner of Onarga Drainage District #5 for a term to expire on the first Tuesday of September, 2021.

<u>Howard Loy</u> of 2829 E 2900 North Rd, Beaverville, IL as Drainage Commissioner of Beaver Drainage District #1 for a term to expire on the first Tuesday of September, 2021

Fire District Appointments:

<u>Nicholas Adsit</u> of 2532 E 300 North Rd, Wellington, IL as Trustee of the Wellington-Greer Fire Protection District for a term to expire on the first Monday of May, 2021.

OLD BUSINESS

There was no old business.

NEW BUSINESS

There was no new business.

ADJOURNMENT

It was moved by Mrs. Offill and seconded to adjourn the meeting at 12:23 P.M. The motion carried by a voice vote. The next County Board meeting will be held in Watseka, IL at the Administrative Center on Tuesday, October 9, 2018 at 5 P.M.