



**Iroquois County Public Health Department (ICPHD)  
Board of Health Finance Committee  
1001 E. Grant  
Watseka, IL 60970  
June 11, 2018**

**MEMBERS PRESENT:**

Dr. Philip Zumwalt, Chairman  
Mrs. Lisa Breymeyer, Vice Chairman  
Mr. Marvin Stichnoth

**MEMBERS ABSENT:**

**OTHERS PRESENT:**

Mrs. Dee Ann Schippert, ICPHD Administrator  
Mrs. Cheryl Davis, ICPHD

**CALL MEETING TO ORDER:** The Iroquois County Public Health Department Board of Health Finance Committee meeting was called to order by Dr. Zumwalt, Chairman, at 1:02 p.m. on Monday, June 11, 2018, in the office of the Public Health Administrator, at the Administrative Center. Roll call was taken.

**APPROVE AGENDA:** Marvin Stichnoth made a motion to approve the agenda. Motion seconded by Lisa Breymeyer and approved by voice vote.

**PUBLIC COMMENTS:** No public comments.

**REVIEW AND APPROVAL OF ICPHD CLAIMS FOR MAY 2018:** Claims listing for May 2018 was distributed. Mrs. Schippert and the committee discussed the Managed Care Organization (MCO) network, HPV vaccine, Shingrex (new shingles vaccine), and mileage. Lisa Breymeyer made a motion, seconded by Marvin Stichnoth, to approve the claims as presented. Motion passed by roll call vote: Aye – Lisa Breymeyer, Marvin Stichnoth, Dr. Zumwalt.

**REVIEW FINANCIAL DATA FOR FISCAL YEAR 2018:** ICPHD's current cash balance is \$946,931.69. Mrs. Schippert explained her goal has always been to maintain a minimum \$750,000 cash balance. With an approved state budget, the grants are stable for another year, but amounts are to be determined. She does not believe the state will be able to sustain grant funding at current levels in the future and ICPHD may become more dependent on tax levy dollars. Mrs. Schippert informed the committee that the County Policy and Procedure Committee had approved the acceptance of the donated Emergency Management Agency (EMA) truck. Final determination will go before the full county board tomorrow. She also explained that Public Health Emergency Preparedness (PHEP) grant dollars could not be used to pay the insurance, title, and plates for the truck as originally approved at the last full board meeting. ICPHD could not get approval to use grant dollars since ICPHD does not own the truck. At the next full Board of Health meeting, she would like to revisit the claim using dollars from contractual services. The amount of the claim for insurance will be lower than originally projected. All recommended changes were included in the MOU with EMA as requested by the board. The MOU will not be signed until the full county board approves it. Mrs. Schippert stated it may be awhile until the board sees any revenue and expense (R&E) reports. The Finance Director position has not been filled and current R&E reports do not reflect any grant allocations. The committee discussed the Salmonella outbreak, with no cases identified in Iroquois County, from pre-cut melons. Mrs. Schippert did discuss again the possibility of hiring a part-time employee for the Senior Services area. LuAnn Armantrout, the Senior Services Supervisor, will be retiring on July 6, 2018.

**OLD BUSINESS:** No old business.

**NEW BUSINESS:** No new business.

**ADJOURNMENT:** Motion was made by Lisa Breymeyer, seconded by Marvin Stichnoth, to adjourn at 1:47 p.m. Motion was approved by voice vote. The next meeting will be a full Board of Health meeting scheduled for Thursday, July 5, 2018, at 6:00 p.m.

s/Philip Zumwalt  
s/Lisa Breymeyer  
*Approved at BOH meeting 07/05/2018*