

IROQUOIS COUNTY ETSB MEETING
May 15, 2018 7:00 PM
Clifford Bury Administrative Center – County Board Room
1001 East Grant St. Watseka, IL

Opening of the Meeting

Chairman Charles Alt opened the meeting at 7:00 PM. Members present were Charles Alt, Dave Morgeson, Paul Ducat, Warren Weber, and Joe Young. Absent: Jeremy Douglas. Also present was ETS Director Eric Raymond.

Roll Call for mileage reimbursement:

Aye: Alt, Ducat, Young

Nay: Weber, Morgeson

Approval of Agenda

Young made a motion to approve the May 15, 2018 agenda. Second by Morgeson.
Motion carried by a voice vote.

Approval of Minutes

Young made a motion to approve the April 17, 2018 minutes. Second by Morgeson.
Motion carried by a voice vote.

Public Comments

No report.

Old Business

Spare Switch for 911 center update – Raymond reported that a new Ethernet wire has been run into the server area. Area-Wide wanted to wait for additional work before they came out to the work. Raymond stated he was ok with this as the equipment is new.

ETSB Director Job description – Raymond reported that the Policy and Procedure committee completed a review the job description. After further review and revamp with Anita Speckman’s assistance an updated version was created and submitted to the Policy and Procedure committee which they voted to send to the County board for approval. Ducat made a motion to approve the ETS-Director job description. Second by Morgeson.

Roll call for motion:

Aye – Alt, Ducat, Morgeson, Weber, Young

Nay –

Audit FY17 claims – Raymond reported there were a few findings. June – board member mileage was overpaid. September – Simplex Grinnell – tax was charged on the bill. It was discussed amongst the board to determine if the Simplex Grinnell can credit the board the tax changed from the previous bill in September. Also, it was discussed to determine if the ETSB is responsible for the whole Simplex Grinnell bill, and if so can they make the decision to switch the carriers. It was decided to table the discussion for Raymond to review the March claim to Mindy Kuntz-Hagan for the amount of \$5,000.00, the Simplex Grinnell taxes, and covering the whole building for fire services is ETSB receiving refunds.

New Business

-No Report

Committee Reports

Equipment / Facility Operations – Raymond reported a battery backup failed at Crescent tower causing the Sheriff Main radio communications to go down temporarily. He contacted KC Communications who was able to go out there and resolve the problem. A new battery backup has been placed at Crescent tower as of Monday. Also, found when Sheriff Main went down that Sheriff back-up was not working. KC Communications has worked on that and found a faulty module that has been replaced. As of now Sheriff back-up will need to be looked at and tested occasionally to determine if there are further problems as they cannot be isolated while KC Communications is on site.

Public Safety – April 2018 stats – Raymond discussed some new reporting that he is working with EmergiTech in order to branch out the current reporting.

Personnel – Raymond stated there is currently an opening for 1 Telecommunicator position, and has placed an application on indeed.com. So far he has received more than 25 applications.

Public Relations – A letter from Eric Ceci was presented thanking Mr. Raymond for his assistance during the February 2018 flood response and recovery in Iroquois County. Raymond stated that he felt it was his responsibility to be 911's link to the EOC during the flood as the Telecommunicators were handling the dispatching work as normal.

Finance –

Grant updates – Raymond reported that there are grants that are to become available in at the end of calendar year 2018. One grant is for consolidation. The other is for equipment only. This would enable funds to come back to ETSB for NG9-1-1 complaint equipment.

Ducat made a motion to approve the claims. Second by Morgeson.

Roll Call for motion:

Aye: Alt, Ducat, Morgeson, Weber, and Young

Nay:

Other

Paul Ducat made a special Thank You to all of the Fire Departments during their hard work during the Gilman Fire.

CPR Licensing – Raymond reported all of the Telecommunicators have their CPR Licenses renewed, and Raymond also has his completed as well.

Adjournment – Ducat made a motion to adjourn. Second by Young. At 7:48 PM

Motion carried by voice vote.