



**Iroquois County Public Health Department
Board of Health (BOH)
1001 E. Grant
Watseka, IL 60970
March 7, 2018 at 6:00 p.m.**

MEMBERS PRESENT:

Mrs. Michelle Fairley, President
Mrs. Lisa Breymeyer, Secretary
Ms. Susie Legan*
Mr. Marvin Stichnoth
Dr. James Tungate
Dr. Rodney Yergler

**denotes Board member that arrived after initial roll call*

MEMBERS ABSENT:

Dr. Aravind Reddy, Vice-President
Dr. Philip Zumwalt

OTHERS PRESENT:

Mrs. Dee Ann Schippert, ICPHD
Mrs. Cheryl Davis, ICPHD
Mr. Terry Eimen, ICPHD
Mrs. Melissa Loy, ICPHD

CALL MEETING TO ORDER: Iroquois County Public Health Department Board of Health met at the Administrative Center in Watseka, IL on Wednesday, March 7, 2018 at 6:02 p.m. Michelle Fairley, President, called the meeting to order and asked Lisa Breymeyer, Secretary, to call the roll.

APPROVE AGENDA: Lisa Breymeyer made a motion, seconded by Dr. Tungate, to approve the agenda as presented. Motion approved by unanimous voice vote.

PUBLIC COMMENTS: Mrs. Schippert introduced Melisa Loy as the newly hired Senior Services Professional, replacing LuAnn Armantrout who is retiring at the end of June. After LuAnn retires, Melisa Loy will become Director of Senior Services.

APPROVAL OF JANUARY 3, 2018 BOH MEETING MINUTES: Motion made by Dr. Yergler to approve the January 3, 2018 BOH meeting minutes as presented. Motion seconded by Marvin Stichnoth and approved by unanimous voice vote.

APPROVAL OF FEBRUARY 7, 2018 BOH FINANCE COMMITTEE MEETING MINUTES: Motion made by Marvin Stichnoth, seconded by Lisa Breymeyer, to approve the February 7, 2018 Finance Committee meeting minutes. Motion approved by voice vote.

REVIEW AND APPROVAL OF CLAIMS FOR FEBRUARY 2018: The claims listing for February was distributed and reviewed. Motion made by Dr. Tungate, seconded by Dr. Yergler, to approve the claims as presented. Motion approved by roll call vote: Aye – Lisa Breymeyer, Michelle Fairley, Marvin Stichnoth, Dr. Tungate, Dr. Yergler; Absent – Susie Legan, Dr. Reddy, Dr. Zumwalt.

ICPHD ADMINISTRATOR REPORTS:

- a. Grants and Contracts Update – The Grants and Contracts listing was included in the board packet. The Body Art/Tanning Inspection grant and the Summer Food/CACCP grant were signed on March 5, 2018.
- b. ICPHD Programs Update – A summary report of programs through February 2018 was included in the board packet. The increased numbers in Chlamydia and Hepatitis-C cases are due to more providers testing. The Zika investigation was classified as not a case. A contributing factor for the increase in new APS cases was the stress of the flood conditions. Mrs. Schippert went on to explain the APS process. APS requires a trained supervisor at all times. Danielle Walls will have completed her CCP training and Phase 1 & 2 APS training before LuAnn retires, and will become supervisor. Terry Eimen, ICPHD Director of Environmental Health, gave a food inspection presentation. This new inspection information will be included in future board packets. March is groundwater awareness month. ICPHD is offering free water sample test kits during the month of March and will be extended for any residents affected by the flood.

- c. 2018 Flood Activities – ICPHD created a Facebook page to post updated information regarding the flood. At this time, Dee Ann Schippert is the only authorized individual with permission to post on the Facebook page, and the page does not allow for comments. Next full BOH meeting Mrs. Schippert will have a new policy and procedure for the board to approve. She may allow the directors to also post to the page. Woodland is under a boil order and will be for some time. Through the Public Health Emergency Preparedness (PHEP) grant, ICPHD helped the Red Cross set up a shelter for residents effected by the flood. ICPHD was actively involved in assisting the Emergency Management Agency (EMA) with flood recovery efforts. ICPHD worked with community partners to acquire personal hygiene products, showers accommodations, transportation, nursing, and senior services to residents effected by the disaster. The Environmental staff completed food inspections to dissipate any foodborne outbreaks. ICPHD participated in the MARC (Multi-Agency Resource Center) or Flood Help Center, collaborated with WIQI Radio for a material distribution, and attended the Volunteer Reception. Eric Ceci, EMA Coordinator/PHEP Coordinator, handled the Volunteer Reception to provide training for the volunteers of the muck-out and cleanup crews. Mayor Allhands asked Mrs. Schippert to address the Watseka City Council to discuss mold mitigation and prevention. Mrs. Schippert approved the purchase of PPE for the muck-out and cleaning crews, amounting to \$3,505, in the event the county did not approve the expenditure. ICPHD is also a part of the Long-Term Recovery Committee (LTRC) responsible for case assessments of need.
- d. Administrator Comments – The state has not made any decision regarding the IPLAN. ICPHD's IPLAN is due next April. Mrs. Schippert has talked with Sheila Lawson (who wrote ICPHD's previous IPLAN) and Champaign-Urbana Public Health District. She will bring proposals before the board as to which source to contract.

REVIEW FINANCIAL DATA FOR FISCAL YEAR 2018: The December and January Revenue & Expense (R&E) report were included in the board packet. Replacement of hardware was discussed. Mrs. Schippert stated she has been discussing space issues with the County Board. Mrs. Schippert would like to separate Environmental Health employees from Senior Services employees. The County Board Management Committee suggested relocating a supply room and moving Environmental Health into that space. Unfortunately, the space will not adequately house three employees. Mrs. Schippert stated ICPHD's cash balance reflects possibly speaking to the County Board and Board of Health in the future about extending the health department space into the grassy area to the east.

REVIEW AND APPROVE CHANGES TO THE 2018 BOARD OF HEALTH MEETING SCHEDULE: The BOH discussed changing the full Board of Health meetings from 7:00 p.m. to 6:00 p.m. Meeting dates would remain the same. Marvin Stichnoth made a motion, seconded by Susie Legan, to change future full Board of Health meeting times from 7:00 p.m. to 6:00 p.m. Motion approved by unanimous voice vote.

EXECUTIVE SESSION – 5 ILCS 120/2(c): The Appointment, Employment, or Compensation of Public Employees: N/A

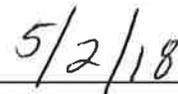
OLD BUSINESS: No old business.

NEW BUSINESS: No new business.

ADJOURNMENT: Lisa Breymeyer made a motion, seconded by Dr. Tungate, to adjourn at 7:13 p.m. on Wednesday, March 7, 2018. Motion approved by unanimous voice vote. The next scheduled full Board of Health meeting is Wednesday, May 2, 2018 at 6:00 p.m. in the Iroquois County Administrative Center Boardroom.



 Lisa Breymeyer, Secretary
 Board of Health



 Date