



**Iroquois County Public Health Department (ICPHD)
Board of Health Finance Committee
1001 E. Grant
Watseka, IL 60970
April 4, 2018**

MEMBERS PRESENT:

Mrs. Lisa Breymeyer, Vice Chairman
Mr. Marvin Stichnoth

MEMBERS ABSENT:

Dr. Philip Zumwalt, Chairman

OTHERS PRESENT:

Mrs. Dee Ann Schippert, ICPHD Administrator
Mrs. Cheryl Davis, ICPHD

CALL MEETING TO ORDER: The Iroquois County Public Health Department Board of Health Finance Committee meeting was called to order by Lisa Breymeyer, Vice Chairman, at 1:30 p.m. on Wednesday, April 4, 2018, in the office of the Public Health Administrator, at the Administrative Center. Roll call was taken. Lisa Breymeyer apologized for arriving late.

APPROVE AGENDA: Marvin Stichnoth made a motion to approve the agenda. Motion seconded by Lisa Breymeyer and approved by voice vote.

PUBLIC COMMENTS: No public comments.

REVIEW AND APPROVAL OF ICPHD CLAIMS FOR MARCH 2018: Claims listing for March 2018 was distributed and discussed. Marvin Stichnoth made a motion, seconded by Lisa Breymeyer, to approve the claims as presented. Motion passed by roll call vote: Aye – Marvin Stichnoth, Lisa Breymeyer.

REVIEW FINANCIAL DATA FOR FISCAL YEAR 2018: The February revenue and expense report (R&E) was distributed for review. Mrs. Schippert explained, the line item ICPHD will probably be over on is in Senior Services salaries, due to the two retirements in this department. By the end of this month, Danielle Walls will have completed her training and once LuAnn Armantrout retires, Danielle will assume the supervisor role, as required for the program. Once Melissa Loy has completed all her required training, she will become our Director of Senior Services. Mrs. Schippert explained, with this timeline, extra dollars will be spent from the Senior Services salary line. Mrs. Schippert also discussed the possible need to hire an additional part-time or full-time employee in Senior Services. Any over spending on this line item will be offset elsewhere in the budget. Discussion was held regarding the possibility of purchasing from the county, any overage of flood equipment (i.e. PPE, masks, etc.) to replace some of ICPHD's PHEP equipment soon to be expired. Mrs. Schippert commented on the Illinois certification changes, IPLAN, has still not gone to the Joint Commission of Administrative Rules (JCAR). The State Board of Health has approved the changes. She will keep the board updated. Extensions on the IPLAN are being granted by the state. Discussion on contributing to the county winter salt cost and fluorescent bulb replacement was tabled until a full board of health meeting. Space options for the health department is still under consideration by the county board.

OLD BUSINESS: No old business.

NEW/OLD BUSINESS: Mrs. Schippert updated the board that as of April 2, IDPH has received reports of 56 cases, including 2 deaths, linked to the use of synthetic cannabinoid products. As of today, the number of cases has increased to 70. Mrs. Schippert also shared an email from Julie Pryde, PH Administrator C-UPHD, reflecting a warning flyer they were posting on all community bulletin boards and social media. This is a Public Health Emergency Outbreak and ICPHD may divert dollars to this project if cases occur in Iroquois County. In flood related issues, out of the 47 water well samples tested in March, 17 came back unsatisfactory. ICPHD is still offering water well sampling for free.

ADJOURNMENT: Motion was made by Marvin Stichnoth, seconded by Lisa Breymeyer, to adjourn at 2:20 p.m. Motion was approved by voice vote. The next meeting will be a full Board of Health meeting scheduled for Wednesday, May 2, 2018, at 6:00 p.m.

s/Lisa Breymeyer
s/Marvin Stichnoth