



**Iroquois County Public Health Department
Board of Health (BOH)
1001 E. Grant
Watseka, IL 60970
January 3, 2018 at 7:00 p.m.**

MEMBERS PRESENT:

Mrs. Michelle Fairley, President
Mrs. Lisa Breymeyer, Secretary
Mr. Marvin Stichnoth
Dr. Aravind Reddy, Vice-President
Dr. Rodney Yergler

MEMBERS ABSENT:

Ms. Susie Legan
Dr. Philip Zumwalt
Dr. James Tungate

OTHERS PRESENT:

Mrs. Dee Ann Schippert, ICPHD
Mrs. Cheryl Davis, ICPHD

CALL MEETING TO ORDER: Iroquois County Public Health Department Board of Health met at the Administrative Center in Watseka, IL on Wednesday, January 3, 2018 at 7:00 p.m. Michelle Fairley, President, called the meeting to order and asked Lisa Breymeyer, Secretary, to call the roll.

APPROVE AGENDA: Marvin Stichnoth asked to make an addition to the agenda under New Business. He made a motion to add change the meeting time for the March 7, 2018 Board of Health meeting to 6:00 p.m. Motion seconded by Dr. Reddy and approved by unanimous voice vote. Dr. Yergler made a motion to approve the amended agenda. Motion seconded by Lisa Breymeyer and approved by unanimous voice vote.

PUBLIC COMMENTS: No public comments.

APPROVAL OF NOVEMBER 1, 2017 BOH MEETING MINUTES: Motion made by Dr. Yergler to approve the November 1, 2017 BOH meeting minutes as presented. Motion seconded by Marvin Stichnoth and approved by unanimous voice vote.

APPROVAL OF DECEMBER 6, 2017 BOH FINANCE COMMITTEE MEETING MINUTES: Motion made by Lisa Breymeyer to approve the December 6, 2017 BOH Finance Committee meeting minutes. Motion seconded by Marvin Stichnoth and approved by unanimous voice vote.

REVIEW AND APPROVAL OF CLAIMS FOR DECEMBER 2017: The claims listing for December was distributed and reviewed. Mrs. Schippert updated the Board of the IRS standard mileage rate, used to reimburse employees who drive their own cars on business, increasing to 54.5¢ a mile for 2018, up one penny from the 2017 rate. Dr. Yergler moved to approve the claims for December, seconded by Lisa Breymeyer. Motion approved by roll call vote: Aye – Lisa Breymeyer, Michelle Fairley, Dr. Reddy, Marvin Stichnoth, Dr. Tungate, Dr. Yergler, Dr. Zumwalt; Absent – Susie Legan, Dr. Tungate, Dr. Zumwalt.

ICPHD ADMINISTRATOR REPORTS:

- a. Grants and Contracts Update – The Grants and Contracts listing was included in the board packet. Mrs. Schippert reviewed the changes since the last BOH meeting. Not included on the Grants and Contracts listing was a recently signed Memorandum of Understanding (MOU) entered into with Champaign-Urbana Public Health District (CUPHD) regarding the DASA (Division of Alcohol & Substance Abuse) regional grant. This regional grant is to address opiate overdose prevention needs in East Central Illinois through the program: Partnership to Reduce Opiate Mortality and Promote Training (PROMPT). Upon execution of the MOU, ICPHD was provided with narcan and a check for \$2,500. Eric Ceci, Public Health Emergency Preparedness Coordinator, is contacting local fire departments to offer narcan and narcan training. Mrs. Schippert has been in contact with Jeremy Douglas, Watseka Police Chief, and ICPHD will be resupplying the department with narcan as needed. ICPHD will also be offering narcan and training to anyone wanting to be trained. Included in the narcan training, ICPHD will provide narcan twin-pack, gloves, and N95 masks. Mrs. Schippert explained

gloves and masks are a necessary precaution when dealing with an overdose due to the nature of carfentanyl and fentanyl used in some heroin.

- b. ICPHD Programs Update – A summary report of programs through November 2017 (FY17) was included in the board packet. Mrs. Schippert reviewed the significant changes in program numbers from FY16 versus FY17. A summary report for December 2018 was distributed and reviewed. Michelle Fairly asked that future program summary reports include the prior year's numbers for comparison. Mrs. Schippert stated she would include the last two prior year's numbers.
- c. Administrator Comments – Mrs. Schippert informed the board that she presented at the last Iroquois County Health Committee meeting how an animal exposure or animal bite investigation is performed, and the importance of a full-time county veterinarian. She explained, as in the case of bats, they are a protected species and it is unlawful to harm or kill a bat. Veterinarians are trained to humanly euthanize a bat and prepare the bat for rabies testing. Mrs. Schippert stated a comment was made at the Health Committee meeting about possibly using health department nurses to collect bats. Mrs. Schippert shared a letter from Bob Massey, Illinois Department of Natural Resources, stating he does not recommend health department nurses handle bats. ICPHD is now offering FIT (fecal immunochemical test) testing. FIT is a screening test for colon cancer. This is only a screening and does not take the place of a colonoscopy. The FIT testing is done in privacy of your own home and is covered by Medicare, Medicaid, and most private insurances. If insurance does not cover the cost, the test is \$25.00. Mrs. Schippert informed the board that January is National Radon Awareness month. She update the board on the IPLAN, stating that the Illinois Department of Public Health (IDPH) is considering no longer requiring an IPLAN for a health department's certification. She will continue to keep the board updated on the state decision.


REVIEW FINANCIAL DATA FOR FISCAL YEAR 2018: The October Revenue & Expense (R&E) report was included in the board packet. Mrs. Schippert explained since the County Board approved, a year and a half ago, to extend appropriations back to the prior fiscal year for 6-months, ICPHD does not have a final November (FY17) R&E report. ICPHD's current cash balance is \$989,507.17. Mrs. Schippert reiterated her reasons for maintaining a six-month cash balance. She also explained there is a prediction of another state budget impasse this year. Additional dollars would be needed if this happens or if the state decides to decrease grant dollars. Mrs. Schippert received a letter from LuAnn Armantrout indicating her retirement as of July 6, 2018. Nancy Reep, the only other Sr. Services employee, is retiring at the end of April. Danielle Walls was hired in October to replace Nancy Reep. ICPHD will start advertising as soon as possible for a replacement for LuAnn. Mrs. Schippert further explained she would be monitoring if two new employees, with less experience, would be able to run the programs. Adult Protective Services is 2-phase training and requires 6-months between training. Mrs. Schippert discussed a problem with hotel accommodations in accordance with county policies. Suggestions were discussed as to how to address this in the future.

EXECUTIVE SESSION – 5 ILCS 120/2(c): The Appointment, Employment, or Compensation of Public Employees: N/A

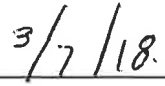
OLD BUSINESS: No old business.

NEW BUSINESS: ADDITION TO THE AGENDA - Motion made by Lisa Breymeyer, seconded by Dr. Reddy, to change the time for the next Board of Health meeting to 6:00 p.m. on March 7, 2018. Motion passed by unanimous voice vote. Discussion at the March meeting will be held regarding changing the time for future meetings to 6:00 p.m. Lisa Breymeyer complimented and thanked the Sr. Service group at the health department for their assistance. She stated Medscope is a very successful and viable service.

ADJOURNMENT: Marvin Stichnoth made a motion, seconded by Dr. Yergler, to adjourn at 8:51 p.m. on Wednesday, January 3, 2018. Motion approved by unanimous voice vote. The next scheduled Board of Health meeting is Wednesday, March 7, 2018 at 6:00 p.m. in the Iroquois County Administrative Center Boardroom.



 Lisa Breymeyer, Secretary
 Iroquois County Public Health Department
 Board of Health



 Date