# OFFICIAL REPORT OF THE COUNTY BOARD

OF

IROQUOIS COUNTY, ILLINOIS

RECESSED SESSION

FEBRUARY 13, 2018

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#### THE

### IROQUOIS COUNTY BOARD OFFICIAL REPORT OF PROCEEDINGS

The Iroquois County Board met in Recessed Session at the Administrative Center, in Watseka, IL on Tuesday, February 13, 2018 at 5 P.M. Chairman Shure called the meeting to order and asked County Clerk Lisa Fancher to call the roll.

### STATE OF ILLINOIS IROQUOIS COUNTY

Roll call and votes in Iroquois County

Recessed Session, February 13, 2018

Chairman Shure

On motion to call the roll

Aye: Alt, Behrends, Bills, Bohlmann, Crow, Curtis, Hasbargen, Johnson, Krumwiede, McGinnis, Offill, Pursley, Shure, Stichnoth, Whitlow

Absent: Anderson, Coughenour, LaMie, McTaggart, Rayman

### PRAYER & PLEDGE OF ALLEGIANCE

Mr. McGinnis gave the opening prayer after which the Pledge of Allegiance was recited in unison.

#### **AGENDA**

It was moved by Mr. Curtis and seconded to approve the agenda. The motion carried by a voice vote.

#### **MINUTES**

It was moved by Mr. Alt and seconded to approve the minutes from the January 9, 2018 Recessed Session and January 25, 2018 Special Session County Board meetings. The motion carried by a voice vote.

#### **PAYROLL**

It was moved by Mr. Krumwiede and seconded to approve the January payroll. The motion carried by a roll call vote.

### STATE OF ILLINOIS IROQUOIS COUNTY

Roll call and votes in Iroquois County

Recessed Session, February 13, 2018

Chairman Shure

On motion to approve the January payroll

Aye: Alt, Behrends, Bills, Bohlmann, Crow, Curtis, Hasbargen, Johnson, Krumwiede, LaMie\*, McGinnis, Offill, Pursley, Shure, Stichnoth, Whitlow

Absent: Anderson, Coughenour, McTaggart, Rayman

\*denotes County Board member that arrived after initial roll call

#### **COUNTY BOARD SERVICES**

Russell Bills	\$150.00
Donna Crow	\$238.20
Troy Krumwiede	\$50.00
Charles Alt	\$343.50
Ernest Curtis	\$256.75
Jed Whitlow	\$154.05
Lyle Behrends	\$253.80
Marvin Stichnoth	
Vincent LaMie	\$152.73
Daniel Pursley	\$255.77
Larry Hasbargen	
Sherry Johnson	
Barbara Offill	\$259.65
Chad McGinnis	\$395.58
Kevin Bohlmann	\$70.00
Kevin Coughenour (2 months)	\$70.00

### **PUBLIC COMMENTS**

There were no public comments.

#### **CHAIRMAN COMMENTS**

There were no Chairman comments.

### **OUTSIDE ORGANIZATION REPORTS**

IEDA Director Ken Barragree reported on the following:

- He met with a solar company where they discussed their types of projects and their need for a 15 to 20 acre plot to kick off their activities in Illinois. He commented that there is a great deal of ground in the County that would meet their needs.
- The newly formed Revolving Loan Fund Committee has met and will be offering small business booster loans. The loans will be offered to small businesses with a solid business plan or to other businesses looking to expand.
- He mentioned that VIPS in Watseka has reopened and Burgers and Beer will
  hopefully be working on a remodeling project on their building in Watseka in the
  near future. Also, the owners of the former Loft restaurant in Ashkum have been
  working to reopen that building as a restaurant.

County Board member Charlie Alt gave the report from the February 8, 2018 University of Illinois Extension Council meeting. He also spoke of upcoming programs that will be offered through the Extension.

### POLICY & PROCEDURE

#### &

### ORDINANCE NO. 2018-1 AN ORDINANCE ADOPTING A POLICY PROHIBITING SEXUAL HARASSMANT FOR IROQUOIS COUNTY

Chairman Shure gave the report of the Policy & Procedure Committee and moved for adoption. The motion was seconded and carried by a roll call vote.

### STATE OF ILLINOIS IROQUOIS COUNTY

Roll call and votes in Iroquois County

Recessed Session, February 13, 2018

Chairman Shure

On motion to approve the Policy & Procedure Committee report

Aye: Alt, Behrends, Bills, Bohlmann, Curtis, Hasbargen, Johnson, Krumwiede, LaMie, McGinnis, Offill, Pursley, Rayman\*, Shure, Stichnoth, Whitlow

Nay: Crow

Absent: Anderson, Coughenour, McTaggart

STATE OF ILLINOIS IROQUOIS COUNTY

County Board, Recessed Session February 13, A.D., 2018

Mr. Chairman and members of the County Board:

Your Committee to whom was referred **Policy & Procedure** would beg leave to submit the following report on the matters before them:

Your Committee met at the Administrative Center on February 1, 2018 at 9:00 A.M. Members present were County Board Chairman John Shure, Lyle Behrends, Russell Bills, and Marvin Stichnoth. Dan Rayman, Kyle Anderson, and Troy Krumwiede were absent. Also present Finance Director Anita Speckman, County Clerk Lisa Fancher, Supervisor of Assessments Bob Yergler, ICPHD Administrator Dee Schippert, EMA Director Eric Ceci, 911 Director Eric Raymond, IEDA Director Ken Barragree, County Board member Larry Hasbargen and Wendy Davis with the Times Republic.

The meeting was called to order.

It was moved by Marvin Stichnoth and seconded by Russell Bills to approve the agenda. Motion carried by a voice vote.

There were no public comments.

The Committee Chairs gave their monthly reports.

- Highway Chairman Russell Bills reported the County Highway Letting was held January 31<sup>st</sup> and the committee will take action on the bids received.
- Management Chairman Lyle Behrends reported the County Farm and office space in the Administrative Center will be discussed. The Judicial Committee will receive their monthly reports.

 Tax Chairman Marvin Stichnoth reported the committee will receive their monthly reports and discuss a policy for handling dogs that can't be moved to shelters.

\*denotes County Board member that arrived after initial roll call

EMA Director Eric Ceci reported to the committee he hosted a two day Homeland Security Exercise and Evaluation Program class taught by IEMA. Ceci will assist in training the rest of the EMA coordinators in our region. Ceci has been working on executing the EOC technology grant by receiving bids that fall within his budget. An annual weather spotter seminar will be held February 7<sup>th</sup> at 6:00 P.M. in Crescent City. Ceci has set up a presentation with Watseka Area Chamber of Commerce about businesses being prepared for a disaster. He is working on communicating with Iroquois County Chamber of Commerce as well.

No update was given on the policy regarding distribution of emails and correspondence.

The committee was provided with a copy of the job description for the Deputy Clerk in the Finance Office. It was moved by Bills and seconded by Behrends to adopt the Deputy Clerk job description for the Finance Office. A roll call vote was taken. Motion carried.

The job description for the newly hired 911 Director was distributed. Shure suggested the committee continue to review the job description for approval at a later meeting. Bills asked Raymond what action the ETSB Board took on the job description. Raymond answered the ETSB Board has reviewed the job description and has requested text messaging for Fire and EMS be added.

Updates to the Sexual Harassment Policy was discussed. State's Attorney Jim Devine prepared an ordinance to update the existing policy. Shure suggested the ordinance be approved and the policy can be amended at a later date, if necessary. It was moved by Bills and seconded by Stichnoth to approve the Sexual Harassment Policy. A roll call vote was taken. Motion carried.

Finance Director Anita Speckman spoke to the committee regarding correspondence received from UCCI via email related to the Illinois Municipal Auditing Law. Speckman explained the law impacts Townships and not the County. The Comptroller's Office is requiring all financials submitted be GAAP (Generally Accepted Accounting Principles) compliant, meaning it must be on an accrual method rather than the cash method of accounting. UCCI is asking the Counties to pass a resolution to reconsider any action taken. Bills suggested speaking with the Townships and receiving their feedback before taking any action. It was moved by Bills and seconded by Behrends to table any action on the resolution provided by UCCI. Motion carried by a voice vote.

The Illinois Consumer Electronics Recycling Act was discussed. Shure stated an email was forwarded to all County Board members for their review. If Iroquois County is interested in participating in the Act, there is a March 1<sup>st</sup> deadline to opt in or opt out. Shure suggested the matter be sent to the Finance committee on February 8<sup>th</sup> to allow additional time for review. The matter of recycling has always been handled through the Finance Committee. County Board member Larry Hasbargen noted the State passed the law and the manufacturers will pay all costs. There will be no costs to the County. It was moved by Bills and seconded by Behrends to send the Illinois Consumer Electronics Recycling Act discussion to the Finance Committee. Motion carried by a voice vote.

Shure reported no appointments to be made for the month. Supervisor of Assessments Bob Yergler made Shure aware he has received his certificate of education requirements and will be requesting a reappointment in May.

Correspondence was distributed to the committee.

The committee reviewed the claims. It was moved by Behrends and seconded by Stichnoth to pay the claims subject to County Board approval. A roll call vote was taken. Motion carried.

As there was no further business to come before the committee, it was moved by Bills and seconded by Behrends to adjourn at 9:43 A.M. Motion carried by a voice vote.

All of which is respectfully submitted.

s/John Shure s/Lyle Behrends s/Russell Bills s/Marvin Stichnoth

### ORDINANCE NUMBER: 2018-1

### AN ORDINANCE ADOPTING A POLICY PROHIBITING SEXUAL HARASSMENT FOR IROQUOIS COUNTY

**WHEREAS,** the Illinois General Assembly has recently enacted Public Act 100-0554, an Act concerning government, which became effective immediately, dated November 16, 2017;

**WHEREAS,** pursuant to the Act, each governmental unit shall adopt an ordinance or resolution establishing a policy to prohibit sexual harassment;

**WHEREAS**, all prior existing sexual harassment policies of Iroquois County shall be superseded by the Policy Prohibiting Sexual Harassment adopted by this Ordinance; and

**WHEREAS,** should any section or provision of this Ordinance or the adopted Policy Prohibiting Sexual Harassment be declared invalid, that decision shall not affect the validity of this Ordinance or adopted Policy Prohibiting Sexual Harassment as a whole or any part thereof, other than the part so declared to be invalid;

**NOW, THEREFORE,** be it ordained by the corporate authorities of the Iroquois County Board the following:

Section 1. The Policy Prohibiting Sexual Harassment, included as Exhibit A to this Ordinance, is hereby adopted.

Section 2. This ordinance shall be in full force and effect on January 15, 2018.

PASSED THIS 13<sup>TH</sup> day of February, 2018.

AYES: 16 NAYS: 1 ABSENT: 3

APPROVED THIS 13<sup>th</sup> day of February, 2018.

s/John Shure

John Shure, Iroquois County Board Chairman

ATTEST:

s/Lisa Fancher

Lisa Fancher, Iroquois County Clerk and Recorder

#### POLICY PROHIBITING SEXUAL HARASSMENT

#### I. PROHIBITION ON SEXUAL HARASSMENT

It is unlawful to harass a person because of that person's sex. The courts have determined that sexual harassment is a form of discrimination under Title VII of the U.S. Civil rights Act of 1964, as amended in 1991. All persons have a right to work in an environment free from sexual harassment. Sexual harassment is unacceptable misconduct which affects individuals of all genders and sexual orientations. It is a policy of Iroquois County to prohibit harassment of any person by any County official, County agent, County employee or County agency or office on the basis of sex or gender. All County officials, County agents, County employees and County agencies or offices are prohibited from sexually harassing any person, regardless of any employment relationship or lack thereof.

### II. DEFINITION OF SEXUAL HARRASSMENT

This policy adopts the definition of sexual harassment as stated in the Illinois Human Rights Act, which currently defines sexual harassment as:

Any unwelcome sexual advances or requests for sexual favors or any conduct of a sexual nature when:

- (1) Submission to such conduct is made either explicitly or implicitly a term or condition of an individual's employment,
- (2) Submission to or rejection of such conduct by an individual is used as the basis for employment decisions affecting such individual, or

(3) Such conduct has the purpose or effect of substantially interfering with an individual's work performance or creating an intimidating, hostile or offensive working environment.

Conduct which may constitute sexual harassment includes:

- Verbal: sexual innuendos, suggestive comments, insults, humor, and jokes about sex, anatomy or gender-specific traits, sexual propositions, threats, repeated requests for dates, or statements about other employees, even outside of their presence, of a sexual nature.
- Non-verbal: suggestive or insulting sounds (whistling), leering, obscene gestures, sexually suggestive bodily gestures, "catcalls", "smacking" or "kissing" noises.
- Visual: posters, signs, pin ups or slogans of a sexual nature, viewing pornographic material or websites.
- Physical: touching, unwelcome hugging or kissing, pinching, brushing the body, any coerced sexual act or actual assault.
- Textual/Electronic: "sexting" (electronically sending messages with sexual content, including pictures and video), the use of sexually explicit language, harassment, cyber stalking and threats via all forms of electronic communication (e-mail, text/picture/video messages, intranet/on-line postings, blogs, instant messages and social network websites like Facebook and Twitter).

The most severe and overt forms of sexual harassment are easier to determine. On the other end of the spectrum, some sexual harassment is more subtle and depends, to some extent, on individual perception and interpretation. The courts will assess sexual harassment by a standard of what would offend a "reasonable person."

### III. PROCEDURE FOR REPORTING AN ALLEGATION OF SEXUAL HARASSMENT

An employee who either observes sexual harassment or believes herself/himself to be the object of sexual harassment should deal with the incident(s) as directly and firmly as possible by clearly communicating her/his position to the offending employee, and her/his immediate supervisor. It is not necessary for sexual harassment to be directed at the person making the report.

Any employee may report conduct which is believed to be sexual harassment, including the following:

• *Electronic/Direct Communication*. If there is sexual harassing behavior in the workplace, the harassed employee should directly and clearly express her/his objection that the conduct is unwelcome and request that the offending behavior stop. The initial message may be verbal. If subsequent messages are needed, they should be put in writing in a note or a memo.

• Contact with Supervisory Personnel. At the same time direct communication is undertaken, or in the event the employee feels threatened or intimidated by the situation, the problem must be promptly reported to the immediate supervisor of the person making the report, a department head, a director of human resources, an ethics officer, the County Board Chairman, or the employee's supervisor.

The employee experiencing what he or she believes to be sexual harassment must not assume that the employer is aware of the conduct. If there are no witnesses and the victim fails to notify a supervisor or other responsible officer, the County will not be presumed to have knowledge of the harassment.

• Resolution Outside County. The purpose of this policy is to establish prompt, thorough and effective procedures for the responding to every report and incident so that problems can be identified and remedied by the County. However, all County employees have the right to contact the Illinois Department of Human Rights (IDHR) or the Equal Employment Opportunity Commission (EEOC) for information regarding filing a formal compliant with those entities. An IDHR complaint must be filed within 180 days of the alleged incident(s) unless it is a continuing offense. A complaint with the EEOC must be filed within 300 days.

Documentation of any incident may be submitted with any report (what was said or done, the date, the time and place), including, but not limited to, written records such as letters, notes, memos and telephone messages.

All allegations, including anonymous reports, will be accepted and investigated regardless of how the matter comes to the attention of the County. However, because of the serious implications of sexual harassment charges and the difficulties associated with their investigation and the questions of credibility involved, the claimant's willing cooperation is a vital component of an effective inquiry and an appropriate outcome.

### IV. PROHIBITION OF RETALIATION FOR REPORTING SEXUAL HARASSMENT ALLEGATIONS

No County official, County agency, County employee or County agency or office shall take any retaliatory action against any County employee due to a County employee's:

- 1. Disclosure or threatened disclosure of any violation of his policy,
- 2. The provision of information related to or testimony before any public body conducting an investigation, hearing or inquiry into any violation of this policy, or
- 3. Assistance or participation in a proceeding to enforce the provisions of this policy.

For the purposes of this policy, retaliatory action means the reprimand, discharge, suspension, demotion, denial of promotion or transfer, or change in the terms or conditions of employment of any municipal employee that is taken in retaliation for a County employee's involvement in protected activity pursuant to this policy.

No individual making a report will be retaliated against even if a report made in good faith is not substantiated. In addition, any witness will be protected from retaliation.

Similar to the prohibition against retaliation contained herein, the State Officials and Employees Ethics Act (5 ILCS 430/15-10) provides whistleblower protection from retaliatory action such as reprimand, discharge, suspension, demotion, or denial of promotion or transfer that occurs in retaliation for an employee who does any of the following:

- 1. Discloses or threatens to disclose to a supervisor or to a public body an activity, policy, or practice of any officer, member, State agency, or other State employee that the State employee reasonably believes is in violation of a law, rule, or regulation,
- 2. Provides information to or testifies before any public body conduction an investigation, hearing, or inquiry into any violation of a law, rule, or regulation by any officer, member, State agency or other State employee, or
- 3. Assists or participates in a proceeding to enforce the provisions of the State Officials and Employees Ethics Act.

Pursuant to the Whistleblower Act (740 ILCS 174/15(a)), an employer may not retaliate against an employee who discloses information in a court, an administrative hearing, or before a legislative commission or committee, or in any other proceeding, where the employee has reasonable cause to believe that the information discloses a violation of a State or federal law, rule, or regulation. In addition, an employer may not retaliate against an employee for disclosing the information to a government or law enforcement agency, where the employee has reasonable cause to believe that the information discloses a violation of a State or federal law, rule, or regulation. (740 ILCS 174/15b)).

According to the Illinois Human Rights Act (775 ILCS 5/6-101), it is a civil rights violation for a person, or for two or more people to conspire, to retaliate against a person because he/she has opposed that which he/she reasonably and in good faith believes to be sexual harassment in employment, because he/she has made a charge, filed a complaint, testified, assisted, or participated in an investigation, proceeding, or hearing under the Illinois Human Rights Act.

An employee who is suddenly transferred to a lower paying job or passed over for a promotion after filing a complaint with IDHR or EEOC, may file a retaliation charge-due within 180 days (IDHR) or 300 days (EEOC) of the alleged retaliation.

### V. CONSEQUENCES OF A VIOLATION OF THE PROHIBITION ON SEXUAL HARASSMENT

In addition to any and all other discipline that may be applicable pursuant to County policies, employment agreements, procedures, employee handbooks and/or collective bargaining agreement, any person who violates this policy or the Prohibition on Sexual Harassment contained in 5 ILCS 430/5-65, may be subject to a fine of up to \$5,000 per offense, applicable discipline or discharge by the County and any applicable fines and penalties established pursuant to County ordinance, State law or Federal law. Each violation may constitute a separate offense. Any discipline imposed by the County shall be separate and distinct from any penalty imposed

by an ethics commission and any fines or penalties imposed by a court of law or a State or Federal agency.

#### VI. CONSEQUENCES FOR KNOWINGLY MAKING A FALSE REPORT

A false report is a report of sexual harassment made by an accuser using the sexual harassment report to accomplish some end other than stopping sexual harassment or retaliation for reporting sexual harassment. A false report is not a report made in good faith which cannot be proven. Given the seriousness of the consequences for the accused, a false or frivolous report is a severe offense that can itself result in disciplinary action. Any person who intentionally makes a false report alleging a violation of any provision of this policy shall be subject to discipline or discharge pursuant to applicable County policies, employment agreements, procedures, employee handbooks and/or collective bargaining agreements.

In addition, any person who intentionally makes a false report alleging a violation of any provision of the State Officials and Employees Ethics Act to an ethics commission, an inspector general, the State Police, a State's Attorney, the Attorney General, or any other law enforcement official is guilty of a Class A misdemeanor. An ethics commission may levy an administrative fine of up to \$5,000 against any person who intentionally makes a false, frivolous or bad faith allegation.

#### **FINANCE**

Mr. Alt, member of the Finance Committee, gave the report of his committee. At this time, Mr. Hasbargen affirmed that under the Consumer Electronics Recycling Act the State has mandated that manufacturers provide recycling services for consumers. He feels this would cut down on the amount of waste that is collected at the County sponsored recycling events. This, in turn, would save the County money because there is a fee charged for every pound of waste collected. It was moved by Mr. Hasbargen and seconded to remove from the report for separate consideration, the paragraph that refers to the Consumer Electronics Recycling Act. The motion carried by a roll call vote.

### STATE OF ILLINOIS IROQUOIS COUNTY

Roll call and votes in Iroquois County

Recessed Session, February 13, 2018

Chairman Shure

On motion to remove from the report for separate consideration, the paragraph that refers to the Consumer Electronics Recycling Act

Aye: Alt, Behrends, Bohlmann, Crow, Hasbargen, Johnson, Krumwiede, LaMie, McGinnis, Offill, Pursley, Rayman, Shure, Stichnoth, Whitlow

Nay: Bills, Curtis

Absent: Anderson, Coughenour, McTaggart

#### **MOTION**

It was moved by Mr. Hasbargen and seconded to opt in to the Consumer Electronics Recycling Program. The motion carried by a roll call vote.

### STATE OF ILLINOIS IROQUOIS COUNTY

Roll call and votes in Iroquois County

Recessed Session, February 13, 2018

Chairman Shure

On motion to opt in to the Consumer Electronics Recycling Program

Aye: Behrends, Bohlmann, Crow, Hasbargen, Johnson, LaMie, McGinnis, Pursley, Whitlow

Nay: Alt, Bills, Curtis, Krumwiede, Offill, Shure, Stichnoth

Present: Rayman

Absent: Anderson, Coughenour, McTaggart

### FINANCE Balance of Report

It was moved by Mr. Alt and seconded to approve the balance of the Finance Committee report. The motion carried by a roll call vote.

### STATE OF ILLINOIS IROQUOIS COUNTY

Roll call and votes in Iroquois County

Recessed Session, February 13, 2018

Chairman Shure

On motion to approve the balance of the Finance Committee report

Aye: Alt, Behrends, Bills, Bohlmann, Crow, Curtis, Hasbargen, Johnson, Krumwiede, LaMie, McGinnis, Offill, Pursley, Rayman, Shure, Stichnoth, Whitlow

Absent: Anderson, Coughenour, McTaggart

STATE OF ILLINOIS IROQUOIS COUNTY

County Board, Recessed Session February 13, A.D., 2018

Mr. Chairman and members of the County Board:

Your Committee to whom was referred **Finance** would beg leave to submit the following report on the matters before them:

Your committee met at the Administrative Center on February 8, 2018 at 9:00 A.M. Members present were Michael McTaggart, Charlie Alt, Russell Bills, Ernie Curtis, and Sherry Johnson. Kyle Anderson and Dan Rayman were absent. Also present County Board Chairman John Shure, Finance Director Anita Speckman, State's Attorney Jim Devine, Sheriff Derek Hagen, Probation Director Tom Latham, County Clerk Lisa Fancher, Supervisor of Assessments Bob Yergler, ICPHD Administrator Dee Schippert, and Suzie Werner with HomeStar Insurance.

The meeting was called to order.

It was moved by Russell Bills and seconded by Ernie Curtis to approve the agenda. Motion carried by a voice vote.

There were no public comments.

Suzie Werner with HomeStar Insurance said she had no new activity to report to the committee.

The Department Heads gave their monthly reports. They are as follows:

- Sheriff Derek Hagen reported the purchase of two 2016 squad cars totaling \$45,866. Hagen also had a deputy retiring on February 5<sup>th</sup>. Hagen held interviews for a lateral transfer and a new deputy was hired with a start date of February 16<sup>th</sup>.
- Finance Director Anita Speckman reported she is in the interview process for the replacement of the Deputy Clerk's position in the Finance Office due to a retirement on March 30<sup>th</sup>.

Speckman discussed the FY18 audit stating she has a target completion date of March. The grant report for the Illinois Department of Human Services has been audited and is ready for submission. Rather than doing a separate agreed upon procedures for the consolidated financial report, Speckman said the report will be a separate portion of our complete consolidated audit. This is a cost savings to the County.

Speckman explained the ETSB cash report has been required by the State of Illinois for several years. The report includes every expense in ETSB for the year, beginning cash and ending cash. The due date has changed from September 30<sup>th</sup> to January 31<sup>st</sup>. The report was submitted to 911 Director Eric Raymond on February 1<sup>st</sup>.

The committee was provided with a copy of the Consumer Electronics Recycling Act. County Board Chairman John Shure stated an email with the information was also provided to all Board Members via email on January 23<sup>rd</sup>. Shure said the act appears to primarily be intended for manufacturers and he doesn't see any benefit to the County. There is a March 1<sup>st</sup> date to opt into the program. Shure suggested the County not opt in. Shure referred to Section 1-80 (a) which states "Nothing in this Act prohibits a waste hauler from entering into a contractual agreement with a unit of local government to establish a collection program for the recycling or reuse of CED's, including services such as curbside collection, home pick-up, drop-off locations, or similar methods of collection. (b) Nothing in this Act shall prohibit a person from establishing an e-waste program independently of a manufacturer e-waste program." Shure said he believes the act will allow the County to continue to hold their own recycling events. It was moved by Sherry Johnson and seconded by Bills to table the matter of the Consumer Electronics Recycling Act until next month. A roll call vote was taken. Motion carried.

The committee reviewed claims. It was moved by Charlie Alt and seconded by Curtis to pay the claims subject to County Board approval. A roll call vote was taken. Motion carried.

The committee reviewed the additional claims submitted by Sheriff Derek Hagen for the purchase of two new squad cars and for his travel expenses. It was moved by Alt and seconded by Bills to pay the claims for the purchase of two new squad cars in the amount of \$45,866 and for Sheriff Derek Hagen's travel expenses in the amount of \$464.71. A roll call vote was taken. Motion carried.

During old business, State's Attorney Jim Devine requested the committee enter into executive session in regards to possible litigation regarding the arbitrator's decision. It was moved by Bills and seconded by Alt to enter into executive session at 9:22 A.M. under 5 ILCS 120/2 (c) (11) Litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, in which case the basis for the finding shall be

recorded and entered into the minutes of the closed meeting. A roll call vote was taken. Motion carried.

It was moved by Bills and seconded by Alt to come out of executive session at 9:43 A.M. Motion carried by a voice vote. No action was taken in executive session.

As there was no further business to come before the committee, it was moved by Alt and seconded by Bills to adjourn at 9:44 A.M. Motion carried by a voice vote.

All of which is respectfully submitted.

s/Michael McTaggart s/Charlie Alt s/Russell Bills s/Ernie Curtis s/Sherry Johnson

#### MANAGEMENT SERVICES

Mr. Behrends, Chairman of the Management Services Committee, gave the report of his committee and moved for adoption. The motion was seconded and carried by a roll call vote.

### STATE OF ILLINOIS IROQUOIS COUNTY

Roll call and votes in Iroquois County

Recessed Session, February 13, 2018

Chairman Shure

On motion to approve the Management Services Committee report

Aye: Alt, Behrends, Bills, Bohlmann, Crow, Curtis, Hasbargen, Johnson, Krumwiede, LaMie, McGinnis, Offill, Pursley, Rayman, Shure, Stichnoth, Whitlow

Absent: Anderson, Coughenour, McTaggart

STATE OF ILLINOIS IROQUOIS COUNTY

County Board, Recessed Session February 13, A.D., 2018

Mr. Chairman and members of the County Board:

Your Committee to whom was referred **Management Services** would beg leave to submit the following report on the matters before them:

Your Committee met at the Administrative Center on February 5, 2018 at 9:00 A.M. Members present Lyle Behrends, Charlie Alt, Larry Hasbargen, Sherry Johnson, Chad McGinnis, and Barbara Offill. Kevin Bohlmann was absent. Also present County Board Chairman John Shure, Finance Director Anita Speckman, ICPHD Administrator Dee Schippert, Maintenance Supervisor Chris Drake, Superintendent of Veterans Assistance Jennifer Ingram, Orry Cummings with SmartWatt, and Wendy Davis with the Times Republic.

The meeting was called to order.

It was moved by Barbara Offill and seconded by Larry Hasbargen to approve the agenda. Motion carried by a voice vote.

During public comments, Sherry Johnson encouraged the committee to share all information with Board Members to avoid future issues that may occur. Johnson referred to the decision made during January's Management committee meeting to allow the Veteran's Assistance Office to move into the Animal Control Office. Johnson stated the Board was put into a bad position when Lyle Behrends mentioned the Health Department had asked to utilize the space in the past.

Orry Cummings with SmartWatt distributed information and gave a presentation to the committee. SmartWatt focuses on County building improvements that are centralized around energy efficiency. These improvements include LED lighting, cooling system replacements, and heating system replacements. Mr. Cummings explained the project cost is guaranteed and there are no out of pocket costs. It was moved by Chad McGinnis and seconded by Johnson to allow SmartWatt to conduct the no cost feasibility study for the Administrative Center, Courthouse, and Jail. Motion carried by a voice vote.

Behrends discussed the lighting updates. The authorization letter was received from Osram Sylvania stating if they do not receive the bid, the County is obligated to pay them. Behrends said this is not the agreement that was approved by the committee. A response will be sent to Osram Sylvania stating the evaluation was offered as a free service and payment will not be authorized for service.

Maintenance Supervisor Chris Drake reported on the following:

- Johnson Controls will present to the committee next month
- Drake and Bob Vedder with Preeminent Development performed the building walk around last week.
- The backflow preventer at the Administrative Center has a leak and is scheduled for repair Tuesday morning. This will require the water in the building to be shut off for a period of time but Drake will notify all departments.
- The heatpump in the County Board room is scheduled for replacement.
- Courthouse and Jail inspections include the elevator and the fire suppression system in the Jail kitchen.

Behrends opened fertilizer bids as follows:

- United Prairie \$18,221.48 (\$46.56/acre) based off of low rate VRT maps required amounts 391.37 acre
- United Prairie \$28,709.63 (\$73.36/acre) based off of hi-rate VRT maps required amounts of 391.37 acre. \*Bidder noted they would not go with this recommendation as it is hard to build the potash levels according to the VRT recs because of the sandy soil types as the sand can't hold onto high amounts of potash.
- United Prairie \$3,488.10 (\$8.91/acre) based off of current VRT lime rec maps. \*Bidder noted this bid reflects equal semi loads vs. required tonnage. The map for the Courthouse farm is not correct. Also the recs call for lime on soil PH levels of 6.5 and 6.6, which I do not understand the reasoning for since we try to build the PH to 6.5. This bid is for spring application only. Fall application would be preferred due to roads being posted and freezing weather.
- VanHorn \$27,206.50 Total cost of DAP, Potash and Limestone applied and hauled. \*Bidder noted in order to not compact soil with semi's and loaders and reduce yields, lime will be spread following 2018 crop.

- Heritage FS \$27,616.80 (Potash \$354/ton, DAP \$476/ton, Limestone \$23/ton)
- Crop Production Potash \$370/ton, DAP \$505/ton, Limestone \$25/ton

It was moved by Johnson and seconded by Hasbargen to accept the fertilizer bid from United Prairie in the amount of \$18,221.48, which does not include Limestone. A roll call vote was taken. Alt, abstain; Hasbargen, aye; Johnson, aye; McGinnis, aye; Offill, aye; Behrends, aye. Motion carried.

Behrends presented a revised fertilizer bid form for the committee to review. After review, the committee added language stating all information must be included on the bid form or the bid may be rejected. It was moved by Hasbargen and seconded by Offill to approve the updated fertilizer bid form. Motion carried by a voice vote.

The lawn care bid form was reviewed and discussed. Hasbargen asked Drake how the lawn care service was last year. Drake answered he didn't have any problems and the only minor issues that occurred were handled promptly. Johnson stated she would like to see the bid form specifically determine the height of the grass and if the grass is above set height when mowed, the contractor must rake and remove debris from the premises. Further discussion was held on changing the verbiage in the bid form and contract to include an addendum sheet stating the grass will be maintained between three to five inches. Johnson said many contractors will not bid on the project because it is not specific enough. It was also noted that an increase in cost could occur due to adding these specific items. It was moved by Offill and seconded by Charlie Alt to not make any changes to the current lawn care bid form and to send bids out for lawn care. A roll call vote was taken. Alt, aye; Hasbargen, aye; Johnson, nay; McGinnis, aye; Offill, aye; Behrends, aye. Motion carried.

The committee toured the Animal Control Office, Iroquois County Public Health Department and Veteran's Assistance Office. ICPHD Administrator Dee Schippert explained that she believes Veteran's Assistance has a valid request for wanting to moving offices but so does the health department. Superintendent of Veteran's Assistance Jennifer Ingram said she would like to use the back office as her own office and the front office space as an office for her work study once it has been approved. The extra room will also allow for her clients to wait inside the office rather than out in the hall. Schippert said she also has an intern at this time and is interested in moving the Environmental Health staff into the office space. This will allow the Senior Service staff to have privacy for their clients. Following the tour of the offices, the committee discussed the office space. Behrends suggested using the Animal Control Office as a joint space for both the health department and Veterans Assistance. Johnson offered a suggestion to move the health department into the Volunteer Services location and Volunteer Services can relocate into the IEDA office. McGinnis said he would approach Regional Superintendent Gregg Murphy about relinquishing the IKAN Office. This would allow Ingram, if she is agreeable, to relocate into the IEDA Office and IKAN Office. IEDA Director Ken Barragree will relocate into the Veteran's Assistance Office. Behrends reminded the committee that a location still needs to be available for the County Board Chairman and for negotiations. It was moved by McGinnis and seconded by Hasbargen relocate Veteran's Assistance into the IKAN and IEDA Offices and relocate IEDA into the Veteran's Assistance Office, pending conversation with the parties involved. Motion carried by a voice vote. Johnson asked that a plan be in place for the Animal Control Office by April.

The committee reviewed the claims. It was moved by McGinnis and seconded by Offill to pay the claims, subject to County Board approval. Motion carried by a roll call vote.

During new business, Behrends noted we must give Champaign County Regional Planning Commission a 90 day notice if we would like to increase their rent.

It was moved by Offill and seconded by McGinnis to adjourn the meeting at 11:49 A.M. Motion carried by a voice vote.

All of which is respectfully submitted.

s/Lyle Behrends s/Charlie Alt s/Larry Hasbargen s/Sherry Johnson s/Chad McGinnis s/Barbara Offill

## TAX, RESOLUTIONS NO. R2018-1 THROUGH R2018-26, &

### 2018 LIST OF TAX BILLS TO BE VOIDED

(Resolutions No. R2018-1 through R2018-26 and the 2018 list of tax bills to be voided have been recorded and placed on file in the County Clerk's Office.)

Mr. Stichnoth, Chairman of the Tax Committee, gave the report of the Tax Committee and presented Resolutions No. R2018-1 through R2018-26, and the 2018 list of tax bills to be voided. He moved for adoption of all which was seconded and carried by a roll call vote.

### STATE OF ILLINOIS IROQUOIS COUNTY

Roll call and votes in Iroquois County

Recessed Session, February 13, 2018

Chairman Shure

On motion to approve the Tax Committee report, Resolutions No. R2018-1 through R2018-26, and 2018 list of tax bills to be voided

Aye: Alt, Behrends, Bills, Bohlmann, Crow, Curtis, Hasbargen, Johnson, Krumwiede, LaMie, McGinnis, Offill, Pursley, Rayman, Shure, Stichnoth, Whitlow

Absent: Anderson, Coughenour, McTaggart

STATE OF ILLINOIS IROQUOIS COUNTY

County Board, Recessed Session February 13, A.D., 2018

Mr. Chairman and Members of the County Board:

Your Committee to whom was referred **Tax** would beg leave to submit the following report on the matters before them:

Your Committee met at the Administrative Center on February 6, 2018 at 9:00 A.M. Members present were Marvin Stichnoth, Troy Krumwiede, Kevin Coughenour, Barbara Offill,

Dan Pursley and Jed Whitlow. Michael McTaggart was absent. Also present County Board Chairman John Shure, Finance Director Anita Speckman, County Clerk Lisa Fancher, Treasurer Mindy Kuntz Hagan, Supervisor of Assessments Bob Yergler, ICPHD Administrator Dee Schippert and ICPHD Director of Nursing and Social Services Vonda Pruitt.

The meeting was called to order.

It was moved by Jed Whitlow and seconded by Dan Pursley to approve the agenda. Motion carried by a voice vote.

The committee reviewed the claims. It was moved by Barbara Offill and seconded by Pursley to pay the claims subject to County Board approval. Motion carried by a roll call vote. Pursley questioned the capability of viewing claims dated back to 2008. Finance Director Anita Speckman advised Pursley to submit his request to her.

There were no public comments.

County Clerk Lisa Fancher presented 26 resolutions and deeds for parcels throughout the County that were sold at the auction in September 2017. It was moved by Kevin Coughenour and seconded by Troy Krumwiede to approve the resolutions and deeds which will transfer properties that were acquired through the delinquent tax process. A roll call vote was taken. Motion carried.

Fancher explained that the County Trustee provides a list of properties each year that the County is holding to prevent tax bills from being sent to these parcels. Copies of the list are given to Treasurer Mindy Kuntz Hagan and Supervisor of Assessments Bob Yergler. It was moved by Whitlow and seconded by Offill to approve the list of tax bills to be voided. A roll call vote was taken. Motion carried.

The department heads gave their monthly reports.

- Fancher reported there is a delay in early voting due to a pending appeal by a candidate for Attorney General on the Democrat ballot.
- Yergler reported the Board of Review has sent out tentative change notices and final hearings will start next Tuesday. Yergler made the committee aware he submitted his credentials to the Policy & Procedure committee as a request to be reappointed. Yergler's appointment expires in May. Coughenour asked Yergler how the County's inspectors are appointed. Yergler explained he posts an advertisement on the County's website and contacts contractors in the area.
- Speckman reported the deposits for Animal Control licensing is going well. The FY18 budget is approximately \$6,900 per month. There were \$6,870 in deposits for the month of January. Fancher asked Speckman if the process is still the same if individuals don't pay their registration. Speckman explained there is a process and it will be followed the same as it had in the past.

County Board Chairman John Shure spoke to the committee about joining the Illinois Association of Animal Control. Shure said he visited their website asking for more information. They charge \$25 per year for joining. Coughenour asked what some of the advantages would be for joining. Shure answered the advantages would be keeping up with legislative matters related to animal control. ICPHD Administrator Dee Schippert noted the health department communicates very well with the association. Members of the committee agreed to look into the membership before enrolling at this time.

As there was no further business to come before the committee, it was moved by Krumwiede and seconded by Offill to adjourn the meeting at 9:27 A.M. Motion carried by a voice vote.

s/Marvin Stichnoth s/Troy Krumwiede s/Kevin Coughenour s/Barbara Offill s/Dan Pursley s/Jed Whitlow

#### **HEALTH**

Mr. Krumwiede, Chairman of the Health Committee, gave the report of his committee and moved for adoption. The motion was seconded and carried by a roll call vote.

### STATE OF ILLINOIS IROQUOIS COUNTY

Roll call and votes in Iroquois County

Recessed Session, February 13, 2018

Chairman Shure

On motion to approve the Health Committee report

Aye: Alt, Behrends, Bills, Bohlmann, Crow, Curtis, Hasbargen, Johnson, Krumwiede, LaMie, McGinnis, Offill, Pursley, Rayman, Shure, Stichnoth, Whitlow

Absent: Anderson, Coughenour, McTaggart

STATE OF ILLINOIS IROQUOIS COUNTY

County Board, Recessed Session February 13, A.D., 2018

Mr. Chairman and members of the County Board:

Your Committee to whom was referred **Health** would beg leave to submit the following report on the matters before them:

Your committee met at the Administrative Center on February 6, 2018 at 9:30 A.M. Members present were Troy Krumwiede, Kevin Coughenour, Barbara Offill, Dan Pursley and Jed Whitlow. Michael McTaggart was absent. Also present County Board Chairman John Shure, ICPHD Administrator Dee Schippert, ICPHD Director of Nursing and Social Services Vonda Pruitt, and County Board member Marvin Stichnoth.

The meeting was called to order.

It was moved by Kevin Coughenour and seconded by Barbara Offill to approve the agenda. Motion carried by a voice vote.

There were no public comments.

ICPHD Administrator Dee Schippert distributed an updated grants and contracts spreadsheet. Schippert reported the Lead Grant was signed in January.

The committee reviewed the program summary report for FY18. Schippert noted Environmental Health issued 153 food permits in December and 26 food permits in January.

There were 12 garbage waste hauler truck inspections performed in January. Community Health administered 68 immunizations for children and 3 immunizations for adults.

Schippert spoke to the committee about the flu virus explaining it is a contagious illness caused by influenza viruses that affect the nose, throat, and lungs. The flu is not associated with vomiting. Signs and symptoms of having the flu include but are not limited to running a fever, cough, sore throat, runny or stuffy nose, and body aches. The periods of contagiousness is within the first three to four days after the illness begins. Schippert explained the different types of flu, such as H1N1 and H2N3. Schippert stressed that you cannot get the flu from the flu shot. The flu shot does not contain a live virus. If you get the flu after receiving the flu shot, chances are you were already infected with the virus. Schippert urged the committee to visit the CDC's website at cdc.gov to read transcripts from their weekly meetings regarding this flu season and other communicable diseases.

Next month, Director of Environmental Health Terry Eimen will report to the committee on food and restaurant inspections.

As there was no further business to come before the committee, it was moved by Offill and seconded by Coughenour to adjourn at 10:17 A.M.

All of which is respectfully submitted.

s/Troy Krumwiede s/Kevin Coughenour s/Barbara Offill s/Dan Pursley s/Jed Whitlow

### JUDICIAL & PUBLIC SAFETY, RESOLUTION NO. R2018-27

# RESOLUTION APPROVING AGREEMENT BETWEEN IROQUOIS COUNTY CIRCUITY CLERK AND ILLINOIS OFFICES OF THE COMPTROLLER, RESOLUTION NO. R2018-28

#### STATE'S ATTORNEY APPELLATE PROSECUTOR

(Resolutions No. R2018-27, R2018-28, and the reports for ETSB and Probation have been recorded and placed on file in the County Clerk's Office.)

Mr. Behrends, Chairman of the Judicial & Public Safety Committee, gave the report of his committee and presented Resolutions No. R2018-27 and R2018-28. He moved for adoption of all, which was seconded and carried by a roll call vote.

### STATE OF ILLINOIS IROQUOIS COUNTY

Roll call and votes in Iroquois County

Recessed Session, February 13, 2018

Chairman Shure

On motion to approve the Judicial & Public Safety Committee report

Aye: Alt, Behrends, Bills, Bohlmann, Crow, Curtis, Hasbargen, Johnson, Krumwiede, LaMie, McGinnis, Offill, Pursley, Rayman, Shure, Stichnoth, Whitlow

Absent: Anderson, Coughenour, McTaggart

### STATE OF ILLINOIS IROQUOIS COUNTY

County Board, Recessed Session February 13, A.D., 2018

Mr. Chairman and members of the County Board:

Your Committee to whom was referred **Judicial & Public Safety** would beg leave to submit the following report on the matters before them:

Your Committee met at the Courthouse on February 7, 2018 at 3:00 P.M. Members present were Lyle Behrends, Chad McGinnis, Donna Crow, Ernie Curtis, Vince LaMie and Barbara Offill. Jed Whitlow was absent. Also present Probation Supervisor Barb King, State's Attorney Jim Devine, Circuit Clerk Lisa Hines, County Board Chairman John Shure, and Wendy Davis with the Times Republic.

The meeting was called to order.

It was moved by Vince LaMie and seconded by Ernie Curtis to approve the agenda. Motion carried by a voice vote.

There were no public comments.

State's Attorney Jim Devine presented a Resolution requiring committee approval to allow the Circuit Clerk's Office to enter into an Intergovernmental Agreement with the Illinois Office of the Comptroller in an effort to collect debts owed to Iroquois County by intercepting tax refunds from individuals who owe the County money. Devine explained the agreement was signed by himself and Circuit Clerk Lisa Hines in January but a resolution is required. Hines stated there is an approximate 30% fee associated with the debt recovery program. It was moved by LaMie and seconded by Barbara Offill to approve the Resolution approving the agreement between Iroquois County Circuit Clerk and Illinois Office of the Comptroller. Motion carried by a voice vote.

Devine also presented a Resolution requiring committee approval for the State's Attorneys Appellate Prosecutor. Devine stated they handle all of our appeals and the cost to participate in their program each year is \$8,000. This is an item Devine already has budgeted. It was moved by Donna Crow and seconded by LaMie to approve payment for the services from the Offices of the State's Attorneys Appellate Prosecutor fund as defined in the enumerated State's Attorneys Appellate Prosecutor's Act 725 ILCS 210/1 et seq. A roll call vote was taken. Motion carried.

Lastly, Devine reported grand jury was held today with 12 cases. The jury trial for the murder that occurred in Milford is scheduled for April 23<sup>rd</sup>.

Probation Supervisor Barb King reviewed the Probation & Court Services activity report for January with the committee.

Circuit Clerk Lisa Hines distributed her monthly report to the committee for their review. A total of \$42,701.67 was received in fines and fees and \$4,704.94 was received from Credit Collection Partners.

The committee reviewed the ETSB report for January.

During new business, Judicial Chairman Lyle Behrends informed the committee the July Judicial & Public Safety meeting needs to be changed due to the Independence Day holiday. He asked the committee members and department heads to check their schedules and report back to him on what day and time would work best to reschedule.

The committee reviewed claims. It was moved by LaMie and seconded by Curtis to pay the claims subject to County Board approval. A roll call vote was taken. Motion carried.

As there was no further business to come before the committee, it was moved by Chad McGinnis and seconded by LaMie to adjourn the meeting at 3:29 P.M. Motion carried by a voice vote.

All of which is respectfully submitted.

s/Lyle Behrends s/Chad McGinnis s/Donna Crow s/Ernie Curtis s/Vince LaMie s/Barbara Offill

### TRANSPORTATION & HIGHWAY-2 REPORTS, 3-PETITIONS FOR COUNTY AID-CONCORD TOWNSHIP,

&

# RESOLUTION NO. R2018-29 RESOLUTION FOR IMPROVEMENT BY COUNTY UNDER THE ILLINOIS HIGHWAY CODE-TR353B & TR412

(The 3 Petitions for County Aid in Concord Township and Resolution No. R2018-29 have been recorded and placed on file in the County Clerk's Office.)

Mr. Bills, Chairman of the Transportation & Highway Committee, gave the reports of his committee and presented 3 Petitions for County Aid and Resolution No. R2018-29. He moved for adoption of all, which was seconded and carried by a roll call vote.

### STATE OF ILLINOIS IROQUOIS COUNTY

Roll call and votes in Iroquois County

Recessed Session, February 13, 2018

Chairman Shure

On motion to approve the 2 Transportation & Highway Committee reports, 3 Petitions for County Aid, and Resolution No. R2018-29

Aye: Alt, Behrends, Bills, Bohlmann, Crow, Curtis, Hasbargen, Johnson, Krumwiede, LaMie, McGinnis, Offill, Pursley, Rayman, Shure, Stichnoth, Whitlow

Absent: Anderson, Coughenour, McTaggart

### TRANSPORTATION & HIGHWAY-LETTING JANUARY 31, 2018

STATE OF ILLINOIS IROQUOIS COUNTY

County Board, Recessed Session February 13, A.D., 2018

Mr. Chairman and members of the County Board:

Your Committee to whom was referred **Transportation & Highway** would be gleave to submit the following report on the matters before them:

Your committee met at the Iroquois County Highway Building on January 31, 2018 at 9:00 A.M. Members present were Russell Bills, Charlie Alt, Donna Crow, Larry Hasbargen, Sherry Johnson, and Chad McGinnis. Kevin Bohlmann was absent. Also present Assistant County Engineer Doug Butzow and Illinois Department of Transportation representative Roger Blakely.

The meeting was called to order.

There were no public comments.

It was moved by Donna Crow and seconded by Charles Alt to approve the agenda. Motion carried.

Assistant County Engineer Doug Butzow read the bids for the following:

Belmont Road District - 15-06101-01-BR

Middleport Road District – 13-17129-00-BR

County-Wide Reseal

County-Wide Stockpile Chips

County-Wide Stockpile CM 6/10

County-Wide Furnish and Spread CM 6/10

County-Wide Pipe Culverts

County-FOB Oil

It was moved by McGinnis and seconded by Alt to table action until the regular Transportation and Highway Committee Meeting on February 9, 2018 subject to bid tab review. Motion carried unanimously.

Quotes for township furnishing and application of calcium chloride were read. No action was needed.

As there was no further business to come before the committee, it was moved by Hasbargen and seconded by Alt to adjourn the meeting at 10:23 A.M. Motion carried.

All of which is respectfully submitted.

s/Russell Bills s/Charles Alt s/Donna Crow s/Larry Hasbargen s/Sherry Johnson s/Chad McGinnis

### TRANSPORTATION & HIGHWAY FEBRUARY 9, 2018

STATE OF ILLINOIS IROQUOIS COUNTY

County Board, Recessed Session February 13, A.D., 2018

Mr. Chairman and members of the County board:

Your Committee to whom was referred **Transportation & Highway** would be gleave to submit the following report on the matters before them:

Your committee met at the Iroquois County Highway Building on February 9, 2018 at 9:00 A.M. Members present were Russell Bills, Charlie Alt, Donna Crow, Larry Hasbargen, Sherry Johnson and Chad McGinnis. Kevin Bohlmann was absent. Also present County Engineer Joel Moore, County Board Chairman John Shure, and Wendy Davis with the Times Republic.

The meeting was called to order.

There were no public comments.

It was moved by Charlie Alt and seconded by Larry Hasbargen to approve the agenda. Motion carried by a voice vote.

The claims and financial reports for the month were reviewed. It was moved by Alt and seconded by Chad McGinnis to pay the bills subject to County Board approval. A roll call vote was taken. Motion carried.

County Highway
County Bridge
County Matching
TBP
County MFT
Township MFT
\$57,986.84
\$426.50
\$1,314.80
\$0.00
\$20,311.83

County Engineer Joel Moore discussed and reviewed the results of the January 31<sup>st</sup> letting. It was moved by Donna Crow and seconded by Sherry Johnson to accept the low bids from the January 31, 2018 letting. A roll call vote was taken. Motion carried.

Moore presented Petitions for County Aid for bridges and culvert replacement in Concord Township. Moore said the total costs of these bridges is estimated to be at \$375,000 for one bridge and \$125,000 for the other two bridges. It was moved by Hasbargen and seconded by Crow to accept the three petitions from Concord Township for bridge replacement. Motion carried by a voice vote.

A Resolution to spend County Bridge funds for a pipe culvert replacement in Prairie Green was discussed. It was moved by Crow and seconded by Johnson to accept the Resolution to spend County Bridge funds for a pipe culvert replacement in Prairie Green. A roll call vote was taken. Motion carried.

Moore gave an update on the Belmont box culvert. County Materials paid two thirds of the cost of the repairs to the section that was broken.

As there was no further business to come before the committee, it was moved by Hasbargen and seconded by McGinnis to adjourn at 9:30 A.M. Motion carried.

All of which is respectfully submitted.

s/Russell Bills s/Charlie Alt s/Donna Crow s/Larry Hasbargen s/Chad McGinnis

### **RESULTS FROM THE JANUARY 31, 2018 LETTING**

RESEAL: Group #1	Low Bidder	Bid Amount
18-01000-01-GM (Artesia)	Gray's Material	\$80,167.57
18-02000-01-GM (Ash Grove)	General Materials	\$73,581.49
18-03000-01-GM (Ashkum)	Gray's Material	\$122,239.21
18-04000-01-GM (Beaver)	General Materials	\$49,536.95
18-05000-01-GM (Beaverville)	General Materials	\$39,533.23
18-07000-01-GM (Chebanse)	Gray's Material	\$60,232.95
18-09000-01-GM (Crescent)	General Materials	\$71,249.95
18-10000-01-GM (Danforth)	General Materials	\$83,171.01
18-11000-01-GM (Douglas)	Gray's Material	\$70,205.10
18-12000-01-GM (Fountain Creek)	Daniel L. Ribbe	\$63,084.30
18-13000-01-GM (Iroquois)	General Materials	\$57,792.80
18-14000-01-GM (Loda)	Gray's Material	\$71,472.34
18-15000-01-GM (Lovejoy)	Daniel L. Ribbe	\$46,658.14
18-16000-01-GM (Martinton)	General Materials	\$90,407.91
18-18000-01-GM (Milford)	Daniel L. Ribbe	\$52,018.33
18-19000-01-GM (Milks Grove)	General Materials	\$79,228.53
18-20000-01-GM (Onarga)	General Materials	\$46,711.72

18-21000-01-GM (Papineau)	General Materials	\$65,391.63
18-22000-01-GM (Pigeon Grove)	General Materials	\$34,411.22
18-24000-01-GM (Ridgeland)	General Materials	\$111,011.80
18-25000-01-GM (Sheldon)	General Materials	\$96,318.30
18-26000-01-GM (Stockland)	Daniel L. Ribbe	\$55,632.60
18-00000-01-GM (Iroquois County)	Gray's Material	\$393,167.72
STOCKPILE CHIPS: Group #2	Low Bidder	Bid Amount
18-01000-02-GM (Artesia)	CnC Trucking	\$15,062.90
18-02000-02-GM (Ash Grove)	Conrad Trucking	\$11,837.50
18-04000-02-GM (Beaver)	Weber Trucking	\$6,594.00
18-05000-02-GM (Beaverville)	Grosso Construction	\$4,497.00
18-09000-02-GM (Crescent)	Conrad Trucking	\$12,225.00
18-10000-02-GM (Danforth)	General Materials	\$13,872.00
18-11000-02-GM (Douglas)	Gray's Material	\$11,483.35
18-12000-02-GM (Fountain Creek)	Conrad Trucking	\$14,696.35
18-13000-02-GM (Iroquois)	Conrad Trucking	\$10,800.00
18-14000-02-GM (Loda)	Cnc Trucking	\$11,325.50

18-15000-02-GM (Lovejoy)	Langley Trucking	\$9,537.00
18-16000-02-GM (Martinton)	Conrad Trucking	\$15,756.00
18-18000-02-GM (Milford)	Daniel L. Ribbe	\$13,390.00
18-19000-02-GM (Milks Grove)	Weber Trucking	\$13,400.00
18-20000-02-GM (Onarga)	Weber Trucking	\$7,870.50
18-25000-02-GM (Sheldon)	Conrd Trucking	\$24,335.20
18-26000-02-GM (Stockland)	Daniel L. Ribbe	\$13,547.00
18-00000-02-GM (Iroquois County)	Conrad Trucking	\$97,352.20
STOCKPILE CM-6/10: Group #3	Low Bidder	Bid Amount
18-01000-03-GM (Artesia)	Weber Trucking	\$39,970.00
18-02000-03-GM (Ash Grove)	Cnc Trucking	\$94,800.00
18-05000-03-GM (Beaverville)	Conrad Trucking	\$22,300.00
18-07000-03-GM (Chebanse)	Grosso Construction	\$4,875.00
18-08000-03-GM (Concord)	Weber Trucking	\$74,340.00
18-09000-03-GM (Crescent)	Conrad Trucking	\$5,500.00
18-11000-03-GM (Douglas)	Conrad Trucking	\$4,440.00
18-13000-03-GM (Iroquois)	Conrad Trucking	\$2,200.00
18-14000-03-GM (Loda)	CnC Trucking	\$11,580.00
18-18000-03-GM (Milford)	Langley Trucking	\$27,760.00

18-20000-03-GM (Onarga)	RFF Trucking	\$10,950.00
18-24000-03-GM (Ridgeland)	RFF Trucking	\$5,400.00
18-26000-03-GM (Stockland)	Daniel L. Ribbe	\$10,304.00
18-00000-03-GM (Iroquois Co.)	Langley Trucking	\$37,920.00
FURN AND SPREAD: Group #4	Low Bidder	Bid Amount
18-07000-04-GM (Chebanse)	Grosso Construction	\$60,390.00
18-17000-04-GM (Middleport)	Grosso Trucking	73,480.00
PIPE CULVERTS: Group #5	Low Bidder	Bid Amount
18-06000-05-GM (Belmont)	Contech Eng Sol	\$5,280.00
18-08000-05-GM (Concord)	Contech Eng Sol	\$3,375.00
18-12000-05-GM (Fountain Creek)	Contech Eng Sol	\$7,494.00
18-13000-05-GM (Iroquois)	Contech Eng Sol	\$1,684.00
18-17000-05-GM (Middleport)	Contech Eng Sol	\$8,253.20
18-18000-05-GM (Miford)	Contech Eng Sol	\$5,070.00
FOB PLANT: Group #7	Low Bidder	Bid Amount
18-00000-07-GM (Iroquois Co.)	Emulsicoat	\$49,500.00
Belmont Road District	Low Bidder	Bid Amount
15-061010-01-BR	Iroquois Paving	\$484,497.75
Middlemant David Did int	L D'11	Did A.,
Middleport Road District	Low Bidder	Bid Amount
13-17129-00-BR	Iroquois Paving	\$555,413.05

Qutoes Calcium Chloride	Low Bidder	Bid Amount
18-04000-06-GM	Gasaway Distributors	\$8,500.00
18-20000-06-GM	Gasaway Distributors	\$4,250.00

#### PLANNING & ZONING

Mr. Rayman, Chairman of the Planning & Zoning Committee, gave the report of his committee and moved for adoption. The motion was seconded and carried by a roll call vote.

### STATE OF ILLINOIS IROQUOIS COUNTY

Roll call and votes in Iroquois County

Recessed Session, February 13, 2018

Chairman Shure

On motion to approve the Planning & Zoning Committee report

Aye: Alt, Behrends, Bills, Bohlmann, Crow, Curtis, Hasbargen, Johnson, Krumwiede,

LaMie, McGinnis, Offill, Pursley, Rayman, Shure, Stichnoth, Whitlow

Absent: Anderson, Coughenour, McTaggart

STATE OF ILLINOIS IROQUOIS COUNTY

County Board, Recessed Session February 13, A.D., 2018

Mr. Chairman and members of the County board:

Your Committee to whom was referred **Planning & Zoning** would beg leave to submit the following report on the matters before them:

Your committee met at the Administrative Center on February 9, 2018 at 10:15 A.M. Members present were Ernie Curtis, Chad McGinnis, and Dan Pursley. Dan Rayman and Marvin Stichnoth were absent. Also present County Board Chairman John Shure, County Board member Charlie Alt, and Wendy Davis with the Times Republic.

The meeting was called to order.

It was moved by Chad McGinnis and seconded by Dan Pursley to approve the agenda. Motion carried by a voice vote.

There were no public comments.

The committee reviewed the Planning & Zoning office report for January. It read as follows:

- Building Permits January 2018
  - Residential 3

- Agriculture 3
- Building Permits FY18
  - Residential 6
  - Agriculture 2
- Building Inspections January 2018
  - 9

The Planning & Zoning report also included acreage requirements for new construction.

The committee reviewed the claims. It was moved by McGinnis and seconded by Pursley to pay the claims subject to County Board approval. A roll call vote was taken. Motion carried

During old business, Pursley discussed the issue of a house at Lake Iroquois that was not on the tax rolls for approximately five years. No final inspection was performed on the house but the homeowners were able to move in. Pursley said he would like to know what the procedures are to make sure these inspections are complete. County Board Chairman stated there are possibly other cases where this has occurred and informed Pursley this particular case happened under the former Zoning Administrator. It is possible that procedures have changed since Supervisor of Assessments Bob Yergler took over the position and it would be best to speak with him.

Pursley also brought up the matter of collecting taxes on billboards. McGinnis suggested Pursley review the County's billboard ordinance to determine if we are able to place the billboards on the tax roll.

As there was no further business to come before the committee, it was moved by Pursley and seconded by McGinnis to adjourn at 10:57 A.M.

All of which is respectfully submitted.

s/Ernie Curtis s/Chad McGinnis s/Dan Pursley

#### **CLAIMS**

The following claims were presented for approval. At this time Mr. Hasbargen questioned claims submitted by the current Animal Control Warden. He moved to deny payment for two claims in which the Warden met with the Animal Control Administrator. The motion died for a lack of a second.

It was moved by Mr. Whitlow and seconded to approve the claims as presented. The motion carried by a roll call vote.

### STATE OF ILLINOIS IROQUOIS COUNTY

Roll call and votes in Iroquois County
Recessed Session, February 13, 2018
Chairman Shure
On motion to approve the claims as presented

Aye: Alt, Behrends, Bills, Bohlmann, Crow, Curtis, Hasbargen, Johnson, Krumwiede, LaMie, McGinnis, Offill, Pursley, Rayman, Shure, Stichnoth, Whitlow Absent: Anderson, Coughenour, McTaggart

110 - General Fund	
100 - 00	
Name	Check Amount
DEB GOBEN	15.00
Total 100 - 00	15.00
110 - General Fund	
210 - Sheriff	
Name	Check Amount
Angel Pest Control LLC	68.00
Aquality Solutions	33.34
Aramark Services Inc.	7,155.52
Baier Publishing Co.	114.00
Big R Stores	51.41
BP	2,799.35
BROTULA EMERGENCY PHYS, LLC	32.20
C & C Tire And Auto Service	615.03
Canady Building Maintenance	869.72
Casey's General Stores Inc.	1,274.18
COMMUNICATION REVOLVING FUND	1,106.86
Creative Office Systems, Inc.	134.46
CVS Pharmacy	4.00
Dermatec Direct	180.48
JEREMY DOUGLAS	68.74
DRALLE'S OF WATSEKA	642.59
Derek Hagen	464.71
Il Emergency Management Agency	75.00
Illinois Sheriffs' Association	690.00
ILLIANA LOCK SERVICE	130.45
IROQUOIS MEMORIAL HOSPITAL	525.00
IROQ CO SHERIFF DEREK HAGEN	54.90
John Deere Financial	56.70
K C COMMUNICATIONS	50.00
Brandon Legan	25.61
MOCIC	150.00
Martin Whalen Office Solutions	252.43
Mediacom LLC	125.81
Metro Power Inc.	233.34
Pence Oil Company	200.07
Phillips 66 CO./SYNCB	61.65

Quill.com	188.31
Ray O'Herron Co., Inc.	711.94
Shell Fleet Plus	50.67
TRENT'S LAWN CARE	5,117.50
John C Tricou MD LLC	10.75
U.S. BANK EQUIPMENT FINANCE	234.28
Walmart Community BRC	100.93
Watseka B & D Enterprises	684.93
WATSEKA POLICE DEPARTMENT	172.50
Watseka Sign Company	490.00
Total 210 - Sheriff	26,007.36
110 - General Fund	
215 - Coroner	
<u>Name</u>	<u>Check Amount</u>
Kankakee County Coroner's Office	875.00
Midwest Forensic Path Limited	<u>1,120.00</u>
Total 215 - Coroner	1,995.00
110 - General Fund	
220 - States Attorney	
<u>Name</u>	Check Amount
Alexander O'Brien	51.23
STATE'S ATTORNEYS APPELLATE	8,000.00
PROSECUTOR	
Jennifer L Schunke	208.50
U.S. BANK EQUIPMENT FINANCE	105.00
WEST GROUP PAYMENT CENTER	<u>200.00</u>
Total 220 - States Attorney	8,564.73
110 - General Fund	
225 - Emergency Mgmt Agency	
<u>Name</u>	Check Amount
VERIZON WIRELESS	<u>59.51</u>
Total 225 - Emergency Mgmt Agency	59.51
110 - General Fund	
230 - Courts	
<u>Name</u>	Check Amount
Creative Office Systems, Inc.	117.36
State Treasurer	1,245.46
LANGUAGE LINE SERVICES, INC.	8.22
Jennifer L Schunke	428.00
WEST GROUP PAYMENT CENTER	1,147.70
WEST PAYMENT CENTER	428.18

ROSARIO ZARATE-DIAZ	94.56
Total 230 - Courts	3,469.48
	5,20,20
110 - General Fund	
240 - Probation	
Name	Check Amount
B P	103.99
LEAF	105.00
MCLEAN COUNTY	2,375.00
Miller's Auto Repair	45.95
RIVER VALLEY DETENTION CENTER	4,340.00
Vermilion County Treasurer	2,720.00
Total 240 - Probation	9,689.94
110 - General Fund	
250 - Public Defender	
<u>Name</u>	Check Amount
Joseph P Anthony	1,500.00
Total 250 - Public Defender	1,500.00
110 - General Fund	
310 - Zoning And Planning	
Name	Check Amount
MELVIN ALCORN	100.58
BATES BROWN	48.51
BYRON CHRISTIANSEN	147.70
LARRY MENNENGA	<u>69.76</u>
Total 310 - Zoning And Planning	366.55
110 - General Fund	
410 - County Clerk	
Name	Check Amount
Lisa Fancher	<u>28.68</u>
Total 410 - County Clerk	28.68
110 - General Fund	
415 - Elections	
	Check Amount
Name Creative Office Systems, Inc.	193.04
GBS Inc.	2,225.00
LEAF	
Total 415 - Elections	225.83 2 643 87
10tal 415 - Elections	2,643.87
110 - General Fund	
420 - Assessment Office	
720 - Assessment Office	

<u>Name</u>	<b>Check Amount</b>
Baier Publishing Co.	17.50
BRUCE HARRIS & ASSOCIATES INC.	100.00
Creative Office Systems, Inc.	26.82
The Gilman Star, Inc.	17.50
Illinois Property Assessment Institute	340.00
KANKAKEE VALLEY PUBLISHING	36.48
LEAF	138.04
BLOOMINGTON-NORMAL MARRIOTT HOTEL	268.80
& CONFERENCE CENTER	
The News Gazette	<u>18.60</u>
Total 420 - Assessment Office	963.74
110 - General Fund	
425 - Board Of Review	
<u>Name</u>	<b>Check Amount</b>
Ronald Kollman	47.52
The News Gazette	37.00
Total 425 - Board Of Review	84.52
110 - General Fund	
430 - County Treasurer	
Name	Check Amount
QUILL.COM	133.58
Total 430 - County Treasurer	133.58
110 - General Fund	
435 - Postage For County Offices	
Name	Check Amount
Mindy Kuntz Hagan Co Treasurer	3,000.00
Midwest Mailing & Shipping Systems Inc.	42.43
Total 435 - Postage For County Offices	3,042.43
110 - General Fund	
440 - Animal Control	
Name	Check Amount
ERICA TURNER	1,059.27
Watseka Animal Hospital	1,646.37
Total 440 - Animal Control	2,705.64
110 - General Fund	
510 - Finance/IT	
<u>Name</u>	Check Amount
ABILA	8,261.00

Benefit Planning Consultants	187.50
<u>Name</u>	<b>Check Amount</b>
615 - Other	
115 - Group Insurance Trust Fund	
The state of the s	12,300
Total 715 - Capital Improvements	45,866.00
Miles Chevrolet	45,866.00
Name	Check Amount
715 - Capital Improvements	
110 - General Fund	
Total 710 - Maintenance	23,354.06
WEBER PLUMBING & HEATING INC.	1,403.70
Watseka B & D Enterprises	22.26
City Of Watseka	1,418.36
TRENT'S LAWN CARE	4,072.50
Nicor Gas	1,180.16
Metro Power Inc.	466.66
MANSFIELD POWER AND GAS, LLC	1,767.12
ILLINOIS POWER MARKETING dba	4,507.41
Canady Building Maintenance	542.51
Big R Stores	47.64
A T & T Long Distance	76.07
A T & T	2,220.97
A T & T	1,454.58
Angel Pest Control LLC	36.00
Ameren Illinois	4,138.12
Name	Check Amount
710 - Maintenance	
110 - General Fund	
Total 610 - County Board	32,928.20
KANKAKEE VALLEY PUBLISHING	23.20
Clifton Larson Allen LLP	32,905.00
<u>Name</u>	<u>Check Amount</u>
610 - County Board	
110 - General Fund	
Total 510 - Finance/IT	19,708.77
WEBFOOT DESIGNS, INC.	<u>20.00</u>
ANITA SPECKMAN	114.54
Quill.com	408.53
LEAF	138.04
AREA-WIDE TECHNOLOGIES INC.	10,731.20
ABILA CHECKS AND FORMS	35.46

Health Alliance Medical Plans	60,979.00
HOMESTAR INSURANCE SERVICES	2,130.00
Total 615 - Other	63,296.50
	,
310 - Sheriff's Public Safety Fund	
210 - Sheriff	
<u>Name</u>	Check Amount
Verizon Wireless	<u>322.23</u>
Total 210 - Sheriff	322.23
330 - Court Security Fee	
210 - Sheriff	
Name	Check Amount
Applied Concepts Inc.	547.36
Ray O'Herron Co., Inc.	227.58
Total 210 - Sheriff	774.94
335 - Coroner Automation Fund	
215 - Coroner	
Name	Check Amount
County Line Crematory	300.00
Total 215 - Coroner	300.00
355 - Probation Services Fee	
240 - Probation	
Name	Check Amount
Iroquois Mental Health Center	120.00
Solution Specialties Inc.	122.01
Total 240 - Probation	419.51
360 - Court Document Storage Fund	
245 - Circuit Clerk	
Name	Check Amount
Baier Publishing Co.	1,691.00
Byers Printing Co.  Total 245 - Circuit Clerk	1,785.92 3,476.92
Total 243 - Circuit Clerk	3,470.92
375 - Automation County Recorder	
410 - County Clerk	
Name	Check Amount
CDW Government Inc.	<u>252.28</u>
Total 410 - County Clerk	252.28
385 - Election Grants	
415 - Elections	

Nome	Chook Amount
Name Vetes Companying	Check Amount
Votec Corporation	<u>13,647.28</u>
Total 415 - Elections	13,647.28
395 - GIS Fund - Assessment	
420 - Assessment Office	
Name	Check Amount
BRUCE HARRIS & ASSOCIATES INC.	12,114.73
Total 420 - Assessment Office	12,114.73
	,
430 - Sale In Error Fund	
100 - 00	
Name	Check Amount
PIP-WEST	<u>1,409.80</u>
Total 100 - 00	1,409.80
710 - Joint Dispatch Center Fund	
811 - Joint Dispatch	
Name	Check Amount
Aquality Solutions	67.24
Total 811 - Joint Dispatch	67.24
Total 011 - 30IIIt Dispatch	07.24
810 - County Public Health	
910 - Administration-Public Health	
Name	Check Amount
Accu-Graphics	114.00
Creative Office Systems, Inc.	2,281.00
CHERYL DAVIS	26.71
LEAF	336.00
Metro Power Inc.	700.00
QUILL.COM	40.48
DEE ANN SCHIPPERT	213.07
Total 910 - Administration-Public Health	3,711.26
810 - County Public Health	
920 - Senior Services-Public Health	
Name	Check Amount
LUANN ARMANTROUT	429.46
Iroquois Home Care	53.25
KANKAKEE VALLEY PUBLISHING	89.25
NANCY REEP	98.65
VERIZON WIRELESS	127.90
DANIELLE WALLS	<u>329.33</u>
Total 920 - Senior Services-Public Health	1,127.84

Check Amount
61.04
36.82
58.00
3,641.96
49.05
107.91
18.53
23.54
46.66
57.59
25.94
2,657.55
802.20
196.86
50.77
7,834.42
Check Amount
580.00
150.43
108.37
610.88
713.36
35.00
85.00
74.00
651.52
156.37
127.90
482.66
<u>3,775.49</u>
Check Amount
CHECK Amount 76

<u>Name</u>	Check Amount
815 - County Highway Department	
625 - County Motor Fuel Tax	
Total 620 - Matching Tax	1314.8
,	
TREASURER, STATE OF ILLINOIS	1314.8
Name	Check Amount
815 - County Highway Department	
620 - Matching Tax	
Total 615 - County Bridge	426.5
IL E P A	<u>125</u>
Hampton, Lenzini & Renwick Inc.	301.5
<u>Name</u>	Check Amount
815 - County Highway Department	
615 - County Bridge	
Tomi or County right ay	15707.01
Total 610 - County Highway	15767.81
Watseka B & D Enterprises	217.75
SHELIA'S CLEANING SERVICE	500
RISE BROADBAND	256.69
Plumb Mart	56.4
Pence Oil Company	60.43
Nicor Gas	548.06
Napa Auto Parts	266.44
Mediacom LLC	220.64
Martin Equipment Of Il Inc.	1875
Lyle Signs Inc.	105.85
Lawson Products	59.35
Heritage Fs, Inc.  KANKAKEE DISPOSAL	202.26
Mindy Kuntz Hagan Co Treasurer  Heritago Es, Inc.	3135 3424.85
Gilman Auto Parts Mindy Kuntz Hagan Co Transurar	103.97
FP MAILING SOLUTIONS	123
Eastern Illini Electric Coop	1408.02
Creative Office Systems, Inc.	411.7
Cityblue Technologies LLC	1401.58
CIT GROUP INC.	270.25
CINTAS FIRST AID & SAFETY	118.07
Canady Labs, Inc.	147.2
C & C Tire And Auto Service	38.6
Big R Stores	228.31
Atco International	128

Iroquois Co Highway Department	<u>20311.83</u>
<b>Total 625 - County Motor Fuel Tax</b>	20311.83

### **APPOINTMENTS**

Chairman Shure presented the following appointments. It was moved by Mr. Behrends and seconded to approve the appointments. The motion carried by a voice vote.

### Fire Trustee Appointments:

<u>Jason Lareau</u> of 301 Station St, PO Box 101, Beaverville, IL as Trustee of Beaverville Fire Protection District for a term to expire on the 1<sup>st</sup> Monday in May, 2021.

<u>Steve Byarley</u> of 1339 E 3100 North Rd, Chebanse, IL as Trustee of Chebanse Fire Protection District for a term to expire on the first Monday in May, 2021.

#### **OLD BUSINESS**

There was no old business.

### **NEW BUSINESS**

There was no new business.

#### **ADJOURNMENT**

It was moved by Mr. Rayman and seconded to adjourn the meeting at 6:21 P.M. The next County Board meeting will be held in Watseka, IL at the Administrative Center on Tuesday, March 13, 2018 at 5 P.M.