



**Iroquois County Public Health Department
Board of Health (BOH)
1001 E. Grant
Watseka, IL 60970
November 1, 2017 at 7:00 p.m.**

MEMBERS PRESENT:

Mrs. Michelle Fairley, President
Mrs. Lisa Breymeyer, Secretary
Ms. Susie Legan
Dr. James Tungate
Dr. Rodney Yergler
Dr. Philip Zumwalt

MEMBERS ABSENT:

Dr. Aravind Reddy, Vice-President
Mr. Marvin Stichnoth

OTHERS PRESENT:

Mrs. Dee Ann Schippert, ICPHD
Mrs. Cheryl Davis, ICPHD
Ms. Wendy Davis, Times-Spirit

CALL MEETING TO ORDER: Lisa Breymeyer, Secretary, called the Iroquois County Public Health Department Board of Health meeting to order at 7:06 p.m. on Wednesday, August 2, 2017, in the boardroom of the Administrative Center. Roll call was taken. Absent were Michelle Fairley, Dr. Reddy, and Marvin Stichnoth.

PUBLIC COMMENTS: No public comments.

APPROVAL OF AUGUST 2, 2017 BOH MEETING MINUTES: A revised copy of the BOH minutes was distributed for review and approval. Dr. Tungate made a motion to approved the August 2, 2017 BOH meeting minutes as amended. Motion seconded by Dr. Yergler and approved by unanimous voice vote.

APPROVAL OF SEPTEMBER 6, 2017 BOH FINANCE COMMITTEE MEETING MINUTES: Dr. Zumwalt made a motion, seconded by Susie Legan, to approve the meeting minutes of September 6, 2017 BOH Finance Committee. Motion approved by voice vote with no opposition.

Michelle Fairley joined the BOH meeting at 7:09 p.m. Lisa Breymeyer turned the meeting over to Mrs. Fairley, BOH President.

APPROVAL OF OCTOBER 4, 2017 BOH FINANCE COMMITTEE MEETING MINUTES: Dr. Zumwalt made a motion, seconded by Lisa Breymeyer, to approve the meeting minutes of October 4, 2017. Motion approved by voice vote with no opposition.

REVIEW AND APPROVAL OF CLAIMS FOR OCTOBER 2017: The claims listing for October was distributed. Dee Ann Schippert went over the new format for the claims. Mrs. Schippert explained the claim for Dee Ann Schippert under Community Health listed as mileage/office expense is not mileage. The expense was for paper products for the Lunch & Learn with Tim Ryan of A Man in Recovery. Iroquois Mental Health Center provided the lunch. Mrs. Schippert also purchased snacks for this event, which she did not submit a claim for, explaining normally the only claims submitted for reimbursement for paper products or food is if it is specifically spelled out in a grant. She stated if the board was uncomfortable with paying the claim for paper products, she understood. Dr. Tungate questioned why Mrs. Schippert had not submitted the claim for the snacks. He stated since the items were for the benefit of a hosted event, a claim should be submitted for reimbursement. Other board members were in agreement with Dr. Tungate. Dr. Tungate made a motion to amend the claims to include the reimbursement to Mrs. Schippert for the snacks. Unfortunately, Mrs. Schippert stated she did not have the receipt necessary to process a claim for reimbursement. She thanked the board, stating she would be mindful of this in the future. Mrs. Schippert went on to explain the Area-Wide claim for a new laptop setup was not a new laptop, but a laptop ICPHD already had. Area Wide reconfigured an old laptop for the new Sr. Services employee to utilize until her new tablet (on backorder) was received. Dr. Tungate moved to approve the claims for October, seconded by Dr. Yergler. Motion approved by roll call vote: Aye – Lisa Breymeyer, Michelle Fairley, Susie Legan, Dr. Tungate, Dr. Yergler, Dr. Zumwalt; Absent – Dr. Reddy, Marvin Stichnoth.

ICPHD ADMINISTRATOR REPORTS:

- a. Grants and Contracts Update – The Grants and Contracts listing was included in the board packet. Mrs. Schippert stated the only change was she signed the contract for the Illinois Tobacco Free Communities Program. The state did combine the Body Art Control and the Tanning Inspection into one grant this year. They also combined Summer Food and Child & Adult Care Food Program into one this year. The state is looking to combine additional grants next year such as Local Health Protection, Public Health Emergency Preparedness, and Lead grant. The baseline for the lead grant increased this year due to increase in state allocation dollars and the state awarding additional dollars based on cases mitigated last year. Illinois Breast & Cervical Cancer Prevention Program dollars decreased due to increased insurance coverage and Medicaid eligibility. This is a regional grant, subcontracted through Livingston County, and is self-sustaining. ICPHD is on target on the Illinois Tobacco Free Communities Program. The current focus for this grant is smoke free parks. Christopher Wisniewski just finished working with the Watseka Park District to become smoke free.
- b. ICPHD Programs Update – A summary report of programs through September was included in the board packet. An updated summary report through October was distributed and discussed. With the increase in child immunizations, ICPHD increased one of the part-time immunization nurses from 3 days/week to 4 days/week. Mrs. Schippert stated if immunizations continued to increase, ICPHD might have to look at increasing her hours more. ICPHD has a couple pneumonia clinics scheduled at long-term care facilities. A Salmonella case was not added to the summary sheet, as it was a secondary case, handled by the Onarga Clinic, and the individual immediately moved out of state. The one rabies case is still pending result.
- c. Administrator Comments – On October 18, 2017, the Iroquois County Coalition for Change sponsored a full day of opiate community awareness featuring Tim Ryan, A Man in Recovery. ICPHD is a part of this coalition and contributed \$1,000. The event was held in the morning for community Junior High students at Glen Raymond, an afternoon presentation at the Watseka High School for community high school students, and an evening presentation open to the community. A Lunch and Learn with Tim Ryan was held with community partners at the Iroquois Mental Health Center. Budgeted next year is to try to book “Hidden in Plain Sight” to present opioid awareness to our community parents. ICPHD is part of a regional DASA grant from Drug, Alcohol and Substance Abuse. The goal is to provide narcan training and narcan to the community for those who may need it to save a life. Michelle Fairley asked about the liability to ICPHD and that she would like see dollars spent on resources for preventable. Mrs. Schippert stated there is no liability to ICPHD and ICPHD will be doing education in the schools. Mrs. Schippert informed the board that she is a member of the IAPHA (Illinois Association of Public Health Administrators) Legislative Committee to review and make recommendations to the state on health care bills. She may send links for witness slips to the board for their input. Mrs. Schippert updated the board on Dr. Shah’s (Director of Illinois Department of Public Health) plans to try to simplify the IPLAN burden for health department’s certification. Dr. Shah is meeting with the presidents from IAPHA and IPHA (Illinois Public Health Association) next week to discuss. She will update the board on these changes in January.

REVIEW FINANCIAL DATA FOR FISCAL YEAR 2017: The September Revenue & Expense (R&E) report was included in the board packet. Mrs. Schippert stated the budget is on track and ICPHD will probably end the year better than anticipated. The fiscal year budget for 2017 included \$33,000 for vaccines. Dollars spent to-date is \$61,539.63 due to the increase in the number of immunizations. Mrs. Schippert stated the county auditors might ask for line item transfers to the budget. Mrs. Schippert again stressed the need for a strong reserve since Iroquois County does not have a separate TB tax levy. She also informed the board that IDPH would be releasing a press release announcing outbreaks of Hepatitis-A in Illinois. Mrs. Schippert discussed the need for a Health Educator for the schools to educate students on preventable chronic diseases.

EXECUTIVE SESSION – 5 ILCS 120/2(c): The Appointment, Employment, or Compensation of Public Employees: N/A

APPROVE MEDICAL DIRECTOR AGREEMENT: Dr. Yergler made a motion, seconded by Dr. Tungate, to approve the Medical Director agreement to retain Dr. Zumwalt as Medical Director. Motion approved by roll call vote: Aye – Lisa Breymeyer, Michelle Fairley, Susie Legan, Dr. Tungate, Dr. Yergler; Abstaining – Dr. Zumwalt; Absent – Dr. Reddy, Marvin Stichnoth.

ESTABLISH AND APPROVE BOARD OF HEALTH MEETING DATES FOR FISCAL YEAR 2018: Lisa Breymeyer made a motion to approve the Board of Health meeting dates for fiscal year 2018 as presented. Motion seconded by Susie Legan and approved by unanimous voice vote.

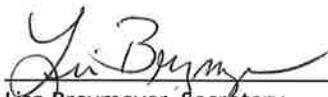
ELECT BOARD OF HEALTH OFFICERS FOR FISCAL YEAR 2018: Dr. Tungate made a motion, seconded by Dr. Yergler, to maintain the current slate of officers. Motion approved by roll call vote: Aye – Lisa Breymeyer, Michelle Fairley, Susie Legan, Dr. Tungate, Dr. Yergler, Dr. Zumwalt; Absent – Dr. Reddy, Marvin Stichnoth. Board of Health Officers for fiscal year 2018: President Michelle Fairley, Vice-President Dr. Reddy, Secretary Lisa Breymeyer.

ELECT BOARD OF HEALTH FINANCE COMMITTEE AND OFFICERS FOR FISCAL YEAR 2018: Dr. Yergler made a motion, seconded by Michelle Fairley, to keep the Board of Health Finance Committee the same. Motion approved by roll call vote: Aye – Lisa Breymeyer, Michelle Fairley, Susie Legan, Dr. Tungate, Dr. Yergler, Dr. Zumwalt; Absent – Dr. Reddy, Marvin Stichnoth. Board of Health Finance Committee member for fiscal year 2018: Dr. Zumwalt, Lisa Breymeyer, Marvin Stichnoth.

OLD BUSINESS: No old business.

NEW BUSINESS: No new business.

ADJOURNMENT: Susie Legan made a motion, seconded by Dr. Zumwalt, to adjourn at 8:13 p.m. on Wednesday, November 1, 2017. Motion approved by unanimous voice vote. The next scheduled full Board of Health meeting is Wednesday, January 3, 2018 at 7:00 p.m. in the Iroquois County Administrative Center Boardroom. The next Board of Health Finance Committee meeting is Wednesday, December 6, 2017 in the office of the Public Health Administrator.



Lisa Breymeyer, Secretary
Iroquois County Public Health Department
Board of Health

11/3/18.

Date