



**Iroquois County Public Health Department (ICPHD)
Board of Health Finance Committee
1001 E. Grant
Watseka, IL 60970
December 6, 2017**

MEMBERS PRESENT:

Dr. Philip Zumwalt, Chairman
Mrs. Lisa Breymeyer, Vice Chairman
Mr. Marvin Stichnoth

MEMBERS ABSENT:

OTHERS PRESENT:

Mrs. Dee Ann Schippert, ICPHD Administrator
Mrs. Cheryl Davis, ICPHD

CALL MEETING TO ORDER: The Iroquois County Public Health Department Board of Health Finance Committee meeting was called to order by Dr. Zumwalt, Chairman, at 1:07 p.m. on Wednesday, December 6, 2017, in the office of the Public Health Administrator, at the Administrative Center. Roll call was taken.

PUBLIC COMMENTS: No public comments.

REVIEW AND APPROVAL OF ICPHD CLAIMS FOR NOVEMBER 2017: Claims listing for November 2017 was distributed and reviewed. Mrs. Schippert explained the \$5,000 to the County Treasurer was ICPHD's contribution to the county I.T. fund. The new tablet, travel keyboard, Microsoft Office, and portable printer were for our newest employee, Danielle Walls, in Senior Services. Under Senior Services, the Tempstar Venter Assembly was EIS (Emergency Intervention Service) funds for a furnace repair. These dollars will be reimbursed to ICPHD. Motion was made by Lisa Breymeyer, seconded by Marvin Stichnoth, to approve the November claims as presented. Motion was approved by roll call vote: Aye – Lisa Breymeyer, Marvin Stichnoth, Dr. Zumwalt.

Dr. Zumwalt made a motion, seconded by Marvin Stichnoth, to recess at 1:16 p.m. Motion approved by unanimous voice vote. Motion was made by Marvin Stichnoth, seconded by Lisa Breymeyer, to reconvene the Iroquois County Public Health Department Board of Health Finance Committee meeting at 1:45 p.m. on Wednesday, December 6, 2017, in the office of the Public Health Administrator, at the Administrative Center. Roll call was taken. Present: Lisa Breymeyer, Dr. Zumwalt, Marvin Stichnoth.

REVIEW FINANCIAL DATA AND DISCUSS FISCAL YEAR 2018 EXPENDITURES: The October 2017 Revenue & Expense (R&E) report was distributed. Mrs. Schippert reviewed the line items under-budgeted which would be offset by line items over-budgeted for FY17. Mrs. Schippert did a rundown on the November programs summary report. There were actually two Zika investigations in FY17, both testing negative. One was in November and the other one was added to ICPHD's September numbers. Mrs. Schippert went on to inform the committee that as of last Thursday, Champaign-Urbana Public Health District had 26 laboratory confirmed Pertussis cases. In these cases, an epi-link has not been found. Mrs. Schippert updated the committee on the ACIP (Advisory Committee on Immunization Practices) reaffirmation of its current recommendation that the shingles vaccine be recommended for adults aged 60 years and older, declining to recommend the vaccine for adults aged 50 through 59. ICPHD abides by IDPH recommendations which follows CDC recommendations, which in turn follows ACIP recommendations. ICPHD Senior Services numbers have been decreasing. Mrs. Schippert stated even with the decrease in numbers, she feels these are needed programs for our community. Mrs. Schippert is still evaluating headcount for these services. The Watseka Park District implemented a smoke free park policy.

REVIEW AND APPROVE BOARD OF HEALTH FINANCE COMMITTEE MEETING SCHEDULE FOR FY18: A revised FY18 Board of Health Finance Committee meeting schedule was distributed for review. Motion was made by Lisa Breymeyer, seconded by Marvin Stichnoth, to approve the revised FY18 meeting schedule. Motion approved by unanimous voice vote. Approved changes to the FY18 Board of Health Finance Committee meeting schedule: Wednesday, June 6, 2018 moved to Monday, June 11, 2018 and Wednesday, September 5, 2018 moved to Tuesday, September 4, 2018.

OLD BUSINESS: No old business.

NEW BUSINESS: No new business.

ADJOURNMENT: Motion was made by Marvin Stichnoth, seconded by Lisa Breymeyer, to adjourn at 2.22 p.m. Motion was approved by voice vote with no opposition. The next meeting will be a full Board of Health meeting scheduled for Wednesday, January 3, 2018, at 7:00 p.m.

s/Lisa Breymeyer

s/Marvin Stichnoth

Minutes approved at 01/03/2018 BOH meeting