

IROQUOIS COUNTY ETSB MEETING
December 19, 2017 7:00pm
Clifford Bury Administrative Center – County Board Room
1001 East Grant St. Watseka, IL.

Opening of the Meeting

Chairman Charles Alt opened the meeting at 7:00pm. Members present were Charles Alt, Jeremy Douglas, Joel Moore, Warren Weber, Joe Young, and Paul Ducat. Also present were County Board Chairman John Shure, Wendy Davis with the Times Republic, and ETSB Director Eric Raymond

Roll call for mileage reimbursement:

Aye: Alt, Ducat

Nay: Douglas, Moore, Weber, Young

Approval of Agenda

Moore made a motion to approve the December 19, 2017 agenda Second by Douglas.

Motion carried by a voice vote.

Approval of Minutes

Moore made a motion to approve the November 21, 2017 ETSB minutes Second by Young.

Motion carried by a voice vote.

Public Comments

No Report

Old Business

Legislative update – Raymond introduced papers regarding FirstNet network a new announcement as of 12/18/2017. Raymond is not certain as to the impact that this will bring to 911 at this time. Also, NENA which speaks to Telecommunicator certification explaining that their goal is to provide the curriculum, certification, and tracking. Also, legislative mandates the program. It's anticipated to be online learning to lessen the financial impact.

OMA – all board members have turned in their certificates of completion.

Battery backup and headset proposal – Raymond spoke with the board to determine how purchases for battery backups should be made and the timeframe in which to begin rotation of the batteries within the center. It was decided to make certain to speak with interstate battery and get a quote for a comparison going forward.

Credit/Debit card – it was decided to utilize the Wal-Mart credit card when applicable for immediate need purchases. Items where another credit card may be needed many would utilize their personal credit card and submit a claim for a reimbursement.

Emergency services approval workflow – When a situation arises where an emergency large purpose is necessary. The ETSB Director will obtain quotes from multiple vendors and reason why the purchase must be made immediately. The Director will then contact the ETSB Chairman, if unavailable the Vice Chairman for a decision

ETSB Director final copy of job description – The text messaging for Fire and EMS (Active 911) was added to the job description. It was decided to forward this to the next P&P committee meeting for review to determine if further changes were needed based on their review.

New Business

Batteries in 911 center are to be put on two year rotation – It was discussed that the board would need a listing of all of the batteries currently in use within the center with their service dates in order to determine how many batteries would need to be purchased on a regular basis. The decision would be decided by a vote on the next ETSB meeting to move forward.

Different start time for ETSB meetings – It was discussed among the board to leave the time and date pattern the same, 3rd Tuesday of every month at 7PM.

Cell phone reimbursement – Raymond provided a copy of his current cell phone bill. It was decided that the ETSB director would move his cell phone plan to unlimited and submit claims for approval by the ETSB for the additional dollars beyond his original payment. The final cell phone bill prior to the change and the latest cell phone bill will be submitted monthly in the claims for reimbursement.

Auditing – The ETSB director will need to speak with the Finance Director, Anita Speckman to get an additional report for the ETSB accounts for Board review. Additional costs will be reviewed at the next board meeting.

Public Safety

November 2017 dispatch stats were presented.

Finance / Personnel / Public Relations

The Board reviewed the bills submitted. Ducat made a motion to accept the claims as presented. Second by Moore. Motion carried.

Aye: Alt, Douglas, Moore, Weber, Young, Ducat

Other Business

Insurance premium – Raymond asked questions concerning the amounts that were applied and what amount should be submitted to the Joint dispatch budget for reimbursement for the errors and omissions portion.

Superior Ambulance – Raymond spoke about the new Air Ambulance in the Kankakee airport available for use.

Adjournment

There being no further business Weber made a motion to adjourn the meeting. Second by Moore
Meeting adjourned by voice vote. 8:32 PM

The next regular ETSB meeting will be at 7:00 pm on January 16, 2018.