

OFFICIAL REPORT OF  
THE COUNTY BOARD  
OF  
IROQUOIS COUNTY, ILLINOIS  
RECESSED SESSION  
NOVEMBER 14, 2017

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November 14, 2017

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**THE  
IROQUOIS COUNTY BOARD  
OFFICIAL REPORT OF PROCEEDINGS**

The Iroquois County Board met in Recessed Session at the Administrative Center, in Watseka, IL on Tuesday, November 14, 2017 at 9 A.M. Chairman Shure called the meeting to order and asked County Clerk Lisa Fancher to call the roll.

**STATE OF ILLINOIS  
IROQUOIS COUNTY**

Roll call and votes in Iroquois County

Recessed Session, November 14, 2017

Chairman Shure

On motion to call the roll

Aye: Alt, Behrends, Bills, Bohlmann, Coughenour, Crow, Curtis, Hasbargen, Johnson, McGinnis, Offill, Pursley, Shure, Stichnoth, Whitlow

Absent: Anderson, Krumwiede, LaMie, McTaggart, Rayman

**PRAYER & PLEDGE OF ALLEGIANCE**

Mrs. Offill introduced Reverend Scott Killy, Pastor of Amazing Grace Church in Watseka, who gave the opening prayer after which the Pledge of Allegiance was recited in unison.

**AGENDA**

It was moved by Mr. Alt and seconded to approve the agenda. The motion carried by a voice vote.

**MINUTES**

It was moved by Mr. Hasbargen and seconded to approve the minutes from the October 10, 2017 Recessed Session County Board meeting. The motion carried by a voice vote.

**PAYROLL**

It was moved by Mr. Bills and seconded to approve the October payroll. The motion carried by a roll call vote.

**STATE OF ILLINOIS  
IROQUOIS COUNTY**

Roll call and votes in Iroquois County

Recessed Session, November 14, 2017

Chairman Shure

On motion to approve the October payroll

Aye: Alt, Behrends, Bills Bohlmann, Coughenour, Crow, Curtis, Hasbargen, Johnson, McGinnis, Offill, Pursley, Shure, Stichnoth, Whitlow

Absent: Anderson, Krumwiede, LaMie, McTaggart, Rayman

### COUNTY BOARD SERVICES

Charles Alt .....	\$156.00
Lyle Behrends .....	\$251.72
Russell Bills .....	\$100.00
Kevin Bohlmann .....	\$35.00
Kevin Coughenour .....	\$70.00
Donna Crow .....	\$142.59
Ernest Curtis.....	\$153.15
Larry Hasbargen.....	\$76.04
Sherry Johnson.....	\$105.00
Vincent LaMie .....	\$101.24
Chad McGinnis .....	\$196.11
Barb Offill .....	\$206.48
Daniel Pursley .....	\$219.69
John Shure.....	\$720.10
Jed Whitlow .....	\$153.15

### PUBLIC COMMENTS

County Board member Larry Hasbargen felt the Board should be outraged and embarrassed because of the actions of fellow Board members. He went on to say that a resignation was received from the Animal Control Administrator which was never given to the Board. He felt the November Tax Committee meeting was an embarrassment and wanted to know why ICARe's offer did not get forwarded to the Board, when it was suggested in the meeting. He ended his statement by expressing the need for the Board to take control of the problems with Animal Control and urged the members to deny a request for the reappointment of the current Animal Control Administrator should it be presented at the next meeting.

Former Animal Control Warden Jamie Fanning commented that she was not given a chance to defend herself when accusations were alleged during the Tax Committee meeting. She went on to ask the Board to consider the reasoning behind her termination. She said she was asked to sign an employment contract which she was not comfortable with at 9 A.M. one morning. Then when she didn't sign the contract by 4:30 P.M. that same day, she was terminated for poor job performance. She asked the Board if she was going to be terminated for poor job performance, why would she be given the option to sign the contract that morning.

Carrie Brown expressed the need for the community to be able to trust Animal Control and its employees.

Bill Wallace addressed the Board regarding concerns with Animal Control and a letter that was read by Tax Committee Chairman Marvin Stichnoth. He asked why Iroquois County Animal Control did not have a license to operate if the Administrator was well versed in the laws regarding Animal Control. He wanted to know why allegations were not immediately brought forward to the full County Board and questioned the reasoning behind the "cover-up" of the resignation of the Animal Control Administrator.

## **CHAIRMAN COMMENTS**

There were no Chairman comments.

## **OUTSIDE ORGANIZATION REPORTS**

IEDA Director Ken Barragree told the Board that there are appointments to the Revolving Loan Fund Advisory Committee that will be put on hold until a later date to ensure they are done properly. He also said IEDA is working with the local group promoting the Illinois Bicentennial Initiative, which will celebrate the 200<sup>th</sup> Anniversary of the State of Illinois. There will be a pre-organization meeting in Crescent City at the Community Center on Thursday evening at 6:30 P.M. He also reported on the following:

- The price on the Bosch building has been raised due to the bank changing hands. Ken is confident the price will be lowered again, once the new bank realizes the circumstances.
- The sale of the Pizza Hut building in Watseka fell through and it is back on the market.
- The Dairy Queen in Milford has a buyer.
- Vips is reopening in Watseka, with a prior owner taking the business back.
- Scotchman's West has reopened in Watseka.
- There is interest being shown in the Gilman Industrial Park.
- Town & Country Events has opened in Milford after being granted their liquor license.

## **POLICY & PROCEDURE**

**&**

### **RESOLUTION NO. R2017-22**

#### **A RESOLUTION RELATING TO PARTICIPATION BY ELECTED OFFICIALS IN THE ILLINOIS MUNICIPAL RETIREMENT FUND**

#### **RESOLUTION AMENDING RESOLUTION NO. R2017-11**

Chairman Shure gave the report of the Policy & Procedure Committee and presented Resolution No. R2017-22. At this time, it was moved by Mr. Hasbargen and seconded to remove from the report for separate consideration, the paragraph that refers to approval of the 2018 Holiday Calendar and Meeting Schedule. The motion was seconded and carried by a roll call vote.

## **STATE OF ILLINOIS**

## **IROQUOIS COUNTY**

Roll call and votes in Iroquois County

Recessed Session, November 14, 2017

Chairman Shure

On motion to remove from the report for separate consideration, the paragraph that refers to approval of the 2018 Holiday Calendar and Meeting Schedule

Aye: Bohlmann, Coughenour, Crow, Hasbargen, Johnson, LaMie\*, McGinnis, Pursley, Whitlow

Nay: Alt, Behrends, Bills, Curtis, Offill, Shure, Stichnoth

Absent: Anderson, Krumwiede, McTaggart, Rayman

\*denotes County Board member that arrived after initial roll call

### **DISCUSSION**

The Board discussed the Holiday and Meeting Schedule as presented which would set the day and time for County Board meetings on the second Tuesday of each month at 9 A.M. throughout the 2018 calendar year. Several Board members felt changing the meeting time to early evening would allow for interested parties to entertain running for the Board, in addition to allowing those that work during the day a chance to attend the meetings. Others on the Board felt it would be an inconvenience for employees, department heads, and elected officials who work in their offices during the day. It was noted that an Attorney General opinion considered day meetings reasonable access to the public. Mr. LaMie countered that the opinion did not say night meetings were illegal; therefore, more meetings could be held at night. Mrs. Crow thought it would be wise to analyze how many employees this change would affect and maybe allow them to come to work later. Mr. Alt stated that attendance is usually issue driven and he didn't feel any more interest would be shown by having the meetings at night opposed to the day. After further discussion on the topic, it was moved by Mr. Bohlmann and seconded to call the question. The motion was seconded and carried by a roll call vote.

### **STATE OF ILLINOIS IROQUOIS COUNTY**

Roll call and votes in Iroquois County

Recessed Session, November 14, 2017

Chairman Shure

On motion to call the question

Aye: Behrends, Bohlmann, Coughenour, Crow, Hasbargen, Johnson, LaMie, McGinnis, Pursley, Whitlow

Nay: Alt, Bills, Curtis, Offill, Shure, Stichnoth

Absent: Anderson, Krumwiede, McTaggart, Rayman

### **MOTION**

It was moved by Mr. Hasbargen and seconded to change the meeting time for full County Board meetings to 6 P.M. on the second Tuesday of each month beginning January 2018. The motion carried by a roll call vote.

### **STATE OF ILLINOIS IROQUOIS COUNTY**

Roll call and votes in Iroquois County

Recessed Session, November 14, 2017

Chairman Shure

On motion to change the meeting time for full County Board meetings to 6 P.M. on the second Tuesday of each month beginning January 2018

Aye: Bohlmann, Coughenour, Crow, Hasbargen, Johnson, LaMie, McGinnis, Pursley, Whitlow

Nay: Alt, Behrends, Bills, Curtis, Offill, Shure, Stichnoth

Absent: Anderson, Krumwiede, McTaggart, Rayman

**POLICY & PROCEDURE**  
**Balance of Report**  
**&**  
**RESOLUTION NO. R2017-22**  
**A RESOLUTION RELATING TO PARTICIPATION BY ELECTED OFFICIALS IN**  
**THE ILLINOIS MUNICIPAL RETIREMENT FUND**  
**RESOLUTION AMENDING RESOLUTION NO. R2017-22**

It was moved by Chairman Shure and seconded to approve the balance of the Policy & Procedure Committee report and Resolution No. R2017-22. The motion carried by a roll call vote.

**STATE OF ILLINOIS**  
**IROQUOIS COUNTY**

Roll call and votes in Iroquois County

Recessed Session, November 14, 2017

Chairman Shure

On motion to approve the balance of the Policy & Procedure Committee report and Resolution No. R2017-22

Aye: Alt, Behrends, Bills, Bohlmann, Coughenour, Crow, Curtis, Hasbargen, Johnson, LaMie, McGinnis, Offill, Pursley, Shure, Stichnoth, Whitlow

Absent: Anderson, Krumwiede, McTaggart, Rayman

**STATE OF ILLINOIS**  
**IROQUOIS COUNTY**

County Board, Recessed Session  
November 14, A.D., 2017

Mr. Chairman and members of the County Board:

Your Committee to whom was referred **Policy & Procedure** would beg leave to submit the following report on the matters before them:

Your Committee met at the Administrative Center on November 2, 2017 at 9:00 A.M. Members present were County Board Chairman John Shure, Dan Rayman, Kyle Anderson, Lyle Behrends, Russell Bills, and Marvin Stichnoth. Troy Krumwiede was absent. Also present Finance Director Anita Speckman, County Clerk Lisa Fancher, Treasurer Mindy Kuntz Hagan, IEDA Director Ken Barragree, County Board member Larry Hasbargen, and Wendy Davis with the Times Republic.

The meeting was called to order.

It was moved by Lyle Behrends and seconded by Russell Bills to approve the agenda. Motion carried by a voice vote.

During public comments, County Board member Larry Hasbargen questioned the reasoning behind Animal Control reporting to the Tax Committee when all other contracted services report to the Management Committee. Bills answered that the functions of Animal Control, such as payment and collection for dog registrations used to be handled in the Treasurer's Office and the Treasurer has always reported to the Tax Committee. Treasurer

Mindy Kuntz Hagan noted Animal Control may have reported to the Judicial Committee or the Health Committee at one time in years past.

The Committee Chairs gave their monthly reports.

- Highway Chairman Russell Bills reported the Highway Committee is going to send a Resolution to the County Board regarding the States Motor Fuel Tax funding formulas.
- Planning & Zoning Chairman Dan Rayman will review monthly reports with the Committee and a variance request for a setback has been received.
- Management Chairman Lyle Behrends will discuss the County Farm and office space in the Administrative Center. The Judicial Committee will receive their monthly reports.
- Tax Chairman Marvin Stichnoth reported Margaret Fox with I-CARE has a presentation for the Committee concerning her desire to take over Animal Control. The Committee will also receive their monthly reports.

County Board Chairman John Shure read EMA Director Eric Ceci's monthly report to the Committee. Ceci reported on the hazardous material spill that occurred on October 10<sup>th</sup>. The Emergency Operations Plan was submitted for review on October 13<sup>th</sup>. Ceci attended numerous meetings during the month of October. The next LEPC meeting will be held on November 14<sup>th</sup>.

There was no update on the Illinois Bicentennial Initiatives.

There was no update on the arbitrator ruling on the telecommunicator contract.

An email from County Board member Sherry Johnson was distributed to the Committee members regarding a policy regarding County Board emails. Shure noted the topic was brought up last month by Johnson. Johnson's email states she would like support in creating the policy. Rayman offered to assist Johnson in creating the policy.

The County's Computer Use Policy was tabled until the next Policy & Procedure Committee meeting. Rayman questioned the reasoning for the policy being reviewed. Shure stated it primarily has to do with deleting emails and what is necessary to keep due to the amount of FOIA requests that have been received lately. A discussion was held with State's Attorney Jim Devine regarding the policy and he said we will also need to coordinate with the local records act.

***(The following paragraph was removed for separate consideration per action taken by the full County Board at the November 14, 2017 County Board meeting.)***

*The FY2018 holiday and meeting schedule was distributed. It was moved by Anderson and seconded by Bills to approve the holiday and meeting schedule for FY2018. Motion carried by a voice vote.*

Shure explained a resolution was passed a couple of months ago for IMRF but what was passed needs modified. The corrected resolution was distributed. County Clerk Lisa Fancher explained the changes Devine had to make to the resolution, which included the date the elected official position became qualified and the title of the elected official. Finance Director Anita Speckman noted the number of hours on the resolution now states 1,000 hours rather than 600 hours, however the current elected officials are grandfathered into the 600 hour limit. It was moved by Bills and seconded by Rayman to approve the Resolution for Elected Officials Participation in IMRF. A roll call vote was taken. Motion carried.

Shure reported no appointments to be made. Shure reminded the Committee of the appointments of Lori Heath of Iroquois Federal and John Hutchinson of Iroquois Farmers State Bank to the Revolving Loan Fund Committee.



Correspondence was distributed to the Committee.

The Committee reviewed the claims. It was moved by Stichnoth and seconded by Rayman to pay the claims subject to County Board approval. A roll call vote was taken. Motion carried.

As there was no further business to come before the Committee, it was moved by Rayman and seconded by Bills to adjourn at 9:32 A.M. Motion carried by a voice vote.

All of which is respectfully submitted.

s/John Shure  
s/Dan Rayman  
s/Kyle Anderson  
s/Lyle Behrends  
s/Russell Bills  
s/Marvin Stichnoth

**RESOLUTION NO. R2017-22**

**A RESOLUTION RELATING TO PARTICIPATION BY ELECTED OFFICIALS IN  
THE ILLINOIS MUNICIPAL RETIREMENT FUND  
RESOLUTION AMENDING  
RESOLUTION NO. R2017-11**

**A RESOLUTION RELATING TO PARTICIPATION BY ELECTED  
OFFICIALS IN THE ILLINOIS MUNICIPAL RETIREMENT FUND**

**RESOLUTION AMENDING RESOLUTION NO. R2017-11**

WHEREAS, the County of Iroquois is a participant in the Illinois Municipal Retirement Fund; and

WHEREAS, elected officials may participate in the Illinois Municipal Retirement Fund if they are in positions normally requiring performance for 1,000 hours or more per year; and

WHEREAS, this governing body can determine what the normal annual hourly requirements of its elected officials are, and should make such determination for the guidance and direction of the Board of Trustees of the Illinois Municipal Retirement Fund:

NOW THEREFORE BE IT RESOLVED that the Iroquois County Board finds the following elected positions qualify for membership in IMRF:

<b>TITLE OF ELECTED POSITION</b>	<b>DATE POSITION BECAME QUALIFIED</b>
State's Attorney	January 1, 1951

County Clerk And Recorder  
Circuit Clerk  
Sheriff  
Treasurer  
Coroner

January 1, 1951  
January 1, 1951  
January 1, 1951  
January 1, 1951  
January 1, 1951

Approved this 14<sup>th</sup> day of November, 2017

s/John Shure

John Shure, Iroquois County Board Chairman

s/Lisa Fancher

Lisa Fancher, Iroquois County Clerk

## **CERTIFICATION**

I, Lisa Fancher, the Iroquois County Clerk & Recorder of the County of Iroquois, State of Illinois, do hereby certify that I am keeper of its books and records and that the foregoing is a true and correct copy of a resolution duly adopted by its Iroquois County Board at a meeting duly convened and held on the 14<sup>th</sup> of November 2017.

s/Lisa Fancher

Lisa Fancher, Iroquois County Clerk

## **FINANCE**

Mr. Alt, member of the Finance Committee, gave the report of his committee and moved for adoption. The motion was seconded and carried by a roll call vote.

## **STATE OF ILLINOIS**

### **IROQUOIS COUNTY**

Roll call and votes in Iroquois County

Recessed Session, November 14, 2017

Chairman Shure

On motion to approve the Finance Committee report

Aye: Alt, Behrends, Bills, Bohlmann, Coughenour, Crow, Curtis, Hasbargen, Johnson, LaMie, McGinnis, Offill, Pursley, Shure, Stichnoth, Whitlow

Absent: Anderson, Krumwiede, McTaggart, Rayman

STATE OF ILLINOIS

IROQUOIS COUNTY

County Board, Recessed Session  
November 14, A.D., 2017

Mr. Chairman and members of the County Board:

Your Committee to whom was referred **Finance** would beg leave to submit the following report on the matters before them:

Your Committee met at the Administrative Center on November 9, 2017 at 9:00 A.M. Members present were Charlie Alt, Russell Bills, Ernie Curtis, and Sherry Johnson. Kyle Anderson, Michael McTaggart, and Dan Rayman were absent. Also present County Board Chairman John Shure, Finance Director Anita Speckman, Treasurer Mindy Kuntz Hagan, County Clerk Lisa Fancher, Supervisor of Assessments Bob Yergler, Sheriff Derek Hagen, County Engineer Joel Moore, ICPHD Administrator Dee Schippert, Probation Director Tom Latham, IEDA Director Ken Barragree, Randy Schuldt of Schuldt Insurance, Tim Drury with Bliss McKnight, County Board members Donna Crow and Larry Hasbargen, Wendy Davis with the Times Republic, and Carl Gerdovich with WGFA.

The meeting was called to order.

It was moved by Ernie Curtis and seconded by Russell Bills to approve the agenda. Motion carried by a voice vote.

There were no public comments.

Finance Director Anita Speckman informed the Committee the annual benefits fair will be held on November 16<sup>th</sup> and November 17<sup>th</sup>. Fliers were distributed to employees with payroll. The open enrollment period for employees is the month of November for a start date of December 1<sup>st</sup>. The retiree insurance renewal letters were mailed last week with their new rates. Retirees that are under the age of 65 receive a letter inviting them to attend our benefits fair. Retirees that are age 65 or older receive a letter inviting them to attend the open enrollment scheduled for December 14<sup>th</sup> from 9 A.M. until 12:00 P.M.

Randy Schuldt with Schuldt Insurance addressed the Committee about workers compensation. Schuldt said, as part of the bidding process, there was a lot of interest in trying to reduce the workers compensation increase. Bliss McKnight has had the program for several years but it was never utilized by the County. Tim Drury with Bliss McKnight reviewed the historical incidents with the Committee dating back to 2013. Bliss McKnight offers safety training resources and risk management resources. They would begin by focusing on the departments that have the highest risk. Speckman noted our premiums were dropping and were at \$105,000 in 2013. The premium dropped to \$99,500 in 2014, \$84,000 in 2015 and \$78,700 in 2016. The premium for 2017 increased to \$104,159 and our quote for 2018 is \$146,590. Schuldt also spoke to the Committee regarding the potential wrongful termination of the Animal Control Warden. Schuldt said Bliss McKnight does not have to wait for a lawsuit to assign counsel. They would prefer to begin working on the case before a lawsuit is filed. Schuldt said from his standpoint as an outside observer he suggests, if a lawsuit is filed, the County Board needs to speak as one.

Speckman provided copies of the audit engagement letters with Clifton Larson Allen. She explained they are different this year for cost saving reasons. Speckman explained the difference in the engagement letters and the savings is \$1,000. It was moved by Bills and seconded by Curtis to approve the Clifton Larson Allen audit engagement letters. Motion carried by a voice vote.

Speckman emailed the Committee the financial policies for their review. She said she was able to work on the policies when the summer intern was working in the Finance Office. The policies are very key to have for the department and needs to be approved by the County Board in the 2018 fiscal year. Speckman said she had extra funds budgeted in Contracted Services and paid Clifton Larson Allen \$1,000 to write it. The section on grants was forwarded to County Engineer Joel Moore, ICPHD Administrator Dee Schippert, and EMA Director Eric Ceci for their review.

The Department Heads gave their monthly reports. They are as follows:

- Treasurer Mindy Kuntz Hagan distributed copies of the state payments to the Committee and noted that another public safety payment was received yesterday in the amount of just over \$34,000.
- Sheriff Derek Hagen reported his new hire started on November 1<sup>st</sup> to replace. The deputy hired has two years of previous experience and is currently working on the geography of the area and the rules and procedures of Iroquois County. There will also be a retirement on November 30<sup>th</sup>.
- Probation Director Tom Latham reported the contract for Probation expires November 30<sup>th</sup>. Negotiations began September 29<sup>th</sup> and he will keep the Committee informed.
- Supervisor of Assessment Bob Yergler reported publications will be in the newspapers beginning November 13<sup>th</sup> and complaints will be accepted through the Board of Review through December 20<sup>th</sup>. Yesterday the house passed House Bill 156 amendment #3. This is a statewide long-term occupant homestead exemption. Yergler explained that people who have owned and lived in their home for eight years or more can get an additional exemption based on income of under \$100,000. Yergler said the County has 8,705 current homestead exemptions. Last years census showed 8% of the County earns \$100,000 or more. Yergler urged the Board Members to call Senator Jason Barickman directly to oppose the exemption.
- County Engineer Joel Moore informed the Committee that a new 911 Director was hired November 7<sup>th</sup>.

The Committee reviewed claims. Sherry Johnson questioned the number of AreaWide claims for the month. Speckman explained there were a lot of changes over the month which required their service. Our total for 31 invoices was \$3,757. This averages to \$123 per invoice. Our budget for AreaWide is \$30,700 and have spent \$26,187 for the year. The actual amount we have paid to AreaWide for service this year is \$19,687. Speckman said this equates to 218.75 hours and if you average that over eleven months, it is less than three days per month versus a full-time employee. Johnson asked what we pay for their contract and if these charges are above and beyond those charges. Speckman indicated these charges include time and material. It was moved by Curtis and seconded by Bills to pay the claims subject to County Board approval. A roll call vote was taken. Motion carried.

During old business, Speckman said she inadvertently requested the FY18 budget be removed from the Finance agenda. The FY18 budget and resolution will be included on the County Board agenda for November 14<sup>th</sup>. All board members have received copies of the budget.

Also during old business, County Board member Larry Hasbargen reminded the Committee that the County Board donated \$200 to the FFA for their help during the recycling

event last year and he would like another donation made to them for their help at the recycling event this year. The matter will be placed on the December Finance agenda.

Lastly, Charlie Alt informed the Committee that Maintenance Supervisor Chris Drake requested the purchase of a new oven for the Jail at the Management Committee meeting. Hagen stated the commercial oven has been purchased for \$1,249 and will be delivered next week.

As there was no further business to come before the committee, it was moved by Curtis and seconded by Bills to adjourn at 10:00 A.M. Motion carried by a voice vote.

All of which is respectfully submitted.

s/Charlie Alt  
s/Russell Bills  
s/Ernie Curtis  
s/Sherry Johnson

**RESOLUTION NO. R2017-23**  
**A RESOLUTION ADOPTING A BUDGET FOR THE FISCAL YEAR,**  
**DECEMBER 1, 2017 TO NOVEMBER 30, 2018**  
**AND CANCELING PRIOR APPROPRIATIONS**  
*(The budget has been recorded as part of this Resolution and placed on file in the County Clerk's Office)*

Chairman Shure presented Resolution No. R2017-23 and the FY2018 budget for adoption. It was moved by Mr. Hasbargen and seconded to approve Resolution No. R2017-23 and the FY2018 budget. The motion carried by a roll call vote.

**STATE OF ILLINOIS**  
**IROQUOIS COUNTY**

Roll call and votes in Iroquois County

Recessed Session, November 14, 2017

Chairman Shure

On motion to approve Resolution No. R2017-23 and the FY2018 budget

Aye: Alt, Behrends, Bills, Bohlmann, Coughenour, Crow, Curtis, Hasbargen, Johnson, LaMie, McGinnis, Offill, Pursley, Shure, Stichnoth, Whitlow

Absent: Anderson, Krumwiede, McTaggart, Rayman

**RESOLUTION NO: R2017-23**  
**A RESOLUTION ADOPTING A BUDGET FOR THE FISCAL YEAR,**  
**DECEMBER 1, 2017 TO NOVEMBER 30, 2018**  
**AND CANCELING PRIOR APPROPRIATIONS**

**WHEREAS**, it is the duty of the County Board at this meeting to establish an appropriation and budget for the succeeding fiscal year, December 1, 2017 to November 30, 2018; and,

**WHEREAS**, a proposed budget for the next fiscal year has been prepared, and has been available for public inspection as required by law; and,

**WHEREAS**, the County Board has determined that the proposed budget should be approved; and,

**WHEREAS**, there are unexpended appropriation balances in the budget for the current fiscal year, which appropriation shall terminate with the close of this fiscal year, except as provided by law.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY BOARD OF IROQUOIS COUNTY, AS FOLLOWS:**

1. That the proposed budget for the fiscal year, December 1, 2017 to November 30, 2018 be and is hereby adopted, and the appropriations contained therein are declared to be the legal appropriations for the fiscal year, December 1, 2017, to November 30, 2018, for the various purposes set forth therein, and a copy of the said budget is attached hereto and made a part thereof.

2. That the appropriations in the budget for the current fiscal year shall terminate at the close of this fiscal year, except that any remaining appropriations balances shall continue to be available for thirty (30) days after the close of the current fiscal year, only for the authorization of the payment of obligations incurred prior to the close of the fiscal year, and the County Clerk is hereby directed to terminate such appropriations as provided herein.

Passed and approved this 14<sup>th</sup> day of November, 2017.

s/John Shure  
John Shure, Chairman  
Iroquois County Board

ATTEST:

s/Lisa Fancher  
LISA FANCHER, County Clerk

16 Ayes 0 Nays

4 Absent

#### **MANAGEMENT SERVICES**

Mr. Behrends, Chairman of the Management Services Committee, gave the report of his committee and moved for adoption. The motion was seconded and carried by a roll call vote.

#### **STATE OF ILLINOIS IROQUOIS COUNTY**

Roll call and votes in Iroquois County

Recessed Session, November 14, 2017

Chairman Shure

On motion to approve the Management Services Committee report

Aye: Alt, Behrends, Bills, Bohlmann, Coughenour, Crow, Hasbargen, Johnson, LaMie, McGinnis, Offill, Pursley, Shure, Stichnoth, Whitlow  
Absent: Anderson, Curtis, Krumwiede, McTaggart, Rayman

STATE OF ILLINOIS  
IROQUOIS COUNTY

County Board, Recessed Session  
November 14, A.D., 2017

Mr. Chairman and members of the County Board:

Your Committee to whom was referred **Management Services** would beg leave to submit the following report on the matters before them:

Your Committee met at the Administrative Center on November 6, 2017 at 9:00 A.M. Members present Lyle Behrends, Charlie Alt, Sherry Johnson, Chad McGinnis, and Barbara Offill. Larry Hasbargen and Kevin Bohlmann were absent. Also present County Board Chairman John Shure, Finance Director Anita Speckman, Maintenance Supervisor Chris Drake, Superintendent of Veterans Assistance Jennifer Ingram, County Board member Donna Crow, and Wendy Davis with the Times Republic.

The meeting was called to order.

It was moved by Barbara Offill and seconded by Chad McGinnis to approve the agenda. Motion carried by a voice vote.

There were no public comments.

Superintendent of Veterans Assistance Jennifer Ingram addressed the Committee regarding her current office space and asked to be considered to move into the office that was formerly being used for Animal Control. Ingram said it would be beneficial for her clients for their confidentiality and provide better service. Also, the space would provide more room for a volunteer to assist Ingram in the future. It was suggested County Board Chairman John Shure could use Ingram's office rather than the Animal Control office. Finance Director Anita Speckman addressed the matter stating when negotiations are happening; the Animal Control office is used so each party can meet in private. If Shure's office is moved to a smaller located as they have suggested, there will not be enough room to accommodate these needs. Shure also stated a lot of Animal Control records and Public Health Department records are stored in the Animal Control office. Management Chairman Lyle Behrends said they will continue to look at the matter and no decision will be made today on the office space.

Behrends said he spoke with the County Farm tenant this morning and the crop will not be off until late this month. With that being said, soil testing is on hold. Behrends reviewed the fertilizer bid process with the Committee and explained that bidders in the past prefer to bid the total price rather than by ton. It was moved by Charlie Alt and seconded by Offill to mail letters out to vendors to receive fertilizer bids on a total price basis versus per ton. A roll call vote was taken. Motion carried.

Behrends reviewed the waste recycling survey that was sent to the Management Committee via email. The State of Illinois is looking for what recycling activities are available within Iroquois County. County Board member Donna Crow shared information regarding monthly curbside recycling service that occurs in Milford. Behrends said the survey is something that needs to be reviewed further before completion.

Maintenance Supervisor Chris Drake reported on the following:

Drake informed the Committee he received pricing on hand dryers for all three buildings. The average cost is \$300 per hand dryer and the buildings would require a total of 18 hand dryers. This amounts to approximately \$5,500. Drake noted there would be an additional cost of approximately \$5,000 for labor. None of these amounts include the cost to operate the hand dryers. The County is currently spending about \$2,000 per year on hand towels.

- The buildings were shifted to heat in the month of October.
- The water tower at the Administrative Center has been drained and winterized.
- A part-time janitor has been hired.

Drake reported the Jail is in need of a new oven for the kitchen. Parts for the old oven can no longer be ordered. It was moved by Charlie Alt and seconded by McGinnis to send a recommendation to the Finance Committee that a commercial range be purchased for the kitchen in the Jail. A roll call vote was taken. Motion carried. Lastly, Drake informed the Committee a representative from Sylvania will be giving a small presentation on retro-fitting every light fixture in all three buildings with high efficiency LED bulbs.

The Committee reviewed the claims. It was moved by Alt and seconded by Offill to pay the claims, subject to County Board approval. Motion carried by a roll call vote.

Under new business, Behrends said the State has been contacting us about the Bicentennial and they would like a kick-off event held at the primary locations for the counties on December 4<sup>th</sup> at 12:00 P.M. If possible, our event will be held at the Courthouse.

It was moved by McGinnis and seconded by Offill to adjourn the meeting at 9:55 A.M. Motion carried by a voice vote.

All of which is respectfully submitted.

s/Lyle Behrends  
s/Charlie Alt  
s/Sherry Johnson  
s/Chad McGinnis  
s/Barbara Offill

**TAX  
&  
ORDINANCE NO. 2017-12  
ANNUAL TAX LEVY ORDINANCE**

***(The documents presented at the Tax Committee meeting have been attached as Exhibit A.)***

Mr. Stichnoth, Chairman of the Tax Committee, gave the report of his committee and presented Ordinance No. 2017-12 for adoption. At this time, the Board held lengthy discussion regarding issues with Animal Control. Several Board members questioned the firing of the Animal Control Warden and also questioned the protocol they felt should have been followed before termination. There was question as to whether or not the Animal Control Warden is considered an employee or independent contractor. It was noted the procedure that leads up to termination is very different for employees opposed to independent contractors.

State's Attorney Jim Devine confirmed the Animal Control Administrator has the proper licensing to run the Animal Control facility under his licensing as a veterinarian facility with the



State; however, Iroquois County must obtain licensing for Animal Control. He went on to say according to the County Code the Board should appoint an Animal Control Administrator every 2 years; however, that has not been done for a number of years and just because the current administrator has not been officially reappointed to the position of Animal Control Administrator, he remains the administrator because there has not been a resignation or vacancy to the position.

Mr. Stichnoth wanted it known that this matter with Animal Control and all of the allegations are continuing to be investigated and the matter has not been dropped. He also commented that further discussion on the matter should take place in executive session. Several Board members felt it would be in the best interest of everyone involved if those that have accusations against them stay out of the investigation process. They asked for facts and evidence to be presented because nothing physical or concrete has been shared with the entire Board.

Lastly, the Board discussed the presentation that was given by ICARe at the Tax Committee meeting. The presentation and proposal will be discussed at the next Tax Committee meeting.

It was moved by Mr. Stichnoth and seconded to approve the minutes from the Tax Committee and Ordinance No. 2017-12, the Annual Tax Levy Ordinance. Motion carried by a roll call vote.

## **STATE OF ILLINOIS IROQUOIS COUNTY**

Roll call and votes in Iroquois County

Recessed Session, November 14, 2017

Chairman Shure

On motion to approve the minutes from the Tax Committee and Ordinance No. 2017-12, the Annual Tax Levy Ordinance

Aye: Alt, Behrends, Bills, Crow, Hasbargen, LaMie, McGinnis, Offill, Pursley, Shure, Stichnoth, Whitlow

Nay: Bohlmann, Coughenour, Johnson

Absent: Anderson, Curtis, Krumwiede, McTaggart, Rayman

## **STATE OF ILLINOIS IROQUOIS COUNTY**

County Board, Recessed Session

November 14, A.D., 2017

Mr. Chairman and Members of the County Board:

Your Committee to whom was referred **Tax** would beg leave to submit the following report on the matters before them:

Your Committee met at the Administrative Center on November 7, 2017 at 9:00 A.M. Members present were Marvin Stichnoth, Troy Krumwiede, Kevin Coughenour, Barbara Offill, Dan Pursley, and Jed Whitlow. Michael McTaggart was absent. Also present County Board Chairman John Shure, Finance Director Anita Speckman, County Clerk Lisa Fancher, Supervisor of Assessments Bob Yergler, Treasurer Mindy Kuntz Hagan, ICPHD Administrator Dee Schippert, Director of Environmental Health Terry Eimen, Animal Control Administrator Dr. Youssef, IEDA Director Ken Barragree, Margaret Fox with ICARe, former Animal Control

Clerk Beth Utke, former Animal Control Warden Jamie Fanning, County Board members Donna Crow, Larry Hasbargen, Sherry Johnson, and Chad McGinnis, Wendy Davis with the Times Republic, and Carl Gerdovich with WGFA.

The meeting was called to order.

Tax Committee Chairman Marvin Stichnoth suggested the agenda be amended to allow the Animal Control report be presented prior to the ICARE presentation. It was moved by Barbara Offill and seconded by Jed Whitlow to amend the agenda to allow the Animal Control report be presented prior to the ICARE presentation. Motion carried by a voice vote with Kevin Coughenour voting nay.

It was moved by Dan Pursley and seconded by Offill to approve the agenda. Motion carried by a voice vote with Coughenour voting nay.

The Committee reviewed the claims. Stichnoth noted there is a claim payable to Watseka Animal Hospital that includes a \$75 charge for euthanasia and cremation for a cat, which is against County policy. A private citizen brought in a very sick cat and asked for the service to be done. If the Committee chooses, they can begin paying for these sorts of charges. The Committee chose against this and reduced the amount of the claim from \$1,935 to \$1,860. It was moved by Whitlow and seconded by Pursley to pay the claims subject to County Board approval, including the reduction of \$75 for the Watseka Animal Hospital claim. Motion carried by roll call vote.

During public comments, Stichnoth reminded those in attendance of the public comment policy. If there are several individuals that wish to speak on the same topic, it is best to choose one person to speak for everyone. There is also a limit of five minutes per comment with a total of thirty minutes altogether. County Board member Larry Hasbargen spoke to the Committee in support of former Animal Control Warden Jamie Fanning. Hasbargen said he could show that Stichnoth and County Board Chairman John Shure conspired with Animal Control Administrator Dr. Youssef and Fanning was harassed in the workplace by Dr. Youssef. During these events several violations of our employee policies occurred. Hasbargen referred to October 26<sup>th</sup> at 10:00 A.M. stating that he and Fanning met with States Attorney Jim Devine concerning a matter of Dr. Youssef telling Fanning she would only be working two weeks each month and the newly hired warden would work the other two weeks. Hasbargen told the Committee this is considered harassment because Fanning is a full time employee. Fanning was also given a document to sign that Dr. Youssef had drawn up and told to come in on the morning of October 27<sup>th</sup> with the document signed. Hasbargen asked Fanning to submit the document for the record. Hasbargen said all job descriptions are to be approved by the County Board; however, this document was not approved by the County Board. Hasbargen continued stating Dr. Youssef told Fanning he had been in meetings with Shure, Stichnoth, and Devine and all changes had been approved. During the meeting Hasbargen and Fanning had with Devine, Devine denied being involved in the meeting or approving any changes. Devine said he looked at the document and told Dr. Youssef changes needed made. Hasbargen reminded the Committee that during the September Committee meeting it was approved for the new hire to work when Fanning was unavailable. When Fanning did not sign the presented document, she was not put on the schedule and was told if she did not sign it by 5:00 P.M. that day, she would be fired. Hasbargen stated this is more harassment towards Fanning. Hasbargen said he called Devine with his concerns and was told she would not be fired but that was not the case. Fanning was called in for a meeting in the afternoon of October 27<sup>th</sup>. Fanning requested a board member be present for the meeting. Hasbargen said Sherry Johnson was present for the meeting but Shure refused to let them attend.

Fanning was fired at the meeting. Hasbargen said Fanning's firing is a case of retaliation from Dr. Youssef because he thought she had spoken out against him but when Devine spoke to Dr. Youssef he had changed the reasoning to work related issues. Hasbargen pointed out another policy violation that states the employee may choose to have a co-worker or representative present during the meeting. Hasbargen said Shure violated this by not allowing Hasbargen or Johnson to attend the meeting between Fanning and Dr. Youssef. Hasbargen continued stating Dr. Youssef verbally abused Fanning multiple times. Verbal abuse also occurred towards the Deputy Clerk in the Animal Control Office. Fanning has met with Shure and Stichnoth with her issues but the issues were never resolved. Hasbargen also brought the matter to the attention of Devine and was told by Devine that he didn't want to be involved. Hasbargen read from a signed letter from Fanning dated October 25<sup>th</sup>. The letter states Fanning received a call from Dr. Youssef telling her of his resignation effective immediately and all County dogs must be removed from his clinic by the end of the day.

County Board members Sherry Johnson and Chad McGinnis spoke next to the Committee concerning the County's violation of policies, ordinances, and criminally violating state statute in regards to Animal Control. Johnson reiterated that she was requested by Fanning to attend the October 27<sup>th</sup> meeting between Fanning and Dr. Youssef. Johnson was denied access to the meeting by Shure and this is a direct violation of the Iroquois County employee manual. Fanning was referred to as an at-will employee which entitles her to all rules of the employee manual. Johnson said Fanning met with Shure and Stichnoth on two separate occasions prior to her termination regarding the treatment she was receiving from Dr. Youssef. The first meeting was held on June 21<sup>st</sup> in Shure's office and the second meeting was held on September 29<sup>th</sup> at the Administrative Center. To Johnson's knowledge, the County Board has seen nothing related to these meetings. In regards to employee discipline, Johnson referred to the five step process in the employee manual. Johnson read the harassment policy to the Committee. McGinnis referred to chapter 6 of the County's Code Book that states the appointment of the Animal Control Administrator shall be for two years. McGinnis said since Dr. Youssef's initial hire in 2013, he has not been reappointed. Per our own ordinance, his appointment is expired and as of today we do not have an Animal Control Director. Johnson informed the Committee she contacted the Illinois Department of Agriculture because she has been unable to find Iroquois County Animal Control listed as licensed in their directory. It was found that there is no listing and it is a direct violation to operate without a license. Johnson referred to statute 225 ILCS 605/3. Johnson said knowing ICARE would be presenting today, she was able to verify their license with the Illinois Department of Agriculture. McGinnis read the Animal Welfare Act to the Committee and stressed that section 20 states that any person violating this act is guilty of a class c misdemeanor and every day a violation continues, constitutes a separate offense. McGinnis questioned whether or not Dr. Youssef was given an employee manual. McGinnis gave the Committee the Animal Control state statute as well as the employee manual. Stichnoth inquired if Dr. Youssef had not been re-appointed as he should have, then he did not have the authority to fire or hire Fanning. McGinnis said he spoke with Devine and because we were paying Dr. Youssef, all of his decisions are protected but going forward we need to follow the rules.

Former Animal Control Clerk Beth Utke spoke to the Committee about the verbal abuse she received from Dr. Youssef due to miscommunication. Fanning also spoke to the Committee about the multiple times she was spoken to by Dr. Youssef in an unprofessional manner. Fanning said she did not feel comfortable working under him. Fanning referred to the meeting

that was held on June 21<sup>st</sup> and stated the end result of the meeting was Shure and Stichnoth telling her everyone has bosses they don't like or get along with. No investigation was done after her complaints. Coughenour questioned why all of this is coming out now if it has been going on for quite some time. Fanning reiterated that she met with Shure and Stichnoth in June to discuss the harassment but nothing was done about it.

Margaret Fox with ICARe told the Committee she has worked with Fanning at her shelter and she has always been professional and is passionate about her job.

County Board member Donna Crow asked that it be clarified whether Fanning is an at-will employee, independent contractor, or a County employee. Fanning commented she was fired without reason because she is an at-will employee.

Stichnoth stated Iroquois County operates an animal control department, not a shelter. Dr. Youssef is our Animal Control Administrator and he is well versed in the laws of animal control. Dr. Youssef has contracted with the University of Illinois school of Veterinary Medicine to offer a spay neuter program for low income families in Iroquois County. All charges that have been brought forth have been taken very seriously. Stichnoth has toured Dr. Youssef's facility numerous times and it has been found that he operates Animal Control in an excellent manner. Stichnoth read a letter that was published in local newspapers in support of Dr. Youssef. Stichnoth said meetings were held with himself, Fanning, Shure, and Dr. Youssef to discuss Fanning's performance. Stichnoth said Fanning was past due on a lot of her paperwork and had been asked multiple times not to post about dogs on social media. Coughenour asked Stichnoth if any of the meetings held were documented. Stichnoth stated he had nothing documented.

The department heads gave their monthly reports.

- County Clerk Lisa Fancher reported 314 parcels sold at the tax sale. There were 428 sold in 2016. Fancher said the eight year average is 399 parcels sold per year at the tax sale.
- Treasurer Mindy Kuntz Hagan the tax sale went well on October 30<sup>th</sup>.
- Supervisor of Assessments Bob Yergler reported assessor change notices were mailed and Board of Review is in session.

Animal Control Director Dr. Youssef gave his report for October which included 5 dogs picked up and brought to the clinic, 1 cat bite and 7 dog bites. There was also 1 bat case which tested negative for rabies. Dr. Youssef commented on the statements made earlier in the meeting. He said he had been contacted by newspapers regarding Fanning's termination but refused to give any information. Dr. Youssef told the Committee her termination was based solely on poor job performance and he has documentation to back it up. Fanning asked to speak regarding Dr. Youssef's response. Coughenour asked Stichnoth if Fanning could speak more about the matter during the next Tax meeting. Stichnoth agreed to allow her to speak at the next Tax meeting.

Margaret Fox with ICARe gave a presentation to the Committee regarding her interest in sheltering stray dogs for the County. Fox explained ICARe is a 501c3 non-profit organization and has been operational since 2008. Fox told the Committee she is not for or against Dr. Youssef. This is solely a business presentation. Fox said Dr. Youssef has provided good care to the shelter animals. However, he is now refusing service to the animals at her shelter since learning of her presentation today. She continued with the following comparison:

Watseka Animal Hospital

ICARe

Climate Control	None	Heat/Air Conditioning/Ceiling Fans
Access to food/water	None	24/7 access
Cage space	8-18 sq ft per dog	80 sq ft per dog
# of kennels	4 working kennels (1 broken)	6 currently (11-13 within 2 weeks)
Off leash area	None	2 fenced yards, 2 more in progress
Bedding	None	1 raised bed, blankets, 1 dog house
Staff	2 overburdened staff (1 full time, 1 part time)	2 shifts daily of volunteers & added staff
Sanitation	1 working drainage hole	Brand new central drainage system – 2017
Natural light source	None	2 doors, 2 windows Effects stress hormone levels
County cost	What are you getting for you money?	We save the County money

Fox stated their bid to the County is \$14,000 less than what the County is currently paying. Stichnoth questioned the number of dogs ICARE currently has. Fox answered they have five dogs in kennels and nine in foster care. Stichnoth also asked if they are zoned for a kennel. Fox said they are not zoned yet for a kennel by the County but they are licensed by the State of Illinois to be an animal shelter. Stichnoth asked Fox to provide paperwork showing that a 501c3 can operate as a business legally. Fox said she will be able to provide that paperwork and also stated they were the animal control facility for Newton County for just over a year. The contract ended because the County was forced to make serious cutbacks. Lastly, Stichnoth asked Fox to explain her arrest and conviction for dog theft in 2014. Fox willingly explained the dog in question was found on the side of the road about twenty yards from the shelter by a volunteer. The volunteer took the dog home to provide it shelter for the night. Posts were made the next day about the lost dog by the shelter. Animal Control was also contacted. Threatening calls were made to the Vice President of the shelter wanting the dog back. The dog was offered back to the owner once fees were paid for the microchipping and deworming. The dog owner refused to pay the fees and proceeded to create a social media site stating the dog was stolen by the shelter. To avoid further negative publicity about the shelter, Fox and the Vice President of the shelter took the penalty. Stichnoth told the Committee he spoke with one of the commissioners of Newton County and also a lawyer and in their words regarding a contract with ICARE, “run

far, run fast”. Fox explained this is because Newton County was unable to intimidate her about not speaking out the situation. They were given less than 20 days to remove dogs from the facility. Fox said the County’s cutbacks forced them to go to a kill facility which is something her shelter will not do. In regards to the comparison chart Fox provided to the Committee, Coughenour asked Fox how she received the information from the Watseka Animal Hospital. Whitlow expressed that he would like Dr. Youssef to be able to confirm or deny the items listed on the chart. Offill told the Committee of an experience she had with ICARE years ago. Her cat had been spayed and when it was returned to her it was full of feces and urine. Fox said animals are taken to Chicago for the spay and neuter program. While it is not okay for the animal to be returned in such a manner, it does happen from time to time. However, you get what you pay for. Fox provided photos of the ICARE shelter for the Committee. Stichnoth asked the Committee if they would like to take any action regarding the presentation given. Whitlow recommended taking the presentation to the County Board for consideration to be used as the County’s Animal Control provider. No action was taken from the Committee in regards to the presentation given.

The Committee reviewed the levy worksheets. Finance Director Anita Speckman said she has been speaking with Yergler about where he is at in the tax cycle. Yergler is proposing a 2017 EAV of \$540,000,000. Speckman said this is a reduction of \$854,809 over the prior year. It was moved by Krumwiede and seconded by Coughenour to approve the FY17 levy as presented. A roll call vote was taken. Motion carried.

Under new business, Wendy Davis with the Times Republic asked the Committee if there is currently an Animal Control Administrator and if Mr. Whitlow made a motion for ICARE to become the Animal Control provider. Stichnoth answered the County Board would need to consult with Devine regarding the status of Dr. Youssef and no motion was made by Whitlow.

As there was no further business to come before the Committee, it was moved by Offill and seconded by Coughenour to adjourn the meeting at 10:45 A.M. Motion carried by a voice vote.

All of which is respectfully submitted.

s/Marvin Stichnoth  
s/Troy Krumwiede  
s/Kevin Coughenour  
s/Barbara Offill  
s/Dan Pursley  
s/Jed Whitlow

**ORDINANCE NO. 2017-12**  
**ANNUAL TAX LEVY ORDINANCE**

STATE OF ILLINOIS  
COUNTY OF IROQUOIS

**ANNUAL TAX LEVY ORDINANCE 2017- 12**

**COUNTY GENERAL FUND LEVY**

Your committee recommends that a rate not to exceed twenty-seven cents per \$100.00 of assessed valuation be extended against the taxable property of the County for the purpose of paying operating expenses of the County General Fund pursuant to state statute.

**TOTAL FOR COUNTY GENERAL FUND** **\$1,458,000**

#### **IMRF RETIREMENT FUND LEVY**

Your committee recommends that a rate be extended against the taxable property of the County for the purpose of paying the County's share of the Illinois Municipal Retirement Fund costs pursuant to state statute.

**TOTAL FOR IMRF RETIREMENT FUND** **\$600,000**

#### **COUNTY HIGHWAY FUND LEVY**

Your committee recommends that a rate not to exceed ten cents per \$100.00 of assessed valuation be extended against the taxable property of the County for the purpose of paying operating expenses of the County Highway Department pursuant to state statute.

**TOTAL FOR COUNTY HIGHWAY FUND** **\$540,000**

#### **COUNTY HIGHWAY BRIDGE FUND LEVY**

Your committee recommends that a rate not to exceed five cents per \$100.00 of assessed valuation be extended against the taxable property of the County for the purpose of paying the County's share of aid to Townships building bridges on town or road district roads and in constructing County bridges pursuant to state statute.

**TOTAL FOR COUNTY BRIDGE FUND** **\$270,000**

#### **MENTAL HEALTH FUND LEVY**

Your committee recommends that a rate not to exceed fifteen cents per \$100.00 of assessed valuation be extended against the taxable property of the County for the purpose of paying operating expenses of the mental health services pursuant to state statute.

**TOTAL FOR MENTAL HEALTH FUND** **\$585,000**

#### **COUNTY HIGHWAY MATCHING TAX FUND LEVY**

Your committee recommends that a rate not to exceed five cents per \$100.00 of assessed valuation be extended against the taxable property of the County for the purpose of paying the County's share of constructing or reconstructing highways in the Federal Aid Secondary System and Motor Fuel Tax Supported System pursuant to state statute.

**TOTAL FOR COUNTY HIGHWAY MATCHING TAX FUND** **\$270,000**

#### **PUBLIC HEALTH FUND LEVY**

Your committee recommends that a rate not to exceed ten cents per \$100.00 of assessed valuation be extended against the taxable property of the County for the purpose of paying toward operating expenses of the County Public Health Department pursuant to state statute.

**TOTAL FOR COUNTY PUBLIC HEALTH FUND** **\$316,000**

#### **LIABILITY INSURANCE FUND LEVY**

Your committee recommends that a rate be extended against the taxable property of the County for the purpose of paying the County's liability insurance costs pursuant to state statute.

**TOTAL FOR LIABILITY INSURANCE FUND** **\$132,750**

**SOCIAL SECURITY FUND LEVY**

Your committee recommends that a rate be extended against the taxable property of the County for the purpose of paying the County's share of social security taxes pursuant to state statute.

**TOTAL FOR SOCIAL SECURITY FUND** **\$400,000**

**VETERANS ASSISTANCE FUND LEVY**

Your committee recommends that a rate not to exceed three cents per \$100.00 of assessed valuation be extended against the taxable property of the County for the purpose of providing assistance to veterans pursuant to state statute.

**TOTAL FOR VETERANS ASSISTANCE FUND** **\$41,568**

**UNEMPLOYMENT COMPENSATION FUND LEVY**

Your committee recommends that a rate be extended against the taxable property of the County for the purpose of paying the County's unemployment compensation costs pursuant to state statute.

**TOTAL FOR UNEMPLOYMENT COMPENSATION FUND** **\$5,000**

**WORKMANS' COMPENSATION FUND LEVY**

Your committee recommends that a rate be extended against the taxable property of the County for the purpose of paying the County's workman's compensation insurance costs pursuant to state statute.

**TOTAL FOR WORKMAN'S COMPENSATION FUND** **\$85,000**

**COOPERATIVE EXTENSION FUND LEVY**

Your committee recommends that a rate not to exceed five cents per \$100.00 of assessed valuation be extended against the taxable property of the County for the purpose of paying toward operating expenses of the cooperative extension service education pursuant to state statute.

**TOTAL FOR COOPERATIVE EXTENSION FUND** **\$111,300**

**DEVELOPMENTALLY DISABLED FUND LEVY**

Your committee recommends that a rate not to exceed ten cents per \$100.00 of assessed valuation be extended against the taxable property of the County for the purpose of paying toward the education and training of the developmentally handicapped pursuant to state statute.

**TOTAL FOR DEVELOPMENTALLY DISABLED FUND** **\$540,000**

**HISTORICAL DOCUMENTS FUND LEVY**

Your committee recommends that a rate not to exceed .2 of one cent per \$100.00 of assessed valuation be extended against the taxable property of the County for the purpose of storing and restoring historical documents pursuant to state statute.

**TOTAL FOR HISTORICAL DOCUMENTS FUND** **\$10,800**

**IROQUOIS COUTNY SOIL AND WATER CONSERVATION**



### **DISTRICT LIABILITY INSURANCE LEVY**

Your committee recommends that a rate be extended against the taxable property of the County for the purpose of paying the liability insurance costs of the Iroquois County Soil and Water Conservation District pursuant to state statute.

**TOTAL FOR IROQUOIS COUNTY SOIL AND WATER CONSERVATION DISTRICT LIABILITY INSURANCE LEVY** **\$2,000**

### **AUTHORIZATION FOR THE EXTENSION OF TAXES**

The Iroquois County Clerk is hereby authorized to extend taxes for the purpose of:

County General Fund	\$1,458,000
IMRF Retirement Fund	600,000
County Highway Fund	540,000
County Bridge Fund	270,000
Mental Health Fund	585,000
County Matching Tax Fund	270,000
Public Health Fund	316,000
Liability Insurance Fund	132,750
Social Security Fund	400,000
Veteran's Assistance Fund	41,568
Unemployment Insurance Fund	5,000
Workman's Compensation Fund	85,000
Cooperative Extension Fund	111,300
Developmentally Disabled Fund	540,000
Historical Document Fund	10,800
County Soil & Water Conservation	2,000

**TOTAL 2017 AGGREGATE LEVY** **\$5,367,418**

TOTAL 2016 EXTENSION	6,222,227
105% TRIGGER FOR TRUTH IN TAXATION	6,533,339
PERCENTAGE OF LAST YEAR'S EXTENSION	86.262%

BE IT THEREFORE ORDAINED by the Iroquois County Board that amounts set forth above shall be levied for the purpose specified against all taxable property within the County of Iroquois for the fiscal year commencing on the 1<sup>st</sup> day of December, 2017, and ending on the 30<sup>th</sup> day of November, 2018.

Adopted this 14<sup>th</sup> day of November, 2017.

s/John Shure  
Chairman  
Iroquois County Board

ATTEST:

s/Lisa Fancher

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Lisa Fancher, Iroquois County Clerk

## **HEALTH**

Mrs. Offill, member of the Health Committee, gave the report of her committee and moved for adoption. The motion was seconded and carried by a roll call vote.

### **STATE OF ILLINOIS IROQUOIS COUNTY**

Roll call and votes in Iroquois County

Recessed Session, November 14, 2017

Chairman Shure

On motion to approve the Health Committee report

Aye: Alt, Behrends, Bills, Bohlmann, Coughenour, Hasbargen, Johnson, LaMie, McGinnis, Offill, Pursley, Shure, Stichnoth, Whitlow

Absent: Anderson, Crow, Curtis, Krumwiede, McTaggart, Rayman

### **STATE OF ILLINOIS IROQUOIS COUNTY**

County Board, Recessed Session

November 14, A.D., 2017

Mr. Chairman and members of the County Board:

Your Committee to whom was referred **Health** would beg leave to submit the following report on the matters before them:

Your Committee met at the Administrative Center on November 7, 2017 at 10:52 A.M. Members present were Troy Krumwiede, Kevin Coughenour, Barbara Offill, Dan Pursley, and Jed Whitlow. Michael McTaggart was absent. Also present County Board Chairman John Shure, ICPHD Administrator Dee Schippert, Director of Environmental Health Terry Eimen, County Board members Larry Hasbargen and Marvin Stichnoth, and Wendy Davis with the Times Republic.

The meeting was called to order.

It was moved by Dan Pursley and seconded by Kevin Coughenour to approve the agenda. Motion carried by a voice vote.

There were no public comments.

ICPHD Administrator Dee Schippert reviewed the grants and contracts spreadsheet with the Committee. Schippert noted the Body Art Control and the Tanning Inspection Grant were separate grants in FY17 but have been combined for FY18. The Summer Food & Child and Adult Care Food Program has also been combined for FY18.

The Committee reviewed the program summary report for September. Schippert provided historical childhood immunization statistics. The Health Department has administered 1,663 childhood immunizations in 2017 versus 629 given in 2016. Schippert stated flu clinics are well underway at the Health Department. Schippert also stressed the need to have a County

veterinarian staffed to be able to collect bats, when needed, and send them to the State laboratory for rabies testing.

Director of Environmental Health Terry Eimen discussed the food sanitation inspections and re-inspections. There were 61 inspections performed in October and 26 re-inspections. Eimen explained most violations are corrected while he is onsite. Eimen distributed a copy of the Liquor Compliance Field Inspection Report that is filled out each time an establishment is being inspected. Eimen said none of the establishments had been inspected since 2014. Some violations may include improper signage, advertising free or complimentary alcohol, unsanitary taps, and refusing inspections or access to liquor storage.

Under new business, Coughenour suggested State's Attorney Jim Devine be contacted regarding the County veterinarian. Schippert said she will be in contact with Devine and other counties. County Board Chairman John Shure noted he will also be in contact with Devine and County Board member Marvin Stichnoth. Shure said as of now, Dr. Youssef is still serving as the County's Animal Control Director.

As there was no further business to come before the Committee, it was moved by Coughenour and seconded by Offill to adjourn at 11:34 A.M.

All of which is respectfully submitted.

s/Troy Krumwiede  
s/Kevin Coughenour  
s/Barbara Offill  
s/Dan Pursley  
s/Jed Whitlow

### **I.T**

Mr. Bills, member of the I.T. Committee, gave the report of his committee and moved for adoption. The motion was seconded and carried by a roll call vote.

### **STATE OF ILLINOIS IROQUOIS COUNTY**

Roll call and votes in Iroquois County

Recessed Session, November 14, 2017

Chairman Shure

On motion to approve the I.T. Committee report

Aye: Alt, Behrends, Bills, Bohlmann, Coughenour, Crow, Hasbargen, Johnson, LaMie, McGinnis, Offill, Pursley, Shure, Stichnoth, Whitlow

Absent: Anderson, Curtis, Krumwiede, McTaggart, Rayman

### **STATE OF ILLINOIS IROQUOIS COUNTY**

County Board, Recessed Session  
November 14, A.D., 2017

Mr. Chairman and members of the County Board:

Your Committee to whom was referred **IT** would beg leave to submit the following report on the matters before them:

Your Committee met at the Administrative Center on November 7, 2017 at 11:43 A.M. Members present were Troy Krumwiede, Russell Bills, and John Shure. Michael McTaggart was absent. Also present Finance Director Anita Speckman, Rusty Sowers with AreaWide, County Board member Marvin Stichnoth, and Wendy Davis with the Times Republic.

The meeting was called to order.

It was moved by John Shure and seconded by Russell Bills to approve the agenda. Motion carried by a voice vote.

There were no public comments.

Rusty Sowers with AreaWide explained a security gap assessment, vulnerability scan, and an automated scan to check for vulnerabilities was performed and AreaWide is actively addressing the vulnerabilities found. Speckman told the Committee the assessment itself cost \$5,000, as budgeted for FY17, but does not include the remediation of these items. There were some critical items and some were marked as high risk. Speckman said the high risk items are already being addressed and Sowers will review them with the Committee. Speckman has asked for an estimate of how much time it will take to remediate the medium risk issues. Speckman said she will review her budget before year end and begin working on those items as well. Sowers brought the results of the vulnerability scan to share and review with the Committee; however, the information is secure and would need to be discussed under executive session. It was moved by Bills and seconded by Shure to take a brief recess at 11:49 A.M. Motion carried by a voice vote.

The meeting was called back to order at 11:57 A.M. It was moved by Shure and seconded by Bills to table AreaWide's security assessment. Motion carried by a voice vote. Speckman said the security assessment will carry over onto the December agenda with the proper executive session statute.

Speckman made the Committee aware that dog licensing is being handled by the Finance Department effective November 1<sup>st</sup>. The position will be transitioned back into a part-time position, which is what it had been in the past. Speckman has been working with the software company, Shelter Pro, to install a portal to allow renewal of all the licenses and paying citations online. Currently letters are mailed to dog owners stating their registration is not paid, the amount of their fine and when their court date is scheduled. The individuals can appear in court and pay the fine but a lot don't and there is a lot of paper work involved. Speckman said there is \$35,000 in unpaid license fees. With the newly installed portal, the citation letter allows the owner 10 days to make their payment and the citation will be cancelled if payment is made within the given grace period. There is over a 90% success rate with this method. The cost of the portal was \$1,300. Speckman said she had funds available in Software & Licenses and moved forward with the purchase. Speckman stressed that paying online is more convenient for many customers. Sowers discussed the risk of installing the portal. Sowers said the external access is limited and safeguards will need to be made to ensure the portal does not go directly to the data center. Speckman also noted she met with Circuit Clerk Lisa Hines and Assistant State's Attorney Kara Macz to talk through the process of sending the citations. Macz told Speckman she would document the process that each of us is responsible for to ensure we are compliant.

As there was no further business to come before the Committee, it was moved by Bills and seconded by to adjourn at 12:13 A.M. Motion carried by a voice vote.

All of which is respectfully submitted.

s/Troy Krumwiede  
s/Russell Bills  
s/John Shure

### **JUDICIAL & PUBLIC SAFETY**

*(The Probation and ETSB Reports have been recorded and placed on file in the County Clerk's Office.)*

Mr. Behrends, Chairman of the Judicial & Public Safety Committee, gave the report of his committee and moved for adoption. The motion was seconded and carried by a roll call vote.

### **STATE OF ILLINOIS IROQUOIS COUNTY**

Roll call and votes in Iroquois County

Recessed Session, November 14, 2017

Chairman Shure

On motion to approve the Judicial & Public Safety Committee report

Aye: Alt, Behrends, Bills, Bohlmann, Coughenour, Crow, Hasbargen, Johnson, McGinnis, Offill, Pursley, Shure, Stichnoth, Whitlow

Absent: Anderson, Curtis, Krumwiede, LaMie, McTaggart, Rayman

### **STATE OF ILLINOIS IROQUOIS COUNTY**

County Board, Recessed Session  
November 14, A.D., 2017

Mr. Chairman and members of the County Board:

Your Committee to whom was referred **Judicial & Public Safety** would beg leave to submit the following report on the matters before them:

Your Committee met at the Courthouse on November 8, 2017 at 3:00 P.M. Members present were Lyle Behrends, Donna Crow, Ernie Curtis, Vince LaMie, Barbara Offill, and Jed Whitlow. Chad McGinnis was absent. Also present Sheriff Derek Hagen, Coroner Bill Cheatum, Probation Supervisor Barb King, Circuit Clerk Lisa Hines, 911 Director Eric Raymond, Assistant 911 Director Sandy Drake, County Board Chairman John Shure, County Board member Larry Hasbargen, and Wendy Davis with the Times Republic.

The meeting was called to order.

It was moved by Jed Whitlow and seconded by Donna Crow to approve the agenda. Motion carried by a roll call vote.

There were no public comments.

Sheriff Derek Hagen's monthly report for October included:

- Patrol had 539 calls for service for the month of October
- Year-to-Date calls for service 5,227 (2016 YTD 5,398)
- Booked-in 56 prisoners for the month of October

- Year-to-date booked in: 611
- Average Daily Population October: 26
- Year-to-date average population: 30
- Year-to-date average length of stay: 18 days
- Overtime in the Jail for October was 448 hours on the schedule
- Part-time hours: 0
- One deputy off on Worker's Compensation.
- Two Correctional Officers completed Corrections Academy from October 2<sup>nd</sup> through November 3<sup>rd</sup>.
- Hired new Deputy Sheriff on November 1<sup>st</sup>.
- Lieutenant retiring on November 30<sup>th</sup>.

Hagen discussed the Aramark claim with the Committee stating it is running higher this year because of increased population. The average daily population through October 2016 was 20 and we are currently running 50% higher this year. Also, the average length of stay through October 2016 was 14 and is currently 18.

Coroner Bill Cheatum reported no activity to the Committee.

Probation Supervisor Barb King reviewed the Probation & Court Services with the Committee.

Circuit Clerk Lisa Hines distributed her monthly report to the Committee for their review. A total of \$49,252.67 was received in fines and fees and \$3,966.11 was received from Credit Collection Partners. Also, Hines has hired former Assistant 911 Director Sandy Drake to fill the vacancy in the Circuit Clerk's Office.

Former Assistant 911 Director Sandy Drake introduced the newly hired 911 Director Eric Raymond to the Committee. Raymond was hired November 7<sup>th</sup>. Drake reported the department is now fully staffed but has an employee taking twelve weeks off for maternity leave later this month. The ETSB report was distributed and reviewed for October. The Committee spoke to Raymond about any changes he is expecting to make in the department. Raymond said he is not interested in making many changes but if there are changes that need made, he will consult with the telecommunicators and move forward. Also, Raymond said he does not intend to work dispatch but at some point would like to learn their job to the fullest of his ability. His career background is call center related. Drake noted to the Committee that she doesn't feel it is necessary for this position to dispatch as it is an administrative position.

The discussion on ETSB was tabled until next month.

The Committee reviewed claims. It was moved by Barbara Offill and seconded by Vince LaMie to pay the claims subject to County Board approval. A roll call vote was taken. Motion carried.

As there was no further business to come before the Committee, it was moved by Vince LaMie and seconded by Crow to adjourn the meeting at 3:31 P.M. Motion carried by a voice vote.

All of which is respectfully submitted.

s/Lyle Behrends  
s/Donna Crow  
s/Ernie Curtis  
s/Vince LaMie  
s/Barbara Offill

## **PLANNING & ZONING**

Mr. McGinnis, member of the Planning & Zoning Committee, gave the report of his committee and moved for adoption. The motion was seconded and carried by a roll call vote.

## **STATE OF ILLINOIS**

### **IROQUOIS COUNTY**

Roll call and votes in Iroquois County

Recessed Session, November 14, 2017

Chairman Shure

On motion to approve the Planning & Zoning Committee report

Aye: Behrends, Bills, Bohlmann, Coughenour, Crow, Hasbargen, Johnson, McGinnis, Offill, Pursley, Shure, Stichnoth, Whitlow

Absent: Alt, Anderson, Curtis, Krumwiede, LaMie, McTaggart, Rayman

## **STATE OF ILLINOIS**

### **IROQUOIS COUNTY**

County Board, Recessed Session

November 14, A.D., 2017

Mr. Chairman and members of the County Board:

Your Committee to whom was referred **Planning & Zoning** would beg leave to submit the following report on the matters before them:

Your Committee met at the Administrative Center on November 9, at 11:37 A.M. Members present were Ernie Curtis, Chad McGinnis, and Dan Pursley. Dan Rayman and Marvin Stichnoth were absent. Also present Supervisor of Assessments Bob Yergler, County Board Chairman John Shure, County Board member Larry Hasbargen, Steve and Matt McCullough with McCullough Implement, Robert Mack with Knight Engineers & Architects, and Wendy Davis with the Times Republic.

The meeting was called to order.

There were no public comments.

The Committee reviewed the Planning & Zoning office report for October. It read as follows:

- Building Permits – October 2017
  - Residential – 5
- Building Permits – FY17
  - Residential – 83
  - Agriculture – 11
- Building Inspections – October 2017
  - 21

Supervisor of Assessments Bob Yergler reported McCullough Implement, Co. has requested a variance to build a new showroom at their existing location. The variance passed Zoning Board of Appeals unanimously. It was moved by Dan Pursley and seconded by Chad McGinnis to approve the variance application for McCullough Implement, Co. A roll call vote

was taken. Motion carried. Yergler informed Mr. McCullough full approval of his request would take place at the County Board meeting on November 14<sup>th</sup>. He is not required to attend but he can attend to answer questions for any of the board members, if necessary.

Robert Mack with Knight Engineers and Architects spoke to the Committee about solar energy development. Mr. Mack provided the Committee with information on some sites that his company is currently working with for solar energy development. Soltage, the company he is working with, has identified approximately 15 locations throughout the state for solar development. As of now, they have located 2 unincorporated sites to lease. Mr. Mack provided maps for the Committee to review. The Committee also gave him names and locations of unused or abandoned properties that could potentially be used solar development.

The Committee tabled discussion of the General Ordinance.

The Committee reviewed the claims. It was moved by McGinnis and seconded by Pursley to pay the claims subject to County Board approval. A roll call vote was taken. Motion carried.

As there was no further business to come before the Committee, it was moved by Pursley and seconded by McGinnis to adjourn at 12:14 P.M.

All of which is respectfully submitted.

s/Ernie Curtis  
s/Chad McGinnis  
s/Dan Pursley

**TRANSPORTATION & HIGHWAY,  
RESOLUTION NO. R2017-24  
RESOLUTION SEEKING TO RESTORE THE LEVEL OF FUNDING FOR THE  
MOTOR FUEL TAX PROGRAMS TO LOCAL ROAD AUTHORITIES,  
RESOLUTION NO. R2017-25  
RESOLUTION APPROPRIATING FUNDS FOR THE PAYMENT OF THE COUNTY  
ENGINEER'S SALARY  
&  
RESOLUTION NO. R2017-26  
RESOLUTION FOR MAINTENANCE UNDER THE ILLINOIS HIGHWAY CODE**

Mr. Bills, Chairman of the Transportation & Highway Committee, gave the report of his committee and presented Resolutions No. R2017-24, R2017-25, and R2017-26 for approval. He moved for adoption of all which was seconded and carried by a roll call vote.

**STATE OF ILLINOIS  
IROQUOIS COUNTY**

Roll call and votes in Iroquois County

Recessed Session, November 14, 2017

Chairman Shure

On motion to approve the Transportation & Highway Committee report and Resolutions No. R2017-24, R2017-25, and R2017-26

Aye: Alt, Behrends, Bills, Bohlmann, Coughenour, Crow, Hasbargen, Johnson, McGinnis, Offill, Pursley, Shure, Stichnoth, Whitlow

Absent: Anderson, Curtis, Krumwiede, LaMie, McTaggart, Rayman



STATE OF ILLINOIS  
IROQUOIS COUNTY

County Board, Recessed Session  
November 14, A.D., 2017

Mr. Chairman and members of the County board:

Your Committee to whom was referred **Transportation & Highway** would beg leave to submit the following report on the matters before them:

Your Committee met at the Iroquois County Highway Building on November 9, 2017 at 9:00 A.M. Members present were Russell Bills, Charlie Alt, Donna Crow, Larry Hasbargen, Sherry Johnson and Chad McGinnis. Kevin Bohlmann was absent. Also present County Engineer Joel Moore, Bob Geddes with Lovejoy Township and Wendy Davis with the Times Republic.

The meeting was called to order.

During public comments, Bob Geddes with Lovejoy Township stated he was contacted by the manager of ADM Grain in Hoopeston and he questioned how we were handling loads on the local roads. The manager has had numerous occasions of not being able to weigh the loads and they have been rated at 120,000 pounds. County Engineer Joel Moore said he has received calls as well. Donna Crow asked about the Governor's emergency order allowing 10% over. Moore said he has heard of the emergency order but it is only for State and Federal routes. Local routes are included but you have to contact your County and your Township to get permits.

It was moved by Donna Crow and seconded by Larry Hasbargen to approve the agenda. Motion carried by a voice vote.

The claims and financial reports for the month were reviewed. Moore requested the check to Wingate Springfield in the amount of \$158.20 be printed early for Assistant County Engineer Doug Butzow's training. It was moved by Charlie Alt and seconded by Chad McGinnis to pay the bills subject to County Board approval. A roll call vote was taken. Motion carried.

It was moved by Crow and seconded by Sherry Johnson to print a check to Wingate Springfield in the amount of \$158.20 for the purpose of sending Doug Butzow to training as per allowed by the Committee chairman. A roll call vote was taken. Motion carried.

County Highway	\$139,927.75
County Bridge	\$20,720.89
County Matching	\$0.00
TBP	\$111,350.61
County MFT	\$163,986.84
Township MFT	\$16,400.75

The Committee reviewed the resolution to restore funding for the motor fuel tax programs to local road authorities. The resolution states twenty five townships in Iroquois County receive a portion of the Needy Township funds. It was moved by Crow and seconded by Hasbargen to approve the resolution to restore funding signed by County Clerk Lisa Fancher and forward the resolution to our Representatives in Springfield. Motion carried by a voice vote.

Moore presented his resolution for salary and expenses. His contract expires July 10<sup>th</sup>. His six year contract is through IDOT. Per IDOT, their recommendation was for Moore's salary

to remain the same. It was moved by Hasbargen and seconded by McGinnis to approve the resolution for the County Engineer's salary and expenses. Motion carried by a voice vote.

Moore also presented a resolution for the 2018 maintenance labor and equipment rental. The resolution is for one million dollars. It was moved by Crow and seconded by Hasbargen to approve the resolution for the 2018 maintenance labor and equipment rental for motor fuel tax funds. Motion carried by a voice vote.

Lastly, Moore discussed the snow plowing agreement changes. Townships are paid \$250 per mile and there are 152 miles were maintained by townships. Moore explained there have been changes made and now there are 167 miles that will be maintained by townships. Crow suggested the snow removal policy be published in the newspaper as a public service.

As there was no further business to come before the Committee, it was moved by Alt and seconded by Hasbargen to adjourn at 11:27 A.M. Motion carried.

All of which is respectfully submitted.

s/Russell Bills  
s/Charlie Alt  
s/Donna Crow  
s/Larry Hasbargen  
s/Sherry Johnson  
s/Chad McGinnis

**RESOLUTION NO. R2017-24**  
**RESOLUTION SEEKING TO RESTORE THE LEVEL OF FUNDING FOR THE**  
**MOTOR FUEL TAX PROGRAMS TO LOCAL ROAD AUTHORITIES**

**Resolution #R2017-24**

**RESOLUTION OF THE COUNTY BOARD**  
**OF**  
**IROQUOIS COUNTY, ILLINOIS**

**RESOLUTION SEEKING TO RESTORE THE LEVEL OF FUNDING FOR THE**  
**MOTOR FUEL TAX PROGRAMS TO LOCAL ROAD AUTHORITIES**

**WHEREAS**, the General Assembly passed a budget for FY 2017-2018 that transferred \$303 million in funds that were previously obligated from the General Revenue Fund to now being obligated from the State Road Fund; and

**WHEREAS**, those obligations transferred include \$52 million in debt service for highway bonds, \$130 million in debt service bonds for RTA capital projects, \$100 million for State's operating match to the RTA, and \$21 million for free senior rides and para-transit in the Chicago Area, and

**WHEREAS**, the Illinois Department of Transportation revises its FY 2018 program for roads and bridges as a result of those obligations, cutting \$250 million from the State's program, and cutting \$53 million in programs for the Local Road Agencies in the State; and

**WHEREAS**, seven Local Roads MFT programs have been cut by 50% which include 1) State Only Chicago Commitment cut from \$40 million to \$20 million; County Consolidated cut from \$21.8 million to \$10.0 million; Needy Township cut from \$10.014 million to \$5.007 million; High Growth Cities cut from \$4 million to \$2 million; Economic Development Program cut from \$15 million to \$8 million; Truck Access Route Program cut from \$7 million to \$5 million; and Park Access Roads cut from \$6 million to \$3 million; and

**WHEREAS**, the County of Iroquois received a check for its portion of the County Consolidated Program in the amount of \$74,384.00, a cut of over 50% from last year's \$151,057.00, and

**WHEREAS**, twenty-five townships in Iroquois County receive a portion of the Needy Township funds which last year included Artesia Township (\$22,803), Ash Grove Township (\$23,789), Ashkum Township (\$15,557), Beaver Township (\$12,926), Beaverville Township (\$15,724), Belmont Township (\$5,761), Chebanse Township (\$8,247), Concord Township (\$17,572), Crescent Township (\$13,419), Danforth Township (\$16,691), Douglas Township (\$4,460), Fountain Creek Township (\$15,131), Iroquois Township (\$10,510), Loda Township (\$1,473), Lovejoy Township (\$12,196), Martinton Township (\$14,258), Milford Township (\$12,794), Milks Grove Township (\$15,444), Onarga Township (\$15,179), Papineau Township (\$9,410), Pigeon Grove Township (\$9,458), Prairie Green Township (\$18,788), Ridgeland Township (\$14,746), Sheldon Township (\$7,790), and Stockland Township (\$19,530) for a total of \$333,836 all projected to be cut by 50%; and

**THEREFORE, BE IT RESOLVED** that on behalf of all the residents and for the benefit of the entire County of Iroquois, the County Board of Iroquois County resolve to compel our State Legislators to lobby for the reinstatement of the lost funding to our Local Road Agencies and their Motor Fuel Tax funding as was previously the practice, and

**BE IT FURTHER RESOLVED**, that the County Clerk be and is hereby directed to forward this resolution to Senator Jason Barrickman, and Representative Thomas M. Bennett.

**I, Lisa Fancher, County Clerk** in and for said County of Iroquois, in the State of Illinois, and keeper of the records and files thereof, as provided by statute, do hereby certify the foregoing to be a true, perfect and complete copy of a resolution adopted by the County Board of Iroquois County, at its adjourned meeting held at Iroquois on November 14, 2017.

**IN TESTIMONY WHEREOF**, I have hereunto set my hand and affixed the seal of said County at my office in Iroquois, in said County, this 14<sup>th</sup> day of November, 2017.

s/Lisa L. Fancher  
**Lisa Fancher, COUNTY CLERK**

(seal)

**RESOLUTION NO. R2017-25**  
**RESOLUTION APPROPRIATING FUNDS FOR THE PAYMENT OF THE COUNTY**  
**ENGINEER'S SALARY**

**RESOLUTION NO. R2017-25**

**Illinois Department of  
Transportation**

**Resolution Appropriating Funds  
for the Payment of the  
County Engineer's Salary**

Resolution No. R.2017-25

MFT Salary Section No. 18-CS 75 -0 -AS

WHEREAS, the County Board of Iroquois County has adopted a resolution establishing the salary of the County Engineer to be Ninety-five (95%) percent of the recommended salary for the County Engineer as determined annually by the Illinois Department of Transportation, and

WHEREAS, the County Board of Iroquois County has entered into an agreement from 6/11/12 to 6/10/18 with the Illinois Department of Transportation for the transfer of Federal Surface Transportation Program funds to pay one-half of the salary paid to the County Engineer.

NOW, THEREFORE, BE IT RESOLVED, by the Iroquois County Board that there is hereby appropriated, the sum of one hundred five thousand five hundred forty-five dollars (\$105,545.00) from the County's Motor Fuel Tax funds for the purpose of paying the County Engineer's salary from 1/1/2018 to 12/31/2018, and

BE IT FURTHER RESOLVED, that the Iroquois County Board hereby authorizes the Department of Transportation, State of Illinois, to transfer fifty-two thousand seven hundred seventy-two and 50/100 dollars (\$52,772.50) of Federal Surface Transportation Program Funds allocated to Iroquois County to the Department of Transportation in return for an equal amount of State funds.

BE IT FURTHER RESOLVED, by the Iroquois County Board that there is hereby appropriated the sum of two thousand five hundred and 00/100 Dollars (\$2,5000.00) from the County's Motor Fuel Tax funds for the purpose of paying the County Engineer's expenses from 01/01/18 to 12/31/18

I, Lisa L. Fancher, COUNTY CLERK in and for said County of Iroquois in the State of Illinois, and keeper of the records and files thereof, as provided by statute, do hereby certify the

foregoing to be a true, perfect, and complete copy of a resolution adopted by the County Board of Iroquois County, at its adjourned meeting held at Watseka, IL on November 14, 2017.

I certify that the correct TIN/FEIN number for Iroquois County is 37-6001070  
Legal Status: Governmental.

IN TESTIMONY WHEREOF, I have hereunto set my hand and affixed the seal of said County at my office in Watseka, IL, in said County this 14<sup>th</sup>, day of November, 2017.

s/Lisa L Fancher  
County Clerk

**RESOLUTION NO. R2017-26**  
**RESOLUTION FOR MAINTENANCE UNDER THE ILLINOIS HIGHWAY CODE**

BE IT RESOLVED, by the Board of the County of Iroquois County, Illinois that there is hereby appropriated the sum of one million dollars (\$1,000,000.00) of Motor Fuel Tax Funds for the purpose of maintaining streets and highways under the applicable provisions of Illinois Highway Code from 01/01/18 to 12/31/218.

BE IT FURTHER RESOLVED, that only those operations as listed and described on the approved Estimate of Maintenance Costs, including supplemental or revised estimates approved in connection with this resolution, are eligible for maintenance with Motor Fuel Tax funds during the period as specified above.

BE IT FURTHER RESOLVED, that County of Iroquois County shall submit within three months after the end of the maintenance period as stated above, to the Department of Transportation, on forms available from the Department, a certified statement showing expenditures and the balances remaining in the funds authorized for expenditure by the Department under this appropriation, and

BE IT FURTHER RESOLVED, that the Clerk is hereby directed to transmit four (4) certified originals of this resolution to the district office of the Department of Transportation.

I, Lisa L. Fancher County Clerk, in and for said County of Iroquois County in the State of Illinois, and keeper of the records and files thereof, as provided by statute, do hereby certify the foregoing to be a true, perfect and complete copy of a resolution adopted by the Board of Iroquois County at a meeting held on 11/14/17.

IN TESTIMONY WHEREOF, I have hereunto set my hand and affixed the seal, this 14<sup>th</sup> day of November A.D. 2017.

s/Lisa L. Fancher, County Clerk

(seal)

### CLAIMS

The following claims were presented for approval. It was moved by Mrs. Offill and seconded to approve the claims. Motion carried by a roll call vote.

### STATE OF ILLINOIS IROQUOIS COUNTY

Roll call and votes in Iroquois County

Recessed Session, November 14, 2017

Chairman Shure

On motion to approve the claims

Aye: Alt, Behrends, Bills, Bohlmann, Coughenour, Crow, Hasbargen, Johnson, McGinnis, Offill, Pursley, Shure, Stichnoth, Whitlow

Absent: Anderson, Curtis, Krumwiede, LaMie, McTaggart, Rayman

<b>110 – General Fund</b>	
<b>210 – Sheriff</b>	
<b><u>Name</u></b>	<b><u>Check Amount</u></b>
Angel Pest Control LLC	244.00
Aquality Solutions	19.34
Aramark Services Inc.	9,072.02
AREA-WIDE TECHNOLOGIES INC.	112.50
AXON ENTERPRISE, INC.	51.52
Big R Stores	108.81
BP	2,053.27
BROTULA EMERGENCY PHYS, LLC	32.00
Cam Systems	288.00
Canady Building Maintenance	1,188.74
Casey's General Stores Inc.	2,085.65
COMMUNICATION REVOLVING FUND	703.61
Creative Office Systems, Inc.	54.86
CVS Pharmacy	261.52
Dermatec Direct	137.84
DRALLE'S OF WATSEKA	1,163.07
Shane Eades	12.72
Goodman Communications	140.00
Hall's Lawn & Garden Center	643.75
ICLEA	90.00
ILLIANA LOCK SERVICE	22.50
IMH MILFORD CLINIC	225.00
Iroquois County Etsb	8,846.26

Brandon Legan	175.00
Mediacom LLC	125.81
Napa Auto Parts	104.70
Pence Oil Company	930.79
Phillips 66 CO./SYNCB	40.75
Plumb Mart	381.65
Quill.com	361.98
Ray O'Herron Co., Inc.	797.17
SAFELITE FULFILLMENT INC	194.30
SERV-U	1,249.00
U.S. BANK EQUIPMENT FINANCE	234.28
Walmart Community BRC	138.78
WEBER PLUMBING & HEATING INC.	115.00
<b>Total 210 – Sheriff</b>	<b>32,406.19</b>
<b>110 – General Fund</b>	
<b>215 – Coroner</b>	
<b><u>Name</u></b>	<b><u>Check Amount</u></b>
Kankakee County Coroner's Office	325.00
NMS LABS	195.00
<b>Total 215 – Coroner</b>	<b>520.00</b>
<b>110 – General Fund</b>	
<b>220 – States Attorney</b>	
<b><u>Name</u></b>	<b><u>Check Amount</u></b>
Baier Publishing Co.	114.00
KARA M BARTUCCI	339.84
ILLIANA LOCK SERVICE	85.00
KANKAKEE VALLEY PUBLISHING	58.75
Quill.com	428.99
Jennifer L Schunke	269.00
U.S. BANK EQUIPMENT FINANCE	105.00
WEST GROUP PAYMENT CENTER	200.00
<b>Total 220 – States Attorney</b>	<b>1,600.58</b>
<b>110 – General Fund</b>	
<b>225 – Emergency Mgmt Agency</b>	
<b><u>Name</u></b>	<b><u>Check Amount</u></b>
ERIC CECI	50.54
VERIZON WIRELESS	58.81
<b>Total 225 – Emergency Mgmt Agency</b>	<b>109.35</b>
<b>110 – General Fund</b>	
<b>230 – Courts</b>	
<b><u>Name</u></b>	<b><u>Check Amount</u></b>

ABC COUNSELING & FAMILY SERVICES	260.00
The Gilman Star, Inc.	56.25
HELIX CONSULTING	2,599.85
LANGUAGE LINE SERVICES, INC.	55.15
Martin Whalen Office Solutions	33.69
WEST GROUP PAYMENT CENTER	2,086.86
WEST PAYMENT CENTER	428.18
ROSARIO ZARATE-DIAZ	<u>159.12</u>
Total 230 – Courts	5,679.10
110 – General Fund	
240 – Probation	
<b><u>Name</u></b>	<b><u>Check Amount</u></b>
B P	53.82
Creative Office Systems, Inc.	117.00
LEAF	105.00
Vermilion County Treasurer	<u>6,290.00</u>
<b>Total 240 – Probation</b>	<b>6,565.82</b>
<b>110 – General Fund</b>	
<b>250 – Public Defender</b>	
<b><u>Name</u></b>	<b><u>Check Amount</u></b>
Joseph P Anthony	<u>1,500.00</u>
<b>Total 250 – Public Defender</b>	<b>1,500.00</b>
<b>110 – General Fund</b>	
<b>310 – Zoning And Planning</b>	
<b><u>Name</u></b>	<b><u>Check Amount</u></b>
MELVIN ALCORN	132.68
BATES BROWN	302.27
BYRON CHRISTIANSEN	186.18
KANKAKEE VALLEY PUBLISHING	<u>46.40</u>
<b>Total 310 – Zoning And Planning</b>	<b>667.53</b>
<b>110 – General Fund</b>	
<b>410 – County Clerk</b>	
<b><u>Name</u></b>	<b><u>Check Amount</u></b>
Creative Office Systems, Inc.	462.86
The Gilman Star, Inc.	16.00
KANKAKEE VALLEY PUBLISHING	176.60
LEAF	<u>225.83</u>
<b>Total 410 – County Clerk</b>	<b>881.29</b>
<b>110 – General Fund</b>	
<b>420 – Assessment Office</b>	



<b><u>Name</u></b>	<b><u>Check Amount</u></b>
Baier Publishing Co.	26.40
BRUCE HARRIS & ASSOCIATES INC.	4,100.00
Creative Office Systems, Inc.	210.02
LEAF	138.04
MILFORD HERALD-NEWS	30.00
The News Gazette	100.00
<b>Total 420 – Assessment Office</b>	<b>4,604.46</b>
<b>110 – General Fund</b>	
<b>430 – County Treasurer</b>	
<b><u>Name</u></b>	<b><u>Check Amount</u></b>
I.C.T.A.	200.00
<b>Total 430 – County Treasurer</b>	<b>200.00</b>
<b>110 – General Fund</b>	
<b>435 – Postage For County Offices</b>	
<b><u>Name</u></b>	<b><u>Check Amount</u></b>
Mindy Kuntz Hagan Co Treasurer	3,000.00
Postmaster	579.48
<b>Total 435 – Postage For County Offices</b>	<b>3,579.48</b>
<b>110 – General Fund</b>	
<b>440 – Animal Control</b>	
<b><u>Name</u></b>	<b><u>Check Amount</u></b>
JORDAN CHAPMAN	65.70
MIKE DANIELEWSKI	99.98
JAMIE FANNING	2,720.97
KANKAKEE VALLEY PUBLISHING	64.10
Watseka Animal Hospital	1,860.00
<b>Total 440 – Animal Control</b>	<b>4,810.75</b>
<b>110 – General Fund</b>	
<b>510 – Finance/IT</b>	
<b><u>Name</u></b>	<b><u>Check Amount</u></b>
AREA-WIDE TECHNOLOGIES INC.	5,563.25
Clifton Larson Allen LLP	1,000.00
LEAF	138.04
Quill.com	426.22
ROSERUSH SERVICES	1,300.00
ANITA SPECKMAN	53.16
<b>Total 510 – Finance/IT</b>	<b>8,480.67</b>
<b>110 – General Fund</b>	

<b>610 – County Board</b>	
<b><u>Name</u></b>	<b><u>Check Amount</u></b>
KANKAKEE VALLEY PUBLISHING	89.90
Quill.com	50.95
STATE’S ATTORNEYS APPELLATE PROSECUTOR	690.00
<b>Total 610 – County Board</b>	<b>830.85</b>
<b>110 – General Fund</b>	
<b>710 – Maintenance</b>	
<b><u>Name</u></b>	<b><u>Check Amount</u></b>
Ameren Illinois	2,456.18
Angel Pest Control LLC	36.00
A T & T	1,504.98
A T & T	2,204.35
A T & T Long Distance	97.94
Big R Stores	346.47
Canady Building Maintenance	723.90
Glade Plumbing & Heating Co	323.25
Hall’s Lawn & Garden Center	643.75
ILLINOIS POWER MARKETING dba	4,022.50
KANKAKEE VALLEY PUBLISHING	59.15
MANPOWER	1,475.06
MANSFIELD POWER AND GAS, LLC	106.43
Nicor Gas	366.37
City Of Watseka	1,707.00
Watsoka B & D Enterprises	108.00
<b>Total 710 – Maintenance</b>	<b>16,181.33</b>
<b>115 – Group Insurance Trust Fund</b>	
<b>615 – Other</b>	
<b><u>Name</u></b>	<b><u>Check Amount</u></b>
Benefit Planning Consultants	562.50
Health Alliance Medical Plans	57,276.00
HOMESTAR INSURANCE SERVICES	1,580.00
<b>Total 615 – Other</b>	<b>59,418.50</b>
<b>150 – County Farm</b>	
<b>710 – Maintenance</b>	
<b><u>Name</u></b>	<b><u>Check Amount</u></b>
Mindy Kuntz Hagan Co Treasurer	100,000.00
<b>Total 710 – Maintenance</b>	<b>100,000.00</b>
<b>310 – Sheriff’s Public Safety Fund</b>	
<b>210 – Sheriff</b>	

<b><u>Name</u></b>	<b><u>Check Amount</u></b>
P. F. Pettibone & Co.	442.85
Verizon Wireless	680.65
<b>Total 210 – Sheriff</b>	<b>1,123.50</b>
<b>330 – Court Security Fee</b>	
<b>210 – Sheriff</b>	
<b><u>Name</u></b>	<b><u>Check Amount</u></b>
Applied Concepts Inc.	547.36
Quill.com	89.49
<b>Total 210 – Sheriff</b>	<b>636.85</b>
<b>335 – Coroner Automation Fund</b>	
<b>215 – Coroner</b>	
<b><u>Name</u></b>	<b><u>Check Amount</u></b>
County Line Crematory	300.00
<b>Total 215 – Coroner</b>	<b>300.00</b>
<b>355 – Probation Services Fee</b>	
<b>240 – Probation</b>	
<b><u>Name</u></b>	<b><u>Check Amount</u></b>
Solution Specialties Inc.	304.07
Witham Toxicology Laboratory	192.75
<b>Total 240 – Probation</b>	<b>496.82</b>
<b>357 – Probation Ops Fee</b>	
<b>240 – Probation</b>	
<b><u>Name</u></b>	<b><u>Check Amount</u></b>
IPCSA	255.00
Barbara King	78.46
<b>Total 240 – Probation</b>	<b>333.46</b>
<b>360 – Court Document Storage Fund</b>	
<b>245 – Circuit Clerk</b>	
<b><u>Name</u></b>	<b><u>Check Amount</u></b>
MIDLAND INFORMATION SYSTEMS INC.	3,113.28
<b>Total 245 – Circuit Clerk</b>	<b>3,113.28</b>
<b>365 – Automation Circuit Clerk</b>	
<b>245 – Circuit Clerk</b>	
<b><u>Name</u></b>	<b><u>Check Amount</u></b>
Goodin Associates, Ltd	1,593.00
<b>Total 245 – Circuit Clerk</b>	<b>1,593.00</b>
<b>380 – Automation County Treasurer</b>	

<b>430 – County Treasurer</b>	
<b><u>Name</u></b>	<b><u>Check Amount</u></b>
CENTER STREET PRODUCTIONS	280.00
<b>Total 430 – County Treasurer</b>	<b>280.00</b>
<b>395 – GIS Fund – Assessment</b>	
<b>420 – Assessment Office</b>	
<b><u>Name</u></b>	<b><u>Check Amount</u></b>
BRUCE HARRIS & ASSOCIATES INC.	12,114.73
ENVIRONMENTAL SYSTEMS RESEARCH INSTITUTE INC	400.00
<b>Total 420 – Assessment Office</b>	<b>12,514.73</b>
<b>810 – County Public Health</b>	
<b>910 – Administration-Public Health</b>	
<b><u>Name</u></b>	<b><u>Check Amount</u></b>
AREA-WIDE TECHNOLOGIES INC.	180.00
CHERYL DAVIS	69.02
LEAF	336.00
QUILL.COM	302.02
DEE ANN SCHIPPERT	123.59
<b>Total 910 – Administration-Public Health</b>	<b>1,010.63</b>
<b>810 – County Public Health</b>	
<b>920 – Senior Services-Public Health</b>	
<b><u>Name</u></b>	<b><u>Check Amount</u></b>
LUANN ARMANTROUT	466.32
Berkot's Super Foods No.321	141.21
COORDINATED CARE ALLIANCE	150.00
Iroquois Home Care	50.00
NANCY REEP	288.78
VERIZON WIRELESS	127.80
DANIELLE WALLS	36.38
Watseka B & D Enterprises	250.00
<b>Total 920 – Senior Services-Public Health</b>	<b>1,510.49</b>
<b>810 – County Public Health</b>	
<b>925 – Community Health</b>	
<b><u>Name</u></b>	<b><u>Check Amount</u></b>
CARLE FOUNDATION HOSPITAL	130.84
Carle Physician Group	118.86
TERESA CASTONGUAY	69.02
CONTROL SOLUTIONS INC	200.00
JUDY CULTRA	19.26

CUSTOM DATA PROCESSING INC.	6,097.31
GLAXOSMITHKLINE PHARMACEUTICALS	3,034.92
HENRY SCHEIN	872.45
ILLIANA CPR & FIRST AID	340.00
DEB LONGEST	47.62
JUDY MCCANN	51.90
MERCK SHARP & DOHME CORP	849.76
VONDA PRUITT	201.70
QUILL.COM	219.99
SANOFI PASTEUR	11,774.10
DEE ANN SCHIPPERT	32.53
STERICYCLE INC.	802.20
<b>Total 925 – Community Health</b>	<b>24,862.46</b>
<b>810 – County Public Health</b>	
<b>940 – Environmental Health</b>	
<b><u>Name</u></b>	<b><u>Check Amount</u></b>
ERIC CECI	119.31
TERRY EIMEN	786.77
DONNA FALCONNIER	104.86
UPS	103.20
VERIZON WIRELESS	127.80
CHRIS WISNIEWSKI	321.88
<b>Total 940 – Environmental Health</b>	<b>1,563.82</b>
<b>610 – County Highway</b>	
<b>815 – County Highway Department</b>	
<b><u>Name</u></b>	<b><u>Check Amount</u></b>
Alexander Lumber Company	61.65
Ash Grove Township Treasurer	1,895.00
Ashkum Township Treasurer	2,740.00
A T & T Mobility	173.31
Beaver Township Treasurer	1,945.00
Belmont Township Treasurer	560.00
Big R Stores	257.38
Doug Butzow	184.91
C & C Tire And Auto Service	314.42
C & L TRUCKING AND MAINTENANCE	56.25
Canady Labs, Inc.	153.60
Chebanse Township Treasurer	6,637.50
CINTAS FIRST AID & SAFETY	78.23
Clauss Specialties Inc.	45.76
Concord Township Treasurer	842.50
Creative Office Systems, Inc.	56.22

Crescent Township Treasurer	1,675.00
Danforth Township Treasurer	1,535.00
DECKER SUPPLY CO INC.	1,544.34
Douglas Township Treasurer	750.00
Eastern Illini Electric Coop	1,348.33
Emulsicoat Inc.	11,469.49
The Fastenal Company	127.49
Fountain Creek Twp Treasurer	1,770.00
FP MAILING SOLUTIONS	123.00
Gilman Auto Parts	45.00
Mindy Kuntz Hagan Co Treasurer	27,284.29
Henrichs Drainage II LLC	21.79
Heritage Fs, Inc.	4,973.13
Hicksgas Watseka, Inc.	24.75
HUMBOLDT SCIENTIFIC INC.	1,262.05
IROQUOIS EQUIPMENT	418.69
Iroquois Township	1,972.50
JOHN DEERE FINANCIAL	307.04
KANKAKEE DISPOSAL	107.67
LEAF	3,048.00
Martinton Twp Treasurer	2,560.00
Mccullough Implement Co.	500.00
Mediacom LLC	217.83
Milford Township Treasurer	1,415.00
Milks Grove Township Treasurer	4,512.50
Morrison & Benoit Construction	1,975.00
Napa Auto Parts	540.12
Nicor Gas	286.95
Papineau Township Treasurer	2,137.50
PAXTON READY MIX, INC.	66.00
Pence Oil Company	823.90
Prairie Green Twp Treasurer	3,202.50
PRAIRIE MATERIAL, INC.	4,178.62
Steven R Rapp	625.00
Ridgeland Township Treasurer	202.50
RISE BROADBAND	246.77
Sheldon Township Treasurer	1,515.00
SHELIA'S CLEANING SERVICE	500.00
JOHN SMITH	56.71
STOCKLAND TOWNSHIP TREASURER	3,937.50
Township Officials of Illinois	630.00
Witseka Ford Lincoln	19.56
WINGATE SPRINGFIELD, IL	158.20
<b>Total 610 – County Highway</b>	<b>106,116.45</b>

<b>615 – County Bridge</b>	
<b>815 – County Highway Department</b>	
<b><u>Name</u></b>	<b><u>Check Amount</u></b>
Hutchison Engineering Inc.	6,802.06
NEWELL CONSTRUCTION CO INC.	13,918.83
<b>Total 615 – County Bridge</b>	<b>20,720.89</b>
<b>625 – County Motor Fuel Tax</b>	
<b>815 – County Highway Department</b>	
<b><u>Name</u></b>	<b><u>Check Amount</u></b>
IACE	100.00
Iroquois Co Highway Department	163,886.84
<b>Total 625 – County Motor Fuel Tax</b>	<b>163,986.84</b>
<b>630 – Township Bridge Program</b>	
<b>815 – County Highway Department</b>	
<b><u>Name</u></b>	<b><u>Check Amount</u></b>
NEWELL CONSTRUCTION CO INC.	111,350.61
<b>Total 630 – Township Bridge Program</b>	<b>111,350.61</b>
<b>635 – Township Motor Fuel Tax</b>	
<b>815 – County Highway Department</b>	
<b><u>Name</u></b>	<b><u>Check Amount</u></b>
Fountain Creek Twp Treasurer	1,978.03
Hutchison Engineering Inc.	6,802.06
Iroquois Co Highway Department	7,620.66
<b>Total 635 – Township Motor Fuel Tax</b>	<b>16,400.75</b>

### APPOINTMENTS

Chairman Shure presented the following appointments. It was moved by Mr. Alt and seconded to approve the appointments. The motion carried by a voice vote. Crow voted nay.

Jeff Thomas of 1348 North 640 East Road, Onarga, IL as Drainage Commissioner of #48 Onarga Ridgeland Drainage District #1 for a term to expire on the first Tuesday of September, 2019.

Marvin Stichnoth of 2836 E 1160 North Rd, Milford, IL as Drainage Commissioner of Coon Creek Drainage District for a term to expire on the first Tuesday of September, 2020.

Donald Wauthier of 2860 N 1500 East Rd, Clifton, IL as Drainage Commissioner of Chebanse Drainage District #1 for a term to expire on the first Tuesday of September, 2020.

Darrin Carlson of 2444 N 2900 East Rd, Donovan, IL as Drainage Commissioner of Blackson Drianage District #1 for a term to expire September, 2020.

### OLD BUSINESS

There was no old business.

### **NEW BUSINESS**


Mr. Hasbargen asked for Policy & Procedure to consider the creation of a committee that would investigate allegations, including verbal abuse or harassment.

### **ADJOURMENT**

It was moved by Mrs. Offill and seconded to adjourn the meeting at 11:40 A.M. Motion carried by a voice vote. The next County Board meeting will be held in Watseka, IL at the Administrative Center on Tuesday, December 12, 2017.



## EXHIBIT A

A handwritten signature in cursive script that reads "Amanda".

I'm here today to speak in support of Jamie Fanning. I will show that Stichnoth and Shure conspired with Youssef and that Yousseff harassed Mrs. Fanning at the work place. During these events several violations of our employee policies occurred. I'll point them out as I come to them.

*Amanda*

Untitled

On October 26 at 10AM Jamie Fanning and I met with Mr Divine concerning a matter of Youseff telling Jamie she would be working 2 weeks each month and the new hire would work the other 2 weeks. She was also given a document to sign that Youseff had drawn up and told to come in on the morning of October 27 with the document signed and to help make up the schedual. Jamie was told by Youseff that he had been in meetings with Shure, Stichnoth, and Mr Divine and they had agreed to this schedual.

We asked Mr Divine if this was true and he denied it, saying he had only looked at the document and given it back, telling Youseff it needed some changes. We looked up the September tax committee minutes and they stated the new person would work when Jamine was not available. When asked if Jamie should sign it he told her not to sign it because he hadn't seen it to check the necessary changes.

Jamie was told on the morning of October 27 that since she had not signed it, she could not be put on the schedual and if it wasn't signed by 5PM that day she would be fired. I called Mr Divine and expressed my concern. He asked for Youseff's number and I gave it to him. A call was made to Youseff by Mr Divine. Mr Divine called me back and stated that Jamie would not be fired, but as you see, here we are today and she has been fired.

Jamie was called in for a meeting on the afternoon of October 27, even though he had told her she could not work. She had no child care at this time and tried to schedual a meeting for Monday 30. Youseff insisted she come in now. Since she had no child care she had to take her child to her husband's work place. The meeting took place about 4:40 on October 27. Jamie had requested a board member be present so Sherri Johnson and I were present, but Shure refused to let us attend the meeting.

The best animal control officer Iroquois County ever had was fired in this meeting. That's the opinion given by both Kankakee animal control and Hoopston animal control. This

Untitled

is a case of retaliation from Youseff because he thought she had spoken out against him. When Mr Divne called him and told him he could not fire Jamie because of the document, he changed his reason to work related issues. The only issues were Jamie calling Hoopston and Kankakee animal control to verify the correct way to do things. They told me every time she called, she was correct to question what Youseff had told her. He was trying to find any reason fire her and not have her around.

Youseff has verbally abused her many times, one time bringing her to tears. He has also verbally abused Beth, bringing her to tears. His behavior does not represent what is expected of Iroquois County employees. False statements and verbally abusing women does not display the ethics necessary to be a county employee.

Jamie was listed as a contract employee, but when she was hired the county failed to provide her a contract. It is possible the county is liable for failing to fulfill their obligation of the contract. She was told she had to have a van or SUV when hired and a work phone because of being on 24 hour call. She bought these and because the county failed to provide the contract, she is left with a car payment, a phone contract and no job.

The members of the committee now have an opportunity to fix this situation. They can send the offer from ICARE to the full board for consideration. It will save the county \$14,400 a year and provide better care for the county animals.

Stichnoth has said in the past, if you have an issue, bring it to the chairman or the state's attorney. Jamie met with Shure and Marvin with issues, I met with the state's attorney around October 20, we both met with the state's attorney October 26. Jamie's statements to Shure and Stichnoth only brought her to the attention of Youssef. When I went to the state's attorney October 20, I told him I had statements that could prove the letter of resignation had been accepted and read and statements that Youssef had made phone calls to announce his resignation.

He told me he wanted nothing to do with it because he wanted this over. Does it look like it's over. When Jamie and I went to see him together he advised her not to sign the document Youssef had drawn up. Later after a conversation with Mr Divine he called Youssef to tell him he should not fire her because of not signing the document. Yet here we are because with Shure's help, it was discovered there was not contract ever drawn up for a contract employee.

When I asked Anita why there was no contract, she said that she was going to draw it up but Mr Divine told her he would do it. We have the board chairman and the tax committee chairman working with Youssef to put an Iroquois county employee out of work and they find a loop hole that was created by our state's attorney.

The actions by the two board members is unethical and the lack of action by the state's attorney is negligence. The county is responsible and liable for what has occurred to this young lady.

The Illinois Department of Labor might view it unfair labor practices, since we violated our own policies. OSHA may be interested in a verbal abuse and harassment claim. None of this is necessary if everything is handled properly by the committee and the full board. There will be no further meeting with Jamie or Beth without representation of their choice.

Everyone take a look at Marvin Stichnoth and John Shure. They are two of the best examples you'll ever see of how to not be a public servant. When this young lady came to them in good faith, her fate was sealed. Instead of dealing with the issues brought to them, they began working with Youssef to get rid of her. This was an effort to cover up an embarrassment to the county. Shure is no chairman because he doesn't know how to lead or to represent the people of Iroquois county. He has blundered through the first year and all he has done is cause turmoil. He brings Chicago style politics to Iroquois County and we do not need them. John Shure should resign and let someone who knows how to lead and represent the people be chairman.

Jamie, Beth, and I will be filing a formal complaint against Youssef for verbal abuse and harassment. Also, because of the money Jamie missed due to *wrongful* ~~improper discharge~~ *termination*, a claim will be filed to be paid for all dogs picked up while she was absent.

10/20/2017

On the morning of Friday, September 15, 2017, between 10:30-11:00, Dr. Youssef had called me on the office number to tell me he had officially resigned with the county. He thanked me for the hard work I have done, and when I had asked about the spay/neuter clinics, what was going to happen with that, he said he no longer has anything to do with the county. Later that same day, he had called back somewhere between 2:15-3:00 and said he had unresigned.

Beth A. Utke

A handwritten signature in black ink that reads "Beth A. Utke". The signature is written in a cursive style with a large, looping initial "B" and a stylized "U".



On Friday, September 15<sup>th</sup>, 2017 Dr. Youssef called me at approximately 10:45 and told me he had turned in his written resignation effective immediately. He told me all of the county dogs that were currently at the clinic needed to be out by the end of the day and he told me to call Sherry Klemme with Hoopeston Animal Rescue to see if she could take any of them. At that time we had an aggressive dog who was being quarantined for 10 days due to biting the owner and she (the owner) requested the dog be euthanized at the end of the 10 days. The 10 day hold was up at the beginning of the next week so I asked him if he was willing to hold that dog there so there was no risk of harm while moving the dog and he said no the dog is a county dog and I want it moved. Later that day I had not heard anything from John or Marvin regarding what I was supposed to be doing with the dogs. I called Marvin around 1:30-2:00 that afternoon to ask him what the plan was. He told me he was not sure what the plan was. I informed him Dr. Youssef told me that I had until the end of the day to remove all of the dogs from the Watseka Animal Hospital and one of the dogs is aggressive and that I needed to know right away what I should do with them since the end of the day was approaching. He repeated he wasn't sure what to do and then told me he was in Watseka and that he was going to stop and talk to Dr. Youssef to try and work something out. Dr. Youssef then called me back at approximately 2:15-2:30 and informed me that his resignation was being put on hold.

Jamie Fanning

Jamie Fanning 10-25-17

*Amanda*

## IROQUOIS COUNTY

Section: Personnel

Subject: Business Ethics - Gratuities and Loans

Number: 1008

Effective Date:

### PURPOSE:

The continued success of the Iroquois County Government is dependent upon our citizens' trust and we are dedicated to preserving that trust. Employees have a responsibility to the citizens of the Iroquois County and to act in a manner that will merit the continued trust and confidence of the public.

### POLICY:

No employee is allowed to accept gratuities, tips, loans or kickbacks of any kind.

#### **Accurate Accounting**

Employees are prohibited from setting up or maintaining any unrecorded fund, reserve, asset, or special account for any purpose. No false entries shall be made in Iroquois County books, records, or accounts; and no payment or transfer of funds or assets shall be made for any purpose other than that specifically authorized by the Iroquois County.

Employees are responsible for accurate and timely record-keeping for all Iroquois County assets, revenues, and expenses. Compliance with accepted accounting rules and controls is required. All books, records, and documents must accurately and completely describe the transactions they represent.

#### **Accepting Bribes**

The Iroquois County Board does not permit or condone tips, bribes, kickbacks, or any other illegal or improper payments, transfers, or receipts. This prohibition applies both to the giving and the receiving of payments.

No employee shall offer, give, or transfer any money or anything else of value for the purpose of obtaining or retaining business; receiving any kind of favored treatment; or inducing or assisting such employee to violate Iroquois County policies or the law.

It is the Iroquois County Board's policy not to contribute to any political campaign or solicit or encourage contributions for political purposes, even in cases where to do so would be legal. The Iroquois County Board does, however, encourage employees to exercise their rights



## IROQUOIS COUNTY

Section: Personnel

Subject: Employee Discipline - Corrective Action

Number: 1014

Effective Date:

### I PURPOSE:

The purpose of this policy is to set forth the guidelines for employee corrective action or a performance improvement plan.

### II POLICY:

The best working conditions prevail when there is mutual respect on the part of all employed. When an employee's personal conduct does not conform with the philosophy of Iroquois County Standards or in any way jeopardizes the welfare of those we serve and/or fellow employees corrective action will be taken, up to and including termination.

If an employee's job performance is unsatisfactory or behavior is inappropriate and the employee does not respond to informal counseling by the Department Head/Supervisor, it may be necessary to initiate the formal Corrective Action/Performance Improvement Plan process.

The formal Corrective Action/Performance Improvement Plan process includes:

- Step One = Informal Counseling
- Step Two = Verbal Warning (documented)
- Step Three = Written Warning
- Step Four = Final Written Warning/Suspension
- Step five = Termination

**Informal counseling** - Upon knowledge of a performance or conduct problem, the Supervisor will counsel the employee involved on an informal basis. The purpose of informal counseling is to make the employee aware that his/her performance and/or conduct are not meeting specified requirements. The seriousness of the problem and the possible consequences of inaction on the part of the employee in correcting the problem will be outlined, as well as a review of specific policies which apply to the situation.

**Formal Verbal / Written / Final Warnings** - In case of a repeated or serious problem, either of performance or conduct, the Supervisor will counsel the employee involved on a formal documented basis. The purpose of the warnings is to discuss and document the

nature of the problem and the specific steps to be taken by the employee in correcting it. The documented warning will include the date, a description of the problem, and a specific corrective action to be taken by the employee over a designated period of time. The employee will review the warning documenting the session, add any comments desired, and sign the document.

**Suspension** In cases of a need to allow for a fact finding investigation, the Supervisor may place the employee on an unpaid suspension. If the investigation results in the allegation being unfounded, the scheduled work days work of the suspension will be paid.

**Termination** Flagrant disregard for policies and practices, such as gross insubordination or physical violence, may warrant immediate termination. Major offenses, such as dishonesty, breach of trust, unlawful distribution of drugs while conducting Iroquois County business, and possessing or transporting firearms in Iroquois County vehicles, (excluding those authorized to carry firearms as a part of their job) are so serious in nature that an employee may be terminated for the first violation.

The object of disciplinary action is to correct problem situations and mistakes, and to minimize employees' loss of dignity and self-esteem. Disciplinary action is not punitive in nature and should not be undertaken with the intent to punish.

Iroquois County reserves the right to take corrective action at the appropriate level as warrants. The discipline rendered may allow for discipline to begin at the counseling step or directly at the termination step depending on the circumstance. Each of the following actions by an employee may result in termination. This list of unacceptable activities is NOT all inclusive, only illustrative. Other actions or circumstance may warrant the same action:

1. Theft or inappropriate removal of possession of property
2. Falsification of records
3. Working under the influence of alcohol or illegal drugs
4. Possession, distribution, sale, transfer, or use of alcohol or illegal drugs in the workplace, while on duty, or while operating employer-owned vehicles or equipment
5. Fighting or threatening violence in the workplace
6. Boisterous or disruptive activity in the workplace
7. Willful damage to or negligent use of Iroquois County property
8. Insubordination
9. Disrespectful conduct or language to a fellow employee, Supervisor or citizen
10. Willful or careless disregard of safety, fire, or sanitary rules and regulations
11. Smoking in Iroquois County buildings or vehicles
12. Sexual or other unlawful or unwelcome harassment
13. Possession of dangerous or unauthorized materials such as explosives or firearms, in the workplace (excluding those authorized to carry firearms as a part of their job)
14. Excessive absenteeism or any absence without notice
15. Unauthorized absence from work station during the workday
16. Unauthorized use of telephones, mail system, or other employer-owned equipment

nature of the problem and the specific steps to be taken by the employee in correcting it. The documented warning will include the date, a description of the problem, and a specific corrective action to be taken by the employee over a designated period of time. The employee will review the warning documenting the session, add any comments desired, and sign the document.

**Suspension** In cases of a need to allow for a fact finding investigation, the Supervisor may place the employee on an unpaid suspension. If the investigation results in the allegation being unfounded, the scheduled work days work of the suspension will be paid.

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## IROQUOIS COUNTY

Section: Personnel

Subject: Harassment

Number: 1020

Effective Date: \_\_\_\_\_

### I PURPOSE:

To set forth the standard of providing a work environment that is free of harassment.

### II POLICY:

Iroquois County is committed to providing a work environment that is free of harassment. In keeping with this commitment, we will not tolerate harassment of employees by anyone. Harassment consists of unwelcome conduct whether verbal, physical or visual that is based upon a person's protected status such as sex, color, race, ancestry, national origin, age, disability or other legally protected group status. Iroquois County will not tolerate behavior that interferes unreasonably with an individual's work performance or that creates an intimidating, hostile or offensive working environment.

If harassment between employees occurs outside of the workplace, the employee is requested to contact their Supervisor.

### III RESPONSIBILITY:

A. It is the responsibility of the Iroquois County Board to ensure all work environments are free from harassment.

B. It is the responsibility of the Department Head/Supervisor to ensure his/her Department provides a work environment that is free from harassment.

C. It is the responsibility of each employee to refrain from behaviors or conduct, whether verbal, physical or visual that may be considered harassing in nature.

### V PROCEDURE:

A. All employees, including Department Heads/Supervisors will conduct themselves in a manner that is appropriate and free from harassing behaviors or conduct whether it is verbal, physical or visual in nature.

2. The job description will be reviewed by Iroquois County Board position approval.

B. For existing positions:

1. Job Descriptions will be reviewed as needed for changes which may have taken place since the last review.
2. After the job descriptions are approved by the County Board the Department Heads will have those employees affected by changes sign a new job description.

C. The job description will be utilized during the recruiting and employment process.

- D. All employees will have a signed job description placed in their personnel file.

STANDARD 1:

A. It is the responsibility of the employee to perform his/her job to the standards set forth by Iroquois County.

B. It is the responsibility of the direct Supervisor of the employee to evaluate his/her performance on an ongoing basis.

C. It is the responsibility of direct Supervisor of the employee to notify the employee when he/she is not meeting the expectations of Iroquois County.

#### IV PROCEDURE:

If the employee violates a known policy or procedure, the direct Supervisor will meet with the employee in accordance with this policy regarding the specific violation.

If the employee's performance falls below standards set forth by Iroquois County, the direct Supervisor will counsel the employee in accordance with this policy regarding his/her performance expectations.

Interviews or conversations that may result in discipline will be conducted between the Supervisor and the employee. The employee may choose to have a co-worker or representative present during the meeting. The Supervisor may also choose to have a witness present.

Disciplinary actions will be handled on a fair and equitable basis. They will be non-discriminatory in their application and be reasonable in their appropriateness to the situation. A standardized Notice of Corrective Action / Performance Improvement form will be used for consistency in documenting each step of the disciplinary process.

Some situations may warrant skipping one or more of the steps in the warning system. The Supervisor will determine the level of corrective action, as is deemed appropriate under the circumstances of each situation.

## **Iroquois County Animal Control Officer Job description, and independent contractor agreement**

1-Definition: Iroquois county animal officer is a self-contractor position (paid on a freelance basis) assigned by the Iroquois county. This position is under the supervision of the animal control director.

2-The animal officer should be ALWAYS in direct contact with the animal control director.

3-The animal officer should report all the cases, problems, difficulties to the animal director

4-All the information concerning the animal operation, victims of animal bites, any communication between the animal control and other authorities should be kept confidentially, unless otherwise (a permission must be given by the animal director to the animal officer) X

5-Because this business relationship is that of independent contractor, there is no entitlement to benefits such as health insurance, life insurance, retirement, or unemployment insurance.

Taxes, FICA, nor any other deductions will be made

6-While during the above noted duties specifically for Iroquois County, independent contractor shall be covered by Iroquois county workers compensation and /or liability insurance policy if necessary.

7-The animal control director has the right to direct, co-ordinate, and evaluate the animal control officer performance.

**This evaluation is including and not limited to directing work, change assignment, appraising performance, rewarding and disciplining.**

**THIS AGREEMENT MAY BE TERMINATED BY EITHER PARTY WITHIN A TWO WEEKS NOTICE.**

**5- The animal officer should perform his or her duties based on the IL animal control act and the county ordinance. Under close supervision, performs the following essential functions:**

1-Responds to routine inquiries and complaints concerning animal problems or violations of animal control ordinances, including but not limited to animals running at large, bites, property damage, or injuries; maintains effective and efficient public relations when dealing with citizens.

**Note: Animal control officer should inform and take a permission from the animal control director before proceeding to do any of the above.**

2. Investigates violations of animal control ordinances and issue warnings or citations as required.

3. Investigates complaints of unwanted or escaped animals or those causing nuisances; captures and transports animals to the animal shelter.

4. Maintains normal availability by radio or telephone for consultations on major emergencies or routine Animal Control questions.

5. Carries out duties in conformance with Federal, state, county and city laws and ordinances.

6. Maintains contact with supervisory personnel to coordinate investigative activities, provides mutual assistance during emergency situations and provides general information about Animal Control activities.

7. Prepares daily, monthly, and annual reports of activities; prepares and maintains records.

**Please, look under the title steps on brining a dog into the facility.**

8. Oversees the maintenance of county's facility equipment including officer equipment; maintains inventory.

9. Participates in emergency rabies control programs and organizes rabies clinics, or U of I spay and neuter program if needed. *-was never paid for u of i clinic I worked in July*

Attending meetings with the animal control director as needed.

10. Operates various equipment including assigned vehicle, animal capture equipment (traps, catch poles), cellular phone, first aid equipment, self-defense weapons (spray, etc), baton, bite stick and computer.

11. Adheres to safe work practices and procedures.

12. Maintains all assigned equipment to ensure proper functioning.

13. Ensures that individuals and team meet goals and provide highest level of service.

14. Drives vehicle to perform one or more essential functions.

15. Performs other duties of a similar or related level as necessary or assigned.

**Steps the animal officer should do on brining a dog into the facility of animal control:**

1-Set up a cage with food and water (notice if the dog is a puppy or adult)

2-Apply Vectra or any other available flea control prevention products according to chart on the dogs back between shoulder blades. (only if the dog allowed you to do so)

3-Write on the board filling out the required info such as day of arrival or departure to or from the facility, vaccination, nice or aggressive dog, healthy or sick dog, breed, and instructions do you need the staff to follow to handle the dog.

4-Once the dog arrives or leaves the facility the animal officer should record the case in the computer system (intravet)

5- The animal officer is responsible for changing the dates of each item that is listed accordingly as the vaccines are done. Do not forget to change the number of days an animal has been in the facility so you can close the account.

6- It is the responsibility of the animal officer to do the following: When the animal is either claimed or transferred: update the number of days the animal has been there and make sure that all the dates and labels of the vaccines are correct.



7-It is the responsibility of the animal officer to record how many mls been used for euthanasia in the controlled substance binder (the director will inform you how many mls fatal plus he used). Ask the director to sign for the amount he used.

8-It is the responsibility of the animal officer to get a permission first from certain villages or cities (a list of these villages and cities are available) before picking up a dog within those villages or cities limits.

You do not have to take a permission if the animal is outside the village or city limit.

9-Cats can be picked up under strict circumstances after taking the permission from the animal director.

10-Dogs should be kept in the facility for 7-10 days then can be moved to a different facility, list of the facilities is attached. *NOT attached?*

It is the animal control officer to be sure that all paper works for transfer are correct.

When you are at the facility next time, please put the copies of transfer in the binder of transfer dogs.

11-The animal officer with the help of Dr Youssef needs to be sure that the bats are sent to the lab ASAP, we do not send bats to the lab in the weekend unless instructed otherwise by Dr Youssef.

Be sure that a copy of the lab paperwork is faxed to the public health. Be sure to inform the victim once you received the result.

12-The animal officer is responsible to insert all info into the computer and records concerning bringing animals in or out, this also applied in case someone else is covering her position temporarily, she needs to collect all the info from the other temporary position personal and insert it in the computer.

#### **Compensation:**

1-Picking up or dropping off an animal: 85\$ beside Millage

2-Animal or facilities investigation: 55\$ beside millage

3-Millage:0.535 (changeable)

4-Coming to the facility to finish pervious unfinished work (be sure to finish all your work on time so you do not have to come back to the facility): No compensation.

5-Attending meetings with Dr Youssef to discuss specific cases (these meetings may be held once a month or once every 2 months): 25\$ beside millage.

Animal control officer signature:

Animal control director signature:

- Asked me to help out with kennels after the kennel girl quit (Had to do kennels every Thursday + every weekend) Plus told me he wanted me to start training to work as a fill-in for the clinic. When I asked him to hire a new kennel person because being on call 24/7 + training at the clinic + doing kennels every Thursday, Saturday, + Sunday was becoming too much for me, he treated me very terribly to the point of making me cry.

- He always made it impossible to tell him no, for fear of being mistreated.

- was told when working at the clinic I would be able to leave for AC calls when needed. Was more often than not made to go out on AC calls that I received over my lunch breaks.

- was frequently told to ask people to hold dogs for hours, until I could leave the clinic.

- Wednesday, June 14<sup>th</sup> asked me to put off all AC calls while I'm working at the clinic so everything was getting done there.

*Amie Loren*

11/3/2017