



**Iroquois County Public Health Department (ICPHD)
Board of Health Finance Committee
1001 E. Grant
Watseka, IL 60970
September 6, 2017**

MEMBERS PRESENT:

Dr. Philip Zumwalt, Chairman
Mrs. Lisa Breymeyer
Mr. Marvin Stichnoth

MEMBERS ABSENT:

OTHERS PRESENT:

Mrs. Dee Ann Schippert, ICPHD Administrator
Mrs. Cheryl Davis, ICPHD
Mrs. Sandy Sikma, ICPHD

CALL MEETING TO ORDER: The Iroquois County Public Health Department Board of Health Finance Committee meeting was called to order by Dr. Zumwalt at 1:00 p.m. on Wednesday, September 6, 2017, in the office of the Public Health Administrator, at the Administrative Center. Roll call was taken. Marvin Stichnoth was absent during roll call.

PUBLIC COMMENTS: No public comments.

REVIEW AND APPROVAL OF ICPHD CLAIMS FOR AUGUST 2017: Claims for August 2017 were reviewed and discussed. The email security incident was reported to Area Wide as a spam email was sent out using Dee Ann Schippert's name. The increase in vaccine purchases were due to increased immunizations given by Community Health for back to school. Sandy Sikma stated ICPHD's flu vaccines should arrive tomorrow, consequently the board will see that invoice for \$12,000 on next month's claims. The claim for Iroquois Memorial Hospital represents the last WIC payment. Motion was made by Mrs. Breymeyer, seconded by Dr. Zumwalt, to approve the claims as presented. Motion was approved by roll call vote: Aye - Lisa Breymeyer, Dr. Zumwalt; Absent – Marvin Stichnoth.

REVIEW FINANCIAL DATA FOR FISCAL YEAR 2017: Revenue & Expense (R&E) report for August 2017 was distributed for review. Highlighted in yellow were a few line items charged to incorrect accounts on the report. The actual claims have been corrected and the R&E report will be correct for next month. The program summary report was distributed for review.

Lisa Breymeyer made a motion, seconded by Dr. Zumwalt, to recess at 1:23 p.m. Motion approved by voice vote. The Iroquois County Public Health Department Board of Health Finance Committee meeting was called out of recess by Dr. Zumwalt at 2:00 p.m. on Wednesday, September 6, 2017, in the office of the Public Health Administrator, at the Administrative Center. Roll call was taken. Present: Lisa Breymeyer, Dr. Zumwalt, Marvin Stichnoth. Dee Ann Schippert, PH Administrator also joined the meeting.

OLD BUSINESS: Lisa Breymeyer asked Mrs. Schippert about the email incident. Mrs. Schippert explained there was no security breach of information and as far as she knew this was not a county issue. Area Wide was made aware of the issue. The emails came from Dee Ann Schippert with an address of Dan@wpxnradio.com, not from the county email address. Mrs. Schippert updated the committee that interviews for the Sr. Services Professional position will start this afternoon. She stated that the two current Sr. Services personnel, with their years of experience, are capable of running the programs. She will have to monitor if two new employees will be able to run the programs as efficiently.

NEW BUSINESS: Dee Ann Schippert and Vonda Pruitt attended training last week at Tazewell County for FIT testing (fecal immunochemical test). This test is a screening for colon cancer. She explained this does not replace a colonoscopy. Kits will be ordered this week. A press release will go out once ICPHD has the program ready.

ADJOURNMENT: Motion was made by Lisa Breymeyer to adjourn at 2.34 p.m. Motion was seconded by Dr. Zumwalt, and approved by voice vote with no opposition. The next meeting will be a Board of Health Finance Committee meeting scheduled for Wednesday, October 4, 2017, at 1:00 p.m.

s/Dr. Philip Zumwalt
s/Lisa Breymeyer
Approved at 11/01/2017 BOH Meeting

