



**Iroquois County Public Health Department (ICPHD)
Board of Health Finance Committee
1001 E. Grant
Watseka, IL 60970
October 4, 2017**

MEMBERS PRESENT:

Mrs. Lisa Breymeyer, Vice Chairman
Mr. Marvin Stichnoth

MEMBERS ABSENT:

Dr. Philip Zumwalt, Chairman

OTHERS PRESENT:

Mrs. Dee Ann Schippert, ICPHD Administrator
Mrs. Cheryl Davis, ICPHD

CALL MEETING TO ORDER: The Iroquois County Public Health Department Board of Health Finance Committee meeting was called to order by Lisa Breymeyer, Vice-Chairman, at 1:05 p.m. on Wednesday, October 4, 2017, in the office of the Public Health Administrator, at the Administrative Center. Roll call was taken.

PUBLIC COMMENTS: No public comments.

REVIEW AND APPROVAL OF ICPHD CLAIMS FOR SEPTEMBER 2017: Claims listing for September 2017 was distributed. Mrs. Schippert explained the new format of the listing. The Fluarix Quadrivalent for \$12,583.46 was for flu vaccines. She made the committee aware that the vaccine line item on the FY17 budget is currently over by approximately \$15,000 due to the increase in immunizations given. Mrs. Schippert explained the claim for \$1,000 under Community Health is the health department's portion of the Opioid Awareness program with Tim Ryan, A Man in Recovery, to be held on October 18, 2017. She distributed a copy of the press release to be used for this event. ICPHD's fund balance as of today is \$977,326.67. Mrs. Schippert explained there will be additional expenses taken out in November such as unemployment, workman's comp, group insurance, and contribution to the IT fund, which are only taken out annually or semi-annually. There will also be expenses that were held off until she knew where ICPHD would be financially at the end of the fiscal year. ICPHD has hired Danielle Walls to replace Nancy Reep in the Sr. Services program. Nancy has given her intent to retire in April of 2018. This allows for a 6-month training period. Motion was made by Lisa Breymeyer, seconded by Marvin Stichnoth, to approve the claims as presented. Motion was approved by roll call vote: Aye - Lisa Breymeyer, Marvin Stichnoth; Absent - Dr. Zumwalt.

REVIEW FINANCIAL DATA FOR FISCAL YEAR 2017: The September Revenue & Expense (R&E) report was distributed at last month's meeting. Mrs. Schippert summarized, with 17% remaining for the fiscal year, ICPHD has 61% remaining for training. Most of this is due to State training requirements changing to webinars instead of in-person training. These dollars will help offset some of the other line items. Mrs. Schippert explained the changes in the West Nile Virus grant. She commented there are additional grants she would like to apply for, unfortunately this would require additional staff. Due to the IMRF contributions, she has been informed by the county board she cannot add staff.

OLD BUSINESS: Lisa Breymeyer asked how the WIC program was progressing. Mrs. Schippert stated the WIC programs numbers have increased from lower 60% to 84%. There have been some roadblocks for the HFI program. Mrs. Schippert updated the committee on changes to the grants and contracts listing from last month. She also reviewed the program summary report.

NEW BUSINESS: Dee Ann Schippert stated ICPHD will begin FIT (fecal immunochemical testing) by the end of this month. This is a screening for colorectal cancer. Flu clinics are also underway.

ADJOURNMENT: Motion was made by Marvin Stichnoth, seconded by Lisa Breymeyer, to adjourn at 2.00 p.m. Motion was approved by voice vote with no opposition. The next meeting will be a full Board of Health meeting scheduled for Wednesday, November 1, 2017, at 7:00 p.m.

s/Dr. Philip Zumwalt
s/Lisa Breymeyer
Approved 11/01/2017 BOH Meeting