

**IROQUOIS COUNTY ETSB MEETING**  
**September 19, 2017 7:00pm**  
**Clifford Bury Administrative Center – County Board Room**  
**1001 East Grant St. Watseka, IL.**

**Opening of the Meeting**

Chairman Charles Alt opened the meeting at 7:00pm. Members present were Charles Alt, Jeremy Douglas, Paul Ducat, Warren Webber, and Joe Young. Absent was Joel Moore. Also present were Iroquois County Sheriff Derek W.M. Hagen, Iroquois County Board Member Sherry Johnson, Iroquois County Board Member Larry Hasbargen, Wendy Davis with the Times Republic, and Assistant Coordinator Sandy Drake.

Roll call for mileage reimbursement:

Aye: Alt and Ducat.

Nay: Douglas, Weber, and Young

**Approval of Minutes**

Douglas made a motion to approve the August 22, 2017 ETSB minutes Second by Weber. Motion carried by a voice vote.

**Public Comments**

No Report

**Old Business**

Legislative update – e-mail received from Karl Pound with the Illinois Statewide 9-1-1 Bureau was briefly reviewed. Included in the e-mail are the FY18 financial projections. One item stressed was that the State strongly encourages 9-1-1 authorities to be conservative when preparing their budgets using the estimated projections.

Drake advised she will be resigning her position as the Assistant 911 Coordinator, effective October 20<sup>th</sup>.

**New Business**

Hagen, working as an advisor to the ETSB, handed out information regarding the 911 Coordinator job description. Discussion followed regarding what is expected of the Coordinator. Hagen and Drake will put together the job requirements for the ad. Following discussion it was determined to run the ad for two weeks in the Kankakee paper and the Watseka Daily Times along with the Iroquois County website.

Members were reminded to take the Open Meetings Act training (if they have not already) and bring a copy of their certificate to the next 911 Board meeting to be filed appropriately.

Committee appointments were discussed and are as follows:

Alt – Finance

Douglas – Public Safety

Ducat – Equipment/Facility Operations

Young – Public Relations

Weber - Personnel

**Equipment / Facility Operations / MSAG**

The new Next Generation 911 phone system is completely installed and still has some minor issues that are being addressed. This is a major step in being prepared for NG911. The remainder of the bill is due and will be paid upon successful completion of the project. This new phone system is Next Generation compliant and will be ready to work with the Statewide network once it is complete. (by July 1, 2020). Hagen advised that in 2018 there will be grants available from the State to assist with Next Generation

equipment. He spoke with the Statewide 911 Coordinator and there will also be reimbursements for equipment already purchased that is Next Gen compliant.

Alt stated he felt it would be nice if the dispatchers would like to attend a 911 Board meeting.

### **Public Safety**

August 2017 dispatch stats were presented.

### **Finance / Personnel / Public Relations**

The 2018 budget was reviewed and the expected costs for 2018. The proposed amounts for FY2018 from the State were discussed in addition to network costs now paid for by the State. The cost transferred to the County for Joint Dispatch was reviewed, as was the Coordinator salary. Each line item was discussed. A motion was made by Douglas to accept the 2018 budget proposed at this meeting including a change to the Department Head salary from \$40,000.00 to \$60,000.00 which changes the bottom line total to \$18,988.58 in the black. Second by Ducat. Motion carried.

Aye: Alt, Douglas, Ducat, Weber, Young

The Board reviewed the bills submitted. Ducat mentioned it would be a wise idea to pursue other avenues when it comes to replacing the batteries in the fire alarm system. Ducat made a motion to accept the claims as presented. Second by Weber. Motion carried.

Aye: Alt, Douglas, Ducat, Weber, Young

### **Other Business**

No Report.

### **Adjournment**

There being no further business Young made a motion to adjourn the meeting. Second by Douglas. Meeting adjourned by voice vote at 8:15p.m.

The next regular ETSB meeting will be at 7:00 pm on October 17, 2017.