



**Iroquois County Public Health Department
Board of Health Finance Committee
1001 E. Grant
Watseka, IL 60970
June 1, 2017**

MEMBERS PRESENT:

Dr. Philip Zumwalt, Chairman
Mrs. Lisa Breymeyer, Vice Chairman

MEMBERS ABSENT:

Mr. Marvin Stichnoth

OTHERS PRESENT:

Mrs. Dee Ann Schippert, ICPHD
Mrs. Cheryl Davis, ICPHD

CALL MEETING TO ORDER: The Iroquois County Public Health Department Board of Health Finance Committee meeting was called to order by Dr. Zumwalt at 1:02 p.m. on Thursday, June 1, 2017, in the office of Mrs. Dee Ann Schippert, Public Health Administrator, at the Administrative Center. Roll call was taken.

PUBLIC COMMENTS: None

REVIEW AND APPROVAL OF ICPHD CLAIMS FOR MAY 2017: Claims listing for May 2017 was included in the BOH Finance packet. Lisa Breymeyer questioned the pumped septic tank in the Senior Services expenses. Mrs. Schippert explained Emergency Intervention Services (EIS) funds were used. ICPHD will be fully reimbursed for this expense. Mrs. Schippert explained how ICPHD contracts Miles of Smiles to administer the Dental Sealant grant. Mrs. Schippert stated that ICPHD was the recipient of \$6,000 in PHEP (Public Health Emergency Preparedness) carryover grant dollars. ICPHD used the \$6,000 to purchase biohazard spill cleanup kits for food establishments in Iroquois County. The generator purchase was for the mobile POD trailer. The heater, propane cylinders, brake-away kit, and other miscellaneous items satisfied ICPHD's in-kind match to the coalition for the POD trailer. ICPHD has two remaining contractual pass-through payments to Iroquois Memorial Hospital for the WIC program. Mrs. Schippert stated she had not received any official notification from DHS (Department of Human Services) regarding the status of the WIC program in Iroquois County. Motion was made by Mrs. Breymeyer, seconded by Dr. Zumwalt, to approve the claims as presented. Motion approved by roll call vote: Aye - Lisa Breymeyer, Dr. Zumwalt; Absent – Marvin Stichnoth.

REVIEW FINANCIAL DATA FOR FISCAL YEAR 2017: A final April Revenue & Expense (R&E) report was included in the board packet. Mrs. Schippert stated ICPHD has been receiving federal and federal pass-through dollars. Mrs. Schippert explained the ARCGIS Desktop system. This is software with an annual maintenance fee. This system will be used for plotting wells, septic systems, fertilizer plants, restaurants, trains, etc. It will be used for emergency preparedness. Unlike the county's GIS system, this is a restricted system.

OLD BUSINESS: A program summary report was distributed and reviewed. The community health division had a successful VFC (Vaccines for Children) compliance visit from Debbie Reynolds of the IDPH Regional Office. Dr. Zumwalt asked about promoting the Tdap vaccine, possibly displaying a poster. Mrs. Schippert explained to the committee the part-time Senior Services employee had been laid off, leaving two full-time nurses to run the programs. The ICPHD intern has been working to arrange a video showing in the community promoting the HPV vaccine. Associated cost are being analyzed.

NEW BUSINESS: None

ADJOURNMENT: Motion was made by Mrs. Breymeyer, seconded by Dr. Zumwalt, to adjourn at 1:43 p.m. on Thursday, June 1, 2017. Motion was approved by voice vote with no opposition. The next meeting will be a full Board of Health meeting scheduled for Wednesday, July 5, 2017, at 7:00 p.m.

s/Philip Zumwalt, MD
s/Lisa Breymeyer