



**Iroquois County Public Health Department
Board of Health
1001 E. Grant
Watseka, IL 60970
May 3, 2017 at 7:00 p.m.**

MEMBERS PRESENT:

Mrs. Michelle Fairley, President
Dr. Aravind Reddy, Vice-President
Mrs. Lisa Breymeyer, Secretary
Ms. Susie Legan
Mr. Marvin Stichnoth
Dr. James Tungate
Dr. Rodney Yergler
Dr. Philip Zumwalt

MEMBERS ABSENT:

OTHERS PRESENT:

Mrs. Dee Ann Schippert, ICPHD
Mrs. Cheryl Davis, ICPHD
Ms. Vonda Pruitt, ICPHD
Mr. Vincent Lamie, IC Board Member
Mr. John Shure, IC Board Chairman
Wendy Davis, Times-Republic

CALL MEETING TO ORDER: Michelle Fairley, President, called the Iroquois County Public Health Department Board of Health meeting to order at 7:01 p.m. on Wednesday, May 3, 2017, in the boardroom of the Administrative Center. Lisa Breymeyer, Secretary, took roll call.

PUBLIC COMMENTS: No public comments.

APPROVAL OF MARCH 1, 2017 BOH MEETING MINUTES: Dr. Tungate made a motion, seconded by Dr. Zumwalt, to approve the March 1, 2017 Board of Health meeting minutes as distributed. Motion approved by voice vote with no opposition.

APPROVAL OF APRIL 4, 2017 BOH FINANCE COMMITTEE MEETING MINUTES: Dr. Zumwalt made a motion, seconded by Susie Legan, to approve the April 4, 2017 Board of Health Finance Committee Meeting minutes. Motion approved by voice vote with no opposition.

REVIEW AND APPROVAL OF CLAIMS FOR APRIL 2017: A listing of the March approved claims by the BOH Finance Committee was included in the board packet. The claims listing for April was distributed and reviewed. Dr. Yergler made a motion, seconded by Dr. Tungate, to approve the claims. Motion approved by roll call vote: Aye – Lisa Breymeyer, Michelle Fairley, Susie Legan, Dr. Reddy, Marvin Stichnoth, Dr. Tungate, Dr. Yergler, Dr. Zumwalt.

REVIEW FINANCIAL DATA FOR FISCAL YEAR 2017: The March Revenue & Expense (R&E) report was included in the board packet. Mrs. Schippert affirmed the State currently owes ICPHD \$81,812.46 in billed expenditure documentation forms (EDFs). Mrs. Schippert said she received an email from Tom Hughes, Illinois Public Health Association (IPHA) President, on Monday. Mr. Hughes met with the Illinois State Comptroller's office and stated the Local Health Protection (LHP) grant payment was guaranteed for some time in June. The LHP dollars is a state required payment. Mrs. Schippert expressed her concern whether the remaining state grants will pay out or be fund swept. Federal grant payments are up-to-date. Mrs. Schippert presented an unofficial spreadsheet reflecting the status on all ICPHD grants.

ICPHD ADMINISTRATOR REPORTS:

- a. State Budget Update – Discussed under financial data review FY17 above.
- b. Grants and Contracts Update – The Grants and Contracts listing was included in the board packet. Submitted on April 18, 2017, were the Vector Control and Preschool Vision & Hearing grant applications. The Pre-school Vision & Hearing grant is expected to be level-funded. The Vector Control grant increased by \$545 to include the federal zika virus allocation. With no state budget, there is no

guarantee of grant payments. Last year lawsuits and litigations mandated the state to pay grants. This has not happened this year and Mrs. Schippert foresees grants decreasing in the next few years. The Iroquois County Board has requested ICPHD spend down their cash balance. Even with the lower tax levy, it will take into FY18 to spend down the cash balance. ICPHD current cash balance is \$904,579.45.

- c. ICPHD Programs Update – A summary report of programs was included in the board packet. Mrs. Schippert explained the investigation process for bats or stray animal bites. Children immunizations continue to increase. Vonda Pruitt, Director of Nursing, explained that immunization records are entered into a statewide database called I-CARE. Mrs. Schippert went over recommendations for TB skins testing. Mrs. Schippert reviewed the Senior Services numbers. These are needed services with Iroquois County's age population approaching 30% in the 65+ category. The Senior Services part-time position was reduced to 2 days per week. Mrs. Schippert will continue to monitor these programs. ICPHD recent audits included:

- February 11, 2017 - Successful Public Health Emergency Preparedness (PHED) site audit.
- March 29, 2017 – Environmental Health virtual food program audit. Results are pending with a passing score anticipated. If ICPHD passes this virtual audit, it will be the first successful Food Program audit result in our region.
- April 25, 2017 - Adult Protective Services (APS) audit concluded with a 99.2% passing score from the Department of Aging.
- April 28, 2017 – Environmental Health wells and septic virtual audit started, and then placed on hold by the state.

- d. IMH WIC Program Summary - Current caseload for WIC is 384 (66%). Mrs. Schippert reviewed historical caseload numbers for WIC since 2014. She explained statewide WIC numbers are decreasing.
- e. Administrator Comments – Mrs. Schippert stated the Illinois Department of Public Health (IDPH) has requested \$1.6 million dollars in the FY18 budget for opioid prevention. These dollars, if approved, will filter down to local health departments for local prevention programs. ICPHD will allocate the dollars for use in educational programs in schools and in the community. Even without State allocations, Mrs. Schippert would like to spend ICPHD dollars in the prevention programs, reducing ICPHD's cash balance. Discussion continued regarding possible educational programs available, e.g., Hidden in Plain Sight, Man in Recovery. Seven ICPHD staff members attended a "Train-the-Trainer" program for Narcan on May 3, 2017. ICPHD staff will be available offer free Narcan training to local law enforcement, fire departments, church groups, and any other entities wanting to be trained.

EXECUTIVE SESSION – 5 ILCS 120/2(c): The Appointment, Employment, or Compensation of Public Employees: A motion was made by Marvin Stichnoth and seconded by Dr. Zumwalt to go into Executive Session – 5 ILCS 120/2(c): The Appointment, Employment, or Compensation of Public Employees.

EXECUTIVE SESSION – 5 ILCS 140/7[1][h]: Proposals and bids for any contract, grant, or agreement, including information which if it were disclosed would frustrate procurement or give an advantage to any person proposing to enter into a contractor agreement with the body, until an award or final selection is made. The motion was corrected by Marvin Stichnoth and seconded by Dr. Zumwalt to go into Executive Session – 5 ILCS 140/7[1][h]: Proposals and bids for any contract, grant, or agreement, including information which if it were disclosed would frustrate procurement or give an advantage to any person proposing to enter into a contractor agreement with the body, until an award or final selection is made. Motion approved by voice vote with no opposition at 8:10 p.m. on Wednesday, May 3, 2017.

Motion was made by Susie Legan, seconded by Dr. Yergler, to return to regular session at 8:49 p.m. on Wednesday, May 3, 2017. Roll call was taken. Present - Lisa Breymeyer, Michelle Fairley, Susie Legan, Dr. Reddy, Marvin Stichnoth, Dr. Tungate, Dr. Yergler, Dr. Zumwalt.

DISCUSSION AND POSSIBLE ACTION ON MATERNAL CHILD HEALTH PROGRAMS: No action taken.

OLD BUSINESS: No old business

NEW BUSINESS: Dr. Tungate distributed a brochure on the People Law School classes held in Watseka the next four Thursday evenings. The first session is tomorrow night regarding opioids, "Drug Awareness in Your Community," with Lt. Josh King and Coroner Bill Cheatum.

ADJOURNMENT: Dr. Yergler made a motion, seconded by Dr. Reddy, to adjourn at 8:56 p.m. on Wednesday, May 3, 2017. Motion approved by voice vote with no opposition. The next scheduled full Board of Health meeting is Wednesday, July 5, 2017 at 7:00 p.m. in the Iroquois County Administrative Center Boardroom.



Lisa Breymeyer, Secretary
Iroquois County Public Health Department
Board of Health

7/5/17

Date