



**Iroquois County Public Health Department (ICPHD)  
Board of Health Finance Committee  
1001 E. Grant  
Watseka, IL 60970  
April 4, 2017**

**MEMBERS PRESENT:**

Dr. Philip Zumwalt, Chairman  
Mrs. Lisa Breymeyer  
Mr. Marvin Stichnoth

**MEMBERS ABSENT:**

**OTHERS PRESENT:**

Mrs. Dee Ann Schippert, ICPHD Administrator  
Mrs. Cheryl Davis, ICPHD  
Mr. Terry Eimen, ICPHD

**CALL MEETING TO ORDER:** The Iroquois County Public Health Department Board of Health Finance Committee meeting was called to order by Dr. Zumwalt at 11:01 a.m. on Tuesday, April 4, 2017, in the office of Mrs. Dee Ann Schippert, Public Health Administrator, at the Administrative Center. Lisa Breymeyer took roll call.

**PUBLIC COMMENTS:** No public comments.

**REVIEW AND APPROVAL OF ICPHD CLAIMS FOR MARCH 2017:** Mrs. Schippert informed the Committee the Raw Milk bill did not make it out of Committee. The Raw Milk bill was to allow retail distribution of raw milk. The March claims listing was reviewed and discussed. The 2-point refrigerator NIST traceable calibration was for the required annual calibration of 2 refrigerator/freezer monitors. Creative Office Systems was to replace a broken office chair brought over from F-IPHD. Mrs. Schippert stated ICPHD budgeted in the equipment line to purchase two additional office chairs for the Senior Services area. Mrs. Schippert made the Committee aware of two line item expense changes. Anita Speckman, Iroquois County Finance Director, presented to the Iroquois County Finance Committee audit adjustments for Purchase of Equipment. Ms. Speckman stated in the Finance Committee meeting, when the auditors were here for the fiscal year 2016 county audit, audit adjustments were written for every item purchased and charged to Purchase of Equipment that was less than \$10,000. Ms. Speckman offered two options for the FY17 budget - ask your Board to change the budget to reflect this (reduce equipment line and add to the offsetting line) or be able to explain the difference in the two expense lines. Mrs. Schippert expressed this is easily explainable and she would prefer to leave the budget as approved. Mr. Stichnoth questioned the Vectolex WSP 1-19 Cases-D. Terry Eimen, ICPHD Environmental Director, explained the Vectolex WSP is larvacide for mosquito control. The Vector Control grant allows larvacide to be distributed free to Iroquois County communities who have an applicator license and an EPA permit. The Vector Control grant is also used for surveillance/testing for West Nile. ICPHD does not have the equipment to test for the Zika virus. Any aedes aegypti mosquitos could be sent to Champaign-Urbana District Public Health for Zika virus testing. Motion was made by Mrs. Breymeyer, seconded by Mr. Stichnoth, to approve the claims listed. Mrs. Schippert then asked the Committee for approval on a claim for Proven, not reflected in the claims listing. Motion was made by Mrs. Breymeyer, seconded by Mr. Stichnoth, to approve the claim to Proven. Motion to approve all claims presented was approved by roll call vote: Aye – Lisa Breymeyer, Marvin Stichnoth, Dr. Zumwalt.

**REVIEW FINANCIAL DATA FOR FISCAL YEAR 2016:** Revenue & Expense (R&E) report through February 28, 2017 was emailed to the committee members for review. Mrs. Schippert read portions of an email she received from the Illinois Public Health Association President on Friday, March 31, 2017. The email stated the Senate failed to take up the “Grand Bargain” again this week, making the chances of reaching agreement even more remote. Also this week, a group of Democrat legislators unveiled their own “Comeback Agenda.” The email also address Moody’s Investors Services warning that Illinois is at a critical junction and failure to pass a state budget by May 31 would risk long term damage to state universities and social services providers. Mrs. Schippert explained she talked with several legislators and they do not see a State budget this year. Last year there was enough law suits and legislative action that ICPHD received all payments. Mrs. Schippert stands firm on how she handled FY16, not spending dollars until received, even though the reduced spending caused a reduction in the tax levy. Mrs. Schippert noted she is still not comfortable spending dollars in FY17 until money is received. She stated even with

the State budget impasse, ICPHD should remain stable through FY17. Mrs. Breymeyer stated her concern was ICPHD's ability to respond to any outbreaks in the county. She did hear the Bloomington-Normal area is dealing with mumps outbreak. Mrs. Schippert stated there has also been a spike in mumps in the Champaign-Urbana area. Mrs. Schippert reviewed the ICPHD summary report of programs. Free water sample test kits were distributed last month to raise awareness of water testing. Free sample kits were also given out today for Public Health week. In Community Health, childhood immunizations have been going up:

	<u>2016</u>	<u>2017</u>
February	39	75
March	25	120

ICPHD has one suspect norovirus case. Investigation and control measures have been put in place. Mrs. Schippert provided an update on the Senior Services Community Care program:

	<u>March 2016</u>	<u>March 2017</u>
Annual/Need Based Reassessment	30	18
New Client Assessments	16	2
Nursing Home Pre/Post Screens	18	15
Intensive Casework	21	7
Intensive Monitoring	6	0

Mrs. Schippert stated March and April are typically big months for the Community Care program. Decreased numbers are due to State changes in the number of allowable assessment/reassessment. ICPHD's Senior Services part-time employee has been reduced from 3/days a week to 2/days effective April 1, 2017. The program does require a Supervisor and one caseworker. The two full-time Senior Services employees are registered nurses and can be utilized in other ICPHD programs outside of the Senior Services programs. With the increase in immunizations, their skills may be used to help support the staff nurses. Mrs. Schippert explained staffing will be adjusted according to the skill sets required to serve the residents of the county. If numbers continue to decrease there is a possibility the part-time position will be eliminated. A copy of the 2016 Program Summary was distributed to the Committee for program comparisons to 2017. Discussion was held on the Chlamydia downward trend. Mrs. Schippert explained ICPHD does not include the HIV investigations due to the strict HIPPA regulations. Champaign-Urbana District Public Health does offer a new cocktail for the HIV virus.

**OLD BUSINESS:** None

**NEW BUSINESS:** None

**ADJOURNMENT:** Motion was made by Mr. Stichnoth to adjourn at 12:00 p.m. Motion was seconded by Mrs. Breymeyer and approved by voice vote with no opposition. The next meeting will be a full Board of Health meeting scheduled for Wednesday, May 3, 2017, at 7:00 p.m.

s/Dr. Philip Zumwalt  
s/Lisa Breymeyer  
s/Marvin Stichnoth