



**Iroquois County Public Health Department
Board of Health
1001 E. Grant
Watseka, IL 60970
March 1, 2017 at 7:00 p.m.**

MEMBERS PRESENT:

Mrs. Michelle Fairley, President
Dr. Aravind Reddy, Vice-President
Mrs. Lisa Breymeyer, Secretary
Mr. Marvin Stichnoth
Dr. James Tungate
Dr. Rodney Yergler
Dr. Philip Zumwalt

MEMBERS ABSENT:

Ms. Susie Legan

OTHERS PRESENT:

Mrs. Dee Ann Schippert, ICPHD
Mrs. Cheryl Davis, ICPHD

CALL MEETING TO ORDER: Michelle Fairley, President, called the Iroquois County Public Health Department Board of Health meeting to order at 7:02 p.m. on Wednesday, March 1, 2017, in the boardroom of the Administrative Center. Lisa Breymeyer, Secretary, took roll call.

PUBLIC COMMENTS: No public comments.

APPROVAL OF JANUARY 4, 2017 BOH MEETING MINUTES: Dr. Yergler made a motion, seconded by Dr. Reddy, to approve the January 4, 2017 Board of Health meeting minutes as presented. Motion approved by voice vote with no opposition.

APPROVAL OF FEBRUARY 1, 2017 BOH FINANCE COMMITTEE MEETING MINUTES: Mr. Stichnoth made a motion, seconded by Mrs. Breymeyer, to approve the February 1, 2017 Board of Health Finance Committee Meeting minutes as presented. Motion approved by roll call vote: Aye – Lisa Breymeyer, Michelle Fairley, Dr. Reddy, Marvin Stichnoth, Dr. Tungate, Dr. Yergler, Dr. Zumwalt. Absent – Susie Legan.

APPROVAL OF REVISED MEETING SCHEDULE FOR FISCAL YEAR 2017: A revised FY17 meeting schedule was included in the board packet. Changes were reflected in the April and June Board of Health Finance Committee meetings. Mr. Stichnoth made a motion, seconded by Dr. Reddy to approve the revised meeting schedule for 2017. Motion approved by roll call vote: Aye – Lisa Breymeyer, Michelle Fairley, Dr. Reddy, Marvin Stichnoth, Dr. Tungate, Dr. Yergler, Dr. Zumwalt. Absent – Susie Legan.

REVIEW AND APPROVAL OF CLAIMS FOR FEBRUARY 2017: A listing of the January approved claims by the BOH Finance Committee was included in the board packet. The claims listing for February was distributed. Reimbursement of \$144.50 to Medicare, clarification of Judy McCann mileage & fee for service, phones and phone plans, Prairie Sams donation and use, and allowable expenditures from the radon grant were discussed. Dr. Yergler made a motion, seconded by Mr. Stichnoth, to approve the February claims as distributed. Motion approved by roll call vote: Aye – Lisa Breymeyer, Michelle Fairley, Dr. Reddy, Marvin Stichnoth, Dr. Tungate, Dr. Yergler, Dr. Zumwalt. Absent – Susie Legan.

REVIEW FINANCIAL DATA FOR FISCAL YEAR 2017: The January Revenue & Expense (R&E) report was included in the board packet. Mrs. Schippert explained the increased Environmental revenue was due to permit fees billed out in December. Mrs. Schippert affirmed receipt of State payments from the WIC grant through November 30, 2016. On the WIC grant, ICPHD is strictly a pass-through agent with immediate payment to Iroquois Memorial Hospital. Mrs. Schippert shared a Finance cash trend graph handed out at the last County Board Finance meeting. The graph reflects ICPHD's trend of monthly cash balance, annual budget, and fiscal year average cash balance since inception. ICPHD FY16 average monthly cash balance was \$717,000, ending FY16 at \$906,557. Mrs. Schippert stated ICPHD's cash balance as of yesterday was 944,760.27. Dr. Tungate questioned Mrs. Schippert if there was pressure to reduce the cash balance. Mrs. Schippert confirmed County Board's pressure to reduce the cash balance, stating the County Board does not

want ICPHD to carry a cash balance over \$750,000. Being conscious of dollars spent with the state budget impasse, ICPHD reached and surpassed the \$750,000 threshold faster than Mrs. Schippert anticipated. She continued stating with no state budget, there is no guarantee of future state dollars unless it is Federal pass-through dollars. Discussion continued concerning the tax levy reduction, county outbreaks, and Mental Health services. Lisa Breymeyer stated she has two concerns this year, the early (February) detection of mosquitoes and drugs.

ICPHD ADMINISTRATOR REPORTS:

- a. State Budget Update – Mrs. Schippert followed up on Mrs. Breymeyer’s drug concern stating the Illinois Department of Public Health (IDPH) announced last week their 2018 fiscal budget includes \$1.6 million dollars for opioid overdose prevention. Mrs. Schippert hopes dollars will be available to aid local health departments for prevention education in schools. Mrs. Schippert informed the Board; she offered to purchase naran for requesting County and Watseka City law enforcement agencies, utilizing the health department’s rate of ≈\$59, through our vaccine consortium. The agencies would reimburse the health department. She further explained a program, called “A Man in Recovery,” she attended in Springfield. Discussion ensued if Mental Health had programs available. Darrin Clutteur, our intern from the University of Illinois, is planning a community parent presentation on HPV. He is contacting businesses to co-sponsor a presentation of a video called “Someone You Love – The HPV Epidemic.”
- b. Iroquois Memorial Hospital (IMH) Sub-Awarded Program Update – The caseload numbers for the Women, Infant & Children (WIC) program is at 69% for January (actual caseload of 404 versus an assigned caseload of 586). Caseload numbers are down due to increases in SNAP benefits and food pantries. Michelle Fairley questioned what the state average was. Mrs. Schippert will inquire.
- c. ICPHD Programs Update – The ICPHD programs summary report for February 2017 was distributed. Discussions were held on Hepatitis-C, Influenza like-illness outbreaks, Respiratory Syncytial Virus (RSV), and increase in immunizations. The increase in immunizations is due to IMH clinics no longer offering immunizations. Mrs. Schippert went over the Senior Services program numbers. The Illinois Department of Aging is considering implementing funding cuts by decreasing the number of assessments and re-evaluations for clients. April could possibly reflect a 50% decrease in revenue, and the part-time employee reduced to 2 days a week. March, April, and May are typically busy months for the Senior Services programs. Next month, Mrs. Schippert will provide the Board comparison numbers as she monitors these programs. If the numbers continue to drop, two full-time employees will support the program. By law, the program requires a Supervisor and a caseworker. Mrs. Schippert stated her intention is to keep the programs and use tax levy dollars to support them.
- d. Grants & Contracts Update – Grants and contract listing was included in the board packets.
- e. Administrator Comments – Legislative and Capitol Action days in Springfield on April 5 and 6, 2017. Mrs. Schippert invited Board members to join her in attendance.

EXECUTIVE SESSION – 5 ILCS 120/2(c): The Appointment, Employment, or Compensation of Public Employees: N/A

OLD BUSINESS: No old business

NEW BUSINESS: No new business

ADJOURNMENT: Dr. Zumwalt made a motion, seconded by Dr. Yergler, to adjourn at 8:14 p.m. on Wednesday, March 1, 2017. Motion approved by voice vote with no opposition. The next full Board of Health meeting is scheduled for Wednesday, May 3, 2017 at 7:00 p.m. in the Iroquois County Administrative Center Boardroom.


 Lisa Breymeyer, Secretary
 Iroquois County Public Health Department
 Board of Health

5/3/17
 Date