

IROQUOIS COUNTY ETSB MEETING
January 20, 2015 at 6:30pm

Opening of the Meeting

Vice-Chairman Roger Lebeck opened the meeting at 6:30 pm. Members present were Jason Brown, Vern Grohler, Roger Lebeck, Howard Loy, Marvin Stichnoth, and Daniel Rayman. Also present were 911 Coordinator Nita Dubble, Asst 911 Coordinator Sandy Drake, Greg Steffan of Compass Insurance, Kevin Hack from Riverside EMS, Carla Waters from the Times Republic. County Board Members present were Susan Wynn Bence, John Shure, and Larry Hasbargen. In addition were Jeff Glenn, Tim Kent, John Solomon and Mitchell Bence.

Roll call for mileage reimbursement: Answering yes were Brown, Grohler, Lebeck, Loy, Rayman. Upon arrival Stichnoth advised yes.

Approval of Minutes

Grohler moved to accept the December 08, 2014 minutes as printed. Seconded by Loy. Minutes were accepted.

Public Comment

No Report.

Old Business

Dubble advised the Telecommunicator Negotiations continue to move forward.

Greg Steffan of Compass insurance provided an overview and documentation regarding the Property & Casualty coverage for the ETSB. The policy went into effect on 12/01/2014 and continues through 12/01/2015. Rayman questioned if the equipment covered in this policy is also being covered by the County. A brief discussion followed. Rayman stated he would follow up with the County Board to make certain they are not insuring any ETSB equipment.

Dubble advised that the Attorney General issued an opinion regarding the complaint filed by Rod Copas in reference to ICOM and ETS Boards violating the Open Meetings Act by not properly posting the agenda of a special joint meeting held June 12, 2014. The response from the AG Office is that there was no violation of the Open Meetings Act.

New Business

Kevin Hack representing Riverside EMS stated Riverside would like ICOM to be able to page the Riverside ambulance out of Otto rather than ICOM needing to call KanCom by phone to do the page for calls in Iroquois County. Riverside is changing their Otto district to cover north of 3100N. Dubble provided a map of the area this would involve. (Stichnoth arrived 6:55). Hack advised any costs involved in achieving this, such as reprogramming the consoles, would be covered by Riverside. There would be no cost to the Iroquois County ETSB. Discussion followed which included ICOM also paging Riverside St. Anne which covers Papineau and Beaverville Townships. These changes discussed would improve the response time to the caller. Brown made a motion to approve the Riverside proposal to page the Otto station directly from ICOM with the possibility of adding the St. Anne quarters as well. Grohler seconded. Motion passed.

The ETSB Members terms were discussed. Lebeck advised that the terms of the new six member board needed to be determined. This was going to be decided by a lottery. Rayman objected stating that method was against state law as the term for members are mandated by state statutes. He requested review as state law takes precedence over any local ordinance. Dubble stated States Attorney Devine was aware of the drawing of terms and advised it would be acceptable. Rayman

commented that he understands in the original statute creating Emergency Telephone System Boards across the state that the county board sets the terms. Rayman advised he wanted to make sure it was done right and didn't have to be done again in three or four years. Discussion followed reviewing the Emergency Telephone System Act. A motion was made by Brown and seconded by Grohler to determine the board members terms by a lottery. Motion passed with Rayman voting no and Stichnoth abstaining from the vote. Rayman wanted it noted in the minutes his objection to the member terms being determined by a lottery. The terms are as follows:

Jason Brown 12/31/2016
Vern Grohler 12/31/2015
Roger Lebeck 12/31/2015
Howard Loy 12/31/2016
Marvin Stichnoth 12/31/2017
Daniel Rayman 12/31/2017

Dubble reviewed the dispatch contracts. All contracts have been signed and returned with the exception of the Village of Onarga. If the contract is not signed they will need to advise the ETSB who will handle the 911 calls so they can be forwarded appropriately. Discussion followed concerning sending a letter to the Village regarding the contract and a date they needed to respond by. It was decided to have Dubble send a letter advising the Village of Onarga if the contract is not signed the ETSB will not dispatch for them. A motion was made by Brown to send the Village of Onarga a notice of cancellation of service and to provide a written response to the ETSB by Friday, February 13 as to what their plan is and who will handle their calls. Seconded by Grohler. Motion passed with Rayman voting no.

The 2015 ETSB meeting dates and times were discussed. A motion was made by Grohler and seconded by Loy to move the meeting time to 7:00p.m. Motion passed.

The ETSB committee appointments were reviewed.

Lebeck advised the ETSB By-Laws needed to be reviewed and possibly some amendments made. For example, there is currently no provision for a special election. They also need to be changed to reflect that there are now six members. Possibly State's Attorney Devine can review the By-Laws and make the changes necessary. Rayman questioned the legality of Article III item G. Dubble requested that the members review the current By-Laws and at the next meeting any changes needed will be discussed at that time.

Dubble reviewed the draft of the ICC Annual Report that must be submitted by January 31, 2015.

Dubble gave an update on the 911 Advisory Report. How the 911 funds are utilized is the main focus of the Advisory Board.

Rayman stated he would like to have it on the agenda next month to have a vote on whether or not the ETSB agenda should be posted on the County website.

Equipment / Facility Operations / MSAG

Dubble advised that she attended the last County Board Tax Committee Meeting and requested if the ETSB could utilize the county's new GIS mapping system. The committee has no problem with the ETSB using the mapping. This will be a cost savings and would greatly enhance the mapping currently used in CAD for dispatching.

Two new dispatch chairs are necessary that would cost approximately \$3,000.00 (total). The current chairs are five to six years old. Brown made a motion to look into dispatch chairs for testing. Seconded by Rayman. Motion carried.

The 30 second open mic issue has been solved. One of the console control boards on the radio rack at ICOM went bad and has been replaced.

Dubble presented a power point reviewing the equipment utilized by the ETSB for dispatching. Following the presentation Stichnoth questioned Dubble to explain the purpose of the satellite towers (the remote towers) in lieu of the fact that the Crescent City tower covers such a wide area. Dubble explained that without the four remote towers, fire departments have paging issues such as Beaverville, Clifton, Buckley, Loda, Thawville, and Wellington. The remote towers allow for a better service and signal. There are still some minor issues reaching Loda and Willow Estates. These four sites can also serve as a backup for their areas should ICOM go down.

Public Safety

The 2015 Box Alarms have been updated. Dubble explained how the Box Alarms are utilized.

The 2015 MABAS Conference (Dispatcher portion) will be February 18th through the 20th. Dubble requested permission for herself and one dispatcher to attend. A motion was made by Brown and seconded by Grohler for Dubble and one Dispatcher to attend the MABAS Conference February 18th through the 20th. Motion passed.

There is still an opening for a new telecommunicator. Interviews are ongoing.

2014 dispatch stats were reviewed.

Regarding the dispatcher Policy and Procedure manual created by ICOM: Lebeck advised he spoke with State's Attorney Devine and as the dispatchers are now under the ETSB and they are in the process of becoming unionized the Policy and Procedures will need to be reviewed and any appropriate changes made.

Dubble advised the next EMD class dates are scheduled for March 23rd thru the 26th. Dubble helps instruct this class which Riverside sponsors and is held at the Chebanse Twp. Fire Station in Clifton. This saves approximately \$1,000 per dispatcher who must attend. Other area dispatch centers are invited to send dispatchers to this class including Kankakee, Bradley, Bourbonnais, Ford etc. Provided there were no objections Dubble will continue with instructing this class. There was no opposition.

Finance / Personnel / Public Relations

The 911 Coordinator evaluation was discussed. Due to the recent changes with the board this has not yet occurred. Lebeck advised that Loy will head this up and he will assist.

The Board reviewed the bills submitted. Rayman advised he did not think Iroquois County had the ETSB paying rent on their budget. Dubble advised that Devine has stated that the ETSB can pay rent and therefore it is being paid. Brown made a motion to approve the bills and accept the finances based on the claims presented. Seconded by Loy. Rayman again questioned the rent and the legality as it was not in the County budget. Motion passed.

The County Finance Department will begin writing the ETSB checks starting February 1, 2015.

Other Business

Lebeck verified that Stichnoth desired mileage. Stichnoth stated yes.

Adjournment

There being no further business, Grohler made a motion to adjourn the meeting. Seconded by Loy. Meeting adjourned at 9:01 p.m. The next ETSB meeting will be at 7:00 p.m. on February 17, 2015.