

IROQUOIS COUNTY ETSB MEETING
December 08, 2014

Opening of the Meeting

Vice-Chairman Roger Lebeck opened the meeting at 7:00 pm. Members present were Charles Alt, Ryan Brault, Jason Brown, Vern Grohler, Frank Hines, Roger Lebeck, Joel Moore, Daniel Rayman, John Shure, John Solomon, and Marvin Stichnoth. Member Howard Loy was absent. Also present were 911 Coordinator Nita Dubble, State's Attorney Jim Devine, County Board Chairman Kyle Anderson, and Sandy Drake.

Roll call for mileage reimbursement: Answering yes were Alt, Brault, Brown, Grohler, Hines, Lebeck, and Stichnoth. Answering no were Moore, Rayman, Shure, and Solomon.

Approval of Minutes

Moore moved to accept the November 18, 2014 minutes as printed. Seconded by Grohler. Minutes were accepted.

Public Comment

No Report.

Old Business

Telecommunicator negotiations were discussed. Dubble advised that the telecommunicators were originally negotiating with ICOM. After a complaint was filed by the past county board chairman the negotiations changed to include both ICOM and the County Board. Since the telecommunications are now under the ETSB the negotiations will now be changed to include the ETSB and the County Board –vs- the telecommunicators. The County will handle the negotiations and will include the following County Board Members: Hansen, Anderson, Rayman, and Shure. Anderson has assured Dubble that they will work with her on the management rights of the telecommunicators. All benefit negotiations will be handled by the County Board. The attorney will be Dave Hibbons and John Kelly will no longer be involved, as Kelly was ICOM's attorney and paid for by ICOM and as ICOM no longer exists, Kelly will no longer be needed. Discussion held concerning when the negotiations will start back up.

Insurance Policies were discussed. Compass will attend the next ETSB meeting to review.

New Business

Discussion held regarding changes to the communications agreement between the ETSB and the County Board. All changes (which were made by Devine) were reviewed and discussed. Following discussion Brault made a motion as follows: Change the Iroquois County Board Communication Agreement to reflect joint employment of telecommunicators and responsibilities as per the changes discussed. Seconded by Brown. Following further discussion the motion passed with aye votes from Brault, Brown, Grohler, Hines, Lebeck, Moore, Rayman, Shure, Solomon, Stichnoth. Nay vote by Alt.

Discussion regarding the writing of checks for payment of the ETSB bills was held. Since approximately 2008 Dubble has written the checks. This responsibility will be turned back over to the County. Discussion followed. Dubble will continue to process the claims as usual, only the actual writing of the checks will change. The following motion was made by Rayman: All ETSB expenses to be processed following standard County practice of all claims submitted to the finance office and entered in and checks cut from the financial software system. All checks to be signed by the account custodian (Iroquois County Treasurer). Discussion followed. Dubble questioned if the claims would be returned to her or if the Treasurer would maintain them. It was agreed there would be no issue with Dubble keeping the paid claims as has been done in the past. After the reading of the motion Rayman amended his motion, amended verbiage underlined: All ETSB expenses to be

processed following standard County practice of all claims submitted to the finance office and entered in and checks cut from the financial software system. All checks to be signed by the account custodian (Iroquois County Treasurer and the Iroquois County Clerk). Grohler seconded the motion. Motion passed with all members voting aye.

The proposed ETSB meeting dates for 2015 were discussed and the possibility of moving the meetings to 7:00 p.m. rather than 6:30 p.m. As there will be new board members in January it was decided to table this decision at the next meeting.

Equipment Procurement

Dubble advised that all Windows XP machines in both the 911 department and Sheriff's Office will be replaced in the next few weeks. During a recent county IT meeting it was brought up that the county would eventually need to upgrade the current equipment to achieve higher security system wide. During this meeting funding was requested from all entities that are part of the network if at all possible. It was agreed to wait until a definite total dollar amount is determined before making a decision on providing any funding.

Dubble explained the computer that hosts the program to update and add information to the mapping for CAD was a Windows XP and is no longer functioning. The software is not able to be loaded onto a Windows 7 computers due to incompatibility (or a cost of approximately \$10,000.00). Emergitech was contacted and asked if the county GIS could interface with CAD and it was determined that this could possibility be done at a minimal cost. Dubble asked for the board's approval to go forward on this.

On December 2nd at 1546 the 911 recorder shut down as the power supply (UPS) quit. There were no warning sounds when this occurred. The UPS was replaced and the recorder was brought back up on December 5th at 1406. Additional batteries have been purchased.

Facility Operations

Discussion regarding the humidifier in the 911 Center was held. ServPro recently came and inspected the ducts and gave an estimate of \$850.00 to clean them. Dubble also contacted Weber Plumbing and Heating for another opinion. Weber advised that the filters in the humidifiers had apparently never been changed in an extremely long time and felt this was a large reason for the air quality issues in the Center. They have replaced the air filters in the forced air unit and cleaned the humidifiers. The current humidifiers are not working and they recommend a new humidifier is purchased (should cost less than \$300.00). The new humidifier would then be installed into one of the air conditioning units (as the heat is never used in the center). A motion was made by Grohler and Seconded by Shure to spend up to \$300.00 to purchase a new humidifier. Motion passed. Dubble then stated that the ducts will not be cleaned at this time.

Fire Service and EMS

No Report.

Law Enforcement

No Report.

MSAG

No Report.

Personnel

Recognition and thanks given to the outgoing ETSB members who were recently replaced: Frank Hines for 19 years, John Solomon for 12 years, Ryan Brault for 2 years and Joel Moore for 6 years. The experience and expertise of each member in their fields will be greatly missed.

Public Relations

No Report.

Joint Dispatch

On November 26th, the ICOM Board moved to transfer all the remaining ICOM funds to the ETSB for use on dispatch. The exact amount was not available at the time of the meeting, however; it is approximately \$120,000.00.

The newest telecommunicator Kathryn McCoy has left ICOM for another position with less stress and additional pay. Kimber Legan has been hired to take her place.

There were no objections when Dubble asked if there were any concerns regarding the continued use the ICOM name. What type of stats the Board desired to see on a monthly basis were discussed. Dubble advised that at the January 20th meeting she will provide a power point presentation which covers all the locations the ETSB is responsible for and the equipment involved.

Finance

The Board reviewed the bills submitted. Grohler made a motion to approve the bills and accept the finances based on the claims presented. Seconded by Brown. Motion passed.

The 2014 Budget was discussed. Dubble stated that she wanted to be sure that the fact that this current board has made many budget cuts to allow the ETSB to move forward financially is not forgotten and that the fact the “checkbook” has been returned to the county is not the reason.

Other Business

No Report.

Adjournment

There being no further business, Moore made a motion to adjourn the meeting. Seconded by Brault . Meeting adjourned at 8:15pm. The next ETSB meeting will be at 6:30 p.m. on January 20, 2015.