



**Iroquois County Public Health Department  
Board of Health  
1001 E. Grant  
Watseka, IL 60970  
January 4, 2017 at 7:00 p.m.**

**MEMBERS PRESENT:**

Dr. Aravind Reddy, Vice-President  
Mrs. Michelle Fairley, Secretary  
Mrs. Lisa Breymeyer  
Ms. Susie Legan  
Mr. Marvin Stichnoth  
Dr. Rodney Yergler

**MEMBERS ABSENT:**

Dr. James Tungate  
Dr. Philip Zumwalt

**OTHERS PRESENT:**

Mrs. Dee Ann Schippert, ICPHD  
Mrs. Cheryl Davis, ICPHD  
Ms. LuAnn Armantrout, ICPHD  
Ms. Manasa Reddy

**CALL MEETING TO ORDER:** Dr. Reddy, Vice-President, called the Iroquois County Public Health Department Board of Health meeting to order at 7:01 p.m. on Wednesday, January 4, 2017, in the boardroom of the Administrative Center. Mrs. Schippert explained John Shure had accepted the position as Iroquois County Board Chairman on December 5, 2016. He officially resigned his position on the Board of Health and his position as Board of Health President effective January 1, 2017. Mr. Shure appointed Marvin Stichnoth to fill his unexpired term as Iroquois County Board representative on the Board of Health. On behalf of the Iroquois County Public Health Department, Mrs. Schippert thanked John Shure for his years of service to ICPHD and to the residents of Iroquois County.

**ELECT BOARD OF HEALTH OFFICERS FOR FISCAL YEAR 2017 DUE TO RESIGNATION:** Dr. Reddy asked for nominations for Board of Health President to replace John Shure. Dr. Reddy made a motion, seconded by Dr. Yergler, to nominate Michelle Fairley as Board of Health President. Motion to close nominations for Board of Health President carried by voice vote with no opposition. Approval for Michelle Fairley as Board of Health President carried by roll call vote: Aye – Lisa Breymeyer, Susie Legan, Dr. Reddy, Marvin Stichnoth, Dr. Yergler; Abstention – Michelle Fairley. Michelle Fairley accepted the position as Board of Health President.

Dr. Reddy asked for nominations for Board of Health Secretary to replace Michelle Fairley. Michelle Fairley made a motion, seconded by Susie Legan, to nominate Lisa Breymeyer as Board of Health Secretary. Motion to close nominations for Board of Health Secretary carried by voice vote with no opposition. Approval for Lisa Breymeyer as Board of Health Secretary carried by roll call vote: Aye - Michelle Fairley, Susie Legan, Dr. Reddy, Marvin Stichnoth, Dr. Yergler; Abstention – Lisa Breymeyer. Lisa Breymeyer accepted the position as Board of Health Secretary.

**ELECT BOARD OF HEALTH FINANCE COMMITTEE REPLACEMENT DUE TO RESIGNATION:** The resignation of John Shure created an open position on the Board of Health Finance Committee. Dr. Reddy asked for nominations for Board of Health Finance Committee member. Dr. Reddy made a motion, seconded by Lisa Breymeyer, to nominate Marvin Stichnoth as Board of Health Finance Committee member. Motion to close nominations carried by voice vote with no opposition. Approval for Marvin Stichnoth as a Board of Health member carried by roll call vote: Aye - Lisa Breymeyer, Michelle Fairley, Susie Legan, Dr. Reddy, Dr. Yergler; Abstention – Marvin Stichnoth. Marvin Stichnoth accepted the position on the Board of Health Finance Committee. Dr. Reddy passed presiding over the meeting to the new Board of Health President, Michelle Fairley.

**PUBLIC COMMENTS:** Mr. Shure addressed the Board voicing he has enjoyed being a part of the Board of Health the past three years. He also expressed, on behalf of the Iroquois County Board, appreciation for the Board's service. Dr. Reddy commented Iroquois Memorial Hospital (IMH) would publicly announce tomorrow the closing of obstetric services in August 2017.

**APPROVAL OF NOVEMBER 2, 2016 BOH MEETING MINUTES:** Dr. Yergler made a motion, seconded by Dr. Reddy, to approve the November 2, 2016 Board of Health meeting minutes as distributed. Motion approved by voice vote with no opposition.

**APPROVAL OF DECEMBER 8, 2016 BOH FINANCE MEETING MINUTES:** Michelle Fairley questioned the refund. Mrs. Schippert explained ICPHD was prepaid 100% of the allocation dollars for outreach activities through the Family Case Management grant. ICPHD had to repay the Iroquois Memorial Hospital (IMH) unexpended dollars back to the Department of Human Services (DHS). Michelle Fairley asked for a copy of the parameters for expending the outreach allocation dollars. Dr. Reddy made a motion, seconded by Dr. Yergler, to approve the December 8, 2016 Board of Health Finance Committee Meeting minutes as distributed. Motion approved by voice vote with no opposition.

**REVIEW FINANCIAL DATA FOR FISCAL YEAR 2016:** Mrs. Schippert explained she had not received a final November Revenue and Expense (R&E) Report. November is the end of the 2016 fiscal year and Iroquois County runs on a 6-month financial accrual basis. Mrs. Schippert informed the Board the Iroquois County Tax Committee voted to lower the public health tax levy for fiscal year 2016 payable in 2017. The Tax Committee would like ICPHD to spend down their cash balance. The 2017 budget remains as approved, cash dollars will offset tax levy dollars. Mrs. Schippert discussed the need for ICPHD to maintain a cash balance with no state budget in place or in the event of an outbreak. She continued, citing examples of events in other counties effected by outbreaks of tuberculosis (TB). John Shure discussed a graph depicting ICPHD's expense/revenue versus cash balance. Mrs. Schippert stated with new County Board members, she plans to provide information to the Iroquois County Health Committee on the services ICPHD offers.

**REVIEW AND APPROVAL OF CLAIMS FOR DECEMBER 2016:** The claims listing for December was distributed and discussed. Lisa Breymeyer made a motion, seconded by Dr. Reddy, to approve the December claims as distributed. Motion approved by roll call vote: Aye – Lisa Breymeyer, Michelle Fairley, Susie Legan, Dr. Reddy, Marvin Stichnoth, Dr. Yergler.

**SENIOR SERVICES PROGRAMS PRESENTATION:** LuAnn Armantrout, Supervisor of Senior Services, addressed the Board regarding ICPHD's Senior Services programs. The Senior Services programs are state funded fee-for-service. Mrs. Armantrout explained Adult Protective Services (APS) is the investigation of mistreatment or exploitation of area older adults age 60+ or 18-59 year-old adults with disabilities. Mrs. Armantrout stated ICPHD continues to see a reduction in APS reports, increased state program changes, decreased revenue, and no State budget in place. Another Senior Services program is the Community Care Program (CCP), designed to help residents 60+, under certain asset guidelines, remain in their own home. Mrs. Armantrout explained she foresees the state changing this program to Medicaid only with non-Medicaid, under certain asset guidelines, going straight into Community Investment Programs (CRP). If this happens, together with the state reduction of allowable assessments, ICPHD will see further loss in revenue and client numbers. Currently one (1) part-time and two (2) full-time employees manage the Senior Services programs. Mrs. Schippert explained if the programs continued to decrease in revenue and clients, her intention would be to eliminate the part-time position. Mrs. Schippert foresees these programs may not be self-sustaining in the future. After further

discussion, Mrs. Schippert stated she would continue to monitor these programs; however, a decision regarding discontinuing or supporting with additional tax levy dollars may need addressed in the future.

**ICPHD ADMINISTRATOR REPORTS:** Dee Ann Schippert reported on the following:

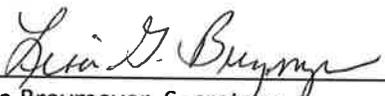
- a. State Budget Update – Mrs. Schippert reminded the Board that the State Gap Budget expired on December 31, 2016. She had no additional information regarding the State budget.
- b. Iroquois Memorial Hospital (IMH) Sub-Awarded Programs Update – ICPHD holds only the Women, Infants & Children (WIC) grant, sub-awarded to IMH. With the new GATA regulations, ICPHD was waiting on guidance from the state on how to complete the new expenditure documentation form (EDF) for sub-awards. In December, ICPHD submitted to the State, EDFs for July through November 2016 for reimbursement. ICPHD is strictly a pass-through agent with immediate payments to IMH.
- c. ICPHD Programs Update – ICPHD has filled the Associate Sanitarian position with Chris Wisniewski. Mrs. Schippert had a septic hearing on December 12, 2016. The client also has the right to request a Board of Health hearing. ICPHD had a Creutzfeldt-Jacob Disease investigation case. The state health department is reviewing the suspect case. Both mumps cases were non-active and the Q-fever case remains under investigation.
- d. Grants & Contracts Update - The PHEP grant increased from \$38,616 to \$41,401 as part of the Zika virus federal appropriation.
- e. Administrator Comments – ICPHD has agreed to take an intern from the University of Illinois. The student is an Iroquois County resident in the Doctorate of Nursing Program. This is an unpaid internship and he will be helping with HPV vaccine promotion.

**EXECUTIVE SESSION – 5 ILCS 120/2(c): The Appointment, Employment, or Compensation of Public Employees: N/A**

**OLD BUSINESS:** Mrs. Schippert stated the Food Sanitation Ordinance approved at the previous BOH meeting is now on hold. The Illinois Department of Public Health (IDPH) informed ICPHD there would be additional changes coming.

**NEW BUSINESS:** None

**ADJOURNMENT:** Mrs. Breymeyer made a motion, seconded by Dr. Reddy, to adjourn at 8:32 p.m. on Wednesday, January 4, 2017. Motion approved by voice vote with no opposition. The next full Board of Health meeting is scheduled for Wednesday, March 1, 2017 at 7:00 p.m. in the Iroquois County Administrative Center Boardroom.

  
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 Lisa Breymeyer, Secretary  
 Iroquois County Public Health Department  
 Board of Health

3/1/17  
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 Date