



**Iroquois County Public Health Department
Board of Health Finance Committee
1001 E. Grant
Watseka, IL 60970
December 8, 2016**

MEMBERS PRESENT:

Mrs. Lisa Breymeyer
Mr. John Shure
Dr. Philip Zumwalt

MEMBERS ABSENT:

OTHERS PRESENT:

Mrs. Dee Ann Schippert, ICPHD Administrator
Mrs. Cheryl Davis, ICPHD

CALL MEETING TO ORDER: The Iroquois County Public Health Department Board of Health Finance Committee meeting was called to order by Dr. Zumwalt at 3:04 p.m. on Thursday, December 8, 2016, in the office of Mrs. Dee Ann Schippert, Public Health Administrator, at the Administrative Center. Roll call was taken.

PUBLIC COMMENTS: None

REVIEW AND APPROVAL OF ICPHD CLAIMS FOR NOVEMBER 2016: Claims for November 2016 were reviewed and discussed. Mrs. Schippert explained any claim with an effective date of 12/13/2016 will be taken out of FY17 budget, e.g. Proven, Advertising, Walmart. Motion was made by Mrs. Breymeyer to approve the claims as presented. Motion was seconded by Mr. Shure and approved with no opposition.

REVIEW FINANCIAL DATA FOR FISCAL YEAR 2016: The final Revenue and Expense report for October 2016 was distributed and reviewed. Mrs. Schippert explained the Iroquois County Tax Committee voted to lower our tax levy to \$316,000. With this lower tax amount, ICPHD's Revenue and Expense reports for FY17 will reflect negative balances as the budget was based on a tax levy of \$380,000. The Iroquois County Tax committee wants ICPHD to spend down the cash balance. Mr. Shure shared a non-official graph indicating cash balance, revenue, and expense. He would like to see this used as a forecasting tool. Mrs. Schippert reminded the BOH Finance Committee that Iroquois County voted to operate on a 6-month accrual basis. Therefore, ICPHD has received only a preliminary fiscal year end 2016 Revenue and Expense report. A summary of ICPHD programs was distributed. Food inspection numbers were down in November due to the loss of our full-time Sanitarian. Two interviews are set up for next week. The plan is to hire a new Sanitarian qualified to test for the LEHP exam.

OLD BUSINESS: None

NEW BUSINESS: None

ADJOURNMENT: Motion was made by Mr. Shure adjourn at 4:02 p.m. on Thursday, December 8, 2016. Motion was seconded by Mrs. Breymeyer and approved by voice vote with no opposition. The next meeting will be a full Board of Health meeting scheduled for Wednesday, January 4, 2017, at 7:00 p.m.

s/Philip Zumwalt, MD
s/Lisa Breymeyer
s/John Shure

Minutes Approved at 01/04/2017 BOH Meeting