



**Iroquois County Public Health Department  
Board of Health Finance Committee  
1001 E. Grant  
Watseka, IL 60970  
Special Meeting - October 21, 2016**

**MEMBERS PRESENT:**

Mrs. Lisa Breymeyer  
Mr. John Shure  
Dr. Philip Zumwalt

**MEMBERS ABSENT:**

**OTHERS PRESENT:**

Mrs. Dee Ann Schippert, ICPHD Administrator  
Terry Eimen, ICPHD  
Sandy Sika, ICPHD  
Cheryl Davis, ICPHD

**CALL MEETING TO ORDER:**

The Iroquois County Public Health Department Board of Health Finance Committee meeting was called to order by Dr. Zumwalt at 12:25 p.m. on Friday, October 21, 2016, in the office of Mrs. Dee Ann Schippert, Public Health Administrator, at the Administrative Center. Roll call was taken.

**PUBLIC COMMENTS:**

None

**REVIEW AND APPROVAL OF ICPHD CLAIMS / REVIEW FINANCIAL DATA FOR FISCAL YEAR 2016:**

Mrs. Schippert explained she was not asking for approval of claims. What she wanted to discuss was claims with ICPHD financial data. She went over ICPHD cash balance as of today. Mrs. Schippert distributed her notes of expenses, not official financial data, to review what ICPHD has committed to purchase (needs), priority purchases, and goal purchases. Mrs. Schippert explained she had been waiting for state payments to come before committing to additional purchases. Now that all state payments are in for state FY16 (ending June 30, 2016), she would like to make additional purchases. ICPHD, with the exception of PHEP (federal grant) and WIC (sub-awarded to IMH), has not received signed agreements back from the state with contract numbers. Without contract numbers, ICPHD cannot submit EDFs for reimbursement. For now, revenue from the state will not be coming in due to ICPHD's inability to submit EDFs. ICPHD has continued to expense money to continue programs even without signed contracts. Mrs. Schippert explained, even with no current state budget once the contracts are signed, we will be paid through December 31, 2016. After December, there is no guarantee of state payment. ICPHD will be receiving the last installment of the tax levy in November, 2016. Mrs. Schippert reviewed with the board the goal of ICPHD has always been once the fund balance of \$750,000 was reached, she would like to see the tax levy lowered. The Iroquois County Tax Committee has made a recommendation to lower the tax levy to \$380,000. Historically, the tax levy in FY13 (payable 2014) was \$480,000, for FY14 (payable 2015) the tax levy was lowered to \$400,000, where it has remained. The final decision on the tax levy amount will be decided by the full Iroquois County Board. Since ICPHD only has one funding account, the balance is always going to fluctuate. With no state budget, or guarantee of state payments, Mrs. Schippert would like to see the tax levy decreased slowly as the state's ability to repay is monitored. Mrs. Schippert and Mr. Eimen continued to review the items listed with the committee, including the start-up and annual cost of a new CDP Environmental program, with explanations for such purchases. Mrs. Schippert would ensure the FY16 budget supports any purchases. Mrs. Schippert once again reiterated the fact that these purchases were held off until state payments had been received. She did not want to spend without knowing the dollars were there.

Mrs. Schippert congratulated Eric Cecil on receiving coalition funding for a trailer & supplies for a mobile point of dispensing (POD). The cost to ICPHD is a 10% match (\$760.00). Sandy Sikma presented to the committee a copy of a claim to the state for the over-payment received from the Family Case Management grant. She also shared a copy of the worksheet indicating the dollar amount to be paid to IMH from Medicaid billing.

**OLD BUSINESS:**

None

**NEW BUSINESS:**

None

**ADJOURNMENT:**

Motion was made by Lisa Breymeyer and seconded by Dr. Zumwalt to adjourn at 2:26 p.m. on Friday, October 21, 2016. Motion approved by voice vote with no opposition. The next meeting will be a full Board of Health meeting scheduled for Wednesday, November 2, 2016, at 7:00 p.m.

s/Philip Zumwalt, MD

s/Lisa Breymeyer

s/John Shure

*Minutes approved at 11/03/2016 BOH Meeting*