



**Iroquois County Public Health Department  
Board of Health  
1001 E. Grant  
Watseka, IL 60970  
May 4, 2016**

**MEMBERS PRESENT:**

Mrs. Lisa Breymeyer  
Mrs. Michelle Fairley  
Ms. Susie Legan  
Mr. John Shure  
Dr. Rodney Yergler  
Dr. Philip Zumwalt

**MEMBERS ABSENT:**

Dr. Aravind Reddy  
Dr. James Tungate

**OTHERS PRESENT:**

Mrs. Dee Ann Schippert, ICPHD Administrator  
Mrs. Cheryl Davis, ICPHD  
Mrs. Ellen McCullough, IMH - Health & Social Services

**CALL MEETING TO ORDER:** The Iroquois County Public Health Department Board of Health meeting was called to order by John Shure, President, at 7:00 p.m. on Wednesday, May 4, 2016, in the boardroom of the Administrative Center. Roll call was taken.

**PUBLIC COMMENTS:** No public comments

**APPROVAL OF MINUTES:** A motion was made by Dr. Zumwalt to approve the March 2, 2016 Board of Health meeting and the April 6, 2016 Board of Health Finance Committee meeting as distributed. The motion was seconded by Dr. Yergler and approved by voice vote with no opposition; Absent - Dr. Reddy, Dr. Tungate.

**REVIEW OF CLAIMS APPROVED BY BOH FINANCE:** Membership reviewed the claims listing approved by the BOH Finance Committee on April 6, 2016.

**REVIEW AND APPROVAL OF CLAIMS FOR APRIL 2016:** A motion was made by Dr. Zumwalt to approve all claims as presented. Motion was seconded by Dr. Yergler and approved by roll call: Aye - Lisa Breymeyer, Michelle Fairley, Susie Legan, John Shure, Dr. Yergler, Dr. Zumwalt; Absent - Dr. Reddy, Dr. Tungate.

**REVIEW AND APPROVAL OF FISCAL YEAR 2015 ANNUAL REPORT:** A copy of the fiscal year 2015 annual report was included in the Board packets for review. The motion was made by Mrs. Fairley to approve the annual report as presented. Motion was seconded by Mrs. Breymeyer and approved by voice vote with no opposition; Absent - Dr. Reddy, Dr. Tungate. After approval, a copy of our annual report is required to be sent into the Illinois Department of Public Health. The report will also be viewable on the ICPHD webpage and copies will be available in our open public area.

**REVIEW FINANCIAL DATA FOR FISCAL YEAR 2015 AND 2016:** The fiscal year end 2015 Revenue and Expense report was included in the BOH packets for review. A summary sheet was added to the R&E packet to reflect grand totals for the Health Department's four program areas. Mrs. Schippert explained some of the line item variances, other fees (fee for service), and budgeted property tax revenue versus actual. The tax levy was reduced the second year of operation. She continued to explain how unbudgeted miscellaneous revenue, listed on the summary sheet, is deposited directly into the cash account and is not reflected on the program pages.

The March 2016 final R&E report was also included in the BOH packet for review. The State currently owes ICPHD \$216,392.97. Of the dollars owed from the State, HFI represents \$114,894. The unbudgeted miscellaneous revenue was \$7,939.57 from Stericycle. This was a court ordered settlement for F-IPHD. ICPHD did receive an additional portion in April per the signed agreement with Ford County. ICPHD should receive tax levy funds in July (50%), September (25%), and November (25%). Champaign-Urbana Public Health District reported 40 new mumps cases from April 1 – April 15, 2016. Iroquois County had one suspect case. In the event of an outbreak in Iroquois County, this is the reason to maintain reserve dollars to help combat the spread of diseases.

**ICPHD ADMINISTRATOR REPORTS:** Dee Ann Schippert reported on the following:

- a. State Budget Update – The Illinois Public Health Association (IPHA) will be putting out a press release stating how 80% of health departments have been affected by the budget impasse. Fortunately, ICPHD is not a part of the 80% described in this press release. Dee Ann and 3 other administrators were asked to participate on a panel at the Illinois Public Health Nurses Association (IPHNA) State Conference on “Sustaining Public Health Capacity with Declining Resources.” An email was received from the Illinois Association of Public Health Administrators (IAPHA) indicating the Local Health Protection (LHP) grant will be paid in its entirety. Senate Bill 2046 has passed the House and Senate, waiting for the Governor’s approval.
- b. Grants & Contracts Update – An update was given on each of the grants and contracts listed. Copies of the Milford and Unit 9 School contracts were included in the board packets for review. Milford’s proposed contract is for one (1) year, same as the previous contract. Unit 9 has a two (2) or three (3) year contract proposal. Contracts will be sent to the schools for review and approval. Mrs. Schippert was asked to contact Milford to see if they would be interested in a three (3) year contract.
- c. Iroquois Memorial Hospital (IMH) Programs Update – On April 10-12, 2016, HFI went through their accreditation review. A conference call review indicated only 8 suggestions, statements of a strong program, and a recommendation of immediate accreditation. Ellen McCullough brought with her the HFI accreditation manual to help explain the magnitude of the program. This is a national program and a 4-year accreditation. The IMH programs spreadsheet was reviewed and discussed. If ICPHD is still reflecting a loss on these programs, dollars will be retained from Medicaid billing to help offset any loss. The additional dollars will be disbursed to IMH. ICPHD is only 1 of 2 counties subcontracting to a hospital.
- d. ICPHD Programs Update - The ICPHD programs summary report for April, 2016 was reviewed. Notification has been received that \$50 million dollars of federal money will be taken from the PHEP award grantees on July 1, 2016 in order to support the immediate needs of the Zika response. ICPHD should expect a 10% cut from last year on the PHEP Grant as money has been appropriated to Zika monitoring and surveillance. This may indicate an increase in the Vector Control grant. ICPHD has received their own EPA permit, good for five (5) years. ICPHD is hosting a Food Safety Class on June 1, 2016 for 34 4-H groups. The process was explained for the suspect mumps case in Iroquois County which was non-laboratory confirmed. Senior Services had an Adult Protective Services (APS) audit on April 26-27 receiving a 94% and no corrective action, and a successful mid-year review audit on March 10, 2016 from the Community Care Program (CCP). Good news – as of July 1, 2016 ICPHD will become their own Care Coordination Unit (CCU) and will no longer be under East Central Illinois Area Agency on Aging (ECIAAAA).
- e. ICPHD Billing Update – Contracts are in place from Health Alliance, Health Connect, Health Link, and Aetna.
- f. Zika Virus Update – In the United States, 426 confirmed cases of the Zika virus with 1 death and 1 person with Guillain-Barré Syndrome. In Illinois, there has been 12 confirmed cases from travel not in-state acquired. The CDC is currently working on a vaccine, no other information is available.

- g. Administrator Comments – Dee Ann went over the change to the Open Meetings Act under violation reporting. Violation reporting has changed from a 60-day period to within 60 days of the discovery of the alleged violation, not exceeding 2 years after the alleged violation.
- h. Approve ICPHD Policy Updates - Revision to the “Food Establishment Inspection Procedure” adds a third inspection if the establishment has a critical violation. Motion to approve change was made by Lisa Breymeyer, seconded by Dr. Zumwalt, and approved by voice vote with no opposition; absent Dr. Reddy and Dr. Tungate. Revisions were made to the “Rabies, Potential, Human Exposure” policy in order to match Illinois Department of Public Health (IDPH) regulations. Motion made by Dr. Yergler, seconded by Susie Legan, and approved by voice vote with no opposition; absent Dr. Reddy and Dr. Tungate.

**EXECUTIVE SESSION – 5 ILCS 120/2(c): The Appointment, Employment, or Compensation of Public Employees:** Executive Session was not called. Dee Ann Schippert did updated the Board on ICPHD’s new hire, Liam O’Rourke, as Sanitarian replacing Janie Sumner. Liam started on Monday, May 9, 2016.

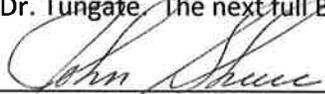
**EXECUTIVE SESSION – 5 ILCS 140/7[1][H]: Proposals and bids for any contract, grant, or agreement, including information which if it were disclosed would frustrate procurement or give an advantage to any person proposing to enter into a contractor agreement with the body, until an award or final selection is made:** N/A

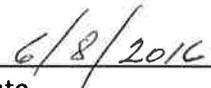
**DISCUSSION AND APPROVAL OF IROQUOIS MEMORIAL HOSPITAL CONTRACT:** After discussion regarding the current contract, decision was made by the Board that no action was required at this time.

**OLD BUSINESS:** No old business

**NEW BUSINESS:** No new business

**ADJOURNMENT:** Motion was made by Dr. Zumwalt and seconded by Dr. Yergler to adjourn at 8:44 p.m. on Wednesday, May 4, 2016. Motion approved by voice vote with no opposition; absent Dr. Reddy and Dr. Tungate. The next full Board of Health meeting is scheduled for Wednesday, July 6, 2016.

  
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 John Shure, President  
 Iroquois County Public Health Department  
 Board of Health

  
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 Date