



**Iroquois County Public Health Department  
Board of Health  
1001 E. Grant  
Watseka, IL 60970  
January 6, 2016**

**MEMBERS PRESENT:**

Mrs. Lisa Breymeyer  
Mrs. Michelle Fairley  
Mrs. Tammy Pree  
Dr. Aravind Reddy  
Mr. John Shure  
Dr. James Tungate  
Dr. Rodney Yergler  
Dr. Philip Zumwalt

**MEMBERS ABSENT:**

**OTHERS PRESENT:**

Mrs. Dee Ann Schippert, ICPHD Administrator  
Mrs. Cheryl Davis, ICPHD  
Mrs. Ellen McCullough, IMH - Health & Social Services

**CALL MEETING TO ORDER:** The Iroquois County Public Health Department Board of Health meeting was called to order by John Shure, President, at 7:01 p.m. on Wednesday, January 6, 2016, in the boardroom of the Administrative Center. Roll call was taken.

**PUBLIC COMMENTS:** No public comments

**APPROVAL OF MINUTES:** A motion was made by Dr. Tungate to approve the November 4, 2015, BOH minutes as distributed. The motion was seconded by Dr. Yergler and approved by voice vote with no opposition. A motion was made by Dr. Zumwalt to approve the December 2, 2015 BOH Finance Committee meeting minutes. Motion was seconded by Lisa Breymeyer and approved by voice vote with no opposition.

**REVIEW OF CLAIMS:** Membership reviewed the claims listing approved by the BOH Finance Committee on December 2, 2015. Mrs. Schippert distributed a listing of the claims from 12/09/2015 through 01/12/2016 to be approved by the Board. She then gave a brief explanation of the claims listed. Mrs. Schippert asked the Board to approve payment of Leaf, the monthly copier lease bill, as immediate. Motion was made by Dr. Zumwalt to approve immediate payment of Leaf each month. Motion was seconded by Dr. Reddy and approved by roll call with no opposition. Motion was then made by Dr. Yergler to approve all claims presented. Motion was seconded by Lisa Breymeyer and approved by roll call with no opposition.

**REVIEW OF FINANCIAL DATA FOR FISCAL YEAR 2015:** Mrs. Schippert distributed a copy of fiscal year end 2015 financial data. She stated this report is not final as the financial audit has not been completed. The financial audit is scheduled to begin on January 11, 2016.

**ICPHD ADMINISTRATOR REPORTS:** Dee Ann Schippert reported on the following:

- a. State Budget Update – Included in the board packet was a copy of the notice received from the Illinois Department of Public Health (IDPH) of the suspension of the Vaccines for Adults (VFA) program. So far, this is the only program ICPHD has which has been cut. Mrs. Schippert informed the board that the Illinois Public Health Association (IPHA) is sponsoring legislation to grant Health Boards the authority to borrow money for operational expenses against accrued state revenue. The IPHA legislation is only in the first-step of this process. A tremendous number of health

departments in Illinois, well over half, do not have reserves to maintain minimal operations and have been forced to cut staff, cut hours, furlough days, etc. The State of Illinois currently owes ICPHD \$171,605.86. Mrs. Schippert went on to explain that currently ICPHD has a reserve, fee-for-service, and tax levy dollars coming in. Mrs. Schippert explained there may be a few months where expenses may be more than revenue.

- b. Iroquois Memorial Hospital (IMH) Programs Update – A revised spreadsheet/chart was distributed to the board reflecting a net loss on these programs to ICPHD. Mrs. Schippert stated she had met with Ellen McCullough and Chuck Bohlmann (CEO) of IMH a few months ago to express her concern. Ellen McCullough addressed the Board regarding boundaries for the FCM and WIC programs. Discussion was held and the Board asked Mrs. McCullough to continue to monitor transfers, contact the Onarga Clinic, and discuss with IMH their thoughts. Dr. Reddy also asked Mrs. McCullough to track the number of possible new clients.
- c. ICPHD Programs Update - The ICPHD programs summary reports for FY15 and December 2016 were reviewed.
- d. Grants & Contracts Update – The grants/contracts sheet was reviewed. Mrs. Schippert stated ICPHD will begin writing more grants in February.
- e. ICPHD Billing Update – Mrs. Schippert updated the BOH regarding the new billing system, CDP. Training is scheduled for February 23<sup>rd</sup> with a go-live date of February 24, 2016.
- f. Administrator Comments – ICPHD staff safety training was completed on December 28, 2015. Copies of press releases regarding the recent flood were distributed and staff participation/involvement was shared. A possible change to the Food Establishment Procedure was discussed. Mileage for 2016 was decreased from 57.5¢ to 54¢ per IRS guidelines. Effective December 29, 2015, the health alert was lifted for Ebola on travelers coming in to the United States from Guinea.

**DISCUSSION REGARDING APPOINTMENT/RE-APPOINTMENT OF BOARD OF HEALTH MEMBERS:**

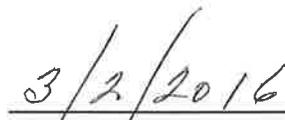
Dr. Reddy and Tammy Pree’s terms expire February, 2016. Dr. Reddy would like to continue to serve as a member of the Board of Health. Tammy Pree stated she will not be seeking reappointment. The Board thanked Mrs. Pree for her service.

**OLD BUSINESS:** None

**NEW BUSINESS:** None

**ADJOURNMENT:** Motion was made by Dr. Yergler and seconded by Dr. Zumwalt to adjourn at 8:31 p.m. on Wednesday, January 6, 2016. Motion approved by voice vote with no opposition.

  
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 John Shure  
 President  
 Iroquois County Public Health Department  
 Board of Health

  
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 Date