



**Iroquois County Public Health Department  
Board of Health  
1001 E. Grant  
Watseka, IL 60970  
November 4, 2015**

**MEMBERS PRESENT:**

Mrs. Lisa Breymeyer  
Mrs. Michelle Fairley  
Mrs. Tammy Pree  
Mr. John Shure  
Dr. James Tungate  
Dr. Rodney Yergler  
Dr. Philip Zumwalt

**MEMBERS ABSENT:**

Dr. Aravind Reddy

**OTHERS PRESENT:**

Mrs. Dee Ann Schippert, ICPHD Administrator  
Mrs. Cheryl Davis, ICPHD  
Mr. Vincent Lamie, Iroquois County Board Member  
Mrs. Ellen McCullough, IMH - Health & Social Services

**CALL MEETING TO ORDER:** The Iroquois County Public Health Department Board of Health meeting was called to order by John Shure, President, at 7:00 p.m. on Wednesday, November 4, 2015, in the boardroom of the Administrative Center. Roll call was taken.

**PUBLIC COMMENTS:** Mrs. McCullough thanked the board for their support and encouragement of the programs at IMH (Iroquois Memorial Hospital).

**APPROVAL OF MINUTES:** A motion was made by Dr. Tungate to approve the August 26, 2015, minutes as distributed. The motion was seconded by Dr. Yergler and approved by voice vote with no opposition, Dr. Reddy absent.

**REVIEW OF CLAIMS:** Membership reviewed the meeting minutes from the September 1, 2015, and October 6, 2015, Iroquois County Health Committee meetings and reports of the claims approved by the Iroquois County Board on September 8, 2015, and October 13, 2015. Mrs. Schippert distributed a copy of the claims listing approved by the Health Committee on November 3, 2015. These claims will be brought before the County Board on November 10, 2015 for final approval. Discussion was held regarding the voided checks, the Title VII grant Management Team lunch purchase, and the Medical Director payment.

**CLAIMS APPROVAL UPDATE:** Mr. Shure informed the BOH that the Iroquois County Health Committee passed a motion on Tuesday, November 3, 2015, for the BOH to approve all Health Department claims starting in December, 2015. This motion will be brought before the full County Board next Tuesday for final approval. He further explained, as discussed in the August BOH meeting, the BOH Finance Committee would meet to approve claims in the months the full BOH does not meet.

**DISCUSSION AND MOTION TO APPROVE PUBLIC COMMENT POLICY:** A Public Comment policy was distributed in the board packets for review. Motion was made by Dr. Tungate to approve this policy as distributed. The motion was seconded by Dr. Yergler and approved by voice vote with no opposition, Dr. Reddy absent.

**ICPHD ADMINISTRATOR REPORTS:** Dee Ann Schippert reported on the following:

- a. State Budget Update – Included in the board packet was a copy of a letter from Craig Beintema, Illinois Association of Public Health Administrators (IAPHA) President stating his belief of

reimbursement back to July 1 for all grant programs for which there are signed agreements. ICPHD has a signed agreement for all our programs. Also included was a draft press release from Ralph Schubert, Assistant to the Illinois Public Health Association (IPHA) President. The press release is in support of the governor, even with the budget impasse, to pass payment of the Local Health Protection (LHP) grant. The LHP grant covers food, water, sewer, communicable disease investigations, tuberculous prevention, and immunizations. The September and October, 2015 Revenue & Expense (R&E) reports were reviewed. Discussion was held regarding the options for replacement of a tablet. A balance sheet was also included in the BOH packets. ICPHD's ending cash balance was reviewed with a final tax distribution to be received sometime in November, 2015. To date, ICPHD has not received payment for \$84,588.23 billed out to the State since July 1, 2015. She went on to explain, based on current monthly operating expenses; ICPHD has a 5-6 month cash reserve barring no outbreaks.

- b. Iroquois Memorial Hospital (IMH) Programs Update – The Medicaid billing revenue was exceeded grant year ending June 30, 2015. As discussed in the August BOH meeting, ICPHD paid IMH the additional dollars. This was based on the State guaranteeing 100% of the grant dollars for FY15. This grant year FY16, dollars will be based on caseload. Mrs. Schippert also shared a letter from DHS, Penny Roth, reflecting the FY15 annual report summary for WIC. The WIC program expensed \$245,493.50 in vouchers last grant year for the benefit of the children in Iroquois County. A letter was also received from Diane Grigsby-Jackson notifying ICPHD that our WIC grant dollars were increased by \$619 for FY16. Mrs. Schippert then distributed a spreadsheet reflecting dollars billed out since July 1, 2015 versus payments to IMH. WIC numbers are down in FY16 due to changes in the WIC requirements and increase in SNAP benefits. The caseload report for the IMH Services was included in the BOH packets. Ellen McCullough stated this week they have had eight (8) new pregnant mothers and three (3) new infants enrolled.
- c. ICPHD Programs Update - The ICPHD summary reports for September and October were reviewed. Mrs. Schippert stated ICPHD hosted 31 flu clinics with 24 public and 7 private, with the County Employee Health Fair upcoming on November 12<sup>th</sup> and 13<sup>th</sup>. Flu vaccines were down this year due to ICPHD not able to accept private insurance (other than Health Alliance) and IMH offering flu shots in the community. ICPHD currently has 184 flu doses remaining. Mrs. Schippert explained Iroquois County is now in outbreak status due to Chlamydia cases, rising from 3 in 2014 to 7 in 2015. Any county with a  $\geq 50\%$  increase in outbreak from one year to the next is automatically placed in outbreak status. A State plan has been put into place to increase STD education in the schools. ICPHD has acquired HPV vaccine as part of the VCF (Vaccines for Children) program allowing the immunizations to be given at \$15 per dose. Increasing HPV awareness and immunization is part of our I-Plan goals. In January, the State is launching a statewide media campaign for HPV prevention to help local health departments. Discussion was held regarding the rabies investigations, animal bites, and West Nile.
- d. Grants & Contracts Update – The grants/contracts sheet was included in the BOH packets. Mrs. Schippert explained which grants and contracts were fee-for-services. She also went over a FY15 grant summary report summarizing grant dollars budgeted versus actual dollars.
- e. ICPHD Billing Update – Mrs. Schippert updated the BOH regarding the new billing system, CDP, which had been placed on hold awaiting the new ICD 10 codes coming out in October. ICPHD received a grant for \$3,000 to cover startup costs. Cost to ICPHD will be approximately \$1,000 for 10 private insurance company contracts. This should increase our revenue by allowing us to bill other insurance companies.
- f. Administrator Comments – Mrs. Schippert informed the board that health insurance premiums for single individuals increased July 1, 2015 from \$50/month to \$85/month and will increase again December 1, 2015 to \$107.31/month. This represents an increase of 103.5% in 6 months to our employees.

**ICPHD FY15 and FY16 BUDGET UPDATES:** Mrs. Schippert explained there were a few items ICPHD has waited until the end of the fiscal year to consider purchasing: a new vaccine freezer, 4 Data Loggers (to meet the new State and Federal specifications), and a new sign for community events. A portion of the capital improvement dollars will be spent on the floor in the health department public clinic area. The tile will be stripped and recoated. She does not anticipate using any of the contingency dollars budgeted in the FY15 budget.

**EXECUTIVE SESSION – 5 ILCS 120/2(c): The Appointment, Employment, or Compensation of Public Employees:** A motion was made by Dr. Zumwalt and seconded by Mrs. Breymeyer to go into Executive Session – 5 ILCS 120/2(c): The Appointment, Employment, or Compensation of Public Employees at 8:09 p.m. on Wednesday, November 4, 2015. Motion approved by roll call with no opposition, Dr. Reddy absent.

The Board of Health returned to regular session at 8:32 p.m. on Wednesday, November 4, 2015. Roll call was taken. Present: Lisa Breymeyer, Michelle Fairley, Tammy Pree, Dr. Tungate, John Shure, Dr. Yergler, Dr. Zumwalt. Absent: Dr. Reddy. Motion was made by Dr. Yergler to extend a 2.5% increase to the ICPHD staff, effective December 1, 2015. Motion seconded by Dr. Zumwalt and approved by roll call with no opposition, Dr. Reddy absent.

**APPROVE MEDICAL DIRECTOR AGREEMENT:** After review of the agreement, motion was made to approve the presented 2016 Medical Director agreement by Tammy Pree, seconded by Lisa Breymeyer. Motion approved by roll call with no opposition, Dr. Zumwalt abstained, Dr. Reddy absent.

**ESTABLISH AND APPROVE BOARD OF HEALTH MEETING DATES FOR 2016:** Motion was made by Tammy Pree to accept the meeting dates presented for FY16. Motion seconded by Dr. Zumwalt and approved by voice vote with no opposition. The full Board of Health meetings will be set for the first Wednesday of the month at 7:00 p.m. in the Administrative Center Boardroom for the months of January, March, May, July, August, and November, 2016. On the months the full board does not meet, the Finance Committee will meet at a date and time mutually agreed upon.

**ELECT BOARD OF HEALTH OFFICERS:** John Shure was nominated as President, Dr. Reddy as Vice-President, and Michelle Fairley as Secretary. All approved by voice vote with no opposition, Dr. Reddy absent.

**OLD BUSINESS:** None

**NEW BUSINESS:** None

**ADJOURNMENT:** Motion was made by Lisa Breymeyer and seconded by Tammy Pree to adjourn at 8:42 p.m. on Wednesday, November 4, 2015. Motion approved by voice vote with no opposition, Dr. Reddy, absent.

  
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Michelle Fairley  
Secretary  
Iroquois County Public Health Department  
Board of Health

1-14-16  
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Date