



Iroquois County Public Health Department

SEPTIC PROGRAM

I. PURPOSE:

Protect the health of the public by ensuring that septic systems are constructed and maintained according to state and local regulations.

II. POLICY:

Issue permits to install private sewage disposal systems on properties located in both counties in accordance with state and local requirements, and provide education to the public about private sewage disposal systems.

III. PROCEDURE:

- 1) When the Iroquois County Public Health Department is notified that a new or repaired septic system may be constructed the following information will be available to the client:
 - a) Iroquois County Public Health Department Sewage System Guide
 - b) A list of Licensed Sewage System Installers
 - c) Application for Permit to Construct or Repair a Private Sewage Disposal System
- 2) After receipt of a completed Application for Permit to Construct or Repair a Private Sewage Disposal System and the permit fee, a Licensed Environmental Health Practitioner (LEHP) will review the application for approval. If the application cannot be approved the applicant will be notified of the problem, either by mail or by phone, and told to complete the application and resubmit it.
- 3) The approved application information will be entered to the computer.
- 4) A copy of the completed application and will be mailed to the contractor and an approval letter will be mailed to owner.
- 5) The original application and the Iroquois County Public Health Department septic inspection report will be put into the incomplete septic book.
- 6) The septic installer shall give the Iroquois County Public Health Department 24 hour notice on completion of the septic system so that the Licensed Environmental Health Practitioner (LEHP) / Licensed Environmental Health Practitioner in Training (LEHPIT) may go to the site and inspect the septic system.
- 7) During a septic system inspection the Licensed Environmental Health Practitioner (LEHP) / Licensed Environmental Health Practitioner in Training (LEHPIT) will note the location of any well, building, property line, water line, field drain/curtain tile, or body of water/lake, pond, stream, or river with the distance to the septic system components.

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- 8) The septic will be constructed according to the Illinois Department of Public Health Private Sewage Disposal Licensing Act and Code.
- 9) The Licensed Environmental Health Practitioner (LEHP) / Licensed Environmental Health Practitioner in Training (LEHPIT) will complete the Inspection Report and give it to the Director of Environmental Health for review.
- 10) A copy of the completed file will be sent to the owner and filed in the current years completed septic book.

