



Iroquois County Public Health Department

ANNUAL FOOD ESTABLISHMENT APPLICATION RENEWAL

I. PURPOSE:

Protect the health of the public by ensuring that all existing food establishments within the jurisdiction of the Iroquois County Public Health Department are designed in accordance with Local, and State food regulations.

II. POLICY:

Require previously permitted food establishments to renew food permit annually and pay appropriate fee.

III. PROCEDURE:

- 1) The food establishment will submit the food establishment application to the Iroquois County Public Health Department along with the appropriate fees.
- 2) The Licensed Environmental Health Practitioner (LEHP) or the Licensed Environmental Health Practitioner in training (LEHPIT) will look over the application and assess the risk based on the establishment's menu.
- 3) After the application has been approved, a permit will be signed by the Director of Environmental Health or the Public Health Administrator and mailed to the appropriate address.
- 4) The completed application will be entered into computer and filed in appropriate book.