



**Iroquois County Public Health Department
Board of Health
1001 E. Grant
Watseka, IL 60970
August 26, 2015**

MEMBERS PRESENT:

Mrs. Lisa Breymeyer
Mrs. Michelle Fairley
Mrs. Tammy Pree
Dr. Aravind Reddy
Mr. John Shure
Dr. Rodney Yergler

MEMBERS ABSENT:

Dr. James Tungate
Dr. Philip Zumwalt

OTHERS PRESENT:

Mrs. Dee Ann Schippert
Mrs. Cheryl Davis
Mr. Toby Schippert
Mr. Marvin Stichnoth

CALL MEETING TO ORDER:

The Iroquois County Public Health Department Board of Health meeting was called to order by John Shure, President, at 7:03 p.m. on Wednesday, August 26, 2015, in the office of the Iroquois County Public Health Department Administrator's office. Roll call was taken.

WELCOME NEW BOARD OF HEALTH MEMBER:

New Board of Health member Lisa Breymeyer was introduced and welcomed.

PUBLIC COMMENTS:

There were no public comments.

APPROVAL OF MINUTES:

A motion was made by Dr. Yergler to approve the June 23, 2015, minutes as distributed. The motion was seconded by Tammy Pree and approved by voice vote with no opposition.

REVIEW OF CLAIMS:

Membership reviewed the meeting minutes from the July 7, 2015, and August 4, 2015, Iroquois County Health Committee meetings and reports of the claims approved by the Iroquois County Board on July 14, 2015, and August 11, 2015.

DISCUSSION AND APPROVAL OF POLICY REGARDING CLAIMS APPROVAL:

Mr. Shure brought up the subject discussed at last meeting regarding claims approval. Mrs. Schippert shared with the BOH a copy of the Opinion of the Attorney General 1979, file no. S-1445 Public Health Administrator. Michelle Fairley read the opinion stating, "For the reasons hereinafter stated, it is my opinion that the public health administrator is responsible to the county board of health and that the county board may not give to one of its committees the authority to review his orders." Mr. Shure spoke with Jim Devine, Iroquois County State's Attorney, and Mr. Devine stated a committee could be appointed from the board of health membership to meet and approve claims in the months that the full board of health does not meet. Dr. Yergler made a motion to appoint a Finance Committee to approve claims on expenditures consisting of 3 board of health members. Tammy Pree seconded the motion. Motion carried by voice vote with no opposition. John Shure and Lisa Breymeyer volunteered for the committee, and it was discussed to ask Dr. Zumwalt to be the 3rd member. Meeting dates, times, and terms for this committee were reviewed. The goal would be to implement for October, 2015.

ICPHD ADMINISTRATOR REPORTS:

Dee Ann Schippert, PH Administrator, gave an update on the Iroquois County Public Health Department of the following items:

- a. State Budget Update – Included in the board packet was a copy of a letter from Nirav Shah, Illinois Department of Public Health (IDPH) Director, and a release from Illinois Public Health Association (IPHA) relating the to the state budget crisis. Mrs. Schippert stated she attended the Illinois Association of Public Health Administrators (IAPHA) meeting on August 20, 2015 in Springfield. She learned that many local health departments have low reserves and are doing some form of reduction in hours, suspending of services, furlough days, laying off of staff, etc., while maintaining core health department programs. Also included in the BOH packet was the Statement of Revenues and Expenditures for ICPHD through July 31, 2015. Mrs. Schippert stated ICPHD is at least 12 weeks secure even without any additional income coming in. She then explained Medicaid payments should start coming in, the Governor approved the federal pass-through for federal money, and ICPHD was given the approval to start submitting grant expenditure documentation forms (EDF). In addition, ICPHD does have dollars coming in from fee-for-service and school contracts.
- b. Iroquois Memorial Hospital (IMH) Programs Update - In the BOH packets was a summary of the IMH programs update. ICPHD is still subcontracting to IMH under the Public Service Agreement Addendum. The addendum extension will continue until the state budget is passed and final allocation amounts are received. Mrs. Schippert also explained if ICPHD receives the submitted Medicaid payments this year, ICPHD will pay IMH additional dollars. She stated ICPHD is not looking to make a profit on these services.
- c. ICPHD Programs Update - The ICPHD summary report was included in the board packets. Mrs. Schippert explained that a lot of the services were flood related activities. Flood activities included CD assessments at the shelter site, TB evaluations, TB skin tests, head lice checks, and arranging of showers and towels. The environmental group inspected restaurants, low risk food establishments, and wells. ICPHD did a lot of water samples for free, distributed mold mitigation information, and was able to obtain additional larvacide from the state. ICPHD staff also participated in the Multi-Agency Response Committee (MARC) and Iroquois County Long-Term Recovery Care (ICLTRC) committee.
- d. Grants & Contracts Update – The grants/contracts sheet was included in the BOH packets. There are no outstanding grants. Discussion was held regarding the Coordinated School Health grant. An addendum was signed with Unit #9 School District for a school nurse one additional day a week.
- e. ICPHD Billing Update – Mrs. Schippert spoke about the new billing system and explained she has decided to wait at this time before pursuing.
- f. Illinois Public Health Mutual Aid System (IPHMAS) – Mrs. Schippert updated the BOH members regarding an IPHMAS request received from Champaign-Urbana Public Health District. Over 70 individuals from the University of Illinois Urbana-Champaign (UIUC) community have been diagnosed with the mumps since May, 2015. The IPHMAS requested nurses to help at their mass vaccination clinic open to students, staff, and faculty of UIUC. ICPHD sent 2 nurses on August 7 and 10 and will be sending 1 nurse tomorrow, August 27.

DISCUSSION AND APPROVAL OF ICPHD FY16 BUDGET:

Included in the BOH packet, was a copy of the proposed ICPHD FY16 Budget. Mrs. Schippert explained an \$84.00 error on the budget sheets sent to the membership. Under Environmental Health, the property taxes should be \$11,952 and under expenses, mileage & travel, should be \$16,084. Discussions were held regarding the reserve fund line item, contingency dollars, employee cost-of-living adjustment, and the tax levy amount. Mrs. Schippert also explained the increase in compensation for an employee. This increase would only be effective if the employee passes and becomes a Local Environmental Health Practitioner (LEHP). Discussion was held regarding the 3% employees insurance increase. The BOH

decided the 3% increase amount should be deducted from the employees and would not be covered by the health department. A motion was made by Dr. Reddy to approve the ICPHD FY16 Budget. The motion was seconded by Dr. Yergler. Motion approved by roll call vote. Aye: Michelle Fairley, Tammy Pree, Dr. Reddy, John Shure, Dr. Yergler, Lisa Breymeyer. Absent: Dr. Tungate, Dr. Zumwalt.

OLD BUSINESS:

Mrs. Schippert explained the need for ICPHD to obtain a credit card. The BOH agreed for Mrs. Schippert to research different credit cards. The BOH would like ICPHD to research a credit card with cash back rewards, applying all rewards back to the card, no annual fee, and a limit.

NEW BUSINESS:

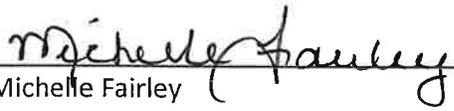
Mrs. Schippert shared with the BOH members the New Board of Health Member Orientation manual just completed. A copy was given to Lisa Breymeyer to take home to review.

DATE FOR NEXT MEETING:

The next regular ICPHD Board of Health meeting is scheduled for Wednesday, November 4, 2015, at 7:00 p.m. in the Iroquois County Administrative Center Board Room.

ADJOURNMENT:

Motion was made by Lisa Breymeyer and seconded by Tammy Pree to adjourn at 8:41 p.m. on Wednesday, August 26, 2015. Motion approved by voice vote with no opposition.



Michelle Fairley
Secretary
Iroquois County Public Health Department
Board of Health

11-4-2015
Date