



**Iroquois County Public Health Department  
Board of Health  
1001 E. Grant  
Watseka, IL 60970  
April 29, 2015**

**MEMBERS PRESENT:**

Mrs. Michelle Fairley  
Mrs. Tammy Pree  
Dr. Aravind Reddy  
Mr. John Shure  
Dr. Rodney Yergler  
Dr. Philip Zumwalt

**MEMBERS ABSENT:**

Dr. James Tungate

**OTHERS PRESENT:**

Mrs. Dee Ann Schippert  
Mrs. Ellen McCullough  
Mrs. Cheryl Davis

**MINUTES:**

The Iroquois County Public Health Department Board of Health meeting was called to order by John Shure, President, at 7:06 p.m. on Wednesday, April 29, 2015, in the Iroquois County Administrative Center Board Room. Roll call was taken.

**PUBLIC COMMENTS:**

There were no public comments.

**APPROVAL OF MINUTES:**

A motion was made by Dr. Reddy to approve the March 4, 2015, minutes as distributed. The motion was seconded by Dr. Yergler and approved by voice vote with no opposition.

**REVIEW OF CLAIMS:**

Membership reviewed the meeting minutes from the March 3, 2015, and April 7, 2015, Iroquois County Health Committee meetings and reports of the claims approved by the Iroquois County Board on March 10, 2015, and April 14, 2015.

**ICPHD ADMINISTRATOR REPORTS:**

Dee Ann Schippert, PH Administrator, gave an update on the Iroquois County Public Health Department of the following items:

- a. IMH (Iroquois Memorial Hospital) Programs Update – A successful State WIC audit was completed on March 25-26, 2015. Current FY15 caseloads for WIC, FCM and HFI were reviewed. ICPHD is currently reimbursed at a caseload of 100% for FY15. For FY16, reimbursement will be based on caseload at a 90% level. Ellen McCullough, WIC/FCM/HFI Coordinator, stated she had attended a meeting in Peoria last week for WIC Coordinators and was told that caseload for FY16 would be reduced to 90% of current assigned caseload. Mrs. Schippert attended an IPHA meeting this month and was informed that an 18.5% reduction of funding for FCM should be planned for FY16. No projections were available for WIC or HFI for FY16. She was also notified this week that the State may be doing a funds sweep for FY15. ICPHD's last payments from HFI for FY15 will be reduced as part of this funds sweep. A formal letter with the exact amount would be forthcoming. Since ICPHD subcontracts to IMH, ICPHD will be required to pay IMH according to their contract for FY15. It is anticipated for FY16, ICPHD will not receive any new contracts for grant funding until the State's budget has been approved.

- b. Programs Update for ICPHD, IDPH, DHS, and IDOA - An updated ICPHD summary report was distributed to the members. Items discussed were:
- There were two new case investigations for TB. ICPHD paid for one chest X-ray. This chest X-ray came back abnormal. Sputum specimens will be sent to the IDPH state lab. Client has started preventive medicine.
  - The State cornerstone to V-stone conversion occurred on March 31, 2015. V-stone is a satellite system. The State replaced the five (5) cornerstones computers with new computers at no cost to ICPHD.
  - ICPHD was approved for the VFA Program (Vaccines for Adults), for uninsured or underinsured. Training was held last Thursday in Champaign. The vaccines have been received. Administrative fee was discussed. ICPHD plans a press release for some time in May, 2015.
- c. Grants Update – The grants/contracts sheet was included in the BOH packets. Mrs. Schippert informed the BOH of the suspension of the Tobacco Quitline. The State has repurposed this money temporarily to Medicaid. ICPHD has applied for 2 new grants, APS Self-Neglect and Body Art Control. Mrs. Schippert also discussed line item adjustments from the travel and salary line into the equipment line.
- d. Integrated Billing System - Discussion was held regarding an electronic medical records and billing system, CDP (Custom Data Processing). IPHA (Illinois Public Health Association) has received a federal grant to help implement CDP to Health Departments. The grant would be used to pay for startup and implementation costs. CDP does work with the State I-CARE program. Motion was made by Dr. Zumwalt and seconded by Tammy Pree to allow Mrs. Schippert to continue to pursue CDP. Motion approved by voice vote with no opposition. Conversations were also held regarding Digital Health Department. ICPHD would like to move forward with utilizing CDP for Environmental Health.
- e. Administrator Comments – The March and YTD financials were reviewed. Discussion was held to possibly use some of the capital dollars in the budget for CDP, if ICPHD decided to contract with them. Mrs. Schippert explained personnel options for filling the Director of Nursing position. Illiana Migrant Head Start is scheduled to open on July 1 – October 30, 2015. The Milford School contract is due June 30, 2015.

**EXECUTIVE SESSION – 5 ILCS 120/2(c): The Appointment, Employment, or Compensation of Public Employees**

A motion was made by Tammy Pree and seconded by Dr. Yergler to go into Executive Session – 5 ILCS 120/2(c): The Appointment, Employment, or Compensation of Public Employees at 8:13 p.m. on Wednesday, April 29, 2015. Motion approved by roll call with no opposition.

The Board of Health returned to regular session at 8:33 p.m. on Wednesday, March 4, 2015. Roll call was taken. Aye: Fairley, Pree, Reddy, Shure, Yergler, Zumwalt. Absent: Tungate. Motion was made by Dr. Reddy to offer Dee Ann Schippert a 19-month contract as Public Health Administrator with a 2.5% raise for the first seven (7) months and the ability to renegotiate a cost of living increase at that time. Motion seconded by Dr. Zumwalt. Motion approved by roll call with no opposition.

**EXECUTIVE SESSION – 5 ILCS 120/2(c): The Appointment, Employment, or Compensation of Public Employees**

A motion was made by Tammy Pree and seconded by Dr. Yergler to go into Executive Session – 5 ILCS 120/2(c): The Appointment, Employment, or Compensation of Public Employees at 8:35 p.m. on Wednesday, April 29, 2015. Motion approved by voice vote with no opposition.

The Board of Health returned to regular session at 8:44 p.m. on Wednesday, March 4, 2015. Motion was made by Tammy Pree to terminate the existing Medical Director contract effective May 31, 2015. After additional discussion, Tammy Pree added to her original motion to include suspending any further payments after a payment of \$500 to the current Medical Director. Motion was seconded by Dr. Yergler and approved by roll call with no opposition, Dr. Zumwalt abstained.

A motion was made by Dr. Yergler and seconded by Dr. Reddy to approve the new Medical Director contract for six (6) months with a payment of \$2,000, beginning June 1, 2015. Motion approved by roll vote with no opposition, Dr. Zumwalt abstained.

**EXECUTIVE SESSION – 5 ILCS 140/7[1][h]: Proposals and bids for any contract, grant, or agreement, including information which if it were disclosed would frustrate procurement or give an advantage to any person proposing to enter into a contractor agreement with the body, until an award or final selection is made.**

Motion was made by Tammy Pree and seconded by Dr. Zumwalt to go into Executive Session – 5 ILCS 140/7[1][h]: Proposals and bids for any contract, grant, or agreement, including information which if it were disclosed would frustrate procurement or give an advantage to any person proposing to enter into a contractor agreement with the body, until an award or final selection is made at 8:48 p.m. on Wednesday, March 4, 2015. Motion approved by voice vote with no opposition.

The Board of Health returned to regular session at 9:22 p.m. on Wednesday, March 4, 2015. Roll call was taken. Aye: Fairley, Pree, Reddy, Shure, Yergler, Zumwalt. Absent: Tungate. Dee Ann Schippert is to continue negotiation with Iroquois Memorial Hospital and keep the BOH advised.

**OLD BUSINESS:**

None

**NEW BUSINESS:**

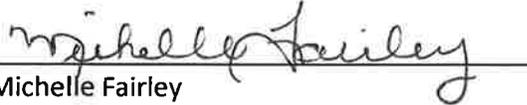
None

**DATE FOR NEXT MEETING:**

The next regular ICPHD Board of Health meeting is scheduled for Wednesday, July 1, 2015, at 7:00 p.m. in the Iroquois County Administrative Center Board Room.

**ADJOURNMENT:**

Motion was mad by Dr. Yergler and seconded by Dr. Reddy to adjourn at 9:25 p.m. on Wednesday, April 29, 2015. Motion approved by voice vote with no opposition.

  
Michelle Fairley  
Secretary  
Iroquois County Public Health Department  
Board of Health

6-29-15  
Date