



**Iroquois County Public Health Department
Board of Health
1001 E. Grant
Watseka, IL 60970
March 4, 2015**

MEMBERS PRESENT:

Mrs. Michelle Fairley
Mrs. Tammy Pree
Dr. Aravind Reddy
Mr. John Shure
Dr. James Tungate
Dr. Rodney Yergler
Dr. Philip Zumwalt

MEMBERS ABSENT:

OTHERS PRESENT:

Mrs. Dee Ann Schippert
Mrs. Ellen McCullough
Ms. Anita Speckman
Mrs. Cheryl Davis

MINUTES:

The Iroquois County Public Health Department Board of Health meeting was called to order by Mr. John Shure, Chairman, at 7:12 p.m. on Wednesday, March 4, 2015, in the Iroquois County Administrative Center Board Room.

PUBLIC COMMENTS:

There were no public comments.

APPROVAL OF MINUTES:

A motion was made by Dr. Tungate to approve the January 7, 2015, minutes as distributed. The motion was seconded by Dr. Yergler and approved by voice vote with no opposition.

REVIEW ICPHD FINANCIAL DOCUMENTS:

The January 2015 month/YTD revenue and expense reports were included in the BOH packets. The February 2015 month/YTD financials were distributed to the board members along with a grant summary for the grant year July 1, 2014 through June 30, 2015. Ms. Speckman explained the revenue and expense reports. Mrs. Schippert circulated a printout from the Department of Human Services (DHS) website reflecting the status of payments from the State Comptroller's Office. Mrs. Schippert explained the state voucher/warrant process and how payments can be tracked. WIC is quick in payment, FCM and HFI are much slower. Mrs. Schippert explained that most of ICPHD grants are reimbursement grants. The Tobacco and LHP grants were received as up-front grants this year.

REVIEW OF CLAIMS:

In the BOH packets, members received copies of the meeting minutes from the January 6, 2015, and February 3, 2015, Iroquois County Health Committee meetings and reports of the claims approved by the Iroquois County Board on January 13, 2015, and February 10, 2015. Mrs. Schippert distributed for review, a report of the current unpaid claims to be approved by the Finance Committee on Thursday, March 5, 2015, subject to County Board approval on March 10, 2015.

ICPHD ADMINISTRATOR REPORTS:

Dee Ann Schippert, PH Administrator, gave an update on the Iroquois County Public Health Department of the following items:

- a. IMH Programs Update – An IMH programs summary was distributed to the board. The report reflects WIC at 83% caseload, FCM at 85% caseload, and HFI with actual caseload of 31. There is a state WIC audit scheduled for March 25-26, 2015. The auditors will be visiting ICPHD and Iroquois Community Health & Social Services Center (ICH&CCS). This is the first time a health department in Illinois has contracted with a hospital. Mrs. McCullough, WIC/FCM/HFI Coordinator for ICH&CCS, stated HFI's reaccreditation date has been scheduled. Self-studies are due to the state by February 29, 2016, with a site visit scheduled for April 10-12, 2016.
- b. ICPHD Programs Update
A summary report of current ICPHD programs was included in the BOH packet reflecting the first quarter results. Mrs. Schippert stated the numbers were where she expected them to be. Other program updates discussed were:
 - The State of Illinois is opening up an Adult Immunization Program. This new program will be offered to adults 19 years of age or older, uninsured or underinsured. ICPHD submitted their first order for vaccines last week. The State of Illinois Public Information Officer (PIO) will be releasing additional information/advertisements as part of a statewide initiative for this program. Residents are asked to call ICPHD for more qualifying criteria.
 - Mrs. Schippert had previously informed the board that ICPHD had been selected as a HPV Prevention Site in a pilot program. Due to state proposed budget changes, this program is currently on hold waiting to ensure funding.
 - Terry Eimen gave an Environmental Health presentation to the Health Committee on February 3, 2015. The Health Committee has asked that ICPHD continue to present on other services.
 - ICPHD will be participating in the Region 6 (consisting of 13 counties) Emergency Preparedness exercise drill next week.
 - Discussion was held regarding ICPHD submitting a grant revision for the Emergency Preparedness grant. The revision will be to reduce the supply line and increase the equipment line to include additional equipment.
- c. Grants Update – The FY16 grant report reflects a comparison to FY15. A copy of the State FY16 Proposed Budget Analysis was also included in the board packet. This proposal was handed out at the IAPHA meeting held in Springfield on February 19, 2015. IDPH listed programs affecting ICPHD were tobacco, anti-smoking programs, and Illinois Breast & Cervical Cancer Program (IBCCP). DHS grants are still undetermined. LuAnn Armantrout will be attending a meeting next Tuesday, March 10, 2015, in Springfield, with all statewide health department Sr. Services Directors regarding proposed changes in the Illinois Department of Aging (IDOA) programs. The board members stated they would like a recap email on this meeting.
- d. Annual Report - The FY14 Annual Report was distributed to the BOH and Iroquois County Health Committee members. The report will also be distributed to the Iroquois County Board members on March 10th and the general public upon request. The public can also view a copy of the annual report on the ICPHD webpage.
- e. Administrator Comments
Mrs. Schippert attended "New Administrator's Training" on February 18, 2015 hosted by the Illinois Association of Public Health Administrators (IAPHA) in Springfield. The general membership IAPHA bi-monthly meeting was held the following day in Springfield. The new IDPH Director, Dr. Nirav Shah, was introduced along with his Chief of Staff, Erik Rayman. Legislative updates and proposed budget changes were discussed.

Mrs. Schippert contacted Mrs. Alberta Burton, Iroquois Mental Health Director of Operations, regarding programs available for the growing substance abuse in Iroquois County. Mrs. Schippert passed out a brochure received from Mrs. Burton. ICPHD will hand out these brochures as referral to Iroquois Mental Health Center (IMHC) for substance abuse help. Mrs. Burton stated IMHC will look into expanding some of their programs and she was very happy that the BOH was concerned with this growing problem. Education needs to continue in our community.

EXECUTIVE SESSION – 5 ILCS 120/2(c): The Appointment, Employment, or Compensation of Public Employees

A motion was made by Mrs. Tammy Pree and seconded by Dr. Rod Yergler to go into Executive Session – 5 ILCS 120/2(c): The Appointment, Employment, or Compensation of Public Employees at 8:14 p.m. on Wednesday, March 4, 2015. Motion approved by voice vote with no opposition.

The Board of Health came out of executive session at 9:22 p.m. on Wednesday, March 4, 2015.

DISCUSSION OF IROQUOIS MEMORIAL HOSPITAL CONTRACT: Mrs. Schippert met with Mr. Chuck Bohlmann, Mrs. Leslie Cottrell, and Mrs. Ellen McCullough on Wednesday, February 25, 2015. A marked up copy of the contract was distributed to the board members for review. Mrs. Schippert also discussed additional changes she would like to see in the new contract. Negotiations are ongoing and Mrs. Schippert will keep the board members updated as the process continues.

OLD BUSINESS:

None

NEW BUSINESS:

None

DATE FOR NEXT MEETING:

The next regular ICPHD Board of Health meeting is scheduled for Wednesday, May 6, 2015, at 7:00 p.m. in the Iroquois County Administrative Center Board Room.

ADJOURNMENT:

It was moved by Dr. Zumwalt and seconded by Dr. Reddy to adjourn at 9:43 p.m. on Wednesday, March 4, 2015. Motion approved by voice vote with no opposition.


Michelle Fairley
Secretary
Iroquois County Public Health Department
Board of Health

4-29-2015
Date

