



**Iroquois County Public Health Department
Board of Health
1001 E. Grant
Watseka, IL 60970
November 5, 2014**

MEMBERS PRESENT:

Mrs. Michelle Fairley
Dr. Rodney Yergler
Dr. Aravind Reddy
Mr. John Shure
Dr. James Tungate
Dr. Philip Zumwalt
Dee Ann Schippert

MEMBERS ABSENT:

Mrs. Tammy Pree

OTHERS PRESENT:

Mrs. Cheryl Davis
Mr. Marvin Stichnoth
Ms. Caitlin Sievers (Times-Republic)

MINUTES:

The Iroquois County Public Health Department Board of Health meeting was called to order by Mr. John Shure, Chairman, at 7:08 p.m. on Wednesday, November 5, 2014 in the Iroquois County Administrative Center Board Room.

PUBLIC COMMENTS:

There were no public comments.

APPROVAL OF MINUTES:

A motion was made by Dr. James Tungate to approve the August 20, 2014 minutes as distributed. The motion was seconded by Dr. Philip Zumwalt and approved by voice vote with no opposition.

REVIEW OF CLAIMS:

In the BOH packets, board members had received copies of the meeting minutes from the September 2, 2014 and October 7, 2014 Iroquois County Health Committee meetings. Also included in their packets were the claims approved by the Iroquois County Board on September 9, 2014 and October 14, 2014. Dee Ann Schippert distributed to the board members for review, copies of the unpaid claims approved by the Health Committee on November 3, 2014, subject to County Board approval on November 12, 2014.

REVIEW OF CURRENT BUDGET:

Dee Ann Schippert distributed copies of financials for ICPHD. Discussion was held regarding the ICPHD financials compared to budget. Mrs. Schippert also reviewed the grant dollars and expenses on the worksheets. ICPHD has been awarded all previous FIPHD grants. Grant funding for all grants have come in at 68% or more of the amount awarded previously to FIPHD.

ICPHD ADMINISTRATOR REPORTS:

Dee Ann Schippert gave an update on the Iroquois County Public Health Department of the following items:

- a. IMH Programs Update - IMH programs are going very well. Mrs. Schippert read an update report from Ellen McCullough, WIC/FCM/HFI Coordinator, from Iroquois Community Health & Social Services Center.
- b. ICPHD Programs Update - ICPHD programs monthly report for Community Health, Environmental Health and Senior Services was reviewed. ICPHD held 18 public flu clinics, 9 private, and accepted

- walk-in clients at any time. Total flu vaccines given to-date is 796 of the 800 vaccines ordered. Remaining 4 vaccines are reserved for scheduled clients.
- c. Grants/Contracts Update – The grants/contracts update sheet was included in the BOH packets and reviewed as part of the budget update.
 - d. Ebola: Discuss Infectious Disease Protocol – Two Ebola Preparedness Community Partner meetings were held on October 21, 2014 and October 28, 2014. In attendance were personnel from the local hospital, clinics, and fire department. ICPHD staff were all fit tested for N95 masks by IMH on October 29, 2014.
 - e. Rabies: Discuss Potential Human Exposure Protocol – Included in the BOH packet was a copy of the IDPH Administrative Code: Rabies, Potential Human Exposure and Animal Rabies. Protocol for animal bites was discussed. ICPHD sent out a broadcast fax to all Iroquois County medical providers listing all of IDPH reportable diseases along with a bite report and reminder to notify ICPHD of any incidences. Discussion was held regarding the bat bite incident of 08/31/2014.
 - f. Performance Evaluation Forms – The new ICPHD employee evaluation form was reviewed and discussed. Recommended changes will be made to the form.
 - g. Administrator Comments – ICPHD received their contract with Health Alliance for the flu and pneumonia vaccine. Currently this is the only insurance company ICPHD bills. Discussion was held regarding whether ICPHD may want to consider accepting other insurance for adult immunizations. Currently other health departments are signing contracts with a company named UPPS to work out contracts with other insurance companies. Currently, IMH does not administer many of the adult immunizations. ICPHD will not compete for services with IMH, but we do want to compliment services with IMH.

EXECUTIVE SESSION – 5 ILCS 120/2(c): The Appointment, Employment, or Compensation of Public Employees

No executive session.

DISCUSS AND APPROVE ENVIRONMENTAL PROGRAMS FEE SCHEDULE:

Review and discussion was held regarding the addition of the Closed Loop Well permit and inspection fee as part of the County Ordinances. IDPH will require permits and inspections of the closed loop well systems beginning on December 1, 2014. Motion to approve the new fees was made by Dr. Rodney Yergler and seconded by Dr. Philip Zumwalt. Motion approved by voice vote with no opposition.

AUCTION OF SURPLUS IROQUOIS COUNTY PUBLIC HEALTH PROPERTY:

An auction was held on October 4, 2014 to sell excess county property. Mrs. Schippert shared an email with the BOH indicating funds received by ICPHD from the sale of the 4-wheeler, trailer, and a Panasonic phone system.

ELECTION OF OFFICERS FOR FY 2015:

Dr. Rodney Yergler, seconded by Michelle Fairley, nominated Mr. John Shure as President. Dr. James Tungate moved for acclamation of candidate. Motion was approved by voice vote with no opposition. Dr. Rodney Yergler, seconded by Dr. Philip Zumwalt, nominated Dr. Aravind Reddy as Vice-President. Dr. James Tungate moved for approval by acclamation of candidate. Motion approved by voice vote with no opposition. Dr. Rodney Yergler, seconded by Dr. Philip Zumwalt, nominated Michelle Fairly as Secretary. Dr. James Tungate moved for election of candidate by acclamation. Motion approved by voice vote with no opposition.

OLD BUSINESS:

None

NEW BUSINESS:

None

DATE FOR NEXT MEETING:

The next ICPHD Board of Health meeting is scheduled for Wednesday, January 7, 2014 at 7:00 p.m. in the Iroquois County Administrative Center Board Room.

ADJOURNMENT:

It was moved by Dr. Rodney Yergler and seconded by Dr. Philip Zumwalt to adjourn at 8:56 p.m. Motion approved by voice vote with no opposition.



Michelle Fairley
Secretary
Iroquois County Public Health Department
Board of Health

1-7-2015
Date

