

**Iroquois County Public Health Department  
Board of Health  
1001 E. Grant  
Watseka, IL 60970  
August 20, 2014**

**MEMBERS PRESENT:**

Michelle Fairley  
Tammy Pree  
Dr. Aravind Reddy  
John Shure  
James Tungate  
Dr. Philip Zumwalt  
Dee Ann Schippert

**MEMBERS ABSENT:**

Dr. Rodney Yergler

**OTHERS PRESENT:**

Cheryl Davis  
Anita Speckman  
Marvin Stichnoth  
Charles Alt  
Toby Schippert  
Rod Copas

**MINUTES:**

The Iroquois County Public Health Department Board of Health meeting was called to order by John Shure, Chairman, at 7:01 p.m. on Wednesday, August 20, 2014 in the Iroquois County Administrative Center Board Room.

**PUBLIC COMMENTS:**

Rod Copas, Iroquois County Board Chairman, addressed the BOH indicating he attended the Iroquois Memorial Hospital Open House for the WIC, FCM, and HFI programs. He was very impressed with the Open House and with the increase of new clients.

**APPROVAL OF MINUTES:**

A motion was made by Tammy Pree to approve the February 11, 2014 minutes as distributed with revisions. The motion was seconded by Dr. Zumwalt and approved by unanimous voice vote.

A motion was made by Tammy Pree to approve the June 18, 2014 minutes as distributed. The motion was seconded by Dr. Zumwalt and approved by unanimous voice vote.

**REVIEW OF CLAIMS:**

Members of the board reviewed the claims approved by the Health Committee for the month of August along with approved Health Committee minutes for July and August.

**ICPHD ADMINISTRATOR DEE ANN SCHIPPERT:**

Dee Ann Schippert gave an update on the Iroquois County Public Health Department of the following items:

- a. IMH Programs Update - IMH hosted an open house on August 12, 2014. They also had a site walk-through from all three DHS (Department of Human Services) Program Administrators from the State of Illinois.
- b. ICPHD Programs Update - ICPHD programs monthly report for Community Health, Environmental Health and Senior Services was reviewed.
- c. Grant Update - Dee Ann Schippert went over the grant report indicating ICPHD just received the Tobacco grant today.

- d. Approve Policy Manuals for Personnel; Procedures; and Programs - The Personnel, Procedures and Programs policies and procedures were presented for review.
- e. Administrator Comments
  - An Open House was held August 8, 2014 from 2:00 p.m. to 6:00 p.m. The cost associated with the Open House, other than time related, were borne by the ICPHD staff.
  - ICPHD had a booth at the Iroquois County Fair held July 16-21, 2014.
  - On July 15, 2014, ICPHD had a VFC (Vaccines for Children) site visit by Mrs. Debbie Reynolds, Regional IDPH VFC Regional Director
  - Work is currently being completed on the new ICPHD webpages as part of the new Iroquois County website

Approval of Illinois Mutual Aid Agreement – Discussion was held. Rod Copas, Iroquois County Board Chairman, is having a resolution drawn up for the Iroquois County Board's adoption.

#### **EXECUTIVE SESSION – 5 ILCS 120/2(c): The Appointment, Employment, or Compensation of Public Employees**

A motion was made by Tammy Pree and seconded by James Tungate to go into Executive Session – 5 ILCS 120/2(c): The Appointment, Employment, or Compensation of Public Employees at 7:45 p.m. Roll call: Aye: Michelle Fairley, Tammy Pree, Dr. Reddy, John Shure, James Tungate, Dr. Zumwalt. Absent: Dr. Yergler.

A motion was made by James Tungate and seconded by Dr. Zumwalt to adjourn Executive Session at 7:56 p.m. Roll call: Aye: Michelle Fairley, Tammy Pree, Dr. Reddy, John Shure, James Tungate, Dr. Zumwalt. Absent: Dr. Yergler.

#### **DISCUSS MEDICAL DIRECTOR LIABILITY COVERAGE:**

Dee Ann Schippert passed around a copy of an email she received from Randy Schuldt, of Roger Schuldt Insurance, indicating Dr. Zumwalt was listed on ICPHD liability insurance. As Medical Director, Dr. Zumwalt is fully covered for his administrative duties.

#### **DISCUSS DISPOSITION OF F-IPHD ASSETS IN IROQUOIS COUNTY:**

An auction is planned for October 4, 2014 to sell excess equipment. Included in this auction will also be a 4-wheeler and trailer and possibly the Panasonic phone system from FIPHD.

#### **REVIEW AND APPROVE FY 2015 BUDGET:**

Dee Ann Schippert distributed copies of the proposed FY 2015 budget for approval. Discussion of the proposed budget was held.

A motion was made by Dr. Zumwalt and seconded by Dr. Reddy to approve the proposed FY 2015 budget. Roll call: Aye: Michelle Fairley, Tammy Pree, Dr. Reddy, John Shure, Dr. Zumwalt. Absent: James Tungate, Dr. Yergler.

#### **OLD BUSINESS:**

None

#### **NEW BUSINESS:**

None

**DATE FOR NEXT MEETING:**

The next ICPHD Board of Health meeting is scheduled for Wednesday, November 12, 2014 at 7:00 p.m. in the Iroquois County Administrative Center Board Room.

**ADJOURNMENT:**

It was moved by Dr. Zumwalt and seconded by Tammy Pree to adjourn at 8:53 p.m. Motion carried by unanimous voice vote.

  
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Michelle Fairley  
Secretary  
Iroquois County Public Health Department  
Board of Health

11-5-2014  
Date

