OFFICIAL REPORT OF THE COUNTY BOARD

OF

IROQUOIS COUNTY, ILLINOIS

RECESSED SESSION

APRIL 10, A.D., 2012

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THE

IROQUOIS COUNTY BOARD OFFICIAL REPORT OF PROCEEDINGS

The Iroquois County Board met in Recessed Session at the Administrative Center on Tuesday, April 10, 2012 at 9:00 A.M.

Chairman Schroeder called the meeting to order and asked County Clerk Lisa Fancher to call the roll.

STATE OF ILLINOIS IROQUOIS COUNTY

Roll call and votes in Iroquois County

Recessed Session, April 10, 2012

Chairman Schroeder

On motion to call the roll

Aye: Alt, Anderson, Bills, Copas, Curtis, Deany, Hansen, Hiles, Hubert, Hurt, Krumwiede, McCray, Meyer, Pursley, Schroeder, Schultz, Shure, Storm, Wasmer, Whitlow, Wilkening, Wynn Bence, Zumwalt

Absent: Lemenager, Schmid

PRAYER & PLEDGE OF ALLEGIANCE

County Board member Jean Hiles introduced Father Mike Powell, Priest at St. Edmund's Catholic Church in Watseka and St. Joseph's Catholic Church in Crescent City, who gave the opening prayer after which the Pledge of Allegiance was recited in unison.

AGENDA

It was moved by Mr. Wilkening and seconded to approve the agenda. Motion carried by a voice vote.

MINUTES

It was moved by Mrs. Hiles and seconded to approve the minutes of the March 13, 2012 Recessed Session County Board meeting. Motion carried by a voice vote.

PAYROLL

It was moved by Mr. Krumwiede and seconded to approve the March payroll. Motion carried by a roll call vote.

STATE OF ILLINOIS IROQUOIS COUNTY

Roll call and votes in Iroquois County

Recessed Session, April 10, 2012

Chairman Schroeder

On motion to approve the payroll

Aye: Alt, Anderson, Bills, Copas, Curtis, Deany, Hansen, Hiles, Hubert, Hurt, Krumwiede, McCray, Meyer, Pursley, Schultz, Shure, Storm, Wasmer, Whitlow, Wilkening, Wynn Bence, Zumwalt

Absent: Lemenager, Schmid

COUNTY BOARD SERVICES

Jim Hurt	\$141.60
Don Deany	\$50.00
John Shure	
Dan Pursley	\$131.04
Jed Whitlow	
Jean Hiles	\$137.28
Kyle Anderson	\$121.62
Ozzie Storm	\$111.63
Donna Wasmer	\$125.00
Ernest Curtis	\$124.95
Bret Schmid	\$41.65
John Wilkening	\$195.48
Charles Alt	\$157.50
David Hubert	\$213.80
Kevin Hansen	\$164.91
Ron Schroeder	\$232.11
Troy Krumwiede	\$75.00
Susan Wynn Bence	\$104.44
Jim McCray	\$193.24
Russell Bills	\$125.00
Dale Schultz (2 Months)	\$497.00
Rod Copas	\$236.00

PLAQUE PRESENTATION

Chairman Schroeder presented a plaque of recognition to Barbara Witte, retiring Administrative Assistant to the County Board. He thanked her for her 27 years of dedicated service to the County Board.

PUBLIC COMMENTS

There were no public comments.

MANAGEMENT SERVICES March 26, 2012

Mr. McCray, Chairman of the Management Services Committee, gave the report from the March 26, 2012 Management Services Committee meeting and moved for adoption. Motion carried by a roll call vote.

STATE OF ILLINOIS IROQUOIS COUNTY

Roll call and votes in Iroquois County

Recessed Session, April 10, 2012

Chairman Schroeder

On motion to approve the March 26, 2012 Management Services Committee report

Aye: Alt, Anderson, Bills, Copas, Curtis, Deany, Hansen, Hiles, Hubert, Hurt, Krumwiede, McCray, Meyer, Pursley, Schultz, Shure, Storm, Wasmer, Whitlow, Wilkening, Wynn Bence, Zumwalt

Absent: Lemenager, Schmid

STATE OF ILLINOIS IROQUOIS COUNTY

County Board, Recessed Session April 10, A.D., 2012

Mr. Chairman and members of the County Board:

Your committee to whom was referred **Management Services** would beg leave to submit the following report on the matters before them:

Your committee met at the Administrative Center on March 26, 2012 at 4:00 P.M. Members present were Jim McCray, Kyle Anderson, Jean Hiles, David Hubert, Donna Wasmer, Ozzie Storm, John Wilkening, and Adam Zumwalt. Also present County Information Systems Director Tom Tuntland and David Gullquist of Trim-n-Time, Chebanse, IL.

The meeting was called to order for the purpose of opening the sealed bids that were received for lawn care services at the Administrative Center and adjacent properties, the Courthouse and Jail, and the County Highway Department. The committee opened and reviewed the following bids: D & R Lawn Care, Potomac, IL-\$9,050, Hall's Lawn & Garden Service, Gilman, IL-\$8,500, Trent's Lawn Care, Watseka, IL-\$9,940, Trim-n-Time, Chebanse, IL-\$11,000, Weber Lawn Service, Cissna Park, IL-\$9,350, BK Nutter Mowing, Watseka, IL-\$15,000, and Nature's View, Watseka, IL-\$9,450.

It was moved by Ozzie Storm and seconded by David Hubert to accept the bid from Hall's Lawn & Garden Service, Gilman, IL in the amount of \$8,500. Motion carried unanimously by a roll call vote.

It was moved by David Hubert and seconded by Kyle Anderson to adjourn at 4:15 P.M. Motion carried.

All of which is respectfully submitted.

s/Jim McCray s/Kyle Anderson s/Jean Hiles s/David Hubert s/Donna Wasmer s/Ozzie Storm s/Adam Zumwalt s/John Wilkening

MANAGEMENT SERVICES April 2, 2012

Mr. McCray, Chairman of the Management Services Committee, gave the report from the April 2, 2012 Management Services Committee meeting. Mr. McCray clarified the pending structural changes to the FSA Office that are necessary to meet federal specifications. He said the blueprints for the project must be approved at the County, State, and Federal levels before

any construction could begin. Mr. McCray thought that construction would start sometime in 2013 with the changes finished by the end of the current lease which runs through September 30, 2013. Mr. Copas and several members of the Finance Committee didn't think there would be enough money in the budget to update the FSA Office and upgrade the telephone system, which was also talked about during the committee meeting. Mr. McCray insisted that the committee was just taking bids for the phone system in order to know what the project will cost. After further discussion regarding the phone system, it was moved by Mr. McCray and seconded to approve the Management Services Committee report. Motion carried by a roll call vote.

STATE OF ILLINOIS IROQUOIS COUNTY

Roll call and votes in Iroquois County

Recessed Session, April 10, 2012

Chairman Schroeder

On motion to approve the April 2, 2012 Management Services Committee report

Aye: Alt, Anderson, Bills, Copas, Curtis, Deany, Hansen, Hiles, Hubert, Hurt, Krumwiede, McCray, Meyer, Pursley, Schultz, Shure, Storm, Wasmer, Whitlow, Wilkening, Wynn Bence, Zumwalt

Absent: Lemenager, Schmid

STATE OF ILLINOIS IROQUOIS COUNTY

County Board, Recessed Session April 10, A.D., 2012

Mr. Chairman and members of the County Board:

Your committee to whom was referred **Management Services** would beg leave to submit the following report on the matters before them:

Your committee met at the Administrative Center on April 2, 2012 at 4:00 P.M. Members present were Jim McCray, Kyle Anderson, Jean Hiles, Dave Hubert, Donna Wasmer, Ozzie Storm, Adam Zumwalt, and John Wilkening. Also present Maintenance Supervisor Larry Pankey, 911 Coordinator Nita Dubble, County Information Systems Director Tom Tuntland, County Board Member Dale Schultz, Jeff Memenga from Ruder Technologies, Kankakee, IL, Doug Corbett and Carrie Hagen from the Ford-Iroquois Health Department, and Wendy Davis from the *Times Republic*.

The meeting was called to order.

Doug Corbett from the Ford-Iroquois Health Department presented statistics from May 2010 when the address of the A T & T telephone bill was changed to their facility rather than the monthly averaged telephone check issued to the County. During the transition it was discovered the Ford-Iroquois Health Department was paying for two circuits used by 911, amounting to approximately \$18,000 to date or \$900.00 per month which has been paid by Health Department. A T & T was contacted by the Health Department to remove the circuits but they would not without the authorization of the County. An email authorization for removal of the circuits has been completed by the County as of this date. A confirmation order has been issued for April 6,

2012 by A T & T to remove and transfer the bill to the County. Mr. Corbett asked if the County could reimburse the \$18,000. No action was taken

Jeff Memenga from Ruder Technologies, Kankakee, IL was introduced. In November 2011, Mr. Memenga conducted a survey of the functions for all County telephones and presented a plan to the committee. The committee said they would like to move forward with the plan to upgrade the phone system. The plan included rewiring all 44-drop locations at the Administrative Center with two data cables to one central location. The committee also discussed including the clean-up of the unused wires in the ceiling and investigation and repair of the 3 wire fiber optic cable that runs from the Administrative Center and Courthouse. After discussion, it was moved by Ozzie Storm and seconded by Adam Zumwalt to direct Mr. Memenga to proceed to write specs for the upgrade of the telephone system and advertise for bids to be opened on April 30, 2012 in the County Clerk's office. The regular meeting of the Management Services Committee would be changed to May 3, 2012 at 4 P.M. Roll call vote. Wasmer, aye; Hiles, aye; Zumwalt, aye; Anderson, aye; Hubert, aye; Storm, aye; Wilkening, aye; McCray, aye. Motion carried.

Maintenance Supervisor Larry Pankey reported for the month:

- *Fire alarm at the Jail and Administrative Center will be certified this month.
- *Replaced water heater at the Administrative Center costing \$1,300.
- *Head Start is scheduled for a Federal inspection on April 3, 2012.
- *Ailey Welding & Modern Glass repaired cellblocks at the jail.
- *Clean chiller at Courthouse & Jail.
- *Overhead canopy at the Courthouse is leaking into the waiting room. Have contacted Bennett & Brosseau to inspect and repair the 10' x 15' structure costing \$3,000.
- 911 Coordinator Nita Dubble thanked the Maintenance Department for stripping and rewaxing the 911 department floors.

The Committee briefly discussed making minor changes in cash rent lease of the County farmland.

Chairman Jim McCray updated the committee on the FSA Service Office lease agreement that was extended to September 30, 2013 through a Supplemental Lease agreement dated July 14, 2011. Mr. McCray said the FSA office is willing to sign a lease agreement for up to 10 years if the County could make improvements that met the Federal guidelines of required square footage, handicap restroom on site, etc. According to Federal specifications an architect would have to be hired by the County to prepare drawings costing approximately \$3,000 to \$5,000. It was moved by Ozzie Storm and seconded by Donna Wasmer to start the process. Motion carried.

The committee reviewed the claims. It was moved Dave Hubert and seconded by Jean Hiles to pay the bills subject to County Board approval. Motion carried.

It was moved by Kyle Anderson and seconded by Adam Zumwalt to adjourn at 5:22 P.M. Motion carried.

All of which is respectfully submitted.

s/Jim McCray s/Kyle Anderson s/Jean Hiles s/Dave Hubert s/Donna Wasmer

FINANCE March 29, 2012

Mr. Copas, Vice Chairman of the Finance Committee, gave the report from the March 29, 2012 Finance Committee meeting and moved for adoption. The motion was seconded and carried by a roll call vote.

STATE OF ILLINOIS IROQUOIS COUNTY

Roll call and votes in Iroquois County

Recessed Session, April 10, 2012

Chairman Schroeder

On motion to approve the March 29, 2012 Finance Committee report

Aye: Alt, Anderson, Bills, Copas, Curtis, Deany, Hansen, Hiles, Hubert, Hurt, Krumwiede, McCray, Meyer, Pursley, Schultz, Shure, Storm, Wasmer, Whitlow, Wilkening, Wynn Bence, Zumwalt

Absent: Lemenager, Schmid

STATE OF ILLINOIS IROQUOIS COUNTY

County Board, Recessed Session April 10, A.D., 2012

Mr. Chairman and members of the County Board:

Your committee to whom was referred **Finance** would beg leave to submit the following report on the matters before them:

Your committee met at the Administrative Center on March 29, 2012 at 9:00 A.M. Members present were Rod Copas, Russell Bills, Kevin Hansen, Charles Alt, David Hubert, Kyle Anderson, and Susan Wynn Bence. Also present were County Board members John Wilkening, Jean Hiles, and Dale Schultz; Debbie Wright, Chief Deputy Zoning Administrator; Mindy Kuntz-Hagan, Treasurer; Bob Yergler, Supervisor of Assessments; Sheriff Derek Hagen; Lisa Fancher, County Clerk; Tom Tuntland, County Information Systems Director; Lisa Hines, Circuit Clerk; Mike Moran; and Wendy Davis from the *Times Republic*.

Finance Committee Vice Chairman Rod Copas introduced new Finance Director Anita Speckman. He said the purpose of today's special meeting is to discuss the audit and other financial documents covering the last four months to ascertain what has transpired and what corrections need to be made. No action will be taken today; only discussion to sort it all out and attempt to get to a bottom line.

Discussion began with an extensive review of the preliminary audit. Mr. Copas said there are several areas of the audit that elicit more questions than answers. There are also some numbers that appear to be mistakes on the audit that need further investigation. He said last month when the auditors were here they indicated that the County had ended the last fiscal year

in the negative when certain things were taken into consideration. Mr. Copas said this is not correct and the County's General Fund actual ended approximately \$500,000 in the black. It was also clarified that the one-time "wind-fall" from the wind farms was used to improve the County's Insurance Fund, which was badly in deficit; therefore was not a part of the surplus General Fund ending balance.

Other issues discussed were problems with how moneys from the Capital Improvement Fund were handled. Money was spent from the fund, but the amount that was supposed to be put into that budget line was never put in. There are strict guidelines that are not being followed and need to be put into place in the future.

Further discussion took place concerning office budgets and proper procedures when someone is in danger of going over budget. There was question as to whether the budget has to be opened to put more money into a line which has gone over budget. Sheriff Hagen said he has an Attorney General's opinion that elected officials can move money from line item to line item within their budget if it is for "like items". It was agreed this is something the Finance Committee needs to be watching more closely and rules should be followed.

Additional items discussed in the audit were:

- Farm lease wording needs to be changed concerning the ending date of each lease.
- Fund balances in retirement account are good and levy will be lowered over a five year period to bring this account and a few others to a desired level which is approximately a 1½ year balance. IMRF, ECO, etc are funds that must be closely watched to insure proper funding levels are maintained.
- Solid Waste and Capital Improvement lines will be removed from the General Fund.
- Revolving Loans (CDAP) balance appears to have dropped and probably should not have. Must be looked into.
- Group insurance is in the red, but seems to be largely due to a McGladry software problem. If there are limitations in the software, some changes will have to be made.
- Material weaknesses are items in an audit signaling potential problems. These should always be addressed and corrected to the best of our ability. Some items such as lack of segregation of duties show up often on audits when there are limited resources.
- Group insurance fund still has a deficit balance

It was reiterated that there will be additional contact with the auditors to clear up several questions, and changes will be made to the final audit due to the investigation of these things and the corrections that will be needed.

The committee also discussed budget issues. An agreed upon amount in a Probation Department revenue line has not been transferred in. This should be corrected. Additionally, there are several payroll issues, such as people being paid from the wrong line item, etc that will need to be straightened out. Mr. Copas said a decision will be made at the regular Finance Committee meeting as to opening the budget to allocate funding for the newly hired Finance Director. Additionally, the property insurance will need to be put out for bid in the coming months.

Finance Director Anita Speckman said at this point she is trying to learn the system, understand what the issues are, and clear up some things that are not being done accurately. She will branch out from there.

As there was no further business to come before the committee, it was moved by Mr. Alt and seconded by Mrs. Wynn Bence to adjourn at 10:28 A.M. Motion carried

All of which is respectfully submitted.

s/Rod Copas s/Russell Bills s/Kevin Hansen s/Charles Alt s/David Hubert s/Kyle Anderson s/Susan Wynn Bence

FINANCE April 5, 2012

Mr. Copas, Vice Chairman of the Finance Committee, gave the report from the April 5, 2012 Finance Committee meeting and moved for adoption. The motion was seconded and carried by a roll call vote.

STATE OF ILLINOIS IROQUOIS COUNTY

Roll call and votes in Iroquois County

Recessed Session, April 10, 2012

Chairman Schroeder

On motion to approve the April 5, 2012 Finance Committee report

Aye: Alt, Anderson, Bills, Copas, Curtis, Deany, Hansen, Hiles, Hubert, Hurt, Krumwiede, McCray, Meyer, Pursley, Schultz, Shure, Storm, Wasmer, Whitlow, Wilkening, Wynn Bence, Zumwalt

Absent: Lemenager, Schmid

STATE OF ILLINOIS IROQUOIS COUNTY

County Board, Recessed Session April 10, A.D., 2012

Mr. Chairman and members of the County Board:

Your Committee to whom was referred **Finance** would beg leave to submit the following report on the matters before them:

Your committee met at the Administrative Center on April 5, 2012 at 9:00 A.M. Members present were Rod Copas, Russell Bills, Kevin Hansen, Dave Hubert, Kyle Anderson, and Susan Wynn Bence. Also present County Board Chairman Ron Schroeder, Probation Director Carl Brown, Probation Supervisor Barb King, County Clerk/ Recorder Lisa Fancher, Supervisor of Assessments Bob Yergler, Treasurer Mindy Kuntz Hagan, ESDA Carl Gerdovich,

IDA Director Ken Barragree, County Information Systems Director Tom Tuntland, Planning & Zoning Administrator Gloria Schleef, Andy Wheeler, CIBC the County Health Insurance vendor, County Board members Jean Hiles and John Wilkening, Mike Moran, and Wendy Davis from the Times Republic.

The meeting was called to order.

Randy Schuldt from Schuldt Insurance had no report.

County Clerk/Recorder Lisa Fancher said she would be negotiating with the vendor, who printed the "fat ballots" for a credit on the contract.

County Clerk Fancher reported State's Attorney Jim Devine had the updated information for the County's codebook The cost will be paid for by the County Clerk out of her Automation Fund.

Treasurer Mindy Kuntz Hagan reported 2 Solid Waste Certificate of Deposits are up for renewal and would be extended for another six months.

The Revolving Loan fund was discussed. It was moved by Kevin Hansen and seconded by Dave Hubert to ask State's Attorney Jim Devine to take action on the non-payment accounts. Motion carried.

IDA Director Ken Barragree presented a \$3,000 claim for East Central Illinois Economic Development District dues. Mr. Barragree said the ECIEDD has worked as a six-county economic development agency for over a decade, helping facilitate local economic development efforts and working as a liaison with state and federal agencies. The six counties include Champaign, Douglas, Iroquois, Ford Piatt and Vermillion counties. The committee will address what fund to expend the claim later in the meeting.

Probation Director Carl Brown said as soon as he receives updated County revenue and expense spreadsheet he will transfer owed money according to the Union contract.

Andy Wheeler from CIBC updated the committee on unresolved issues with the County's health insurance, Health Alliance, now resolved.

The committee discussed what fund the salary of the Finance Director will be taken for the remainder of the 2012 fiscal year. It was moved by Kevin Hansen and seconded by Kyle Anderson to move \$48,000 from the fund –Other – Contingency – to pay the salary. Roll call vote. Bills, aye, Hansen, aye; Anderson, aye; Hubert, aye; Wynn Bence, aye; Copas, aye. Motion carried.

Previously discussed was a \$3,000 claim for ECIEDD dues presented by IDA Director Ken Barragree. It was moved by Russell Bills and seconded by Kevin Hansen to move \$3,000 in the County Board budget, - Administrative Assistant – to the dues line item to pay the claim. Bills, aye; Hansen, aye; Anderson, aye; Hubert, aye; Wynn Bence, aye; Copas, aye. Motion carried.

Management Services committee member Kyle Anderson reported that his committee has initiated communication with the FSA office for a long-term lease. The County's improvements for the FSA office must meet Federal guidelines of required square footage, handicap restroom on site, etc. and hire an architect costing approximately \$5,000. FSA would agree to increasing the per square foot payment to help offset the expenses. It was moved by Dave Hubert and seconded by Susan Wynn Bence to grant authorization to the Management committee to pursue the hiring of an architect moving \$5,000 from the Courthouse budget – heating line item to service contracts. Bills, aye; Hansen, aye; Anderson, aye; Hubert, aye; Wynn Bence, aye; Copas, aye. Motion carried.

The committee reviewed the claims. It was moved by Dave Hubert and seconded by Russell Bills to pay the bills subject to County Board approval excluding the McGladrey & Pullen LLP \$11,137.00 claim, (for additional training) pending clarification. Roll call vote. Bills, aye; Hansen, aye; Hubert, aye; Anderson, aye; Wynn Bence, abstain; Copas, aye. Motion carried.

It was moved by Kevin Hansen and seconded by Russell Bills to adjourn at 10:30 A.M. Motion carried.

All of which is respectfully submitted.

s/Rod Copas s/Russell Bills s/Kevin Hansen s/David Hubert s/Kyle Anderson s/Susan Wynn Bence

TAX

Mr. Schultz, Chairman of the Tax Committee, gave the report of his committee. Mr. Schultz noted that a claim for \$11,137 from McGladery & Pullen, for training on the new Sage accounting software, had been presented to the both the Tax and Finance Committees for suggestions as to what line the claim should be paid from. Mr. Schultz thought the claim should be paid from the Software Contracts line. If this was done, there would be no money to pay the next quarterly installment for Devnet. He also suggested taking the money from the line that was reserved for the salary of the Finance Director. Either way, the Board would have to open the budget in the coming months to replenish the line from which the claim will be paid. It was moved by Mr. Krumwiede to call for the question. The motion died for lack of a second. Mr. Schultz moved for adoption of the Tax Committee report, which was seconded and carried by a roll call vote.

STATE OF ILLINOIS IROQUOIS COUNTY

Roll call and votes in Iroquois County

Recessed Session, April 10, 2012

Chairman Schroeder

On motion to approve the Tax Committee report

Aye: Alt, Anderson, Bills, Copas, Curtis, Deany, Hansen, Hiles, Hubert, Hurt, Krumwiede, McCray, Meyer, Pursley, Schultz, Shure, Storm, Wasmer, Whitlow, Wilkening, Wynn Bence, Zumwalt

Absent: Lemenager, Schmid

STATE OF ILLINOIS IROQUOIS COUNTY

County Board, Recessed Session April 10, A.D., 2012

Mr. Chairman and members of the County Board:

Your committee to whom was referred **Tax** would beg leave to submit the following report on the matters before them:

Your committee met at the Administrative Center on April 3, 2012 at 9:00 A.M. Members present were Dale Schultz, Troy Krumwiede, Ernest Curtis, Merle Lemenager, Jim Hurt, Bret Schmid, and Jed Whitlow. Also present County Clerk/Recorder Lisa Fancher, Supervisor of Assessments Bob Yergler, Treasurer Mindy Kuntz Hagan, Animal Control Administrator Dr. James Finnell, County Information Systems Director Tom Tuntland, Finance Director Anita Speckman, Data Processing Director Angela Rutledge, County Board members John Wilkening and Jean Hiles, and Mike Moran.

The meeting was called to order.

The committee reviewed the claims. Three claims were questioned as to what fund they will be expended. It was moved by Jim Hurt and seconded by Ernest Curtis to approve all the claims except Tom Tuntland \$291.30 claim to purchase Pro 2007 software for Finance Director, Discount PC Intl. \$254.00 claim to purchase a HP DC5700 workstation for Finance Director and McGladrey & Pullen LLP \$11,137.00 claim for additional training for Sage. Motion carried.

Chairman Schultz introduced the new Finance Director Anita Speckman to the committee members.

No public comments.

County Information Systems Director Tom Tuntland said he has received notification that a new version of Sage 11.3 will be arriving soon.

Animal Control Administrator Dr. James Finnell asked if the committee had any questions or comments on the Animal Control report. Dr. Finnell said of the 670 dog registration notices sent out 644 have been return.

County Clerk/Recorder Lisa Fancher said:

- * The election actually ends today 14 days after the primary election. There were not enough absentee ballots to change the outcome of the election.
- *County Clerk Fancher reported on the "fat ballot" that caused minor problems not fitting in the election devices on Election Day.
- *The County Clerk's Office has received the final multiplier.
- *Tax Extension cycle in step 10 of the 25 steps.
- *A folder has been set up in the Clerk's Office for elected or appointed member to file their Open Meetings Act certificate after completing the electronic training.

County Treasurer Mindy Kuntz Hagan said she has ordered and received the tax bill forms in preparation of printing them in the office.

County Information Systems Director Tom Tuntland asked for authorization to open a dialogue with the Regional Superintendent's Office who provides the County's internet. Mr. Tuntland said the County cannot afford to lose access to the service if for any reason the Regional Office would close. After discussion, it was moved Jed Whitlow and seconded by Bret Schmid to authorize Mr. Tuntland to initiate an investigation. Director Tuntland asked for authority to expand the features of the County's website and advertise for a qualified network engineer, this not hiring a person. It was moved by Bret Schmidt and seconded by Jed Whitlow to approve the request. Motion carried.

Supervisor of Assessments Bob Yergler said the County has received the final multiplier, a 1.000.

It was moved by Merle Lemenager and seconded by Troy Krumwiede to adjourn at 9:50 A.M. Motion carried.

All of which is respectfully submitted.

s/Dale Schultz s/Troy Krumwiede s/Ernest Curtis s/Merle Lemenager s/Jim Hurt s/Bret Schmid s/Jed Whitlow

MOTION

It was moved by Mr. Schultz and seconded to pay the claim from McGladery & Pullen for \$11,137 from the Software Contract line item in the Data Processing budget. Motion carried by a roll call vote.

STATE OF ILLINOIS IROQUOIS COUNTY

Roll call and votes in Iroquois County

Recessed Session, April 10, 2012

Chairman Schroeder

On motion to pay the claim from McGladery & Pullen for \$11,137 from the Software Contract line item in the Data Processing budget

Aye: Alt, Anderson, Bills, Copas, Curtis, Deany, Hansen, Hiles, Hubert, Hurt, Krumwiede, McCray, Meyer, Pursley, Schultz, Shure, Storm, Wasmer, Whitlow, Wilkening, Wynn Bence, Zumwalt

Absent: Lemenager, Schmid

POLICY & PROCEDURE

Chairman Schroeder presented the Policy & Procedure Committee report for adoption. He told the Board that the Policy & Procedure Committee will once again meet monthly, directly after the Finance Committee monthly meeting, on the first Thursday of each month. It was moved by Mr. Copas and seconded to approve the Policy & Procedure Committee report. Motion carried by a roll call vote.

STATE OF ILLINOIS IROOUOIS COUNTY

Roll call and votes in Iroquois County

Recessed Session, April 10, 2012

Chairman Schroeder

On motion to approve the Policy & Procedure Committee report

Aye: Alt, Anderson, Bills, Copas, Curtis, Deany, Hansen, Hiles, Hubert, Hurt, Krumwiede, McCray, Meyer, Pursley, Schultz, Shure, Storm, Wasmer, Whitlow, Wilkening, Wynn Bence, Zumwalt

Absent: Lemenager, Schmid

STATE OF ILLINOIS IROQUOIS COUNTY

County Board, Recessed Session April 10, A.D., 2012

Mr. Chairman and members of the County Board:

Your committee to whom was referred **Policy & Procedure** would beg leave to submit the following report on the matters before them:

Your committee met at the Administrative Center on April 3, 2012 at 10:00 A.M. Members present were Ron Schroeder, Russell Bills, Jim McCray, Dale Schultz, Susan Wynn Bence, Donna Wasmer, and Rod Copas. Also present, County Treasurer Mindy Kuntz Hagan, Director of Data Processing Angela Rutledge, Supervisor of Assessments Bob Yergler, County Clerk Lisa Fancher, Finance Director Anita Speckman, Planning & Zoning Administrator Gloria Schleef, County Information Systems Director Tom Tuntland, County Board members Jim Hurt, John Wilkening, and Jean Hiles, and Mike Moran.

The meeting was called to order.

Chairman Ron Schroeder presented the audit of the Champaign Consortium Workforce Investment Act and asked it be place on file in the County Clerk's Office.

The purpose of the meeting was to discuss reorganization of the Data Processing Department and job descriptions. Dale Schultz and Susan Wynn Bence had prepared an outline of job descriptions for the Finance Director and Director of Data Processing for review. A summary for each as follows:

*Finance Director – Responsible for overseeing, guiding, recording, and reporting of the core financial functions of Iroquois County government including accounting, accounts payable, budgets, levies, payroll, grants, assets, insurances, reports, human resources, etc. Assists County departments and committees to ensure effective implementation and administration of approved financial policies, procedures, plans, and programs. Performs, analyzes, and monitors vital cost assessments and analysis for labor negotiation recommendations and strategies.

*Director of Data Processing – Responsible for normal day-to-day accounting practices including payroll and liabilities. Provide the Human Resources functions for the County and its employees. Fulfill the responsibilities of the County Administrative Assistant.

A lengthy discussion of whom the Finance Director reports to concluded the meeting. No decision was made. The Finance Director and Director of Data Processing will review the outlines presented and discussion will continue at the May Policy & Procedure meeting.

The Policy & Procedure committee will meet each month through December.

It was moved by Rod Copas and seconded by Russell Bills to go into Executive Session at 11:10 A.M. to discuss negotiations. Motion carried.

It was moved by Susan Wynn Bence and seconded by Russell Bills to go out of Executive Session at 11:20 A.M. Motion carried.

It was moved by Jim McCray and seconded by Donna Wasmer to adjourn at 11:21 A.M. Motion carried.

All of which is respectfully submitted.

s/Ron Schroeder

s/Russell Bills s/Jim McCray s/Dale Schultz s/Susan Wynn Bence s/Donna Wasmer s/Rod Copas

JUDICIAL & PUBLIC SAFETY

Mrs. Wynn Bence, Chairman of the Judicial & Public Safety Committee, gave the report of her committee and moved for adoption. The motion was seconded and carried by a roll call vote.

STATE OF ILLINOIS IROQUOIS COUNTY

Roll call and votes in Iroquois County

Recessed Session, April 10, 2012

Chairman Schroeder

On motion to approve the Judicial & Public Safety Committee report

Aye: Alt, Anderson, Bills, Copas, Curtis, Deany, Hansen, Hiles, Hubert, Hurt, Krumwiede, McCray, Meyer, Pursley, Schultz, Shure, Storm, Wasmer, Whitlow, Wilkening, Wynn Bence, Zumwalt

Absent: Lemenager, Schmid

STATE OF ILLINOIS IROQUOIS COUNTY

County Board, Recessed Session April 10, A.D., 2012

Mr. Chairman and members of the County Board:

Your committee to whom was referred **Judicial & Public Safety** would beg leave to submit the following report on the matters before them:

Your Committee met at the Courthouse on April 4, 2012 at 3:00 P.M. Members present were Susan Wynn Bence, Rod Copas, and Jean Hiles. Also present State's Attorney Jim Devine, Coroner Bill Cheatum, Probation Supervisor Barb King, Circuit Clerk Lisa Hines, Probation Supervisor Barb King, Finance Director Anita Speckman, ESDA Coordinator Carl Gerdovich, and Wendy Davis from the Times Republic.

The meeting was called to order.

No public comments.

Chairperson Susan Wynn Bence welcomed Finance Director Anita Speckman to the meeting.

ESDA Coordinator Carl Gerdovich reported it was a routine month except for the troubling issue in the Emergency Operations Center (EOC) of a power outage on March 23, 2012. The outage affected Watseka, Martinton, Beaverville, Sheldon, Iroquois, Milford, and Woodland. The Iroquois County EOC was without power (no generator hook-up through the tunnel from the jail to the Emergency Operations Center) and it was unknown to the Coordinator.

EOC opened after the 2008 flooding. Finance Director Anita Speckman will investigate if work had been done and if a bill was submitted to hook-up generator and report back to the committee.

ESDA Coordinator Gerdovich briefly explained the rebates received from the Emergency Management Performance Grant through the Department of Homeland Security. Finance Director Anita Speckman will research.

Coroner Bill Cheatum answered questions from the committee.

Probation Supervisor Barb King presented stats on Juvenile and Adult cases and answered questions.

State's Attorney Jim Devine had no report.

Circuit Clerk Lisa Hines distributed copies of the monthly report of disbursements for the Circuit Clerk's Office and discussed with the Finance Director Anita Speckman how the transfers from the Automation and Document Storage were set at the budget hearings.

The committee reviewed the claims.

The meeting adjourned at 4:42 P.M.

All of which is respectfully submitted.

s/Susan Wynn Bence s/Rod Copas s/Jean Hiles

PLANNING & ZONING

Mrs. Wasmer, Chairman of the Planning & Zoning Committee, gave the report of her committee. There was discussion regarding the assessment of wind towers and wind farms. It was noted that Iroquois County is not an instant assessment county; therefore, if a wind farm is not fully operational by January 1st of the assessment year, it is not put on the tax rolls until the following year. The Board talked briefly about negotiations with EON regarding decommissioning funds that were not received before building permits were issued for the Settler's Trail and Pioneer Trail wind farms. It was then moved by Mrs. Wasmer and seconded to approve the Planning & Zoning Committee report. Motion carried by a roll call vote.

STATE OF ILLINOIS IROQUOIS COUNTY

Roll call and votes in Iroquois County

Recessed Session, April 10, 2012

Chairman Schroeder

On motion to approve the Planning & Zoning Committee report

Aye: Alt, Anderson, Bills, Copas, Curtis, Deany, Hansen, Hiles, Hubert, Hurt, Krumwiede, McCray, Meyer, Pursley, Schultz, Shure, Storm, Wasmer, Whitlow, Wilkening, Wynn Bence, Zumwalt

Absent: Lemenager, Schmid

STATE OF ILLINOIS IROQUOIS COUNTY

County Board, Recessed Session April 10, A.D., 2012 Mr. Chairman and members of the County Board:

Your Committee to whom was referred **Planning & Zoning** would beg leave to submit the following report on the matters before them:

Your Committee met at the Administrative Center on April 6, 2012 at 9:00 A.M. Members present were Donna Wasmer, Don Deany, Dale Schultz, James Meyer, Adam Zumwalt, Merle Lemenager, Dan Pursley, and Troy Krumwiede. Also present were Zoning Administrator Gloria Schleef, Assistant Zoning Administrator Debbie Wright, Jean Hiles, Marvin Stichnoth, Jim Knake, and Wendy Davis from the Times Republic.

A public hearing was called for James and Cheryl Knake. Mr. Knake came forward and stated they live west of Milford. In March 2011 they purchased fifteen acres about a quarter of a mile east of their home. Approximately eight acres is in CRP; the balance is wooded area and bottom ground. The CRP consists of white pine, bur oak, ash, and poplar with a building site. The building site would be about 300 yards from the road with an existing grass driveway. They have put in a five inch well and added a new driveway entrance. Recently they hired Krause Surveying to generate an elevation certificate, which they were told they would need. The Iroquois County Soil and Water Conservation District did a natural resource survey. They were told an elevation certificate was needed. They have been there to do the work but Knakes have not received the paperwork. They had their meeting with the Zoning Board of Appeals and their request was approved. They have met with a homebuilder from Champaign to talk about possible plans to build but there are no definite plans.

Mr. Schultz made a motion to approve this request for a Rural Homestead. Mr. Lemenager seconded the motion.

A roll call was conducted; it was unanimous to approve this rezoning request.

Ms. Wasmer said State's Attorney Mr. Devine is unable to attend the meeting today as he is sick. She said there had been a meeting with E.ON, Troy Krumwiede, Adam Zumwalt, and Mr. Devine. Mr. Krumwiede and Mr. Zumwalt discussed the meeting. The representative from E.ON will have to contact others for approval. Mr. Zumwalt thought the amount for Settlers' Trail and Pioneer Trail would be 1.1 million. Mr. Krumwiede said E.ON wanted to give half of the money and then the balance in five years. Mr. Zumwalt thought the County was waiting for E.ON to get back to them.

Bob Yergler came and addressed the Committee regarding the taxes on the wind farms. Mr. Yergler stated that the towers are assessed as a wind farm. Settlers' Trail will be put on the tax roles in 2012 payable 2013. If Pioneer Trail is put on the tax roles in Ford County, since they have the most towers in that wind farm, Iroquois County will do the same. Mr. Yergler said he is waiting on the Settlers' Trail survey for the tower locations, road easements, and soil types. Mr. Zumwalt wondered what would happen if an objection is filed. Mr. Yergler said the taxes have to be paid and, if an objection is filed and won, the County and Township would have to reimburse.

Ms. Schleef said the revenues for March were the largest for the fiscal year. The claims are a little higher because the inspectors are getting a little busier. There were two building permits for new houses issued in March; most of the residential building permits have been for sheds and garages. There was one Zoning Board of Appeals in March and there will be three applicants for April, one for a new house and two for variances.

Ms. Schleef said Animal Control called and stated that there is a family with numerous animals. Animal units are restricted on parcels five acres or less. She said the Office talked to

the State's Attorney because this family has a reputation for being unethical. Mr. Devine said to send a letter and carbon copy it to him and Animal Control, which were done. Four of the family members came in and were very belligerent. They kept saying they were being harassed and that their nineteen-year-old daughter was being harassed. The letter was sent to the property owner, which wasn't the daughter. Ms. Schleef said they could go see the State's Attorney, which they said they wouldn't do because they didn't like him. She also told them Animal Control could come and count the animals to make sure they were in compliance and they didn't want that either. Ms. Wright had been on her way out to lunch and she ended up staying because they were so belligerent. Ms. Wright called Larry Pankey because sometimes it helps to have someone else come into the Office. They did come back into the Office after Ms. Wright had gone to lunch. Mr. Pankey came back in. Ms. Schleef said she had written notes about the encounter and tried to make them as detailed as possible.

Mr. Deany made a motion to approve the claims, which was seconded by Mr. Meyer.

A roll call was taken; the motion was approved unanimously.

Mr. Zumwalt made a motion to adjourn the meeting, which was seconded by Mr. Pursley. Meeting was adjourned at 9:50 A.M.

All of which is respectfully submitted.

s/Donna Wasmer s/Don Deany s/James Meyer s/Merle Lemenager s/Dale Schultz s/Troy Krumwiede s/Adam Zumwalt s/Dan Pursley

TRANSPORTATION & HIGHWAY

R,

Local Agency Agreement for Federal Participation

(The Local Agency Agreement for Federal Participation has been recorded and placed on file in the County Clerk's Office)

Mr. Bills, Chairman of the Transportation & Highway Committee, gave the report of his committee and presented a Local Agency Agreement for Federal Participation for adoption. He moved for adoption of both, which was seconded and carried by a roll call vote.

STATE OF ILLINOIS IROQUOIS COUNTY

Roll call and votes in Iroquois County

Recessed Session, April 10, 2012

Chairman Schroeder

On motion to approve the Transportation & Highway Committee report and the Local Agency Agreement for Federal Participation

Aye: Alt, Anderson, Bills, Copas, Curtis, Deany, Hansen, Hiles, Hubert, Hurt, Krumwiede, McCray, Meyer, Pursley, Shure, Storm, Wasmer, Whitlow, Wilkening, Wynn Bence, Zumwalt

Absent: Lemenager, Schmid, Schultz

STATE OF ILLINOIS IROQUOIS COUNTY

County Board, Recessed Session April 10, A.D., 2012

Mr. Chairman and members of the County Board:

Your committee to whom was referred **Transportation & Highway** would be gleave to submit the following Report on the matters before them:

Your Committee met at the Iroquois County Highway Building on Friday, April 6, 2012 at 9:00 A.M. Member present were Russell Bills, Kevin Hansen, Ernest Curtis, Jim Hurt, Charles Alt, Ozzie Storm, and Joel Moore County Engineer. Also present Roger Blakley from the Illinois Department of Transportation.

No public comment

The County Highway committee opened the sealed bids for the following:

*12-00278-00-DR - Clifton Highway School Road - Precast Concrete Box Culvert Replacement. (lowest bidder - County Materials, Champaign, II - \$38,680.00)

*12-231005-00-DR – Prairie Green Township – CMP Pipe Arch Replacement. (lowest bidder – Metal Culverts, Jefferson City, MO - \$18,989.00)

*12-25131-00-DR - Stateline - Sheldon Township - Precast Concrete Box Culvert Replacement (Quote). (lowest bidder -County Materials, Champaign, IL - \$21,200.00)

*11-00061-00-AS - Clarence Slab - Widening & Aggregate Surface. (lowest bidder - Conrad Inc. Danforth, IL -\$303,810.00)

All bids were reviewed and tabulated. It was moved by Kevin Hansen and seconded by Ernest Curtis to accept the lowest bids subject to the Illinois Department of Transportation approval. Motion carried.

The committee examined the claims and financial report for the month of March 2012. After reviewing all the claims, it was moved by Charles Alt and seconded by Ozzie Storm to pay the following claims, subject to County Board approval. Roll call vote. Curtis, aye; Hansen, aye; Alt, aye; Storm, aye; bills, aye; Hurt, aye.

County Highway \$132,905.84 County Bridge 379.71 County Matching - 0 - TBP - 0 - County MFT 49,246.84 Township MFT 238,760.12

Motion carried.

County Engineer Joel Engineer presented Local Agency Agreement for Federal Participation 07-16121-00 – BR Martinton/Beaverville slab for review. It was moved by Kevin Hansen and seconded by Ozzie Storm to approve the agreement. Motion carried.

It was moved by Charles Alt and seconded by Jim Hurt to adjourn at 10:05 A.M. Motion carried.

All of which is respectfully submitted.

s/Russell Bills s/Kevin Hansen s/Ernest Curtis s/Jim Hurt s/Charles Alt s/Ozzie Storm

APPOINTMENTS

Chairman Schroeder presented the following appointments for approval. It was moved by Mr. Wilkening and seconded to approve the appointments. Motion carried by a voice vote.

<u>Frank Snow</u> of PO Box 151, Beaverville, IL to Trustee of the Beaverville Fire Protection District for a term to expire on the 1st Monday of May, 2015.

Warren Hamby of 1514 Golf Drive, Loda, IL to Trustee of the Loda Sanitary District for a term to expire the 1st Monday of May, 2015.

CLAIMS

The following claims were presented for approval. It was moved by Mr. Wilkening and seconded to pay the claims. Motion carried by a roll call vote.

STATE OF ILLINOIS IROOUOIS COUNTY

Roll call and votes in Iroquois County

Recessed Session, April 10, 2012

Chairman Schroeder

On motion to pay the claims

Aye: Alt, Anderson, Bills, Curtis, Deany, Hansen, Hiles, Hubert, Hurt, Krumwiede, McCray, Meyer, Pursley, Schultz, Shure, Storm, Wasmer, Whitlow, Wilkening, Wynn Bence, Zumwalt

Absent: Lemenager, Schmid, Schultz

<u>Vendor Name</u>	Check Amount
Aramark Services Inc	2,634.98
Aramark Services Inc	1,275.12
Big R Stores	70.29
BP	3,963.45
C & C Tire And Auto Service	377.56
Cam Systems	160.00
COMMUNICATION	1,089.55
REVOLVING FUND	
Creative Office Systems, Inc	37.98
Eric Starkey	24.63
Mediacom LLC	102.43
Paul'S Auto & Truck Repair	30.75
Pence Oil Company	360.24
Radar Man Inc	130.50
Ray O'Herron Co., Inc.	137.95
Span Publishing Inc	152.10
Tri-River Police Training Reg	200.00
Walmart Community Brc	32.03
Ait Laboratories	615.00
Kankakee County Coroners	750.00
Office	
Midwest Forensic Path Limited	2,000.00
A T & T SUBPOENA CENTER	40.00
Creative Office Systems, Inc	14.76
Iroquois Memorial Hospital	72.86
Jennifer L Schunke	345.00
Kankakee Valley Publishing	100.05
Quill.com	69.99
WEST GROUP PAYMENT	200.00
CENTER	
Nextel Communications	52.94
Pence Oil Company	86.97
Creative Office Systems, Inc	80.64
Dale Strough, Attorney At Law	101.00
David A. Coleman Ph.D. Hspp	1,309.52
Illinois State Bar Association	19.85
Jose G Damia	30.00
Joseph P Anthony	600.00
Pengad	173.09

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C & C Tire And Auto Service 60.02	·	
Canady Labs, Inc. 118.00		· ·
	Canady Labs, Inc.	118.00

Creative Office Systems, Inc	217.96
Francotyp-Postalia Inc	104.85
Gilman Auto Parts	61.79
Heritage Fs, Inc.	2,813.26
Hicksgas Watseka, Inc.	31.35
John Deere Financial	334.84
Martin Whalen Office Solutions	152.50
Mindy Kuntz Hagan Co	2,812.36
Treasurer	·
Napa Auto Parts	449.90
Nicor Gas	253.38
Pence Oil Company	48.88
Peoples Complete Bldg Center	3.38
Rust Auto Center Inc.	404.83
Staples	147.99
The Fastenal Company	55.13
Tom Tuntland	14.65
Watseka Ford Lincoln Mercury	664.97
WHITE CONSTRUCTION	11,696.70
Zee Medical Inc	181.58
Fehr-Graham & Associates LLC	379.71
Contech Construction Products	18,021.40
Fehr-Graham & Associates LLC	779.94
Iroquois Co Highway	10,296.84
Department	
Mindy Kuntz Hagan Co	13,609.86
Treasurer	
Prairie Material	5,513.78
Vulcan Materials Co	1,025.02
Conrad Trucking,Inc.	96,772.53
Contech Construction Products	12,399.60
Daniel Ribbe Trucking	80,228.53
Fehr-Graham & Associates LLC	379.71
Langley Trucking	20,807.82
Milford Township Treasurer	4,303.23
Morrison & Benoit Construction	9,023.04
Prairie Green Twp Treasurer	1,448.44
Weber Trucking, Inc.	13,397.22

OLD BUSINESS

Mr. Alt inquired about ongoing negotiations and asked for any updates from the committee. Mr. Copas said there has been some activity on the negotiations and there is a negotiations meeting with AFSCME scheduled for the end of April.

NEW BUSINESS

There was no new business.

ADJOURNMENT

It was moved by Mr. Copas and seconded to adjourn the meeting at 10:58 A.M. Motion carried by a voice vote. The next County Board meeting will be held in Watseka, Illinois at the Administrative Center on Tuesday, May 8, 2012 at 9:00 A.M.